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EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
SEPTEMBER 6, 2016

President	Eric Narveson	Present
Vice President	Jack Baker	Present
Treasurer	Michael Hernandez	Present
Immediate Past President	Henry Gee	Absent
Social Science, Humanities, Arts, & PE	Randy Pratt	Absent
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Michael Hernandez	Present
Counseling Services	Open	_____
Library and Learning Resources	Lorena Mata	Present
Language Arts	Shravani Banerjee	Present
Language Arts	Robin Hahn	Present
Math, Science, and Engineering	Jack Baker	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Nursing & Allied Health	Peggy Gorbach	Absent
At Large	Nasreen Rahim	Absent
At Large	Henry Gee	Absent
Adjunct	Uyen Mai	Present
Adjunct	Lisa Bell	Absent

Guests: Adela Esquivel-Swinson, Octavio Cruz, Donovan Bayuga, Kathy Jasper, Erika Lawson

I. CALL TO ORDER – President Narveson called the meeting to order in the Mishra Room at 3:12 p.m.

II. ADOPTION OF AGENDA (5 min.)
 Additions/Deletions/Corrections/Deferrals
 Adoption of Agenda (Including consent items marked #) approved unanimously

III. APPROVAL OF MINUTES – May 3, 2016 minutes were approved unanimously with minor corrections.

IV. RECOGNITION AND ANNOUNCEMENTS

William Nguyen was recognized for his outstanding work with students in the tutoring program on campus.

President Yong noted during his address at the spring 2016 Commencement that over 61% of EVC’s graduates were female and the average GPA among graduates was 3.3. These statistics begged the question as to whether EVC was under-serving male students; were they finding educational opportunities elsewhere or foregoing college altogether? And given how many students come to EVC underprepared for college, could an average GPA of B+ mean we’re losing lower performing students along the way, or might it be a product of grade inflation or how GPAs are calculated? It was suggested that the Office of Research be asked to investigate both issues.

Republic Urban Properties has been in closed-session meetings with the Board for the last six meetings and no further information has been revealed. It’s not at all clear how the Board intends to proceed with developing the 27 acres adjacent to EVC.

In a pilot program started this past summer, Del Grande Dealer Group (DGDG) enrolled eight automotive students as interns; three have been hired fulltime as paid interns and were given a set of automotive tools. The DGDG internships will be offered again this fall. The State Chancellor’s Office plans to program throughout the state.

The BIM CADD/Surveying and Geomatics instructor search did not yield any candidates that were able to fulfill the skills needed for the position. The proposed faculty hire will be retracted and the requirements for the position will be reconsidered.

The next Senate meeting will be held in Gullo II because Mishra Community Room had been previously reserved. Subsequent meetings will be in Mishra.

Fall 2016 head count and FTES are up 3% although 1% fewer sections are being offered.

The district has hired a public information officer, and will be adding an Associate Dean of Non-Credit FTE this month to administer non-credit curriculum, accreditation, grant applications and renewal, and program reviews.

The fifteen members of the accreditation team will be visiting EVC on October 10-13. The team will meet with administrators, faculty members, and staff including the chairs of various committees. President Narveson encouraged Senators to familiarize themselves with the accreditation document.

A Senate resolution in memoriam of David Moglen, the adjunct faculty member who was murdered in the summer was presented to his family at the celebration of his life during PDD.

President Narveson is on the Standards and Practices Committee for the Statewide Academic Senate. He is also advising the Skyline College faculty on its by-laws and constitution, and mentoring two Academic Senate Presidents in the Bay Area.

President Narveson, Ambica Gill, and others will be updating the Shared Governance Handbook.

It was suggested that the District Senate meet on Tuesdays that alternate with the colleges' regularly scheduled Senate meetings.

The Fall Plenary Session will be in Costa Mesa this year on the first weekend of November.

The Spring Plenary will be in April, in the Bay Area.

The Area B meeting will be held at Solano College in late October.

Dean of Student Success (formerly, Dean of Counseling) will be hired soon.

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Donovan Bayuga, a member of the Yes on Measure X Campaign, spoke in support of the bond measure that will raise \$748 million dollars to repair and update SJCC and EVC. He asked for faculty support and volunteers to work at phone banking.

Adjunct ESL instructors Erika Lawson and Kathy Jasper gave a short presentation on the demand for ESL instruction at EVC and asked the Academic Senate to support the hiring of two full-time ESL instructors.

VI. COMMITTEE APPOINTMENTS

A. #Non-Screening Committees (2016-2017)

1. College Technology

2. **Budget**
3. **College Safety/Facilities**
4. **Student Success Advisory**
5. **Staff Development**
6. **Institutional Effectiveness**
7. **College Curriculum**
8. **Archives**
9. **Graduation**
11. **Scholarship**
12. **Student Services**
13. **Resource Development**
14. **District Council**
15. **Professional Improvement Committee (PIC)**
16. **PRC**
17. **District Budget**
18. **SLOAC**
19. **Distance Education**
- B. **#Tenure Review Committees**
 1. **Garry Johnson:** Peggy Gorbach, Dean's choice
- C. **#Screening Committees**
 1. **Writing Center Assistant:** Huma Saleem
- D. **#Peer Review Committees**

VII. ACTION/DISCUSSION ITEMS

- A. **Academic Renewal (Academic Forgiveness)**

Vice President of Student Affairs, Adela Esquivel-Swinson presented a proposed policy change to foster success among returning students. Under this policy EVC and SJCC will allow students to drop all grades for a maximum of two semesters of college work that is at least two years old. All grades from the selected term would be dropped, not just selected grades. The grades will still appear on transcripts but the grades will not factor into GPA calculations and the course credits will not count toward credits earned. To be eligible students must have earned at least 24 units and maintained at least a C average since returning to school. The SJCC Senate has approved the policy. The EVC Senate will consider adopting the policy at its next meeting.
- B. **Chapter 4 & 5 Board Policies/Procedures** – Moved to Information IX. E.

VIII. DISCUSSION ITEMS

- A. **Plus/Minus Grading**

Both the EVC and SJCC Academic Senates passed a resolution a few years back for the adoption of plus/minus grading but it was never put into practice because of issues involving the conversion to DataTel at that time. Adoption is now feasible and implementation could be ready by fall 2017. It was explained that the use of plus/minus grading would be at the option of instructors but is a way to evaluate students more accurately. Various concerns were discussed including whether plus/minus grading would encourage students to try to negotiate a higher grades with their instructors. It was also noted that the proposal would include neither the F- nor the A+, and the C- was not permitted by the state It will take effort and the continued support of both college and the district Senates to effect this change. An updated resolution, as well as catalog language, will be drafted and shared with the Senates.

B. Friday Course Schedule

Friday classes have been shorted class meetings due to holidays, the cancelling classes for Friday English finals, the frequent ending of semesters on Thursdays, and spring semester PDD. The lack of class time is of concern not only because of its impact on instruction but also because, if the college were to be audited, the lack of instruction time could pose a problem for the college and for students in those classes. This problem may get worse if EVC follows the Chancellor's push for more evening and weekend courses. One solution discussed was to move PDD events to a day before the semester begins, which is how it was scheduled years ago. Other suggestions were to modify the English final schedule (or allow make-ups) for students with Friday classes, or have Friday classes start a week earlier. If these options are established, they would have to be heavily advertised since it has not been the norm. This will be discussed more in future meetings. Octavio Cruz will bring prepare a list of Friday courses to better analyze the scope of the situation.

C. Program Review Allocation

There is nothing new to report, but President Narveson will report back after the next District Council meeting's discussion on achieving more equity in the process. Faculty are encouraged to make sure their program reviews are up to date, and staffing and equipment needs are clearly identified.

D. Adjunct Senate Election – Nomination forms will be in mailboxes this week.**IX. INFORMATION ITEMS****A. Joint AS/AFT Collaboration Committee**

The Presidents of the Academic Senates and the AFT leaders want to collaborate more effectively on issues of mutual interest and to improve communication and cooperation with each other. The effort is in short hiatus as the new union leadership gets established.

B. Board of Trustees Task Force Re: Vietnam – tabled**C. District Enrollment Management Formula**

The Chancellor has proposed a new formula for "efficiency" to replace the old WSCH-based formulation. The issue was touched on during a recent district retreat on leadership and accreditation. It remains unclear whether this new iteration of efficiency will or will not result in the cutting of more "low enrolled" course sections.

D. New Faculty Hires Proposals

President Yong requested a list of five ranked and five unranked faculty hiring requests be submitted by November 2. President Narveson asked the Senators to work with their divisions to prepare requests for faculty positions, and to let him know how many presentations to expect in support of their division's proposals. Oral presentations to the Senate are welcome, but written requests are required and must be submitted in advance of the meeting if making a presentation.

X. REPORTS (10 min)

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted on later on the Agenda.

A. College Council-Eric Narveson**C. District Council-Eric Narveson****B. Board of Trustees-Eric Narveson****D. Treasurer's Report-Michael Hernandez****E. College Committees (1 minute @)**

1. **All College Curriculum:** Janice Toyoshima, Chair

2. **Campus Technology:** Steve Mentor, Chair

3. **Budget Committee:** Eugene Canoy, Chair
4. **Safety/Facilities:** Henry Gee, Chair
5. **Staff Development:** Ambica Gil, Chair
6. **Student Success Advisory:** Uyen Mai, Chair
- 7a. **Accreditation Update:** Lynette Apen

F. Senate Committees

1. **Executive Committee**
2. **College Council**
3. **District Council**
4. **Marketing Committee:** removed by request
5. **Student Behavior Management:** Jack Baker, M. Hernandez, Brad Carothers, Rick Wagner

G. Accreditation

H. AFT 6157

I. Administrative Services

J. President

XI. Adjournment: The meeting was adjourned at 4:55 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
SEPTEMBER 20, 2016
MINUTES

President	Eric Narveson	Present
Vice President	Jack Baker	Present
Treasurer	Michael Hernandez	Present
Immediate Past President	Henry Gee	Present
Social Science, Humanities, Arts, & PE	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Michael Hernandez	Present
Counseling Services	Laura Bettencourt	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Sravani Banerjee	Present
Language Arts	Robin Hahn	Present
Math, Science, and Engineering	Jack Baker	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Nasreen Rahim	Present
At Large	Henry Gee	Present
Adjunct	Uyen Mai	Present
Adjunct	Lisa Bell	Absent

Guests: Fabio Gonzales

I. CALL TO ORDER

President Narveson called the meeting to order in Gullo II Conference Room at 3:12 p.m. Professor Fabio Gonzales from SJCC was introduced to the Senate.

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections/Deferrals

Adoption of Agenda (Including consent items marked #) The agenda was approved unanimously.

III. APPROVAL OF MINUTES – The September 6, 2016 minutes were approved unanimously with corrections.

IV. RECOGNITION AND ANNOUNCEMENTS

Area B meeting will meet on October 14 at Solano College.

Senator Jack Baker will be serving on the College Council this academic year.

The Senate office is in the process of updating the standing committee list and any divisions who have not submitted their standing committee membership should do so.

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

A complaint was made about non-credit courses being fast-tracked through the ACCC, ahead of transfer and credit courses waiting for approval. ACCC Chair Janice Toyoshima will be invited to a Senate meeting to discuss this further

VI. COMMITTEE APPOINTMENTS

A. #Non-Screening Committees (2016-2017)

1. College Technology
2. Budget
3. College Safety/Facilities
4. Student Success Advisory
5. Staff Development
6. Institutional Effectiveness
7. College Curriculum
8. Archives
9. Graduation
11. Scholarship
12. Student Services
13. Resource Development
14. District Council
15. Professional Improvement Committee (PIC)
16. PRC
17. District Budget
18. SLOAC
19. Distance Education

B. #Tenure Review Committees

1. **Maryam Farshadfar:** Abdie Tabrizi (Faculty choice), Teck Ky (Dean's choice)
2. **Mark Bernbeck:** Ken Morgan (Faculty choice), Michael Hernandez (Dean's choice)
3. **Loc Lam:** Henry Gee, Tina Shaner, (Faculty choice),
4. **William Nguyen:** Rich Longacre (Faculty choice),

C. #Screening Committees

D. #Peer Review Committees

1. **Henry Gee:** Tina Shaner (peer evaluator)
2. **Mike Rizzo:** Ken Tarquinio (peer evaluator)

VII. ACTION/DISCUSSION ITEMS

A. Program Review Allocation -- tabled pending new policy from College Council

B. Chapter 4 & 5 Board Policies/Procedures

The Chapter 4 & 5 Board Policies were sent to the Senators, via email. President Narveson and others have been working on the document with assistance from an outside resource. Changes made were to separate the procedures from the policies. The Senate was reminded that this is part of the 10 + 1 responsibilities of the Senate. A motion was made to approve the Chapter 4 and 5 Board Policies, and to later revise policy 5700, to remove "physical education" from the policies and procedures governing athletics. The motion was seconded and passed with Senator Jack Baker abstaining and Senator Peggy Gorbach voting against.

C. Academic Forgiveness – deferred

D. Board Policy 5700: Intercollegiate Athletics

This discussion was conducted in connection with, and in advance of, item B above. Senator Randy Pratt expressed his objection to the inclusion of Physical Education in the Board Policy 5700 addressing intercollegiate athletics. President Narveson will bring this concern to the District Council.

- E. **Board Policy 4021: Program Review Viability** – deferred until the language is explored further.

VIII. DISCUSSION ITEMS

- A. **Friday Course Schedule** – deferred

- B. **District Academic Senate**

Concern was expressed about the District Senate, and the perception that SJCC has more power and a higher standing in the District than EVC. President Narveson clarified the function of the District Senate, is to help resolve senate issues common to both colleges, to foster communication between the college Senates, to give the faculty an additional voice at the district level, and to gain an additional voting representative at the State Senate level. District Senate President Gonzales also noted that the majority of representatives on the District Senate were members of the college Senates, and both colleges were represented equally.

IX. INFORMATION ITEMS

- A. **New Faculty Hires Proposals**

There have been three requests so far for new faculty positions from Physics, Ethnic Studies, and 3D/Small Metal Arts. Presentations from faculty members requesting faculty hires are scheduled for the October Senate meetings, with the final list to be decided by the Senate during its November 1st meeting and sent to President Yong immediately thereafter. Various types of criteria to use for making hiring requests were suggested and will be discussed further in future meetings.

- B. **Adjunct Senate Election**

Ballots are in the adjunct faculty mailboxes and the deadline for voting is September 30.

- C. **Distance Education Plan**

Senators Robin Hahn and Nasreen Rahim distributed the Distance Education Plan for the Senators to read and comment on. The plan is a working document and its purpose is similar to a program review

- D. **Accreditation Team and Distance Education**

Alarm was expressed that the accreditation team was given instructor access to Distance Education courses. The team is supposed to only observe these courses—the same as with the courses taught in the classroom. Privacy violations for instructors as well as students were the primary concerns. The administration and accreditation team need to be informed that this is not an acceptable practice and may be in violation of the Ed. Code.

