



COLLEGE COUNCIL -- MINUTES
September 13, 2021

Present: Andrea Alexander, Lynette Apen, Ebonnie Berry, Vicki Brewster, Teneka Cornish, Maniphone Dickerson, Tammeil Gilkerson, Larissa Goodman, Tina Iniguez, Garry Johnson, Sarai Minjares, Bao Nguyen, Matais Pouncil, Fernanda Torres, Howard Willis

Also Present: Colleen Calderon, Hazel De Ausen, Sean Dickerson, Penny Garibay (minutes), Antoinette Herrera, Raniyah Johnson, Bianca Lopez, Sam Morgan, Josh Russell,

I. Meeting called to order at 2:00 p.m.

II. Adoption of Agenda – M/S/P (Apen/Dickerson)

III. Approval of May 10, 2021 Minutes – M/S/P (Apen/Dickerson)

Minutes were approved following correction – remove Vicki Brewster as an attendee.

IV. Public Comments – None.

V. Recognition/Announcements

- Sarai Minjares announcement that Classified Senate meetings will be held every third Friday of the Month at 1:00 p.m.
- Vicki Brewster expressed appreciation to MSCC for the Classified Appreciation event they hosted for the Classified Professionals.
- Tina Iniguez recognized the College for providing late-start classes as it's nice for student to have options.
- President Gilkerson shared that she attended the San Jose City College Centennial Celebration earlier in the day and noted that it was a beautiful event celebrating the historic event.
- Josh Russell shared an email sent by Marjorie Clark that announced that Washington Monthly included Evergreen Valley College on its list of Best Colleges for Student Voting for 2021. <https://washingtonmonthly.com/magazine/september-october-2021/americas-best-colleges-for-student-voting-3/>

VI. Information/Discussion

1. Spring 2021 Community College Survey of Student Engagement (CCSSE) Outcomes

Dr. De Ausen shared a presentation.

- CCSSE is a national survey to help institutions examine educational practices, student programs, and services.
- Spring 2021 was the first time to send the survey out campus-wide and online.
- Of the 7,428 students that were invited to complete survey, EVC received a response from 963 students, which is a 13% response rate. Typical response rate is 11%.

- The student respondent profile was shared, which included age and race/ethnicity.
- Student information shared also included educational goals and external commitments.
- CCSSE has five benchmarks for effective educational practice: Active and Collaborative Learning; Student Effort; Academic Challenge; Student-Faculty Interaction; and Support for Learners.
- Next steps include supporting materials for use in digging deeper into the results; launch dialogue on effective strategies; Faculty Inquiry groups, Caring Campus Initiative; Guided Pathways, Accreditation Report.
- The information will be shared with other EVC groups.
- The full report can be found at:
https://www.evc.edu/AcademicAffairs/Documents/CCSSE_2021_D4BD577935_ExecSum.pdf

2. Diversity Action Council Update for 2021/2022

Sean Dickerson provided a presentation.

- The Diversity Action Council (DAC) web page was shared, which provides the purpose of the council. The DAC filters up to the District Office and their work. One of the main things the DAC is doing is to support multicultural awareness and communication that emerges and reinforces inclusiveness, respect, cultural strength, and values.
- September 15 through October 15 is Hispanic Heritage Month. A flyer with a calendar of events was shared.
- A new employee orientation kicks off September 24. A flyer was shared that noted the dates of the new employee seminar series and the topics to be covered. This is specific to the EVC campus and is separate from the orientation that HR provides to new employees.

3. Educational Master Plan (EMP)

- President Gilkerson noted that EVC is embarking on the Educational Master Plan.
- Program focus and other key areas, such as the direction of the institution, has changed a lot since the last time the EMP was completed.
- Last EMP was 200+ pages long.
- Goal is to rethink EVC's approach to planning.
- Document was shared, "Educational Master Plan Development Vision".
- Would like to make the plan actionable; it will not be a document that sits on a shelf.
- Will ensure the EMP serves as the Strategic Plan.
- Plan will be no more than 30 pages and will provide grounding and data as a result of voices on campus; in particular student voices.
- Will also be using current data; a lot of internal data that is important to review.
- Goal is to have draft of EMP by end of academic year.
- Targeted to go through EVC governance process by May to forward to the Board of Trustees.

- Fall semester will be focused on collecting the data.
- Environmental scan will be in October.
- EMP Steering Committee includes the President's Cabinet (VPs, Academic Senate President, Classified Senate President, ASG President), as well as IEC Chair, Research Analyst, and Director of Marketing & Public Relations.

VII. Reports

1. Administrative Services Report – Vice President Alexander

a) Construction Updates

- All of the pathways into the campus are being made ADA compliant.
- Sports complex is underway. More information will come. They're looking at being fully open sometime in October.
- Will be breaking ground on two new projects by late November/early December: the new entry road and parking lots and the new Student Services building.
- Breaking ground on new Language Arts building. Committees were involved in the design.
- The General Education building is expected to break ground in March.
- The plan is to complete the current Facilities Master Plan objectives in late 2024.

b) Administrative Updates

- Budget will go to Board of Trustees September 14. Allow at least until September 24 for budget to load as there are new staff.
- The ability to do a three-year contract with constituent groups will help the college do a better job of budget planning. 95% of the budget is salaries and benefits; knowing those amounts will help with planning.
- Will start college allocation model again as it is clearer what is needed.

2. President's Report – President Gilkerson

a) Student Basic Needs

- President Gilkerson has the honor and privilege to serve as co-chair for the Community College League of California (CCLC) Affordability, Food & Housing Access Taskforce.
- The task force is pushing for legislation, which has been elevated by the fact that college budget allocations are different, yet colleges are being asked more and more to support student basic needs (food, housing, etc.).
- It has been a busy year with the legislature; they have taken notice and there are more funds allocated for food, housing, and mental health.
- Work of Director Johnson and all of EVC was recognized.
- The goal is that no one worries about food and some of those basic needs.
- A flyer was sent to EVC that outlines and addresses student basic needs.

- Part of the job of College Council is to support this work. Outreach is everyone's responsibility. There was a call to action to have people add this information to syllabi, etc. as well as to participate in the campus events.
 - Request that everyone go back to their constituencies and share this information.
- b) 27 Acres
- The District is continuing to have conversations about the land adjacent to the campus.
 - There will be community input sessions in late September and October prior to presenting findings to the Board of Trustees for next steps.
 - Although not an EVC project, it affects the campus as the land is so close in proximity.
- c) Housing Feasibility Study
- District has kicked off a housing feasibility study.
 - District hired a consultant, The Scion Group, that has worked with a number of other community college groups.
 - The study will look at building anywhere within the District, so does not necessarily mean it would be on the campuses.
 - District is hosting focus groups; notices will be forthcoming.
 - The work will help to understand housing needs, possible unit configuration, and other features that may be available.
 - Dates of focus groups:
 - Faculty and Classified Professionals – Monday, September 27, 3:30-4:30 p.m. and Thursday, September 30, 12:30-1:30 p.m.
 - Students – Tuesday, September 28, 12:30-1:30 p.m. and 5:00-6:30 p.m. and Wednesday, September 29, 12:30-1:30 p.m.
 - The Scion Group will produce a report based on the feedback and data they have gathered and submit to the Board of Trustees.
 - Based on the information provided, the Board of Trustees will determine whether it is feasible to proceed.
- d) Vaccination Mandate
- District has been working to implement the vaccination mandate.
 - There is a lot of work going on behind the scenes.
 - All-District Forum planned for Friday, September 17.
- e) Other
- EVC ranked 19 on Wallet Hub's 2021 Best Community Colleges in the United States.

Meeting adjourned at 3:06 p.m.



COLLEGE COUNCIL – MEETING MINUTES

September 27, 2021

Present: Andrea Alexander, Lynette Apen, Ebonnie Berry, Vicki Brewster, Teneka Cornish, Maniphone Dickerson, Tammeil Gilkerson, Larissa Goodman, Tina Iniguez, Garry Johnson, Sarai Minjares, Bao Nguyen, Elaine Ortiz-Kristich, Matais Pouncil, Fernanda Torres, Howard Willis

Also Present: Vince Cabada, Nicole Ly (minutes), Kelly Nguyen

I. Meeting called to order at 2:00 p.m.

II. Adoption of Agenda – M/S/P (Apen/Dickerson)

III. Approval of September 13, 2021 Minutes – M/S/P (Apen/Cornish)

Minutes were approved following grammatical corrections.

IV. Public Comments

Larissa Goodman requested that new instructions be provided on how to get around campus during construction.

V. Recognition/Announcements

Dean Apen recognized Nursing faculty/team as they had a successful accreditation visit. EVC is officially nationally accredited.

VI. Information/Discussion

1. Classified Prioritization Process

The document was shared with College Council.

Sarai Minjares noted that there isn't a classified prioritization process, but the Classified Senate is working on it.

- Charge of the committee: We will discuss institutional funds based on a request submitted annually during the spring.
- The main request is how to prioritize review.
- The rubric will be data-driven. Data will be based on each department's needs.
- President Gilkerson noted about the college adopting resource allocation processes that will mirror and essentially help EVC institutional effectiveness. Having a good process in place will help with transparency.

2. Schedule of EVC Committee Chair Reports

- Committee Chair Reports will be provided to College Council November 8, 2021 and April 25, 2022.

VII. Reports

1. Academic Affairs Report – Vice President Pouncil

a) Accreditation

Vice President Pouncil provided a PowerPoint presentation with updates on accreditation/ISER (Institutional Self-Evaluation Report) process.

- ISER is an opportunity for the college to demonstrate and provide evidence of the educational practices.
- ISER document will need to be submitted to ACCJC by January 2023 and will expect a physical visit in fall 2023.
- Accreditation timeline.
 - October 22, 2021 - first draft due
 - March 2022 - second draft due
 - June 2022 - third draft due
 - Summer 2022 - continue to collect data, evidence, etc.
 - September 2022 - completed draft is due and will go to Academic Senate, Classified Senate, and College Council for review
 - November 2022 - ISER due to board (1st meeting for review)
 - December 2022 - ISER due to board (2nd meeting for approval)
 - January 2023 - ISER report due to ACCJC

b) Guided Pathways

- Laura Garcia is the new Chair.
- The College Futures Foundation recently awarded a \$1 million grant to the USC Race & Equity Center to advance racial equity across California colleges. President Gilkerson has been invited by USC Race & Equity Center as one of thirty leaders in the state to serve on the commission to build a racial equity focus to Guided Pathways.