X. REPORTS (10 min)

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

- A. **College Council-Eric Narveson**

- C. **District Council-Eric Narveson**

- B. **Board of Trustees-Eric Narveson**

- D. **Treasurer's Report-Michael Hernandez**

- E. **College Committees (1 minute @)**

1. **All College Curriculum:** Janice Toyoshima, Chair
2. **Campus Technology:** Steve Mentor, Chair
3. **Budget Committee:** Eugene Canoy, Chair
4. **Safety/Facilities:** Henry Gee, Chair
5. **Staff Development:** Ambica Gil, Chair
6. **Student Success Advisory:** Uyen Mai, Chair
7. **Accreditation Update:** Lynette Apen

F. Senate Committees

1. **Executive Committee**
2. **College Council**
3. **District Council**
4. **Marketing Committee:** Robin Hahn
5. **Student Behavior Management:** Jack Baker, M. Hernandez, Brad Carothers, Rick Wagner

G. Accreditation

H. AFT 6157

I. Administrative Services

J. President's Report

Two tenure-track counselors, supported by the categorical funds, are being hired: an International Counselor and a CalWorks Counselor. There was some discussion about the prudence of hiring tenured-track faculty with only categorical funding but the Senate did not object to the new positions.

XI. Adjournment The meeting was adjourned at 5:03 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
OCTOBER 4, 2016

President	Eric Narveson	Present
Vice President	Jack Baker	Present
Treasurer	Michael Hernandez	Present
Immediate Past President	Henry Gee	Present
Social Science, Humanities, Arts, & PE	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Michael Hernandez	Present
Counseling Services	Laura Bettencourt	Present
Counseling Services	Andrea Mena	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Sravani Banerjee	Present
Language Arts	Robin Hahn	Present
Math, Science, and Engineering	Jack Baker	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Nasreen Rahim	Absent
At Large	Henry Gee	Present
Adjunct	Uyen Mai	Present
Adjunct	Robby Bodden	Present

Guests: Kathy Jasper, Rachel Lazo, Arturo Villarreal, Sylvia Min, Ken Jardin, Carmen Solorzano

I. CALL TO ORDER

President Narveson called the meeting to order in the Mishra Conference Room at 3:12 p.m.

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections/Deferrals

Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – The minutes of September 20, 2016 were approved as submitted.

IV. RECOGNITION AND ANNOUNCEMENTS

Lisa Bell was recognized for her service on the Senate representing the adjunct faculty.

The two newly elected faculty representatives on the Senate, Robby Bodden and Uyen Mai, were welcomed and introduced to the Senate.

Senator Andrea Mena was welcomed and introduced as the newly elected and second representative from Counseling. The increase in the number of faculty members in Counseling warrants a second representative as per the Senate bylaws.

Senator Robin Hahn announced that the next Planning Commission meeting will be next Wednesday, at 6:30 p.m., in the City Hall Council Chambers. On their agenda for that meeting is a planned amendment to general plan for a zoning change for adjacent 27 acres. District administration favors the rezoning. Faculty members and local citizens plan to speak in opposition.

Tuesday, October 25 at 2:00 is the ribbon cutting ceremony for the new Milpitas center.

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Senator Randy Pratt distributed information that illustrated the inequity between the EVC and SJCC campuses regarding funding, staffing, and programs.

VI. COMMITTEE APPOINTMENTS**A. #Non-Screening Committees (2016-2017)**

- | | |
|--------------------------------|--|
| 1. College Technology | 10. Scholarship |
| 2. Budget | 11. Student Services |
| 3. College Safety/Facilities | 12. Resource Development |
| 4. Student Success Advisory | 13. District Council |
| 5. Staff Development | 14. Professional Improvement Committee (PIC) |
| 6. Institutional Effectiveness | 15. PRC |
| 7. College Curriculum | 16. District Budget |
| 8. Archives | 17. SLOAC |
| 9. Graduation | 18. Distance Education |

B. #Tenure Review Committees

1. **Maryam Farshadfar:** Abdie Tabrizi (Faculty Choice), Teck Ky (Dean Choice)
2. **Mark Bernbeck:** Ken Morgan (Faculty Choice), Michael Hernandez (Dean Choice)
3. **Loc Lam:** Henry Gee (Faculty Choice), Tina Shaner (Dean Choice)
4. **William Nguyen:** Rich Longacre (Faculty Choice replacement for Nasreen Rahim)
5. **Sithparren Vanniasegaram:** Bob Lombard (Dean's Choice replacement for Chungwu Ho)
6. **Liza Kramer:** Emily Banh (Faculty Choice), Scott Wilson (Dean Choice)

C. #Screening Committees**D. #Peer Review Committees**

1. **Henry Gee:** Tina Shaner (peer evaluator)
2. **Mike Rizzo:** Ken Tarquinio (peer evaluator)

VII. ACTION/DISCUSSION ITEMS

A. Program Review Allocation -- tabled pending new policy from College Council

B. Academic Forgiveness -- deferred

C. Board Policy 5700: Intercollegiate Athletics

Senator Randy Pratt had requested, at a previous meeting, the removal of the words “physical education” from the Board Policy 5700 because its inclusion was not appropriate for in policies dealing specifically with intercollegiate athletics. A motion was made to amend Board Policy 5700 by removing the words “physical education” wherever it appears. The motion was seconded and passed unanimously.

D. Board Policy 4021: Program Viability Review

Senator Randy Pratt commented on the composition of program review viability committees throughout the state and compared them to the District's present membership. President Narveson pointed out that this was actually an Administrative Policy, since it dealt with procedural concerns more than policy. It was agreed that this is within the purview of the Senate, in consultation with the AFT. Additionally, concern was expressed that the lack of hiring in some college programs put those programs at risk. Without fulltime tenure-track faculty to lead the programs were unable to offer courses, maintain curriculum, properly execute program reviews and SLO evaluations, and perform all the other non-instructional activities necessary to nurture and grow the programs—these are all factors which will result in an under-enrolled program, and, ultimately, its demise. It was suggested that this

item be deferred until the language can be looked at closer and a recommendation can be drafted in conjunction with SJCC.

E. Accreditation Team Visit

A member of the accreditation team would like to meet with the Academic Senate. A special, short meeting will be held on next Tuesday to accommodate this. This would be the only item on the agenda, except for consent items. It was recommended that Senators read the accreditation Quality Focus Essay. A motion was made to convene a special meeting with the accreditation team on Tuesday, October 11, 2016, at 3:00 p.m., with the meeting lasting for approximately 45 minutes. The motion was seconded and passed unanimously.

VIII. DISCUSSION ITEMS

A. Friday Course Schedule – deferred

B. District Academic Senate

A question was raised about the by-laws and constitution of the District Academic Senate. Currently there is a working draft for the DAS that is awaiting formal approval by the EVC and SJCC Academic Senates.

IX. INFORMATION ITEMS

A. New Faculty Hires Proposals – E. Narveson

The faculty members listed below presented hiring requests for their departments. Oral presentations were limited to 10 minutes but presenters also distributed written proposals to provide a more comprehensive rationale for their requests. President Yong has asked for five ranked, and five unranked hiring choices from the Senate and more could be submitted. There will be 11 more presentations to hear next week.

1. Ethnic Studies – A. Villarreal

2. Physics – deferred

3. 3D/Sculpture/Small Metal Arts – R. Lazo

4. Distance Ed. Instructional Design – R. Hahn

5. English as Second Language – K. Jardin & K. Jasper

B. Adjunct Senate Election

Adjunct professors Robby Bodden and Uyen Mai were elected to serve as adjunct representatives for this academic year.

C. Distance Education Plan

The Distance Education Plan was given to the Senate to read at a previous meeting. This document will be on the agenda as an action item for endorsement at the November 1, 2016 meeting.

D. Accreditation Team and Distance Education

At the previous Senate meeting, alarm was raised that the accreditation team members had been given instructor access to online courses, compromising both instructor and student privacy. Senator and Chair of the Distance Education Committee Nasreen Rahim raised these concerns with district personnel and now the team has student-access only.

E. Budget/CTE Funding – deferred

X. REPORTS (10 min)

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Eric Narveson

C. District Council-Eric Narveson

B. Board of Trustees-Eric Narveson

D. Treasurer's Report-Michael Hernandez

E. College Committees (1 minute @)

1. All College Curriculum: Janice Toyoshima, Chair

2. Campus Technology: Steve Mentor, Chair

3. Budget Committee: Eugene Canoy, Chair

4. Safety/Facilities: Henry Gee, Chair

5. Staff Development: Ambica Gil, Chair

6. Student Success Advisory: Uyen Mai, Chair

7. Accreditation: Lynette Apen, Chair

F. Senate Committees

1. Executive Committee

2. College Council

3. District Council

4. Student Behavior Management: Jack Baker, M. Hernandez, Brad Carothers, Rick Wagner

G. Accreditation

H. AFT 6157

I. Administrative Services

J. President

XI. Adjournment: The meeting was adjourned at 4:48 p.m.

EVERGREEN VALLEY COLLEGE
 A C A D E M I C S E N A T E
MINUTES
OCTOBER 18, 2016

President	Eric Narveson	Present
Vice President	Jack Baker	Present
Treasurer	Michael Hernandez	Present
Immediate Past President	Henry Gee	Present
Social Science, Humanities, Arts, & PE	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Michael Hernandez	Present
Counseling Services	Laura Bettencourt	Present
Counseling Services	Andrea Mena	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Sravani Banerjee	Present
Language Arts	Robin Hahn	Present
Math, Science, and Engineering	Jack Baker	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Nasreen Rahim	Absent
At Large	Henry Gee	Present
Adjunct	Uyen Mai	Present
Adjunct	Robby Bodden	Present

Guests: Gustavo Flores, Teck Ky, Cynthia Burnham, Elaine Ortiz-Kristich, Ralph Nichols, Carmen Solorzano, Phil Crawford. Jose Valentin, Charlie Kahn-Lomax

I. CALL TO ORDER

President Narveson called the meeting to order in the Mishra Conference Room at 3:05 p.m.

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections/Deferrals

Adoption of Agenda (Including consent items marked #) Adopted unanimously

III. APPROVAL OF MINUTES – The minutes October 4, 2016 and October 11, 2016 were deferred.

IV. RECOGNITION AND ANNOUNCEMENTS

Professor Elaine Ortiz-Kristich announced that there will be an Enlace VIP bus trip for students on November 12, 2016 to tour U.C. Santa Cruz.

Dr. Elaine Kafle will give a presentation on Thursday, from 1:00 - 2:00 in the Enlace office on her new book: Nursing Students with Learning Disabilities, Perceptions and attitudes regarding disability support programs services and access to accommodations.

The Honors Club will *hold* a debate on October 27, from 12:30 – 1:30, in Montgomery Hall about the Presidential candidates.

Senator Randy Pratt recommended that the Senators print a copy of their leave balance summary from MyWeb before an accounting update is implemented to ensure that the old balances are accurately reflected in the new system. He asked Senators to pass the recommendation on to their constituents.

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

VI. COMMITTEE APPOINTMENTS

- A. #Non-Screening Committees (2016-2017)**
 - 1. College Technology**
 - 2. Budget**
 - 3. College Safety/Facilities**
 - 4. Student Success and Advisory**
 - 5. Staff Development**
 - 6. Institutional Effectiveness**
 - 7. College Curriculum**
 - 8. Archives**
 - 9. Graduation**
 - 10. Scholarship**
 - 11. Student Services**
 - 12. Resource Development**
 - 13. District Council**
 - 14. Professional Improvement Committee (PIC)**
 - 15. PRC**
 - 16. District Budget**
 - 17. SLOAC**
 - 18. Distance Education**
- B. #Tenure Review Committees**
- C. #Screening Committees**
- D. #Peer Review Committees**

VII. ACTION/DISCUSSION ITEMS

- A. Program Review Allocation** -- tabled pending new policy from College Council
- B. Academic Forgiveness** -- deferred
- C. Board Policy 4021: Program Review Viability** – deferred
- D. Resource Allocation Task Force Membership**

This was discussed at a previous meeting. A document was distributed, which delineated the proposed membership of the task force. A motion was made to adopt the document. The motion was passed with an abstention and a nay vote from Randy Pratt.
- E. Faculty Hiring Process**

Various methods of tabulating the vote were discussed for ranking the faculty hiring requests. A motion was made to rank the entire list of 21 and submit it to President Yong. The motion was seconded and passed. (See VIII.A below)

VIII. DISCUSSION ITEMS

- A. New Faculty Hires Proposals**

The faculty members listed below presented for their departments. They distributed written proposals which provided a comprehensive rationale and relevant data in support of their requests for hiring additional full-time tenure-track faculty members for their disciplines. Oral presentations were limited to 10 minutes. President Yong has asked the Senate to submit five ranked, and five unranked hiring priorities. However, the presentations and supporting documentation identified a real need for 21

faculty hires in areas that are currently understaffed or completely lacking full-time tenure-track faculty members. Presenters unable to attend today's meeting will be invited to submit additional written material in support of their requests. The requests and presentations will be discussed and voted upon at the November 1, 2016 meeting. A motion was made to rank the entire list of 21 and submit it to President Yong. The motion was seconded and passed. Various methods of tabulating the votes were discussed.

1. **Physics** – C. Batalha – no presentation
2. **General Counselor 3 positions** – C. Kahn-Lomax
3. **Anthropology** – G. Flores
4. **Translation & Interpretation** – C. Solorzano
5. **Business Information Systems** – M. Hernandez
6. **PE, Athletics and Kinesiology** – R. Pratt
7. **Theater Arts** – R. Nichols
8. **Chemistry** – P. Srinivasan
9. **Surveying/CADD/BIM** – no presentation
10. **Math – 2 Enlace and 2 General** C. Burnham and T. Ky
11. **Biology** – J. Baker
12. **Reading** – Robin Hahn (replacing Sherryanne Lim)

B. Friday Course Schedule -- deferred

C. District Academic Senate

President Narveson distributed a draft constitution for the District Academic Senate. It was seen and discussed last spring, where a minor change was agreed upon. The constitution was endorsed by the State Senate, this and the previous Chancellor, as well as the President of EVC. Adoption of the constitution by the EVC and SJCC Academic Senates will be an action item in November.

IX. INFORMATION ITEMS

A. New Faculty Hires Proposals – E. Narveson

Recap of previous faculty presentations:

1. **Ethnic Studies** – A. Villarreal
2. **Physics** – C. Batalha
3. **3D/Sculpture/Small Metal Arts** – R. Lazo
4. **Distance Ed. Instructional Design** – R. Hahn
5. **English as Second Language** – K. Jardin & K. Jasper

B. Distance Education Plan – deferred

C. Accreditation Team and Distance Education – deferred

D. Budget/CTE Funding – deferred

E. SLO Work and Accreditation Compliance

Senator Brad Carothers shared his concerns with the Senate about EVC's status regarding compliance with the new accreditation SLO standards. He noted that the accreditation team would like 100% compliance, but the campus is currently at 85%, and that SLO data needs to be disaggregated which is not currently being done. He would like to have the Senate and the faculty more actively engaged in meeting this standard. It is unknown how this discrepancy will affect accreditation. A resolution will be brought to the Senate for endorsement in order to achieve more faculty involvement.