2. President's Report – President Gilkerson

- Shared mandated vaccination process. No mandate on boosters.
- Build Back Better Act is in Congress. Key component is America's College Promise with the goal of improving the time to degree, increasing transfer and job placement, and close equity gaps.
- This week starts the housing feasibility study groups.

Meeting adjourned at 3:17 p.m.



COLLEGE COUNCIL MINUTES

October 11, 2021

Present: Andrea Alexander, Lynette Apen, Ebonnie Berry, Vicki Brewster, Teneka Cornish, Maniphone Dickerson, Tammeil Gilkerson, Tina Iniguez, Sarai Minjares, Bao Nguyen, Elaine Ortiz-Kristich, Matais Pouncil, Fernanda Torres, Howard Willis

Also Present: Celso Batalha, Colleen Calderon, Penny Garibay (minutes), Liza Hays, Bianca Lopez, Thu Nguyen, Josh Russell

Absent: Larissa Goodman, Garry Johnson

I. Meeting called to order at 2:05 p.m.

II. Adoption of Agenda – M/S/P (Apen/Dickerson)

III. Approval of September 27, 2021 Minutes – M/S/P (Brewster/Apen)

IV. Public Comments

Celso Batalha provided information about the EVC-Citizen Science Initiative (CSI) Program.

V. Recognition/Announcements

None.

VI. Information/Discussion

1. Participatory Governance Committees/BoardDocs

- Moving toward transferring committee information from the EVC participatory governance committee web pages to BoardDocs.
- The first phase will move College Council to BoardDocs and then pilot one other committee.
- The committee charge, agendas, minutes, and other related documents will be housed in BoardDocs.
- In BoardDocs there will be the ability to tie the information to strategic goals, which will assist with accreditation evidence. This will show quality improvement and growth.
- College Budget Committee Chair, Lisa Hays, volunteered to have the Budget Committee participate in the initial roll-out/pilot.

VII. Action

1. Classified Prioritization Process

This item was tabled at the request of Classified Senate President, Sarai Minjares.

VIII. Reports

1. Administrative Services Report – Vice President Alexander

a) RAM Update

- Two-day retreat is planned. November 8 will be held at SJCC and November 10 will be held at EVC.

b) Bond Updates

- Kicking off committee meetings again.
- Invitations have been sent to the various departments. Will discuss decisions that were previously made.
- Student Services and Language Arts building groundbreaking are planned for the end of this calendar year.
- General Education building groundbreaking planned for March 2022.
- Nursing addition groundbreaking planned for Summer 2022.
- Finishing the fire lane at the beginning of November.
- Completion of west campus ADA improvements planned for November.
- ADA improvements were needed to obtain permits for the new buildings.
- [EVC Builds](#) web site provides updates for the construction projects.

2. Academic Affairs Report – Vice President Pouncil

a) Faculty Hiring Prioritization Update

- Deans working with faculty.
- Faculty requested data from college researcher to complete proposal.
- Will be up to 12 positions.

2. President's Report – President Gilkerson

- AB 540
 - Tomorrow is the 20th anniversary of AB 540, which expanded opportunities for undocumented students. SB 68 further expanded those options.
- Basic needs support
 - President has been serving on the Affordability, Food & Housing Access Taskforce.
 - EVC has ramped up work with CalFresh.
 - Changing the way EVC brings students to the college.
 - Reframing so students know EVC provides basic needs support.
 - With SB 396 there are programs that will automatically make a student eligible for CalFresh versus an application process and waiting to see if they are eligible.
 - EVC will be piloting a program for the State to see how this would be done.
- Vaccination update
 - Individuals have been uploading their vaccination information.
 - A video that shows steps for uploading vaccination information has been made available. There are also written instructions.
 - Individuals may apply for an exemption, which will go through a process to determine if the request can be accommodated.
 - There have been questions, but for the most part, the support from the community is strong.
- Distance Education
 - Still under the mandates of Title V as to how qualifications to teach online are determined.
 - Need to ensure there is robust communication between faculty and students.
 - Requires a level of training and support.

- EVC has been a leader, providing a standard.
- EVC does not offer a fully online degree.
- College needs to think through how distance education is provided in future.
- Teaching remote is different than distance education.
- Will be working through a distance education plan.
- It is hoped additional support can be provided to faculty.
- Moving forward, EVC needs to lead with racial equity in mind; what teaching and learning means post pandemic.

Meeting adjourned at 3:15 p.m.



COLLEGE COUNCIL MINUTES

October 25, 2021

Present: Lynette Apen, Vicki Brewster, Maniphone Dickerson, Tammeil Gilkerson, Garry Johnson, Sarai Minjares, Bao Nguyen, Elaine Ortiz-Kristich, Matais Pouncil, Fernanda Torres, Howard Willis

Also Present: Colleen Calderon, Rita De La Cerda (minutes), Josh Russell

Absent: Andrea Alexander, Ebonnie Berry, Teneka Cornish, Tina Iniguez, Larissa Goodman

I. Meeting called to order at 2:04 p.m.

II. Adoption of Agenda – M/S/P (Nguyen/Brewster) Approved with the addition of “Governance Handbook” added under Information/Discussion

III. Approval of October 11, 2021 Minutes – M/S/P (Apen/Brewster) Approved with amendments

IV. Public Comments

- Elaine Ortiz-Kristich thanked President Gilkerson for the support with the positions the College is preparing to hire, and noted bilingual staff is needed in areas such as Counseling and Admissions and Records to meet student needs.