X. REPORTS (10 min)

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

- A. College Council**-Eric Narveson
- C. District Council**-Eric Narveson
- B. Board of Trustees**-Eric Narveson
- D. Treasurer's Report**-Michael Hernandez
- E. College Committees (1 minute @)**

1. **All College Curriculum:** Janice Toyoshima, Chair
2. **Campus Technology:** Steve Mentor, Chair
3. **Budget Committee:** Eugene Canoy, Chair
4. **Safety/Facilities:** Henry Gee, Chair
5. **Staff Development:** Ambica Gil, Chair
6. **Student Success Advisory:** Uyen Mai, Chair
7. **Accreditation Update:** Lynette Apen

F. Senate Committees

1. **Executive Committee**
2. **College Council**
3. **District Council**
4. **District Senate**

G. Accreditation

H. AFT 6157

I. Administrative Services

J. President

XI. Adjournment: The meeting was adjourned at 5:03 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
NOVEMBER 1, 2016

President	Eric Narveson	Present
Vice President	Jack Baker	Present
Treasurer	Michael Hernandez	Present
Immediate Past President	Henry Gee	Present
Social Science, Humanities, Arts, & PE	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Michael Hernandez	Present
Counseling Services	Laura Bettencourt	Present
Counseling Services	Andrea Mena	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Sravani Banerjee	Present
Language Arts	Robin Hahn	Present
Math, Science, and Engineering	Jack Baker	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Nasreen Rahim	Present
At Large	Henry Gee	Present
Adjunct	Uyen Mai	Absent
Adjunct	Robby Bodden	Present

Guests: Ryan Brown, Kathy Jasper, and Minerva Duke

I. CALL TO ORDER

President Narveson called the meeting to order in the Mishra Conference Room at 3:03 p.m.

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections/Deferrals

Adoption of Agenda (Including consent items marked #) Adopted unanimously

III. APPROVAL OF MINUTES – The minutes of October 4 and October 18 were approved unanimously.

IV. RECOGNITION AND ANNOUNCEMENTS

Senator Sravani Banerjee distributed flyers to the Senate promoting her Asian-American Literature class to bolster enrollment. The treatment of this course, among others, will be discussed at a future meeting as “enrollment management.”

The ACCC approved an AA-T degree in Music; it will be available by spring 2017.

November 15 is Saint Andrew’s Day.

President Narveson will be at the Fall Plenary Session in Southern California, which will be held in San Mateo. President Yong has authorized funds for Senators to attend.

A Senator was told to remove campaign signs from her office window and President Yong sent an email to staff and faculty which stipulated that the posting of campaign materials on campus was against Board Policy 7370, though nothing in the board policy expressly prohibiting the posting of campaign related material. The offending sign was removed.

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Professor Minerva Duke expressed her dismay at the time of day when the All College Curriculum Committee Technical Committee meets, because meetings are held when faculty members are often teaching, and faculty members are expected to attend a technical committee meeting and the general meeting of the ACCC to get courses approved. This will be an information item at the next meeting.

VI. COMMITTEE APPOINTMENTS

A. #Non-Screening Committees (2016-2017)

1. **College Technology**
2. **Budget**
3. **College Safety/Facilities**
4. **Student Success Advisory**
5. **Staff Development**
6. **Institutional Effectiveness**
7. **College Curriculum**
8. **Archives**
9. **Graduation**
10. **Scholarship**
11. **Student Services**
12. **Resource Development**
13. **District Council**
14. **Professional Improvement Committee (PIC)**
15. **PRC**
16. **District Budget**
17. **SLOAC**
18. **Distance Education**

B. #Tenure Review Committees

1. **Laura Garcia:** Pat Perkins (Faculty Choice), Laura Bettencourt (Dean's Choice)

C. #Screening Committees

1. **Research Analyst:** Lynette Apen
2. **Student Retention Assistant:** Parran Vanniasegaram
3. **General Counselor/Outreach:** Laura Garcia
4. **Program Assistant (DSP&S) –** Robin Salak

D. #Peer Review Committees

VII. ACTION/DISCUSSION ITEMS

A. Program Review Allocation -- tabled pending new policy from College Council

B. Academic Forgiveness -- deferred

C. Board Policy 4021: Program Viability Review

Senator Randy Pratt distributed a copy of the policy and his proposed changes to its prescribed membership of the Program Viability Review committee. In the interest of time and to give Senators a chance to better consider Senator Pratt's proposal, a motion was made to carry this topic over to the next meeting. The motion was seconded and passed unanimously.

D. District Academic Senate Bylaws

Senator Randy Pratt shared his concerns about the DAS Bylaws. A motion was made to consider this for further discussion and action at the next meeting. The motion was seconded and passed unanimously.

E. New Faculty Hire Proposals Vote

President Narveson stated that President Yong increased the number of expected faculty hires to seven. Among their criteria for consideration Senators were asked to give special weight to those departments with no tenure/tenure-track faculty members to anchor their programs. Without fulltime faculty such programs will inevitably decline and may ultimately be lost. Ballots were distributed and Senators were instructed to rank all 22 requested positions, including multiple requests from some departments. The resulting ranked list will be submitted to President Yong.

- | | |
|---|----------------------------------|
| 1. Theater Arts | 12. Reading |
| 2. Translation and Interpretation | 13. Ethnic Studies |
| 3. General Counseling | 14. Business Information Systems |
| 4. Distance Education/ Instruct. Design | 15. Athletics/PE |
| 5. English as a Second Language | 16. Anthropology |
| 6. Chemistry | 17. General Counseling |
| 7. Mathematics | 18. Surveying/Geomatics/BIM |
| 8. Physics | 19. ESL |
| 9. Biology | 20. General Counseling |
| 10. Art: 3D Sculpture | 21. Mathematics |
| 11. Mathematics (Enlace emphasis) | 22. Math (Enlace) |

VIII. DISCUSSION ITEMS

- A. Friday Course Schedule -- deferred**

IX. INFORMATION ITEM

A. SLO Update

Senator Brad Carothers distributed survey data about student perceptions of EVC, disaggregated by racial and ethnic parameters. The lowest scoring item identified in the survey was engaging students in serving the needs of the community. He asked Senators to go back to their divisions to determine what can be done to address this apparent shortcoming. Solutions should involve on-campus as well as online and hybrid courses. The survey also lends support for a more robust Service Learning Program at EVC.

B. Distance Education Plan – deferred

C. Budget/CTE Funding

A task force has been formed to create a committee. Present discussions are focusing on the make-up of the committee.

D. EVC Marketing

Ryan Brown, Interim Marketing and Public Information Director, spoke to the Senate about plans to contract with a photographer to create promotional materials for the District. He would like faculty members to allow him to take pictures in their classrooms. His preference is for classes in the sciences and CTE where the students are engaged in hands-on activities with equipment and technology for a better visual effect.

E. AFT Negotiations

Senator Pratt reported that negotiations are not progressing well due to intransigence on the part of the district. There will be more information upcoming in the AFT newsletter and urged the Senators to be sure and read it.

F. Senate Leadership Meetings – deferred

G. Plus/Minus Grading

Senator Jack Baker distributed language from the EVC catalog amended to include plus/minus. He asked Senators to review the language and give him feedback prior to the next Senate meeting.

X. REPORTS (10 min)

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Eric Narveson

C. District Council-Eric Narveson

B. Board of Trustees-Eric Narveson

D. Treasurer's Report-Michael Hernandez

E. College Committees (1 minute @)

1. All College Curriculum: Janice Toyoshima, Chair

2. Campus Technology: Steve Mentor, Chair

3. Budget Committee: Eugene Canoy, Chair

4. Safety/Facilities: Henry Gee, Chair

5. Staff Development: Ambica Gil, Chair

6. Student Success Advisory: Uyen Mai, Chair

7. Accreditation Update: Lynette Apen

F. Senate Committees

1. Executive Committee

2. College Council

3. District Council

4. District Senate

G. Accreditation

H. AFT 6157

I. Administrative Services

J. President

XI. Adjournment

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
NOVEMBER 15, 2016

President	Eric Narveson	Present
Vice President	Jack Baker	Present
Treasurer	Michael Hernandez	Present
Immediate Past President	Henry Gee	Absent
Social Science, Humanities, Arts, & PE	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Michael Hernandez	Present
Counseling Services	Laura Bettencourt	Present
Counseling Services	Andrea Mena	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Stravani Banerjee	Present
Language Arts	Robin Hahn	Present
Math, Science, and Engineering	Jack Baker	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Nasreen Rahim	Present
At Large	Henry Gee	Absent
Adjunct	Uyen Mai	Present
Adjunct	Robby Bodden	Absent

Guests: Carolyn van Puten, Laura Garcia, Fabio Gonzales

I. CALL TO ORDER – President Narveson called the meeting to order in the Mishra Room at 3:05 p.m.

II. ADOPTION OF AGENDA (5 min.)
 Additions/Deletions/Corrections/Deferrals
 Adoption of Agenda (Including consent items marked #) The agenda was adopted with changes.

III. APPROVAL OF MINUTES – The minutes of November 1, 2016 were approve with minor changes

IV. RECOGNITION AND ANNOUNCEMENTS

Fabio Gonzales, District Academic Senate President, and Laura Garcia, Articulation Officer in Counseling, were introduced.

Saint Andrew’s Day festivities were recognized.

There will be a locked box on the counter in the mailroom in which Senate dues can be deposited.

Adjunct Professor David Moglen’s killer has been arrested.

The spring 2017 Plenary Session of the State Academic Senate will be held in San Mateo this year. There are staff development funds available for Senators who wish to attend.

The topic of the adjacent 27 acres was going to be discussed at the San Jose City Council meeting, but was deferred. President Narveson reported that he was asked by the Chancellor to speak in favor of the land development which he in fact opposes. Professor Narveson also referred to a document from Evergreen

resident, Brenda Serpa, which contained inaccuracies regarding the district's development plans, that is circulating throughout the District.

Carolyn van Puten, Interim Director of Research, who is the temporary replacement for Tamela Hawley was introduced.

It was pointed out that there were partisan election materials in the adjunct faculty office. Campaigning on campus was mentioned at the previous meeting, and the District Office has asked that posted signs be removed. It was agreed there should be more clarification in the Board Policies about this issue.

The Deans' list of priorities for faculty hires was presented and compared with the Senate's priorities for comparison.

The topics of smoking on campus, policy-enforcement, and the posting of signs were raised. It will be discussed at a future meeting and a resolution may be crafted if needed to move forward on the issue.

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

VI. COMMITTEE APPOINTMENTS

A. #Non-Screening Committees (2016-2017)

- | | |
|---------------------------------------|---|
| 1. College Technology | 11. Student Services |
| 2. Budget | 12. Resource Development |
| 3. College Safety/Facilities | 13. District Council |
| 4. Student Success Advisory | 14. Professional Improvement Committee (PIC) |
| 5. Staff Development | 15. PRC |
| 6. Institutional Effectiveness | 16. District Budget |
| 7. College Curriculum | 17. SLOAC |
| 8. Archives | 18. Distance Education |
| 9. Graduation | |
| 10. Scholarship | |

B. #Tenure Review Committees

- 1. Laura Garcia:** Pat Perkins (Faculty Choice), Laura Bettencourt (Dean's Choice)

C. #Screening Committees

General/Outreach Counselor: Charlie Kahn-Lomax

D. #Peer Review Committees

VII. ACTION/DISCUSSION ITEMS

A. Program Review Allocation - tabled

B. Academic Forgiveness – deferred

C. Board Policy 4021: Program Viability Review

Senator Randy Pratt presented a revised draft of Board Policy 4021 designed to more broadly represent affected program staff and faculty in the event of a viability review. He promised to send an electronic copy to the Senate. A motion was made to approve the policy with Pratt's revisions. President Narveson, will present the revised policy to the SJCC Academic Senate and to the District Council. The motion was seconded and passed unanimously.

D. District Academic Senate Bylaws

A motion was made to accept the revisions proposed at the previous Senate meeting, and to forward the bylaws as revised to the SJCC Senate for approval. A friendly amendment to motion was made and accepted to strike the use of proxies on the DAS. The motion was seconded and passed with one abstention from Senator Michael Hernandez.

E. Plus/Minus Grading (moved from Information)

The use of plus/minus grading was discussed including the possible ramifications of its use, on transfer rates and its impact on underprepared students. The vast majority of community colleges in California do not use plus/minus grading. There will be a resolution forwarded to the Senate from Counseling and Vice President Jack Baker will attempt to attend the next Counseling department meeting to hear their views on it. A suggestion was made to address this during a PDD session.

VIII. DISCUSSION ITEMS

A. Friday Course Schedule -- deferred

B. Plans for the Senate?

A new committee was created by Lynette Apen, the Shared Governance Chairs Committee. President Narveson asked the Senators if there are goals they would like the Senate to achieve this academic year or beyond. Some of the topics that were suggested were to clarify if not challenge the apparent class-cancellation policy, and to increase faculty attendance at commencement.

C. Plus/Minus Grading (moved to action)

IX. INFORMATION ITEM

A. SLO Update -- deferred

B. Distance Education Plan

Senator Robin Hahn updated the Senate on the various aspects of the plan, such as the use of the test-proctoring software, Proctorio, and best practices for instructors. The plan will be on the agenda for Senate approval at the next meeting and any recommended changes should be sent to Nasreen Rahim.

C. Budget/CTE Funding

There is a discrepancy between the amount and use of release time funding at EVC. It was recommended that the Senate be more involved in the budget, especially FTES, and work for more equity in the allocation of release time.

D. Senate Leadership Meetings

It was suggested that it would be helpful to know which meetings President Narveson attends and to include other Senators in those meetings. Including additional Senators would assist President Narveson in representing the Senate and help keep the Senate better informed. President Narveson will share his meeting and committee schedule.

E. Class Cancellation

Dismay was expressed at the trend toward early and aggressive cancellation of classes and the consequences of this type of enrollment management. Course cancellations make it difficult for students to plan schedules, promotes the loss of students from EVC, and directly and negatively impacts the employment of adjunct professors. It was proposed that the Senate contact the Marketing Director to work on ways to attract more students to EVC. This will be discussed further at the next meeting in hopes of finding solutions.

X. REPORTS (10 min)

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Eric Narveson

C. District Council-Eric Narveson

B. Board of Trustees-Eric Narveson

D. Treasurer's Report-Michael Hernandez

E. College Committees (1 minute)

1. **All College Curriculum:** Janice Toyoshima, Chair

2. **Campus Technology:** Steve Mentor, Chair

3. **Budget Committee:** Eugene Canoy, Chair

4. **Safety/Facilities:** Henry Gee, Chair

5. **Staff Development:** Ambica Gil, Chair

6. **Student Success Advisory:** Uyen Mai, Chair

7. **Accreditation Update:** Lynette Apen

F. Senate Committees

1. **Executive Committee**

2. **College Council**

3. **District Council**

4. **District Senate**

G. Accreditation

H. AFT 6157

Senator Randy Pratt reported the district has presented the idea that they wish to negotiate in arrears - meaning they wish to negotiate 2016 raises not until August 2017.

I. Administrative Services

J. President

President Narveson attended an All College Curriculum meeting to see if there is a solution to expedite the course-approval process. The Senate agreed that the process is not efficient and takes too much time. Various suggestions were made in hopes of correcting the situation. If there is additional interest, it can be an agenda item and one of the Senate's goals.

XI. Adjournment - The meeting was adjourned at 5:05 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
DECEMBER 6, 2016

President	Eric Narveson	Present
Vice President	Jack Baker	Present
Treasurer	Michael Hernandez	Present
Immediate Past President	Henry Gee	Present
Social Science, Humanities, Arts, & PE	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Michael Hernandez	Present
Counseling Services	Laura Bettencourt	Present
Counseling Services	Andrea Mena	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Sravani Banerjee	Present
Language Arts	Robin Hahn	Present
Math, Science, and Engineering	Jack Baker	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Nasreen Rahim	Absent
At Large	Henry Gee	Present
Adjunct	Uyen Mai	Present
Adjunct	Robby Bodden	Present

Guests: Debbie Budd, Daniel Reyes, Chantu Lee, Wesley Lee, Jurgen Menge, Glen Wetzel, John Goldstein, Laura Garcia, Rick Wagner, Bethel Kim, Raniyah Johnson, Fabio Gonzalez

I. CALL TO ORDER

President Narveson called the meeting to order in the Mishra Conference Room at 3:05 p.m.

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections/Deferrals

Adoption of Agenda (Including consent items marked #) unanimously approved as amended.

III. APPROVAL OF MINUTES – The minutes of November 15, 2016 were approved with changes.

IV. RECOGNITION AND ANNOUNCEMENTS

Senators were asked to remind their constituents of the importance of completing program reviews. The reviews will have a significant impact on future funding and staffing allocations.

There will be a PDD session in March dedicated to strategic planning.

President Yong is interested in reinvigorating the Diversity Advisory Council (DAC) and the Classified Senate on campus.

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Director of Student Life and Activities Rayinah Johnson and Student Trustee Bethel Kim spoke to the Senate about the Faculty and Staff lounge being shared as a meditation and prayer room. This will be addressed at a future date.

A group of community members were in attendance to voice their concerns about the development 27 acres of land adjacent to the EVC campus and to join the Academic Senate in opposing the development of the land for commercial purposes. Their concerns were especially heightened because the San Jose planning commission voted in favor of changing the Public/Quasi-Public zone designation of the land to allow for the potential commercial development of all 27 acres. They shared their thoughts about developing the acreage and noted how the land could be used to add to the relatively small number of programs, degrees, and certificates offered at EVC compared to neighboring colleges. The lack of programs and classes at EVC forced many students to drive out of the area to attend other community colleges. They argued that the faculty is responsible for developing educational opportunities, and the necessary quality educational facilities to support them for the students in the area.

Counselor Rick Wagner asked the Senate to defer action on academic renewal until issues regarding the application of past vs. present catalog requirements, and students with breaks in their attendance are resolved.

English classes are Friday, so no classes will be held that day.

VI. COMMITTEE APPOINTMENTS

- A. **#Non-Screening Committees (2016-2017)**
- B. **#Tenure Review Committees**
- C. **#Screening Committees**
 - 1. **General Counselor (Veterans)** – Laura Garcia
 - 2. **General Counselor (International Students)**
Laura Garcia, Gam Nguyen, Elaine Ortiz-Kristich
 - 3. **General Counselor (Student Equity and Academic Progress)**
Laura Garcia and Elaine Ortiz-Kristich
 - 4. **Staff Accountant (District Office)** – Melody Barta
 - 5. **General Counselor (Outreach)** - Elaine Ortiz-Kristich
- D. **#Peer Review Committees**
- E. **#Non-Screening Committees (2016-2017)**
 - 1. **College Technology**
 - 2. **Budget**
 - 3. **College Safety/Facilities**
 - 4. **Student Success Advisory**
 - 5. **Staff Development**
 - 6. **Institutional Effectiveness**
 - 7. **College Curriculum**
 - 8. **Archives**
 - 9. **Graduation**
 - 10. **Scholarship**
 - 11. **Student Services**
 - 12. **Resource Development**
 - 13. **District Council**
 - 14. **Professional Improvement Committee (PIC)**
 - 15. **PRC**
 - 16. **District Budget**
 - 17. **SLOAC**
 - 18. **Distance Education**

VII. ACTION/DISCUSSION ITEMS

A. **District Policies 4000s**

The administration asked the Senate to quickly approve the the revised policies in order for the district to demonstrate swift compliance with recommendations from the accreditation team. President Narveson stated that the changes made mostly involved the addition of citations from the California Ed. Code. A motion was made to approve the policies, reserving the right for the Senate to recommend changes as deemed necessary. There was opposition for passing the document without adequate review. The motion was not passed. President Narveson will send District Policies 4000s to the Senate via email and would like Senate to read the policies over break so they may be ready to address them in February.

B. **Academic Renewal**

The SJCC Academic Senate approved academic renewal today. Counselor Rick Wagner opposed the policy as written and distributed information to the Senate which detailed potential problems. One of the issues he mentioned was that financial aid does not honor academic renewal, nor is it clear if San Jose State or other colleges do either. It was noted that financial aid decisions can be appealed. A motion was made to pass the academic renewal policy. The motion was seconded and passed.

C. **Distance Education Plan** – deferred

D. **District Academic Senate Bylaws** – tabled

E. **Senate Executive Team**

President Narveson, Jack Baker, Michael Hernandez, Lorena Mata, and Randy Pratt will serve on the committee until the Senate resumes its meetings in February. A motion was made to approve the membership. The motion was seconded and approved unanimously.

VIII. DISCUSSION ITEMS

A. **Friday Course Schedule** – deferred

B. **Plans for the Senate?** – deferred

C. **Plus/Minus Grading** – deferred

D. **Early Class Cancellation (Enrollment Management)** – deferred

E. **Pass/Fail for Non-credit Courses**– deferred

IX. INFORMATION ITEM

A. **27 Acres General Plan Amendment Update**

Chancellor Debbie Budd defended the District's proposed commercial development of the 27 acres adjacent to EVC, and addressed what she believed to be some misunderstandings that are circulating in the campus and surrounding community. Chancellor Budd explained that she would like to have that land zoned as Neighborhood/Community/Commercial to allow for greater flexibility in determining how best to use the land. She assured the Senate that there is enough land for EVC now and in the future, and that the funds generated by the commercial development would go toward student success and be a steady income-generator for the district. The Senate expressed concerns about the proposal's impact and implications for EVC, and posed several questions which the Chancellor endeavored to answer. President Narveson was asked to speak at the next San Jose City Council meeting and asked the Senate what message, if any, they would like him to convey. He reminded the Senate that a resolution opposing the development of the land already was passed by the EVC Academic Senate and that the SJCC Senate supports the EVC Senate. A motion was made for President Narveson to express his opposition to any use of the land outside of educational purposes. The motion was seconded and passed, with one nay from Senator Randy Pratt.

B. Accreditation Update

President Narveson read excerpts from the external evaluation team's findings and recommendations. The findings consisted of commendations, evaluation of compliance with standards, and recommendations which addressed a variety of topics pertaining to EVC and the District Office. There will be a meeting mid-January to address the findings.

C. Faculty Hiring List 2017-2018

President Narveson announced the final list of faculty hires given to him by President Yong which are: Chemistry, Math (Enlace), Translation and Interpretation/Spanish, Ethnic Studies (with an emphasis on Asian-American Studies), and ESL. If there is more funding available then an additional hire would be in Engineering/CADD/BIM. President Narveson reminded the Senate that the upcoming screening committees will need to be filled.

D. SLO Update – deferred

E. Smoking On Campus – deferred

F. Budget/CTE Funding – deferred

G. Senate Leadership Meetings – deferred

H. Reassigned Time and Program Review Work (EVC vs. SJCC)

It was reported that some faculty feel overloaded writing their program reviews. Faculty at SJCC have release time for this task or the administrator does the program review. There is confusion over the CROA database. This topic will be revisited in the spring.

I. Curriculum Technical Committee – deferred

X. REPORTS (10 min)

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Eric Narveson

C. District Council-Eric Narveson

B. Board of Trustees-Eric Narveson

D. Treasurer's Report-Michael Hernandez

E. College Committees (1 minute @)

1. **All College Curriculum:** Janice Toyoshima, Chair

2. **Campus Technology:** Steve Mentor, Chair

3. **Budget Committee:** Eugene Canoy, Chair

4. **Safety/Facilities:** Henry Gee, Chair

5. **Staff Development:** Ambica Gil, Chair

6. **Student Success Advisory:** Uyen Mai, Chair

7. **Accreditation Update:** Lynette Apen

F. Senate Committees

1. **Executive Committee**

2. **College Council**

3. **District Council**

4. **District Senate**

G. Accreditation

H. AFT 6157

I. Administrative Services

J. President

XI. Adjournment: The meeting was adjourned at 5:38 p.m.

EVERGREEN VALLEY COLLEGE
 A C A D E M I C S E N A T E
MINUTES
FEBRUARY 7, 2016

President	Eric Narveson	Present
Vice President	Jack Baker	Present
Treasurer	Michael Hernandez	Present
Immediate Past President	Henry Gee	Present
Social Science, Humanities, Arts, & PE	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Michael Hernandez	Present
Counseling Services	Laura Bettencourt	Present
Counseling Services	Andrea Mena	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Stravani Banerjee	Present
Language Arts	Robin Hahn	Present
Math, Science, and Engineering	Jack Baker	Present
Math, Science, and Engineering	Sithparran Vanniasegaram	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Nasreen Rahim	Present
At Large	Henry Gee	Present
Adjunct	Uyen Mai	Absent
Adjunct	Robby Bodden	Present

I. CALL TO ORDER

President Narveson called the meeting to order in the Mishra Conference Room at 3:05 p.m. Interim Senator Sithparran Vanniasegaram, who is replacing Preeti Srinivasan from the Division of Math, Science and Engineering for spring 2017, was introduced to the Senate.

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections/Deferrals
 Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – December 6, 2016 – approved as submitted.

IV. RECOGNITION AND ANNOUNCEMENTS

Senator Andrea Mena is now an adjunct faculty member, so is no longer eligible to serve as the full time representative from Counseling.

A Strong Women Leadership Conference will be held at EVC on March 18th. Anyone over 18 years of age is welcome to attend. The conference will include workshops on sexual assault, body image, and more, as well as raffle prizes and a resource fair.

The first Authors’ Series presentation of the semester will kick off with “Celebrating TET”, featuring Angie Chau on February 8th, at 12:30 in Montgomery Hall.

The following Authors’ Series event will feature Adam Benforado, author of Unfair: the New Science of Criminal Injustice on Thursday, March 23rd, in Montgomery Hall.

Voice of Hope: We are Afghan Women will be the book for this year's Women's History Month's annual book tea. Senators were asked to donate books for students at the tea.

San Francisco City College will be the first tuition-free college in the nation.

A fence will be erected around the Roble building by the end of the semester and demolition of the building will occur during summer, 2017.

Steve Meneses is the new Executive Director of Strategic Communications & Special Projects.

Enrollment has increased 2.5% this semester over spring 2016 semester.

There is another immigration forum planned soon. Details will be forthcoming.

The IEC met with Campus Research-Analyst Hazel De Ausen, and shared their concerns about the need for data to support Program Reviews. A task force will be created to address the concern.

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

VI. COMMITTEE APPOINTMENTS

A. #Non-Screening Committees (2016-2017)

B. #Tenure Review Committees

C. Screening Committees

1. **Ethnic Studies:** Arturo Villarreal, Eric Narveson, and Paul Fong
2. **Translation & Interpretation:**
Carmen Solorzano, Lorena Mata, Sara Jacome-Thompson, and Janina Espinoza
3. **Chemistry:** Celso Batalha, Preeti Srinivasan, Parran Vanniasegaram, and Bonnie Brown
4. **Math (Enlace):** Mirella Burton, Cynthia Burnham, Jack Baker, and Teck Ky
5. **Senior Division Admin. Asst. Counseling:** Martha Hardin
6. **ESL:** Lana Strickland, Robbie Bodden Michael Hernandez, and Richard Longacre
7. **Counselor, General (International Students) –** Elaine Ortiz-Kristich
8. **General Counselor/Outreach –** Elaine Ortiz-Kristich

Senators were asked to help recruit faculty representatives for the remaining unfilled positions on screening committees.

D. #Peer Review Committees

E. #Non-Screening Committees (2016-2017)

1. **College Technology**
2. **Budget**
3. **College Safety/Facilities**
4. **Student Success Advisory**
5. **Staff Development**
6. **Institutional Effectiveness**
7. **College Curriculum**
8. **Archives**
9. **Graduation**
10. **Scholarship**
11. **Student Services**
12. **Resource Development**
13. **District Council**

- 14. **Professional Improvement**
- 15. **PRC**
- 16. **District Budget**
- 17. **SLOAC**
- 18. **Distance Education**

VII. ACTION/DISCUSSION ITEMS

A. **District Policies 4000s**

President Narveson reviewed the recent Administrative Procedures updates. The revisions included procedures regarding smoking on campus, course repetition, definition of grade symbols, and credit by examination. A motion was made to accept the procedures. The motion was seconded and passed unanimously.

B. **Distance Education Plan**

A motion was made to approve the Distance Education Plan presented to the Senate last semester. The motion was seconded and passed unanimously.

VIII. DISCUSSION ITEMS

A. **Friday Course Schedule -- deferred**

B. **Plans for the Senate**

The Accreditation Committee asked each standing committee to identify specific plans and goals for fulfilling its charge. President Narveson submitted tentative plans for the Senate for review comment. Various aspects of each topic were discussed including: inviting the Chancellor to attend periodic meetings, training sessions on the Brown Act, equivalency, 10 +1, etc. (which could be done during PDD; and open to all faculty), a joint retreat with the SJCC Academic Senate, passing a resolution in support of reviving the Classified Senate, use of SOAR and Measure X funds, updating the facilities master plan and education master plan, and reforming the Diversity Action Council and DOFMY.

C. **Plus/Minus Grading**

A resolution from the Counseling department was distributed to the Senate. It was not in favor of a plus/minus grading system.

D. **Early Class Cancellation (Enrollment Management)**

The early cancellation of classes and its impact on students' education was discussed. A suggestion was made to get the students' input. President Narveson and another Senator will discuss this with Chancellor Budd. This will be revisited and additional ideas are welcome.

E. **Pass/Fail for Non-Credit Courses**

There are questions about this new procedures. At present only two departments offer non-credit courses at EVC, Automotive and Engineering. President Narveson will invite the Dean of Non-credit Education to attend and address the issue at a Senate meeting.

F. **Faculty and Staff Lounge Usage**

This topic was presented to the Senate last semester. The ASG would like to take over the space for various student activities and for a meditation/prayer space. The original proposal was to use the lounge as a meditation area. The ASG can come to a Senate meeting if the Senators would like.