V. Recognition/Announcements

None.

VI. Information/Discussion

1. Educational Master Plan – President Gilkerson

- Educational Master Plan project kicked off Thursday, October 25, 2021.
- Committee members were shared.
- Creating new webpage to post Educational Master Plan.
- Guiding Principles are four-fold: center student voices as the primary data source; create opportunities for student, employee and community input; embed opportunity, equity and social justice as a foundation to the plan’s development; and make the plan actionable as a guide for the College’s future direction.
- Creating a Strategic Educational Master Plan to encompass both Strategic and Educational Master Plans to be more actionable for community.
- Tentative timeline: data collection now, environmental scan, November begin foundational data, conduct student focus groups and community input sessions in the spring, target March 2022 for draft plan to go through the governance process; hopefully adopting the final EMP in May 2022.
- Five Guiding Educational Master Plan questions were shared.
 - Will be used as focal points during the stakeholder engagement sessions to organize process and input and help form student-centered EMP goals.

- Discussed working with constituent groups and participatory governance committees on continued engagement.
 - Discussed grounding data from plans and assessments already completed and then conducting larger environmental scan based on census data.
 - Opportunities will be provided for community to give input throughout process; may be in-person or virtual sessions in the spring.
 - Surveys will go out in the spring.
- 2. Faculty Prioritization Update – VP Pouncil**
- Friday, October 22, 2021 was deadline for faculty positions to be submitted for review.
 - The Faculty Prioritization Hiring Committee will use week of October 25 to review the submitted position requests.
 - Next phase is Deans and faculty presentations.
 - VP Pouncil thanked his colleague and co-chair Dr. Garry Johnson for technological expertise and uploading the positions into SharePoint.
- 3. Governance Handbook (added at request of Garry Johnson)**
- Brief discussion regarding need to update handbook.
 - Vicki Brewster, Garry Johnson and President Gilkerson will work on the project.
 - President Gilkerson will reach out soon to schedule first meeting.

VII. Action

- 1. Classified Prioritization Process - M/S/P (Apen/Ortiz-Kristich)**
Approved as submitted.

VIII. Reports

1. Academic Affairs Report – Vice President Pouncil

- a) Accreditation – presented by Dr. Lynette Apen
- ISER (Institutional Self Evaluation Report) process has many positive changes since 2016 Self-Study report; more collegial with focus on true institutional effectiveness and support from peer reviewers.
 - Dr. Gohar Momjian from ACCJC has been assigned to assist EVC.
 - ACCJC recommends the college assume it has met past accreditation standards versus looking back at old reports.
 - Writing how the college meets the standards with best evidence included.
 - If there is anything to strengthen meeting the standards, an improvement plan is developed and implemented.
 - Narrative ISER is submitted to ACCJC December 15, 2022.
 - ACCJC reviews and based on outcome, the site team (peer reviewers) determine what they will look for during their “focus visit”. They will advise VP Pouncil what they need to review; could be more evidence or an area the college is doing well and they’d like to learn more.
 - Focus Visit - Fall 2023
 - Overview of the ISER components was provided.
 - Overview of chair assignments was shared and which standard each chair and co-chairs are tasked to write about.
 - Shared expectations of each chair.

- Quality Focus Essay (QFE) is not new and is a non-evaluative component of the ISER.
 - New element - goal to support the College's efforts to innovate as it enhances student learning and achievement. More forward thinking and innovative.
 - College needs to identify a change in policy or practice that leads to improved student learning outcomes at the institutional level and multiyear projects grounded in data aligned with student achievement data reported in Section B of the ISER.
 - Visiting team provides feedback on the QFE.
 - ISER required elements was shared, including word limit of 4,000.
- ISER Critical References were shared.
- A guide was provided by ACCJC to help College write an ISER
 - Template developed for College to use.
 - Seven educational videos available, detailing the different components of the ISER; a great resource.
- Writing teams will use Microsoft "Teams".
- Tri-chairs assigned to writing ISER; a collaborative effort with all constituent groups involved.

2. President's Report – President Gilkerson

- District hired Scion Group for housing feasibility study, focused on both student and employee input.
 - Focus groups took place in late September.
 - Housing survey recently sent out.
 - Information will go to Board of Trustees to determine whether to proceed.
- Third session/discussion regarding 27 acres took place last week.
 - Session was held for community input on land adjacent to College campus.
 - Community members would like land used for educational purposes; mixed reviews on housing piece.
 - Will go to Board of Trustees for further discussion.
- Working with Josh Russell to launch newsletter to educate the community.
 - Determining whether once per semester or quarterly.
 - Will share good news and stories happening at EVC.
 - Will solicit community for feedback.
- Sports Complex grand opening Tuesday, November 2, 2021 at 1:00 p.m.
 - Invitations sent to College community.
 - Short ceremony will include ribbon-cutting and campus tours for community.
 - Appreciation expressed for VP Alexander's project leadership.