SOAR Funds

These are funds derived from the lease of the land adjacent to EVC that has been commercially developed. The funds were originally committed to paying for retiree healthcare benefits but that demand has declined while the revenue stream will likely increase with the district's plan for additional commercial development. The Board has proposed committing this income to a SOAR fund to support student success. Thus far, there haven't been any clear ideas on how the money will be spent. It was suggested that the Academic Senate form a subcommittee to give input into how the money should be used, and to have the subcommittee work with the ASG for student input.

G. Re-establishment of Diversity Action Council

The Senate would like to see transparency with the DAC. The Senate supports the reestablishment of this committee as a formal standing committee within the framework of shared governance and with appropriate constituency representation. A resolution will be forthcoming to that effect.

H. Measure X Fund Usage

Passage of Measure X means the district will have \$750,000,000 for upgrades and new construction. The current Facilities Master Plan, and Educational Master Plan were adopted without consideration of this funding. Both plans should be reexamined and updated.

IX. INFORMATION ITEM

A. Senate Schedule for Spring – removed

B. Resolution Supporting a Classified Senate

President Narveson distributed a resolution in support of reestablishing a Classified Senate at EVC. Improvements to the resolution are welcome. This will be discussed further at a future meeting.

C. SLO Update -- deferred

D. Smoking On Campus

Senator Peggy Gorbach attended a safety committee meeting at which they discussed the designated smoking areas on campus. What constitutes "smoking," and whether to keep designated smoking areas or to declare EVC "smoke free" are issues yet to be resolved.

Senate President Reassigned Time

The discrepancy between the reassigned-time for the EVC Academic Senate and that for the SJCC Senate was noted, with SJCC's Senate Officers getting a 1.0 and EVC's President getting .05. So far, attempts to address this inequity with President Yong have failed. It was suggested that a delegation from the Senate meet with President Yong, and, if necessary, with Chancellor Budd to correct this disparity.

E. Senate Leadership Meetings -- deferred

F. Reassigned Time and Program Review Work (EVC vs. SJCC)

The disparity between EVC and SJCC in the awarding of release time to complete program reviews was discussed.

H. Curriculum Technical Committee – deferred

I. Two-year Term for Adjunct Senators

There was a proposal to extend the current one-year term to two years for adjunct-faculty Senators so they can learn more about the Senate and the college, and be more effective as a Senator. The proposed change would entail amending the by-laws. President Narveson would like additional input

from the adjunct faculty, as well as proposed wording for the by-laws amendment. One complication of a two-year term is the changeability of adjunct faculty teaching schedules.

X. REPORTS (10 min)

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

- A. College Council-Eric Narveson**
- C. District Council-Eric Narveson**
- B. Board of Trustees-Eric Narveson**
- D. Treasurer's Report-Michael Hernandez**
- E. College Committees (1 minute @)**
 - 1. All College Curriculum:** Janice Toyoshima, Chair
 - 2. Campus Technology:** Steve Mentor, Chair
 - 3. Budget Committee:** Eugene Canoy, Chair
 - 4. Safety/Facilities:** Henry Gee, Chair
 - 5. Staff Development:** Ambica Gil, Chair
 - 6. Student Success Advisory:** Uyen Mai, Chair
 - 7. Accreditation Update:** Lynette Apen
- F. Senate Committees**
 - 1. Executive Committee**
 - 2. College Council**
 - 3. District Council**
 - 4. District Senate**
- G. Accreditation**
- H. AFT 6157**
- I. Administrative Services**
- J. President**

XI. Adjournment The meeting was adjourned at 5:02 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
FEBRUARY 21, 2017

President	Eric Narveson	Present
Vice President	Jack Baker	Present
Treasurer	Michael Hernandez	Present
Immediate Past President	Henry Gee	Absent
Social Science, Humanities, Arts, & PE	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Michael Hernandez	Present
Counseling Services	Laura Bettencourt	Present
Counseling Services	Andrea Mena	Present
Library and Learning Resources	Lorena Mata	Absent
Language Arts	Stravani Banerjee	Present
Language Arts	Robin Hahn	Present
Math, Science, and Engineering	Jack Baker	Present
Math, Science, and Engineering	Sithparran Vanniasegaram	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Nasreen Rahim	Present
At Large	Henry Gee	Absent
Adjunct	Uyen Mai	Absent
Adjunct	Robby Bodden	Present

Guests: Fabio Gonzales

I. CALL TO ORDER

President Narveson called the meeting to order in the Mishra Conference Room at 3:05 p.m.

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections/Deferrals
 Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – The minutes of February 7, 2016 were approved with changes.

IV. RECOGNITION AND ANNOUNCEMENTS

The Awards Committee of the Two-Year College English Association (TYCA) of the National Council of the Teachers of English (NCTE) awarded the 2017 Diana Hacker TYCA Awards for Outstanding Programs in English for Two-Year Colleges and Teachers. Evergreen Valley College’s “The Evergreen Valley College Writing Center” has been selected as the exemplary program in the category of Fostering Student Success.

Today is International Mother Language Day.

Chancellor Budd would like to meet with the Senate on March 7 for an open discussion and to answer questions from the Senators. The Senate was asked to formulate questions on any topic except the commercial development of the 27 acres adjacent to EVC.

The Authors’ Guild will be presenting educator and writer Chinaka Hodge, on February 22, at 12:30 p.m. in Montgomery Hall.

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

VI. COMMITTEE APPOINTMENTS

- A. **#Non-Screening Committees (2016-2017)**
- B. **#Tenure Review Committees**
- C. **Screening Committees** (3 faculty members to be chosen. Removed from consent)
 - 1. **Ethnic Studies:** Arturo Villareal, Paul Fong, Hoa Nguyen-Wong
 - 2. **Translation & Interpretation:** Lorena Mata, Sara Jacome-Thompson, Janina Espinoza
 - 3. **Chemistry:** Janice Toyoshima, Preeti Srinivasan, Bonnie Brown
 - 4. **ESL:** Richard Longacre, Lana Strickland, Robby Bodden
 - 5. **Math (Enlace):** Mirella Burton, Cynthia Burnham, Parran Vanniasegaram,
- D. **#Peer Review Committees**
- E. **#Non-Screening Committees (2016-2017)**

<ul style="list-style-type: none">1. College Technology2. Budget3. College Safety/Facilities4. Student Success Advisory5. Staff Development6. Institutional Effectiveness7. College Curriculum8. Archives9. Graduation	<ul style="list-style-type: none">10. Scholarship11. Student Services12. Resource Development13. District Council14. Professional Improvement15. PRC16. District Budget17. SLOAC18. Distance Education
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VII. ACTION/DISCUSSION ITEMS

- A. **Screening Committee Membership (FT Hires)**

The screening committees for faculty hires are listed in IV. C. Previously the Senate had appointed too many faculty representatives to some committees. The nominees for the committees were reconsidered and appointments were made in accordance with proper screening committee composition. A motion was made to accept the revised membership. The motion was seconded and passed unanimously
- B. **Resolution Supporting a Classified Senate**

President Narveson submitted a resolution to Senate in support of reestablishing a Classified Senate. A motion was made to adopt the resolution. The motion was seconded and approved unanimously

VIII. DISCUSSION ITEMS

- A. **Friday Course Schedule -- deferred**
- B. **Plans for the Senate – E. Narveson**

President Narveson reviewed future tasks and areas of concern for the Senate. One topic covered was the faculty input into the use of SOAR funds, and is detailed in Discussion Item G. Distance Education and All College Curriculum committee chairs are up for election this spring. Reassigned time was discussed, especially for the Chair of the Distance Education committee. The inequitable application of release time between EVC and SJCC was also highlighted. A delegation from the Senate to include President Narveson and Senators Randy Pratt, Nasreen Rahim, Brad Carothers, and Michael Hernandez will discuss this issue with President Yong next Tuesday, and remind him that this is especially important for accreditation compliance. President Narveson asked Senators to talk to their division constituents about serving on the Senate. Division senate elections need to be held this spring and there will be elections for Senate officers in April. A faculty member is also needed to serve on the District Academic Senate, and a request to faculty will be sent out soon.
- C. **Plus/Minus Grading –deferred**

D.
E. Early Class Cancellation (Enrollment Management) – deferred

F. Pass/Fail for Non-Credit Courses – deferred

G. Faculty and Staff Lounge Usage – removed

H. SOAR Funds

The proposed SOAR fund was discussed. One suggested use for some of the money was to fund stipends for students who serve on various campus committees. A resolution was passed last year asking for faculty to be closely involved with the allocation of the funds. The Senate will form a subcommittee to work with the District on the policies and procedures governing this fund. The subcommittee will seek input, if not members from students and from the classified staff.

I. Re-establishment of Diversity Action Council – deferred

J. Measure X Fund Usage

A committee will be created to advise the District and EVC administration on the best ways to use the funds.

K. Distance Ed. Writer's Help Module – deferred

K. Distance Education Committee Observation Form

Chair of the Distance Education Committee and Senator, Nasreen Rahim, submitted to the Senate a form to be used to provide distance-education instructors with feedback on their courses. Various suggestions were offered. This will be on the next agenda as an action item.

IX. INFORMATION ITEM

A. Senate Schedule for Spring – deferred

B. Two-Year Term for Adjunct Senators

Adjunct Senator Robby Bodden raised the topic of expanding the adjunct Senate term from one to two-years. He will share this with the other adjunct faculty members. It will be necessary to amend the by-laws by having the faculty vote on it. It will be discussed further at the next meeting.

C. SLO Update -- deferred

D. Smoking On Campus – removed

E. Senate Reassigned Time – deferred

F. Senate Leadership Meetings – deferred

G. Curriculum Technical Committee

Issues with the Tech Committee meetings and CuricuNet continue. The meetings are held when faculty members are often teaching forcing them to miss the meetings which results in significant delays in course approvals. The elimination of the Tech Committee meeting will be a discussion item at a future meeting. ACCC chair Janice Toyoshima will be invited to attend.

X. REPORTS (10 min)

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

- A. College Council-Eric Narveson**
- C. District Council-Eric Narveson**
- B. Board of Trustees-Eric Narveson**
- D. Treasurer's Report-Michael Hernandez**
- E. College Committees (1 minute @)**
 - 1. All College Curriculum: Janice Toyoshima, Chair**
 - 2. Campus Technology: Steve Mentor, Chair**
 - 3. Budget Committee: Eugene Canoy, Chair**
 - 4. Safety/Facilities: Henry Gee, Chair**
 - 5. Staff Development: Ambica Gil, Chair**
 - 6. Student Success Advisory: Uyen Mai, Chair**
 - 7. Accreditation Update: Lynette Apen**
- F. Senate Committees**
 - 1. Executive Committee**
 - 2. College Council**
 - 3. District Council**
 - 4. District Senate**
- G. Accreditation**
- H. AFT 6157**
- I. Administrative Services**
- J. President**

XI. Adjournment The meeting was adjourned at 5:05

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
MARCH 7, 2017

President	Eric Narveson	Present
Vice President	Jack Baker	Present
Treasurer	Michael Hernandez	Present
Immediate Past President	Henry Gee	Present
Social Science, Humanities, Arts, & PE	Randy Pratt	Absent
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Michael Hernandez	Present
Counseling Services	Laura Bettencourt	Present
Counseling Services	Andrea Mena	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Shravani Banerjee	Present
Language Arts	Robin Hahn	Present
Math, Science, and Engineering	Jack Baker	Present
Math, Science, and Engineering	Sithparran Vanniasegaram	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Nasreen Rahim	Present
At Large	Henry Gee	Present
Adjunct	Uyen Mai	Present
Adjunct	Robby Bodden	Present

Guests: Debbie Budd, Julie Vo, and Fabio Gonzales

I. CALL TO ORDER - 3:06PM

II. ADOPTION OF AGENDA (5 min.)
Additions/Deletions/Corrections/Deferrals
Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – February 21, 2017 approved with corrections

IV. RECOGNITION AND ANNOUNCEMENTS

The Authors' Series will present Reyna Grande on March 8, in 12:30 in SC127.

Tomorrow is International Women's Day.

The maximum attendance has been reached for the EVC Strong Women Leadership Conference and registration is closed. Volunteers are needed.

Faculty representatives are needed for screening committees for the Academic Services Technician and Dean of Student Success positions.

The Presidents of the three Senates met with the President, Vice President and Executive Director of the FA to begin a conversation about coordination between the union and the Senates, and the delineation of the responsibilities of each. A second meeting has been scheduled.

On Wednesday, March 8, 2017 will be the official dedication of the \$1.5 million San Jose Promise program at SJCC in front of the Cosmetology building.

PDD is coming and will consist of breakout sessions. Ambica Gil is looking for presenters. President Narveson will be presenting three sessions.

Chancellor Budd will be holding another open forum - 'brown bag lunch' March 9th, at 1215 in the Mishra Room. Water but not lunch will be provided.

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

VI. COMMITTEE APPOINTMENTS

A. #Non-Screening Committees (2016-2017)

B. #Tenure Review Committees

C. #Screening Committees

1. **Dean of Student Services:** Parran Vanniasegaram
2. **Academic Services Technician:** Janice Toyoshima
3. **Staff Asst. II (Non-Credit & Basic Skills):** Harvey Gipson

D. #Peer Review Committees

E. #Non-Screening Committees (2016-2017)

- | | |
|---------------------------------------|-------------------------------------|
| 1. College Technology | |
| 2. Budget | 11. Student Services |
| 3. College Safety/Facilities | 12. Resource Development |
| 4. Student Success Advisory | 13. District Council |
| 5. Staff Development | 14. Professional Improvement |
| 6. Institutional Effectiveness | 15. PRC |
| 7. College Curriculum | 16. District Budget |
| 8. Archives | 17. SLOAC |
| 9. Graduation | 18. Distance Education |
| 10. Scholarship | |

VII. ACTION/DISCUSSION ITEMS

A. Plans for the Senate – deferred

B. Plus/Minus Grading – tabled

C. Distance Ed Committee Contact Hour Form

Senator, and Chair of the Distance Education Committee, Nasreen Rahim resubmitted the contact hour feedback form to the Senate for approval. The form will be shared with the SJCC's Academic Senate and the union. It was stressed that this is not to be used as an evaluation tool. A motion was made to approve the form. The motion was seconded and approved unanimously.

D. Meeting with Chancellor Debbie Budd

Chancellor Budd was in attendance to update the Senate of campus/district matters and to answer questions from the Senators. Dr. Budd described the San Jose Promise and how the \$1.5M grant would be used, e.g., college fees, textbooks, and staff to help administer the grant. Only fourteen grants were awarded in the State. The San Jose Promise is open for all San Jose high school students with financial needs, with a goal to create a college-going culture in the city. Follett Books has set aside \$75,000 for books for each campus. She also reported that accreditation has been reaffirmed and praised the college for their work. One item needs a follow-up report within the next 18 months, and thereafter visits will not occur for another five and a half years. Chancellor Budd distributed

information about AP4020 and what comprises instructional hours. She would like the Senate to consider this; it will be up for approval at the next meeting. Chancellor Budd also announced her brown-bag event this Thursday, from 12:15 until 1:00. Senators expressed dismay over early class cancellations and the ill-considered criteria being used to measure "efficiency." Chancellor Budd replied that it was a college decision. The Chancellor was also asked about the status of the District's Resource Allocation Model which she said was still a work in progress.

- E. Pass/Satisfactory Progress/No Pass for Non-Credit Courses (moved from Information E.)**
Non-credit Dean Julie Vo, submitted a document regarding the satisfactory progress grade, approved by Title V for non-credit courses. The new grade designation is not yet available on CurricuNet, and changes need to be effected as soon as possible. A motion was made to suspend the by-laws and move this from information to action in order to get immediate approval from the Senate for EVC. The motion was passed and the issue was moved to action. A motion was then made to adopt the new grade. The motion was seconded and passed.

VIII. DISCUSSION ITEMS

A. Friday Course Schedule

At this time, the Friday and Saturday course sections have not been time adjusted to compensate for lost days of instruction. That adjustment is apparently now being done at EVC but it is not known if it also being address at SJCC. Nonetheless, adding time to class sections does not fully compensate for lost instructional days. The issue needs to be addressed but will require union involvement as it will likely involve changes in the academic calendar. This will remain on the agenda as a discussion item.

B. Curriculum Technical Committee

A clarification was made to the issue. There was no intention to eliminate the Curriculum Technical Committee, rather the goal was to eliminate the expectation that faculty proposers attend the tech committee meetings. ACCC Chair, Janice Toyoshima was present to answer questions and address concerns. The main issue is that most faculty are in class when the tech committee meets. It was suggested that more notice be given to faculty proposers so they could make arrangements to attend the meetings form. It was also suggested that divisions form curriculum committees, using the Math, Science, and Engineering Division's curriculum committee as a model, in the hopes of sending a better documents to the ACCC. The value of the technical committee was stressed in the discussion but there was no resolution regarding faculty attendance at the tech committee meetings or streamlining the course approval process. The matter will be on future agendas for further consideration.

C. Early Class Cancellation (Enrollment Management) – deferred

D. Pass/Satisfactory Progress/No Pass for Non-Credit Courses (moved to Action Item E.)

E. Two-Year Term for Adjunct Senators – deferred

F. SOAR funds – deferred

G. Re-establishment of Diversity Action Council – deferred

H. Measure X Fund Usage – E. Narveson

I. Distance Ed. Writer's Help Module – deferred

J. Non-Credit Work Group – deferred

K. Credit By Exam – deferred

IX. INFORMATION ITEMS

A. SLO Update -- deferred

B. Board Policies & Admin. Procedures Committee – deferred

C. Future Faculty Requirements Committee deferred

D. Resolution Regarding Senate Committee Nominations – deferred

X. REPORTS (10 min)

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

- A. College Council-Eric Narveson**
- B. District Council-Eric Narveson**
- C. Board of Trustees-Eric Narveson**
- D. Treasurer's Report-Michael Hernandez**
- E. College Committees (1 minute @)**
 - 1. All College Curriculum: Janice Toyoshima, Chair**
 - 2. Campus Technology: Steve Mentor, Chair**
 - 3. Budget Committee: Eugene Canoy, Chair**
 - 4. Safety/Facilities: Henry Gee, Chair**
 - 5. Staff Development: Ambica Gil, Chair**
 - 6. Student Success Advisory: Uyen Mai, Chair**
 - 7. Accreditation Update: Lynette Apen**
- F. Senate Committees**
 - 1. Executive Committee**
 - 2. College Council**
 - 3. District Council**
 - 4. District Senate**
- G. Accreditation**
- H. AFT 6157**
- I. Administrative Services**
- J. President**

XI. Adjournment - 5:03PM

EVERGREEN VALLEY COLLEGE
ACADEMIC SENATE
MINUTES
MARCH 21, 2017

President	Eric Narveson	Present
Vice President	Jack Baker	Present
Treasurer	Michael Hernandez	Present
Immediate Past President	Henry Gee	Present
Social Science, Humanities, Arts, & PE	Randy Pratt	Absent
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Michael Hernandez	Present
Counseling Services	Laura Bettencourt	Present
Counseling Services	Andrea Mena	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Stravani Banerjee	Present
Language Arts	Robin Hahn	Present
Math, Science, and Engineering	Jack Baker	Present
Math, Science, and Engineering	Sithparran Vanniasegaram	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Nasreen Rahim	Present
At Large	Henry Gee	Present
Adjunct	Uyen Mai	Present
Adjunct	Robby Bodden	Present

Guests: Julie Vo, Janice Assadi

I. CALL TO ORDER – The meeting was called to order at 3:06 PM in the Mishra Room

II. ADOPTION OF AGENDA (5 min.)
Additions/Deletions/Corrections/Deferrals
Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – March 7, 2017

IV. RECOGNITION AND ANNOUNCEMENTS

The Strong Women’s Conference was a success with over 200 guests in attendance.

The following Authors’ Series event will present Adam Benforado, author of Unfair: the New Science of Criminal Injustice on Thursday, March 23rd, in Montgomery Hall.

President Narveson will be speaking at the Milpitas Public Library. He will discuss World War I April 5 7:00, on and Sunday at 2:00, on April 9 on how combat has affected veterans’ lives.

Owen Letcher, Director of Facilities and Bond Programs, will be at the next meeting to discuss the College Master Plan.

President Yong will be attending the next Senate meeting.

President Narveson will see the developer’s plan for the adjacent 27 acres tomorrow.

Released time still needs to be addressed and will be on a future agenda.

The Authors' Series will present poets/writers Persis Karim and Deema K. Shehabi on Wednesday, March 22, 2017, in Montgomery Hall from 12:30 to 1:30.

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

VI. COMMITTEE APPOINTMENTS

A. #Non-Screening Committees (2016-2017)

B. #Tenure Review Committees

C. #Screening Committees

1. **Dean of Student Success:** Parran Vanniasegaram, Uyen Mai, Elaine Ortiz-Kristich

2. **Academic Services Technical:** Lisa Bell

D. #Peer Review Committees

E. #Non-Screening Committees (2016-2017)

1. **College Technology**

2. **Budget**

3. **College Safety/Facilities**

4. **Student Success Advisory**

5. **Staff Development**

6. **Institutional Effectiveness**

7. **College Curriculum**

8. **Archives**

9. **Graduation**

10. **Scholarship**

11. **Student Services**

12. **Resource Development**

13. **District Council**

14. **Professional Improvement**

15. **PRC**

16. **District Budget**

17. **SLOAC**

18. **Distance Education**

VII. ACTION/DISCUSSION ITEMS

A. Plans for the Senate

President Narveson submitted his plans for the Senate for the remainder of this academic year. A motion was made to accept the plans. The motion was seconded and passed unanimously.

B. AP 4020

The document was submitted by Chancellor Budd at the last Senate meeting. A motion was made to approve the corrected version. The motion was seconded and approved unanimously.

C. Nominations for District Senator

One more EVC faculty member is needed to serve on the District Senate. Senator Sravani Banerjee volunteer to be on the District Senate. The motion was seconded and passed unanimously.

VIII. DISCUSSION ITEMS

A. Friday Course Schedule – *deferred*

B. Curriculum Technical Committee

Various concerns and scenarios were discussed about making the committee more efficient. Some of the recurring points were the time the meetings are held, which, some felt, is not optimal because faculty are in class at that time, as well as addressing technological aspects and moving toward a less paper-driven process. President Narveson asked the Senate for ideas towards a solution and send them to him.

C. Early Class Cancellation (Enrollment Management) – *deferred*

D. Two-Year Term for Adjunct Senator

The two-year term for adjunct Senators was discussed again, with other options suggested, such as a third adjunct seat, and staggering the terms, as presently being done with at-large Senate seats. President Narveson will send, via email, proposed wording for a change in the by-laws to be discussed at the next Senate meeting.

E. SOAR funds

Current and projected money from the commercial development was originally intended to be used in a way to keep the funds as close to the classroom and the students; however, no suggestions or plans have been made to that effect. President Narveson presented the Senate's resolution which stated that the faculty should be involved in making fiscal decisions because of their knowledge in the area. It is part of 10 +1 as part of the purview of student success. President Narveson will continue to be

F. Re-establishment of Diversity Action Council

President Narveson will continue to keep the Senate informed on the progress of the committee's formation.

G. Measure X Fund Usage

220 million will be set aside for EVC Owen Letcher will be at the next meeting to discuss the Facilities and Campus Master Plans.

H. Distance Ed. Writer's Help Module – *deferred*

I. Non-Credit Work Group

Julie Vo, Dean of Non-credit Education approached the Senate for help to form a work group to assist with non-credit courses. Some of the charges would be developing a vision for the non-credit department, disseminating accurate information to the faculty, communicating with the ACCC and SJCC, and working with CurricuNet. President Narveson would like to write a charge for the work group. A suggestion was made to have the work group initially report to the Senate, eventually becoming a standing committee and then reporting the College Council.

J. Credit By Exam – *deferred*

K. Health Services Budget

Janice Assadi, Director of Health Service attended the meeting to update the Senate on what Health Services does and the financial state of her department. She explained that much of the money she gets is "soft money", and she can't depend on a steady source to run Health Services efficiently. The student health fee is not sufficient to maintain an acceptable level of care. She will approach the ASG for their input. President Narveson is fully in support and will advocate for Health Services. Ms. Assadi and President Narveson will work on a resolution. Adequately funding Health Services is linked to student success, thus, under the purview of the Senate's 10+1 areas, as well as the District's mission statement. It was suggested that President Yong be contacted first.

L. Resolution Regarding Senate Committee Nominations – *deferred*

M. Observation for Case Manager

The related document was submitted to the Senate and will be further discussed the the next meeting. SJCC has already endorsed it.

IX. INFORMATION ITEM

A. SLO Update -- *deferred*

- B. Board Policies & Admin. Procedures Committee – deferred**
- C. Future Faculty Requirements Committee – deferred**

X. REPORTS (10 min)

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

- A. College Council-Eric Narveson**
- B. District Council-Eric Narveson**
- C. Board of Trustees-Eric Narveson**
- D. Treasurer’s Report-Michael Hernandez**
- E. College Committees (1 minute @)**
 - 1. All College Curriculum: Janice Toyoshima, Chair**
 - 2. Campus Technology: Steve Mentor, Chair**
 - 3. Budget Committee: Eugene Canoy, Chair**
 - 4. Safety/Facilities: Henry Gee, Chair**
 - 5. Staff Development: Ambica Gil, Chair**
 - 6. Student Success Advisory:**
 - 7. Accreditation Update: Lynette Apen**
 - 8. Distance Education**
 - 9. SLOAC**
- F. Senate Committees**
 - 1. Executive Committee**
 - 2. College Council**
 - 3. District Council**
 - 4. District Senate**
- G. Accreditation**
- H. AFT 6157**
- I. Administrative Services**
- J. President**

XI. Adjournment 5:06

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
APRIL 4, 2017

President	Eric Narveson	Present
Vice President	Jack Baker	Present
Treasurer	Michael Hernandez	Present
Immediate Past President	Henry Gee	Present
Social Science, Humanities, Arts, & PE	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Michael Hernandez	Present
Counseling Services	Laura Bettencourt	Present
Counseling Services	Andrea Mena	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Stravani Banerjee	Absent
Language Arts	Robin Hahn	Present
Math, Science, and Engineering	Jack Baker	Present
Math, Science, and Engineering	Sithparran Vanniasegaram	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Nasreen Rahim	Present
At Large	Henry Gee	Present
Adjunct	Uyen Mai	Present
Adjunct	Robby Bodden	Present

Guests: Julie Vo, Janice Assadi, Tina Iniguez, Owen Letcher, Janice Toyoshima

I. CALL TO ORDER: President Narveson called the meeting to order at 3:05 in the Mishra Room.

II. ADOPTION OF AGENDA (5 min.)
 Additions/Deletions/Corrections/Deferrals
 Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – The minutes of March 21, 2017 were approved as submitted.

IV. RECOGNITION AND ANNOUNCEMENTS

EVC scored 103 points in the nationwide AMATYC Student Math League competition, which is considered impressive.

Ambica Gill was recognized for the successful PDD on March 31st.

President Narveson was recognized for his PDD session that addressed current issues facing the college and the district.

The book tea held as part of Women’s History month was a success with many students in attendance.

The union has negotiated an agreement with the district recognizing that the accrual of sick leave for fulltime faculty also includes overload. Affected faculty should see an increased in their accrued sick leave

There will be an LGBTQIA+ event being sponsored by the Honors Institute, Honors Club, and the LGBTQ Club tomorrow in Gullo II, from 12:30 until 1:30 p.m.

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

There have been complaints about email users replying ‘to all’ rather than the original sender. Senator Peggy Gorbach was urged by her division to ask Senators to remind their divisions not to use “reply all” unless appropriate.

VI. COMMITTEE APPOINTMENTS

A. #Non-Screening Committees (2016-2017)

B. #Tenure Review Committees

C. #Screening Committees

1. A and R Technician

2. Dean of Math, Science, and Engineering: Henry Estrada and Celso Batalha

D. #Peer Review Committees

E. #Non-Screening Committees (2016-2017)

1. College Technology

2. Budget

3. College Safety/Facilities

4. Student Success Advisory

5. Staff Development

6. Institutional Effectiveness

7. College Curriculum

8. Archives

9. Graduation

10. Scholarship

11. Student Services

12. Resource Development

13. District Council

14. Professional Improvement

15. PRC

16. District Budget

17. SLOAC

18. Distance Education

VII. ACTION/DISCUSSION ITEMS

A. Two-Year Term for Adjunct Senators

President Narveson submitted new wording for the by-laws amending the term of service for the adjunct faculty seats on the Senate. It was agreed that the adjunct-seat election be held in April, rather than in September and to have two, staggered two-year terms as is done for the fulltime faculty at-large seats. A motion was made to adopt the new wording and hold the election in April. The motion was seconded and passed unanimously. This year’s election will be held soon with a 2-year term going to the top vote getter and a 1-year term going to the next runner-up.

B. Non-Credit Work Team

Dean Julie Vo and President Narveson have been working on the work team’s charge and it was submitted to the Senate for approval. The charge was discussed and a motion was made to adopt it. The motion was seconded and passed. An email will be sent to faculty requesting members.

C. Health Services Budget Resolution

Director of Health Services, Janice Assadi submitted to the Senate for approval a resolution in support of increased and stable funding for Student Health Services. A draft of the resolution was previously presented to the Senate for review, and subsequently edited by Ms. Assadi. It was noted that although there will be an increase of one dollar in the student health fee, it will not be enough to adequately fund health services for EVC students. A motion was made to adopt the resolution. The motion was seconded and passed unanimously.

D. Case Manager Observation Form

The form was submitted to the Senate at the previous meeting for discussion. A motion was made to approve the form. The motion was seconded and passed unanimously.