Meeting adjourned at 2:50 p.m.



COLLEGE COUNCIL MINUTES

November 8, 2021

Present: Lynette Apen, Vicki Brewster, Teneka Cornish, Maniphone Dickerson, Tammeil Gilkerson, Larissa Goodman, Tina Iniguez, Sarai Minjares, Bao Nguyen, Elaine Ortiz-Kristich, Matais Pouncil, Fernanda Torres, Howard Willis

Also Present: Vince Cabada, Colleen Calderon, Rita De La Cerda (minutes), Frank Espinosa, Fahmida Fakhruddin, Laura Garcia, Lisa Hays, Jackie Johnson, John Kaufmann, Bianca Lopez, Steven Mentor, Melissa Nievera-Lozano, Gam Nguyen, Kim Nguyen, Kelly Nguyen-Hardin, Flora Payne

Absent: Andrea Alexander, Garry Johnson, Sam Morgan

I. Meeting called to order at 2:04 p.m.

II. Adoption of Agenda – M/S/P (Brewster/Ortiz-Kristich)

III. Approval of October 25, 2021 Minutes – M/S/P (Minjares/Brewster)

IV. Public Comments

None

V. Recognition/Announcements

- President Gilkerson – EVC named a 2021 Champion of Higher Education for Excellence in Transfer by the Campaign for College Opportunity for third year in a row. EVC is one of the 12 California Community Colleges recognized as one of the top performers in Associate Degree for Transfers (ADT), helping students complete the accelerated pathway with EVC's four-year college partners. EVC also named 2021 Champion for Higher Education for Latinx students, in terms of transfer and ADT transfers for Latinx students. A statewide virtual celebration will take place in November 2021.

VI. Information/Discussion

1. Integrated Planning Manual Workgroup Update – President Gilkerson

- Garry Johnson and Vicki Brewster will be working with President Gilkerson and Penny Garibay to kick off the project. First workgroup meeting scheduled for later in the week.

2. Transitioning College Council Documents to BoardDocs – Update – President Gilkerson

- Moving College Council and all EVC shared governance committees to BoardDocs creates more synergy and alignment, using as a repository with ability to search documents.
- A public facing opportunity for people to view agenda and attachments.
- Will allow EVC to align to strategic goals, providing a measurement that committees are approving or adopting items, which ultimately assists with accreditation work.
- Initial pilot project will first include College Council and then Budget Committee.
- Penny Garibay working directly with Sherri Brusseau from Chancellor's office to set up framework.

3. 2021-2022 Faculty Prioritization Recommendation – VP Pouncil

- The list compiled by the Faculty Prioritization Committee is incomplete and not ready to be shared.
 - The committee had been advised by the co-chairs to rank the top 15 positions, which was not correct. All 34 submissions should have been ranked for transparency.
 - The committee will return to their work and rank all 34 submissions.
 - Once the work is complete, it will be provided to College Council as Information.
- Appreciation was expressed for the work of the Faculty Hiring Prioritization Committee, as well as the faculty who prepared presentations and the Deans who supported that work.
- President Gilkerson recommended the Faculty Hiring Prioritization Committee charge be revised to clearly state they are to discuss and prioritize each proposed position for submission to College Council for review and approval.
 - It is important all positions submitted are included on the list:
 - in the event something changes, such as additional funds are made available, they can return to the list;
 - should the college need to advocate to the District the need for more positions;
 - for the sake of transparency.
 - College Council will review the list and discuss; first as an Information item and then it will come back at the next meeting for Action. The constituent representatives will vote on behalf of their constituent groups.
 - The committee does not decide who is hired, but evaluates the submissions against the rubric.
 - College Council makes their recommendation to the President based on the list submitted by the Faculty Hiring Prioritization Committee.
 - The President considers College Council's recommendation when making the final decision, and should it differ from the recommendation, will provide College Council an explanation to close the loop.
 - It is important that everyone attend the November 22 College Council meeting to move forward with the hiring process.

VII. Status of October 25, 2021 College Council Recommendation to the President

1. Recommendation to Adopt Classified Professionals Prioritization Process
 - **Status: Approved by President Gilkerson**

VIII. Reports

1. College Committee Chair Reports

Campus Technology Committee – Steven Mentor

- Accreditation: preparing for the new ACCJC DE accreditation standards.
 - a. New language for Standard IIC, b. CTC is beginning to address these standards.
- VPN roll out follow up.
- DE and Equity.
- Cybersecurity.
- Speakers/fora on the new normal.
- Reviewed recommendations to College Council.

College Budget – Lisa Hayes

- Thanked Melody Barta for four years of service as Chair.
- Finalized goals for this year: a. education, b. budget involvement.
- Review of their charge.
- Support needed from the College Council.

College Safety & Facilities – Vince Cabada

- Goals for 2021-2022.
- ISER preparation.
- Would like College Council to help set the standard for students to use their EVC/District email account.

Institutional Effectiveness Committee – Fahmida Fakhruddin

- IEC members are working on the ISER.
- Members of IEC are serving on the EMP steering committee.
- Completed the development work for the Program Review Module in CurriQunet.
- For 2021/2022 IEC has twenty-four comprehensive program reviews to complete
- Program Review training sessions were held in September and October 2021.
- Finished creating instructional materials and videos for the campus community to use the online program review management system. Posted on EVC's program review resource page.