E. Curriculum Technical Committee

The role of the ACCC Curriculum Technical Committee was discussed again. ACCC Chair Janice Toyoshima argued that the Tech Committee is a necessary step in the course approval process and serves as a first reading of course proposals. The need for the committee was acknowledged but the need for faculty members to attend Tech Committee meetings was challenged. It was agreed that a effective division or departmental level curriculum committees would be helpful in expediting course approvals. A suggestion was made to provide the faculty with an FAQ document to facilitate course-proposal submissions. Chair Toyoshima noted that there is already a handbook, and she is updating it. Senator Randy Pratt will contact other colleges to determine what their course approval procedures are. It was noted that curriculum approval was a faculty responsibility. Senators were asked to work with their division faculties to form division curriculum committees, and try to consider other possible solutions before any action is taken.

F. Nominations for Senate Officers

President Narveson called for nominations for the following positions: President, Vice President, and Treasurer. Senator Michael Hernandez was nominated for Treasurer, but declined the nomination; Senator Sravani Banerjee was nominated in absentia. Vice President Jack Baker nominated himself, with a subsequent nomination from Senator Sithparran Vanniasegaram, for Vice President. There were no other nominations for Treasurer or VP, and Senators Banerjee and Baker will serve in their respective offices for the 2017-2018 academic year. President Eric Narveson and Senator Randy Pratt nominated themselves for President therefore, there will be an election among the fulltime faculty to decide that office. It was agreed that both candidates can campaign via both email and in faculty mailboxes. President Narveson will write a list of various duties and requirement of the position. The election will begin the Monday after spring break and run for two weeks. Since Pres. Narveson is an active candidate in the contest, VP Baker will preside over the election and counting of ballots.

VIII. DISCUSSION ITEMS

A. Friday Course Schedule -- deferred

B. A Message from President Yong

Due to a mismanagement of funds, there will only be two faculty positions being filled this semester: Enlace Math and Ethnic Studies. The other three positions will supposedly be accorded top priority among future hires when college finances allow.

C. Resolution Regarding Senate Committee Nominations – deferred

D. Board Policies & Admin. Procedures Committee – deferred

E. Future Faculty Requirements Committee – deferred

F. SOAR funds – deferred

G. Re-establishment of Diversity Action Council – deferred

H. Measure X Fund Usage – E. Narveson

I. Distance Ed. Writer's Help Module – R. Hahn

J. Credit By Exam – deferred

I. Distance Ed Faculty Satisfaction Survey

Senator Nasreen Rahim submitted a survey she received from the State Chancellor's Office to the Senate for approval. The Senate agreed to endorse the idea of the survey.

IX. INFORMATION ITEM

A. Facilities News

Owen Letcher, Director of Facilities & Bond Programs, gave an update on the Facilities Master Plan,

including its principles. He explained that prioritizing facility needs, matching programs with facilities, and thinking long term were essential for success. He also noted that most future construction can occur on the periphery of the existing campus with much less disruption than has been the case with more recent projects.

B. SLO Update

Senator Brad Carothers will be the sole chair of the SLOA committee, since Lynette Apen is now the interim Dean of Research, Planning and Institutional Effectiveness.

C. Dual Enrollment – deferred

D. Translation & Interpretation Program Change – deferred

E. Reassigned Time – deferred

F. CROA Data Production – deferred

G. Adding Another Adjunct Senator? – deferred

H Identity Theft of Student Records

Professor Marjorie Clark reported on a data breach that had occurred late last year that affected both students and district employees. She gave a timeline for the incident, described how the breach, and subsequent efforts to recover from it, affected her, and explained how the District reacted. She noted that four others in her division also had their information compromised, but she has particular concern for students who may have had their information stolen. She argued that the response from the District, via a letter sent in December, 2016, was not adequate or helpful. Professor Clark suggested that there be an informational meeting for EVC students and employees. President Narveson suggested that Senators consider various ways to lessen the damage this has caused for future discussion.

X. REPORTS (10 min)

Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Eric Narveson

B. District Council-Eric Narveson

C. Board of Trustees-Eric Narveson

D. Treasurer’s Report-Michael Hernandez

E. College Committees (1 minute @)

1. **All College Curriculum:** Janice Toyoshima, Chair
2. **Campus Technology:** Steve Mentor, Chair
3. **Budget Committee:** Eugene Canoy, Chair
4. **Safety/Facilities:** Henry Gee, Chair
5. **Staff Development:** Ambica Gill, Chair
6. **Student Success Advisory:**
7. **Accreditation Update:** Lynette Apen

F. Senate Committees

- | | |
|-------------------------------|------------------------------|
| 1. Executive Committee | 4. District Senate |
| 2. College Council | 5. Student |
| 3. District Council | 6. Distance Education |

G. Accreditation

H. AFT 6157

I. Administrative Services

J. President

XI. Adjournment the meeting was adjourned at 5:05 p.m.

EVERGREEN VALLEY COLLEGE
 A C A D E M I C S E N A T E
MINUTES
APRIL 18, 2017

President	Eric Narveson	Present
Vice President	Jack Baker	Present
Treasurer	Michael Hernandez	Present
Immediate Past President	Henry Gee	Present
Social Science, Humanities, Arts, & PE	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Michael Hernandez	Present
Counseling Services	Laura Bettencourt	Present
Counseling Services	Vacant	-----
Library and Learning Resources	Lorena Mata	Present
Language Arts	Sravani Banerjee	Present
Language Arts	Robin Hahn	Absent
Math, Science, and Engineering	Jack Baker	Present
Math, Science, and Engineering	Sithparran Vanniasegaram	Absent
Nursing & Allied Health	Peggy Gorbach	Absent
At Large	Nasreen Rahim	Present
At Large	Henry Gee	Present
Adjunct	Uyen Mai	Absent
Adjunct	Robby Bodden	Present

Guests: Tina Iniguez and Carmen Solorzano

I. CALL TO ORDER: President Eric Narveson called the meeting to order at 3:08 p.m. in the Mishra room.

II. ADOPTION OF AGENDA (5 min.)
 Additions/Deletions/Corrections/Deferrals
 Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – The minutes of April 4, 2017 were approved.

IV. RECOGNITION AND ANNOUNCEMENTS

At-large Senator Henry Gee will be serving another term as at-large Senator.

The annual Poetry Festival will be held in Montgomery Hall on April 26th, from noon until 5:00 p.m.

Former Adjunct Senator Steven Graham was honored by the Fremont City Council for his participation with Gift for Life.

Language Arts has submitted their program review.

President Narveson will be attending the Plenary Session in San Mateo this week.

Student Kenneth Pereira was the recipient of the Karl Pister Leadership Opportunity Award from UC Santa Cruz.

V. PUBLIC COMMENTS (limited to only three minutes)

VI. COMMITTEE APPOINTMENTS

- A. **#Non-Screening Committees (2016-2017)**
- B. **#Tenure Review Committees**
- C. **#Screening Committees**
 - 1. **Dean of Student Success:** Parran Vanniasegaram, Uyen Mai, Elaine Ortiz-Kristich
 - 2. **Dean of Math, Science, and Engineering:** Abdie Tabrizi
- D. **#Peer Review Committees**
- E. **#Non-Screening Committees (2016-2017)**
 - 1. **College Technology**
 - 2. **Budget**
 - 3. **College Safety/Facilities**
 - 4. **Student Success Advisory**
 - 5. **Staff Development**
 - 6. **Institutional Effectiveness**
 - 7. **College Curriculum**
 - 8. **Archives**
 - 9. **Graduation**
 - 10. **Scholarship**
 - 11. **Student Services**
 - 12. **Resource Development**
 - 13. **District Council**
 - 14. **Professional Improvement**
 - 15. **PRC**
 - 16. **District Budget**
 - 17. **SLOAC**
 - 18. **Distance Education**

VII. ACTION/DISCUSSION ITEMS

- A. **Response Regarding Faculty Hires**

Senator Michael Hernandez submitted a asking the college administration to follow through with the faculty hires that it previously had committed to fill. The resolution emphasized that there was a well-documented need for these critical positions. The original commitment was for Translation & Interpretation, Chemistry, ESL, Math (Enlace), and Ethnic Studies, but President Yong has announced that only the Math (Enlace) and Ethnic Studies positions will be filled. The funds originally intended for the additional faculty positions will instead go to move counselors over to fund 10 and off of states funds that were being used improperly to pay for their positions. President Narveson met with President Yong and Chancellor Budd on the issue and explained that it was a violation of the law to not fulfill the commitment. There was additional discussion about the district's budget surplus and possibly using some of the district's reserve to fund the original promised positions. Narveson noted that Chancellor Budd stated that this was not a district issue but a campus issue. A minor correction was made to the resolution, which will be brought before College Council. A motion was made to approve the resolution. The motion was seconded and passed unanimously.
- B. **SLOAC Chair Election**

Lynette Apen and Brad Carothers were serving as faculty co-chairs of the SLOAC, but Apen is now serving as an interim dean and is no longer eligible to serve as chair. Senator Brad Carothers volunteered to serve as sole Chair of SLOAC. A motion was made to approve him as chair. The motion was seconded and passed unanimously.
- C. **Identity Theft of Student Records – deferred**
- D. **Curriculum Technical Committee**

A proposal was made to create a subcommittee of the Senate to explore ways to make the curriculum process smoother and more efficient, especially in regard to the technical review process. Senators Henry Gee, Michael Hernandez, Nasreen Rahim, Brad Carothers, and Randy Pratt volunteered to on the committee. A progress report will be made at the second Senate meeting in September. A motion was made to create the committee and accept the members. The motion was seconded and passed unanimously.

E. Election Committee

According to the Senate by-laws, three faculty members who are not running for office or serving as Senate officers must be appointed to supervise the Senate election, and count the vote and report the results. Senators Laura Bettencourt, Lorena Mata, and Sravani Banerjee volunteered to be on the committee to count the votes for President. President Narveson explained the counting process. A motion was made to accept the committee. The motion was seconded and passed unanimously.

VIII. DISCUSSION ITEMS

A. Friday Course Schedule -- deferred

B. Resolution Regarding Senate Committee Nominations

A suggestion was made to allow committees with division vacancies to allow faculty members from other divisions to serve as at-large representatives. This will be discussed further at the next meeting.

C. Board Policies & Administrative Procedures Committee

President Narveson read a proposal submitted by Senator Henry Gee that the Senate create a standing sub-committee to review the ongoing revision of Board Policies & Administrative Procedures. More discussion is planned for the next meeting

D. Future Faculty Hiring Requirements Committee

A proposal was submitted by Senator Gee to form a standing sub-committee to help develop the Senate's faculty hiring recommendation based on present and future needs of the college, and to formalize criteria evaluating those needs. This will be addressed at another Senate meeting.

E. SOAR funds

President Narveson reported that Trustees Lease and Ho are forming a committee to determine how the SOAR money is spent.

F. Re-establishment of Diversity Action Council – deferred

G. Measure X Fund Usage – deferred

H. Credit By Exam – deferred

IX. INFORMATION ITEM

1. SLO Update

Senator Brad Carothers announced that on April 28th, there will be a presentation from CurricuNet, and more CurricuNet presentations are planned for fall semester.

2. Dual Enrollment – deferred

3. Translation and Interpretation Program Change

Professor Carmen Solorzano addressed the Senate about her concerns with the Translation and Interpretation program. One issue was that the original intent of the program was to focus on interpretation in the courts. The program was changed to a medical-centered program without faculty input or direction. Another issue was that the acting coordinator was not being paid for her work. Previously, the coordinator's duty was to proctor and grade the T&I exams, write a reports for those who did not pass that included recommendations for remediation classes in order to succeed next time. At present there are exams that have yet to be graded. Ms. Solorzano stressed the importance of the students who pass the program being completely competent due to the vital nature of and importance of accuracy in court and/or medical work. President Narveson met with President Yong had informed him that changing the emphasis of program in this way was ~~in~~ a direct violation of the Senate's 10 + 1

purview as mandated by the State and President Yong gave no comment on that. President Narveson will meet again with President Yong to discuss this.

4. **Reassigned Time** – deferred
5. **CROA Data Production** – deferred
6. **Adding another Adjunct Senator?** – deferred
7. **Identity Theft of Student Records** – deferred
8. **Distinguished Faculty Member of the Year**
President Narveson, and Senators Nasreen Rahim and Robby Bodden volunteered to be on the committee to select the Distinguished Faculty Member of the Year.
9. **Creating a Third Seat for Adjunct Faculty on the Senate**
This will be discussed at the next meeting.

X. REPORTS (10 min)

Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

- A. **College Council-Eric Narveson**
- B. **District Council-Eric Narveson**
- C. **Board of Trustees-Eric Narveson**
- D. **Treasurer's Report-Michael Hernandez**
- E. **College Committees (1 minute @)**
 1. **All College Curriculum:** Janice Toyoshima, Chair
 2. **Campus Technology:** Steve Mentor, Chair
 3. **Budget:** Eugene Canoy, Chair
 4. **Safety/Facilities:** Henry Gee, Chair
 5. **Staff Development:** Ambica Gill, Chair
 6. **Student Success Advisory:**
 7. **Accreditation Update:**

Dean Lynette Apen gave an update on accreditation. She attended an ACCJC conference, - its first. ACCJC has a new President and the agency feels more collaborative. One is area of particular concern involves Distance Education and the identification of effective instructor contact hours. Dean Apen stressed that this needs to be dealt with soon or the college will face sanctions from the ACCJC. The matter also is currently under review with the AFT.

- F. **Senate Committees**
 1. **Executive Committee**
 2. **College Council**
 3. **District Council**
 4. **District Senate**
 5. **SLOAC**
 6. **Distance Ed**
- G. **Accreditation**
- H. **AFT 6157**
- I. **Administrative Services**
- J. **President**

XI. Adjournment: The meeting was adjourned at 5:21 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
MAY 2, 2017

President	Eric Narveson	Present
Vice President	Jack Baker	Present
Treasurer	Michael Hernandez	Present
Immediate Past President	Henry Gee	Present
Social Science, Humanities, Arts, & PE	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Michael Hernandez	Present
Counseling Services	Laura Bettencourt	Present
Counseling Services	Vacant	-----
Library and Learning Resources	Lorena Mata	Present
Language Arts	Sravani Banerjee	Present
Language Arts	Robin Hahn	Absent
Math, Science, and Engineering	Jack Baker	Present
Math, Science, and Engineering	Sithparran Vanniasegaram	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Nasreen Rahim	Present
At Large	Henry Gee	Present
Adjunct	Uyen Mai	Absent
Adjunct	Robby Bodden	Present

Guests: Tina Iniguez, Fabio Gonzales, and Debbie Budd

I. CALL TO ORDER: President Eric Narveson called the meeting to order at 3:08 p.m. in the Mishra room.

II. ADOPTION OF AGENDA (5 min.)
 Additions/Deletions/Corrections/Deferrals
 Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES: The minutes of the April 18 were approved as submitted.

IV. RECOGNITION AND ANNOUNCEMENTS

May 9th at 1220, ASPIRE and Associated Students are sponsoring a panel discussion in VPA. Internees and boat people from Vietnam will be discussing their experiences. Light refreshments will be available.

Senator Sravani Banerjee was thanked for her service on the Senate. Carmen Solorzano will succeed her as one of the Senators representing Language Arts.

Cinco de May celebration with food will be on May 3rd.

The faculty union issued a call to action regarding the district's position on noncredit faculty loading.

The Poetry Festival was a success and the literary magazine, "Leaf by Leaf," is currently on sale.

Employee Recognition is May 10th and the Distinguished Faculty Member of the Year awards will be given then.

The Academic Senate Scholarships applications have been read and the scoring has been submitted. Karen Fray was thanked for taking on the task of reading and ranking the senate scholarship applications.

The Day on the Green event was a success. The Automotive department was of particular interest to the visiting students.

President Narveson reminded the Senate to attend graduation on Thursday, May 25.

President Narveson reported on the Plenary Session, he was a presenter as well as an attendee.

The following State Academic Senate conferences are coming up:
2017 Faculty Leadership Institute on June 15 at the Sheraton, Sacramento
2017 Curriculum Institute in Riverside on July 12, 2017
2017 Fall Plenary Session, Marriott, Irvine, 2-4 November

The ballots for the adjunct faculty seat on the Senate will be in the mailboxes tomorrow.

President Narveson wants to have a Senate retreat during PDD and asked Senators to email him with their opinions.

V. PUBLIC COMMENTS

VI. COMMITTEE APPOINTMENTS

- A. #Non-Screening Committees (2016-2017)
- B. #Tenure Review Committees
- C. #Screening Committees
- D. #Peer Review Committees
- E. #Non-Screening Committees (2016-2017)
 - 1. College Technology
 - 2. Budget
 - 3. College Safety/Facilities
 - 4. Student Success Advisory
 - 5. Staff Development
 - 6. Institutional Effectiveness
 - 7. College Curriculum
 - 8. Archives
 - 9. Graduation
 - 10. Scholarship
 - 11. Student Services
 - 12. Resource Development
 - 13. District Council
 - 14. Professional Improvement
 - 15. PRC
 - 16. District Budget
 - 17. SLOAC
 - 18. Distance Education

VII. ACTION/DISCUSSION ITEMS

A. Election Results: Senate President

The Election for Academic Senate President resulted in the following:

Total Eligible Votes: 120

Number of Votes Cast: 70

Number of Disqualified Votes: 5 (2 adjunct faculty members voted, 3 with no name on envelope)

Number of Valid Votes: 65

Total for Randy Pratt: 22

Total for Eric Narveson: 43

President Narveson has been re-elected President for the 2017-2018 academic year.

B. Curriculum Technical/Division Committees – deferred

- C. Resolution Regarding Senate Committee Nominations**
Senator Henry Gee previously submitted a resolution that would allow at-large faculty members to serve on standing committees that do not have a full complement of faculty representatives from the divisions until such time as the absent division could fill the vacancy with a representative of their own. This will be voted on at the next meeting.
- D. Board Policies and Administrative Procedures Committee**
President Narveson read a proposal previously submitted by Senator Henry Gee calling for the creation of a Senate subcommittee to review BP's and AP's and report to the Senate. A motion was made to form the committee. It was seconded and passed unanimously. Senator Gee volunteered to be on the committee; there will be another call for members in September.
- E. Future Faculty Hires Committee**
President Narveson read a resolution, submitted by Senator Henry Gee at a previous meeting, regarding creating a Senate subcommittee to evaluate faculty hiring needs for the college. The committee would be advisory in nature and make recommendations to the Senate. It was suggested that the Senate look at the Educational Master Plan and make hiring recommendations based on that instead of the formation of this committee. Another view was that this committee could taking a more detailed and focused look at the issue in conjunction with the EMP.
- F. Identity Theft of Student Records – discussed in item G**
- G. Visit and Discussion with Chancellor Budd**
Chancellor Budd attended the Senate meeting to update and answer questions from the Senators. The first issue that was addressed was a data breach first discovered in November, 2016. She relayed her own experience with identity theft. Letters were sent to all those whose data was compromised and another letter will be sent to those explaining how the data protection will be extended another two-years. Chancellor Budd would like Vice Chancellor Doug Smith to address the Senate on resource allocation models at the next meeting. She also discussed the San Jose Promise program and dual-enrollment with high schools, and is encouraged by the enrollment numbers. She would like those working with the Facilities and Education Master Plans to come back to the Senate to provide further explanation. There will be a public presentation at the board meeting about the latest plans for leasing and developing the 27 acres adjacent to EVC. There will be a District-wide governmental group participatory retreat on September 8th. The district's proposed disparity in loading for credit and non-credit was discussed, as well as the disparity in lab versus lecture loading.
- H. May 16th Meeting or Executive Committee?**
A motion was made to have a meeting on May 16th. The motion was seconded and passed with one abstention from Senator Henry Gee.
- I. Distance Education Contact Hours**
The form has been discussed previously in several meetings. A motion was made to approve the form. The motion was seconded and approved unanimously.

VIII. DISCUSSION ITEMS

- A. Friday Course Schedule – deferred**
- B. SOAR funds – deferred**
- C. Re-establishment of Diversity Action Council – deferred**
- D. Measure X Fund Usage – deferred**
- E. Credit by Exam – deferred**
- F. Adding another Adjunct Senator - This will be discussed further in the fall.**

IX. INFORMATION ITEM

A. SLO Update

Senator Brad Carothers reported that the accreditation team wants the college to disaggregate data. There should be an effort to connect Canvas to CurricuNet to get data without the faculty having to input the data.

B. Campus Technology Update deferred

C. Dual Enrollment – deferred

D. Translation and Interpretation Program Change

A decision was made to refocus the program from law to medical terminology without consulting the discipline faculty or the Academic Senate. The administration insists that there has been consultation, but affected faculty members insist that is not the case. The Senate needs gather more information ~~and~~ and to take appropriate action based on that information. President Narveson will speak to the various deans involved with this program and report back to the Senate on May 16th.

E. Distinguished Faculty Member of the Year

The full-time and adjunct faculty awardees were chosen and will be announced next week at the employment recognition event.

F. Report from Spring Plenary Session – E. Narveson

X. REPORTS (10 min)

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Eric Narveson

B. District Council-Eric Narveson

C. Board of Trustees-Eric Narveson

D. Treasurer's Report-Michael Hernandez

E. College Committees (1 minute @)

1. **All College Curriculum:** Janice Toyoshima, Chair

2. **Campus Technology:** Steve Mentor, Chair

3. **Budget Committee:**

The deadline for spending the one-time money allotted to divisions for 2016-2017 has passed. The committee has requested proposals for one-time money for next year, should funds become available.

4. **Safety/Facilities:** Henry Gee, Chair

5. **Staff Development:** Ambica Gill, Chair

6. **Student Success Advisory:**

7. **Accreditation Update:** Lynette Apen

F. Senate Committees

1. **Executive**

2. **College Council**

3. **District Council**

4. **District Senate**

G. Accreditation

H. AFT 6157

I. Administrative Services

J. President

XI. Adjournment The meeting was adjourned at 5:00 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
MAY 16, 2017

President	Eric Narveson	Present
Vice President	Jack Baker	Present
Treasurer	Michael Hernandez	Present
Immediate Past President	Henry Gee	Present
Social Science, Humanities, Arts, & PE	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Michael Hernandez	Present
Counseling Services	Laura Bettencourt	Present
Counseling Services	Vacant	-----
Library and Learning Resources	Lorena Mata	Present
Language Arts	Sravani Banerjee	Present
Language Arts	Robin Hahn	Absent
Math, Science, and Engineering	Jack Baker	Present
Math, Science, and Engineering	Sithparran Vanniasegaram	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Nasreen Rahim	Present
At Large	Henry Gee	Present
Adjunct	Uyen Mai	Absent
Adjunct	Robby Bodden	Present

Guests: Doug Smith, Fabio Gonzalez, Tina Iniguez, Lessie James, and Elbert Aes, and Steven Mentor

I. CALL TO ORDER President Narveson called the meeting to order in the Mishra room at 3:08 p.m.

II. ADOPTION OF AGENDA (5 min.)
 Additions/Deletions/Corrections/Deferrals
 Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – The minutes of May 2, 2017 were approved as submitted.

IV. RECOGNITION AND ANNOUNCEMENTS

The union posed a question about programs reviews not going through the Academic Senate, but going through the College Council. The process will be further discussed in fall.

There will be extended hours for the library and tutors will be available.

Senator Nasreen passed her oral exam and ~~has~~ earned her PhD.

Senators were encouraged to attend the commencement ceremony and to invite their faculty colleagues, and to make sure adjunct faculty members know they are welcome to attend. Professor Dave Hendricks will be the keynote speaker.

Vote counters are needed to count the ballots for the adjunct Senate seat; Senators Robbie Bodden, Michael Hernandez, and Henry Gee volunteered to count the ballots directly following today’s senate meeting in the Academic Senate office.

There is still room for the Curriculum Institute to be held in Riverside in mid-July; those wishing to go can get more information and to register at the ASCCC website.

There will be an adjunct faculty leadership institute in Orange County, August 3rd through the 5th. *Registration* is free. More details are available at the ASCCC website.

President Yong has been selected to be the next chancellor for the Yosemite Community College District, pending formal approval of the YCCD Board of Trustees.

The Silicon Ninja Warrior Camp will come to EVC this summer for children seven to twelve years old.

Dismay was expressed about the ejection of the Border Patrol table from campus during Days on the Green.

The district intends to appoint an interim president for EVC to replace departing President Yong. President Narveson will be seeking committee members to serve on the Interim President's screening committee.

V. PUBLIC COMMENTS

VI. COMMITTEE APPOINTMENTS

A. **#Non-Screening Committees (2016-2017)**

B. **#Tenure Review Committees**

C. **#Screening Committees**

1. **CalWorks/Win Counselor:** Charlie Kahn-Lomax

2. **Dean of Student Success:** Parran Vanniasegaram, Uyen Mai, Elaine Ortiz-Kristich

D. **#Peer Review Committees**

E. **#Non-Screening Committees (2016-2017)**

1. **College Technology**

2. **Budget**

3. **College Safety/Facilities**

4. **Student Success Advisory**

5. **Staff Development**

6. **Institutional Effectiveness**

7. **College Curriculum**

8. **Archives**

9. **Graduation**

10. **Scholarship**

11. **Student Services**

12. **Resource Development**

13. **District Council**

14. **Professional Improvement**

15. **PRC**

16. **District Budget**

17. **SLOAC**

18. **Distance Education**

VII. ACTION/DISCUSSION ITEMS

A. **Senate Self-Evaluation** - deferred

B. **Curriculum Technical/Division Committees**

Senators should encourage their divisions to form a division curriculum committees in order to expedite the curriculum approval process. The MSE curriculum committee was suggested as a model.

C. **Resolution Regarding Senate Committee Nominations**

Senator Gee proposed that in the event division representatives could not be recruited for shared-governance standing committees that the Senate fill those vacancies with appointments from other divisions in order to ensure full faculty representation on those bodies. It was proposed to delay such appointments to allow the divisions adequate time to identify and nominate representatives This will be voted on in fall 2017.

D. **JEWEL Project to Gullo Lounge?**

President Narveson gave background on the JEWEL Project and how the Roble demolition has created

a storage problem for historical items related to the project. Lessie James, who is in charge of the project, shared her experience trying to re-house the collection. The JEWEL Project asked to store their items in the Faculty/Staff Lounge. Many felt that the lounge should continue to function as an employee lounge. There was discussion about other suitable locations on campus that can be used some of the ideas was using a classroom in former Automotive program's location. Members of the Jewel Team were invited to visit the Biology Natural History Museum for ideas on how to design a space on campus for their collection.

E. Future Faculty Hires Committee - deferred

F. Identity Theft of Student Records - deferred

G. Adjunct Senator Election

The ballots will be counted after the meeting in the Academic Senate office and President Narveson will contact the nominees about the results.

H. Executive Committee

President Narveson, Senators Jack Baker, Michael Hernandez, Lorena Mata, and Robby Bodden will be serving on the Executive Senate Committee during the summer until the first meeting of the next academic year. A motion was made to approve the membership of the committee. The motion was seconded and passed unanimously. The executive committee is in effect after the adjournment of this meeting.

I First Senate Meeting Fall Semester

Concern was expressed about the first planned meeting of the Academic Senate for the fall semester because it falls on the first day of classes. Cancelling that first meeting however, would only leave one meeting for the month of September. A suggestion was made to have a retreat type Senate meeting during PDD; President Narveson will speak with Ambica Gil, EVC Staff Development Chair about that possibility. A motion was made to have President Narveson consult with Professor Gil. The motion was seconded and approved.

VIII. DISCUSSION ITEMS

A. Friday Course Schedule -- deferred

B. SOAR funds – deferred

C. Re-establishment of Diversity Action Council – deferred

D. Measure X Fund Usage – deferred

E. Credit By Exam – deferred

F. Adding another Adjunct Senator? – deferred

IX. INFORMATION ITEM

A. SLO Update -- deferred

B. Campus Technology Update

Professor Steven Mentor was in attendance to discuss technology—both current and planned improvements. He submitted two draft versions of the college technology plan and reviewed them with the Senate. Several Senators complained about the restricted access to classroom, laboratory, and office computer which hindered even simple software updates, and impeded instruction, and often putting programs, such as Automotive, in jeopardy. Some work-arounds were suggested by Dr. Mentor, but it was acknowledged that that method does not encourage a useful change in faculty accessibility. It was pointed out that technology updating does not only encompass computing, but lab items in automotive, the sciences, etc. Moreover, “technology” straddles budget sources: for equipment and technology purchases, and the parameters are often muddy about which funds are appropriate for which purchases.

C. Dual Enrollment – deferred

D. Translation & Interpretation Program Change – deferred

E. Resource Allocation Model Update

Vice Chancellor Doug Smith submitted a Resource Allocation Model Update and reviewed it with the Senate. This was for information purposes only. Mr. Smith has been working with a retired resource allocation consultant and they have been working with the Resource Allocation Task Force to create this model. He answered questions and took comments from the Senators after his presentation.

X. REPORTS (10 min)

Items are presented for information only. Questions are allowed for clarity. To formally discuss an item it must be placed on the discussion agenda for a future meeting

A. College Council-Eric Narveson

B. District Council-Eric Narveson

C. Board of Trustees-Eric Narveson

D. Treasurer’s Report-Michael Hernandez

E. College Committees (1 minute @)

1. All College Curriculum: Janice Toyoshima, Chair

2. Campus Technology: Steve Mentor, Chair

3. Budget Committee: Eugene Canoy, Chair

4. Safety/Facilities: Henry Gee, Chair

5. Staff Development: Ambica Gill, Chair

6. Student Success Advisory:

7. Accreditation Update: Lynette Apen

F. Senate Committees

1. Executive Committee

2. College Council

3. District Council

4. District Senate

G. Accreditation

H. AFT 6157

I. Administrative Services

J. President

XI. Adjournment