Staff Development Committee – John Kaufmann

- Coordinated a hybrid virtual/on-campus event for Fall 2021 PDD.
- PDD for Spring 2022 will be in-person with a virtual program.
- Online-Attendance form has been updated with division affiliation.
- Supporting Faculty Professional Development.

Student Equity Committee - Melissa Nievera-Lozano

- Equity Speaker Series.
- Focus Group Training.

2. Report from District Council – Dean Maniphone Dickerson
 - Noted the policies approved.
 - Provided District ITSS Updates.
3. Administrative Services Report – VP Alexander – **report tabled.**
4. President's Report – President Gilkerson – **report tabled.**

Meeting adjourned **M/S/P (Dickerson/Iniguez)** at 3:21 p.m.



COLLEGE COUNCIL MINUTES – SPECIAL MEETING

November 15, 2021

Present: Andrea Alexander, Lynette Apen, Tammeil Gilkerson, Tina Iniguez, Garry Johnson, Bao Nguyen, Sarai Minjares, Sam Morgan, Elaine Ortiz-Kristich, Matais Pouncil, Fernanda Torres, Howard Willis

Also Present: Ali Arid, Cindy Bevan, Colleen Calderon, Rita De La Cerda (minutes), Gustavo Flores, Mark Gonzales, Antoinette Herrera, John Kaufmann, Virginia Montelongo, Gam Nguyen, Kelly Nguyen-Jardin, Khanh-Hoa Nguyen-Wong, Rosa Pereida, Josh Russell, Bac Tran, Kathy Tran, Leslie Williams

Absent: Vicki Brewster, Teneka Cornish, Maniphone Dickerson, Larissa Goodman

I. Meeting called to order at 2:04 p.m.

II. Adoption of Agenda – M/S/P (Apen/Ortiz-Kristich)

III. Public Comments - None

IV. Information/Discussion

1. 2021-2022 Faculty Prioritization Recommendation – VP Pouncil

- The Faculty Hiring Prioritization Committee convened in early September to engage in the prioritization process. September 24 through October 22, 2021 the committee collected information and completed the application for position requests. Thirty-four presentations from the faculty and Deans were provided to the committee. At the November 8 College Council meeting, 15 of those positions were prioritized; however, all thirty-four should have been included in the prioritization. The committee went back to prioritize all positions, which is what is presented for approval. The charge of the Faculty Prioritization committee was to “review and rate the submission of the written proposals” and “discuss and prioritize each proposed position for the College Council”, which the committee has done. They’ve reviewed, discussed and submitted quantitative rankings from all committee members.
- Garry Johnson thanked VP Pouncil, the faculty and Deans involved in the process, as well as Hazel DeAusen for providing a lot of the data used to support the positions. There were a lot of people involved in the work-heavy process. It was a college collaborative effort.
- The Faculty Prioritization Ranking 2021 list was shared with the College Council and all present were given time to review and ask questions. The list will return to College Council as an Action item at the November 22, 2021 meeting.

Meeting adjourned at 2:36 p.m.



COLLEGE COUNCIL MINUTES

November 22, 2021

Present: Andrea Alexander, Lynette Apen, Teneka Cornish, Maniphone Dickerson, Tammeil Gilkerson, Tina Iniguez, Garry Johnson, Sarai Minjares, Sam Morgan, Bao Nguyen, Elaine Ortiz-Kristich, Matais Pouncil, Fernanda Torres, Howard Willis

Also Present: Cindy Bevan, Colleen Calderon, Grace Estrada, Henry Estrada, Penny Garibay (minutes), Lisa Hays, Jackie Johnson, Bianca Lopez, Virginia Montelongo, Gam Nguyen, Kim Nguyen, Kelly Nguyen-Jardin, Melissa Nievera-Lozano, Josh Russell, Leslie Williams, Arturo Villarreal

Absent: Vicki Brewster, Larissa Goodman

I. Meeting called to order at 2:05 p.m.

II. Adoption of Agenda – M/S/P (Morgan/Apen)

III. Approval of November 8, 2021 Minutes – M/S/P (Johnson/Apen)

IV. Public Comments

Henry Estrada expressed concern about the Faculty Prioritization process; he feels the process could be better and would like to see improvements for next time.

V. Recognition/Announcements – None.

VI. Information/Discussion

1. District and College Budget Overview – VP Alexander

- Presentation was shared to provide updates regarding the budget.
- Overview of budget-related items shared:
 - Budget adopted mid-September.
 - Budget loaded mid-October.
 - Majority of budget is salaries and benefits (roughly 97%).
 - HEERF funds; noted amount so far and additional funds will be dispersed in spring.
 - RAM committee had two-day retreat in November; framework for proposed modifications were shared.
 - College Resource Allocation; reviewing to ensure FTES driven.
 - Discretionary budget always aligned with Program Review.
 - Will be receiving feedback from College Budget Committee.
 - Looking to set up innovation funds for future.

2. Accreditation Update – VP Pouncil

- Shared the timeline for the Institutional Self-Evaluation Report (ISER).
- Dean Apen noted February's deadline; the ISER team will provide an update.

3. Guided Pathways Update – VP Pouncil

- Expense report due November 30; working with Business Services to complete.
- College-wide Town Hall December 1 from 12:00 p.m. to 1:00 p.m.

4. Educational Master Plan (EMP) Update – President Gilkerson

- Screen-shared communication that was provided to the EMP committee.
- Initiating an assessment of the current EMP to review evidence of EMP outcomes.
- Preparing for student focus groups.
- In investigation stage; gathering information to have good conversations.
- In process of setting up EMP web page.

5. Integrated Planning Manual Workgroup Update – Garry Johnson

- At the assessment and planning stage.
- Assessing the 2019 Integrated Planning Manual and the 2012 Shared Governance Handbook to provide a handbook for college committees to reference.
- Plan to send communication to Committee Chairs in December, asking to receive updates to their areas in spring.

6. College Council Documents to BoardDocs Update – Penny Garibay

- Shared the new area in BoardDocs that has been setup to house College Council agendas, minutes, and other related documents.
- Will next begin setting up the second committee that will pilot utilizing BoardDocs, which is the College Budget Committee.
- A timeline for transferring all committees to BoardDocs will be prepared.

VII. Action

1. 2021-2022 Faculty Prioritization Recommendation

- President Gilkerson screen-shared the document submitted by the Faculty Prioritization Committee.
- A motion to approve the document was made and seconded. (Dickerson/Apen).
- Elaine Ortiz-Kristich screen-shared an addendum to the original list, which removed the nursing positions and the Language Arts-Spanish Translator position; the reason given was the nursing positions are state-mandated and translator position is a transfer of budget.
- Dean Apen noted that presentations were made for the nursing positions.
- President Gilkerson provided background behind the Faculty Prioritization Committee's process and why all positions are included with the ranking, whether they are state-mandated or a change in being grant/categorical-funded or funded permanently by general fund dollars. The process is to be addressed as if there is no new money for positions.
- VP Pouncil noted there were 13 members of the Committee; each member prioritized the positions and this is the ranking results.
- There was a vote on the motion to approve the document submitted. Motion did not pass.
- A motion was made to approve the amended document. **M/S/P (Ortiz-Kristich/Johnson)**

VIII. Reports

1. Report from District Council – Dean Dickerson
 - Information shared regarding how pending changes to Board Policies and Administrative Procedures are tracked.
 - District has sent out surveys; encouraged everyone to participate.
 - Chancellor has indicated there may be a full return to campus some time in January; there will be an email sent soon from the Chancellor.
 - Administrative Procedure for communicable diseases is going through the Policy Committee for feedback.
 - There will be an announcement coming soon amending the mask mandate; masks would no longer be required outdoors while on District property.

3. Student Affairs Report – VP Willis
 - a) Student Affairs Customer Service Excellence Training
 - Six-part series will run through February.
 - Approximately 38 staff and supervisors will participate.

4. President’s Report – President Gilkerson
 - Chancellor leaving January 2022; no word yet on next steps related to screening committee and interim hire.
 - San Jose City College will be offering free tuition in 2022 for currently enrolled students.
 - For residents; not for international at this time.
 - Announcement to be provided soon.
 - To assist with soft enrollment.
 - EVC has done an excellent job reducing enrollment decline to single-digit; other colleges still in double-digits.
 - Working on campaign to communicate with community.
 - Relieving bad debt for close to 300 students.

Meeting adjourned at 3:35 p.m.



COLLEGE COUNCIL MINUTES

December 13, 2021

Present: Andrea Alexander, Lynette Apen, Vicki Brewster, Teneka Cornish, Maniphone Dickerson, Tammeil Gilkerson, Tina Iniguez, Garry Johnson, Sarai Minjares, Sam Morgan, Bao Nguyen, Elaine Ortiz-Kristich, Matais Pouncil, Howard Willis

Also Present: Laura Garcia, Penny Garibay (minutes), John Kaufmann, Gam Nguyen, Kim Nguyen, Kelly Nguyen-Jardin, Josh Russell, Leslie Williams

Absent: Larissa Goodman, Fernanda Torres

A. Meeting called to order at 2:05 p.m.

B. Adoption of Agenda

C. Approval of Minutes

1. November 15, 2021 (special meeting) – **M/S/P (Johnson/Minjares)**
2. November 22, 2021 – **M/S/P (Johnson/Apen)**

D. Public Comments

None.

E. Recognitions/Announcements

- Dean Dickerson noted that the PG&E skills training has been completed. More dates are planned.
- President Gilkerson announced today's Nursing graduation ceremony and that there are 28 graduates.
- Dean Dickerson announced that she and President Gilkerson will be participating in a panel hosted by NextFlex tomorrow, entitled Future of Workforce: Meet the Changemakers.
- Garry Johnson recognized David Hendricks' work with the Honors Program poinsettia fundraiser.
- Tina Iniguez recognized Henry Estrada's work with regard to a new computer science degree.
- VP Willis recognized Ingrid Rottman and her team for their work on the high school community partner day. He noted the evaluations were excellent.
- President Gilkerson recognized the excellent work that was done with the Civic Engagement Fall Speaker Series.

F. Information/Discussion

1. Proposed Name Change for Staff Development Committee

John Kaufmann submitted that the Staff Development Committee is submitting to change the committee name to Professional Development Committee. The name change will better reflect the committee's charge of serving the professional development of both faculty and classified

professionals at Evergreen Valley College. The name change will also provide consistency with the committee at SJCC.

2. College Technology Committee Resolution Regarding Student Loaner Laptops

VP Alexander noted that the process has been vetted through the Deans and will allow staff and students to keep laptops assigned to them (students if enrolled in spring). A communication is going out to students to let them know. Students will bring back their laptops to be refurbished and then can be picked back up for the spring semester.

3. Educational Master Plan Update

President Gilkerson provided an update with regard to the work being conducted on the Educational Master Plan.

- Focus group with students tomorrow.
- Plan to conduct focus groups with TRiO and CCAP students in order to receive input from high school students.
- Plan to conduct a focus group with high school counselors.
- Larger groups will be addressed in the spring.
- External community will be invited to provide feedback.
- A web page is being created. EVC's web site currently has the most up to date information.

G. Reports

1. President's Report – President Gilkerson

i. Report Back on November 22, 2021 College Council Recommendations

(a) 2021/2022 Faculty Prioritization Recommendation

President Gilkerson thanked the College Council for moving the list forward. Clarification was provided as some expressed confusion following the discussion at the last meeting. President Gilkerson approved 12 positions and shared the list with College Council.

ii. Other Updates

- A notification went out for the interim hire for Chancellor. The position closed today and they are hoping to interview this week and choose an interim Chancellor by the time Chancellor Breland leaves.
- Hosted an institutional effectiveness team. Team came to hear an update on the innovation plan adopted last year.

Meeting adjourned at 2:42 p.m.



COLLEGE COUNCIL MINUTES

February 14, 2022

Present: Andrea Alexander, Lynette Apen, Vicki Brewster, Teneka Cornish, Maniphone Dickerson, Tammeil Gilkerson, Tina Iniguez, Garry Johnson, Sarai Minjares, Sam Morgan, Elaine Ortiz-Kristich, Matais Pouncil

Also Present: Colleen Calderon, Penny Garibay (minutes), Antoinette Herrera, Jacki Johnson, John Kaufmann, Robbie Kunkel, Eric Narveson, Josh Russell

Absent: Larissa Goodman, Bao Nguyen, Fernanda Torres, Howard Willis

A. Meeting called to order at 2:05 p.m.

B. Adoption of Agenda – M/S/P (Dickerson/Brewster)

C. Approval of Minutes

December 13, 2021 – M/S/P (Apen/Cornish)

D. Public Comments

None.

E. Recognitions/Announcements

- Dean Dickerson announced that VITA workshops are underway. VITA is under the Accounting Department and assists students with their tax returns for free. The hours are Thursdays from 1:00 p.m. to 4:00 p.m. and Fridays from 10:00 a.m. to 3:00 p.m., occurring February 3, 2022 through April 7, 2022.
- Vicki Brewster announced there are on-going events taking place for Black History month. Email announcements were sent out with a flyer listing the events that are taking place virtually. EVC's remaining events for the month are scheduled for February 15, 24, and 28.
- Tina Iniguez recognized the First Stop Center and the Health Center for their hard work assisting students with the COVID-19 holds; their help made a difference with enrollment.
- President Gilkerson expressed appreciation for everyone that volunteered and supported the welcome tables and resource fair. She noted that the participation at the food distribution really does make a difference.
- President Gilkerson announced that EVC will be celebrating the Lunar New Year on February 22. They will be hosting the lion dance at the event and food will be available. A flyer will be sent out soon.

F. Information/Discussion

1. Mid-Year College Budget Overview

VP Alexander provided an overview of the College budget. A PowerPoint presentation was shared with the College Council. Highlights:

- District budget, adopted October 2021
- Higher Education Emergency Relief Fund (HEERF) distribution
 - Student Bad Debt Relief
 - Free Tuition for Spring 2022 (CA resident, 6+ credits, vaccination status current)
 - Vaccination Campaign (\$50 gift cards to 4,200 students)
- RAM Update
 - Two retreats were conducted in November and one in early February
- College Resource Allocation

2. Division HEERF Spending Overview

The College Deans each provided a short presentation regarding how the HEERF funds are being used. Presentations were provided by Dean Morgan, Dean Dickerson, Dean Kunkel, Dean Herrera, Dean Apen, and Dean Calderon.

3. Accreditation Update

VP Pouncil provided an accreditation update.

- Focused ISER training scheduled for February 16, 12:00-1:00 p.m. Standard chairs, lead writers, Deans, VPs, Senate Presidents, and the College President were invited.
- An editor, Sara Hartman, has been identified to ensure writing quality of ISER document. Sara Hartman is faculty at a local community college and has extensive experience with this type of work.
- Shared the ISER timeline.
 - Draft 2 due March 30
 - Draft 3 due May 13
 - Quality focus essay (QFE) in June/July
 - Final ISER will be mailed December 15
 - October 2, 2023 accreditation visit

4. Educational Master Plan Update

President Gilkerson provided an update regarding the work conducted for the Educational Master Plan (EMP).

- Shared recent summary that had been provided to the EMP steering committee.
- March 9 and 10 – focused opportunities for everyone to provide feedback.
- Information shared and other updates can be found on the EMP web page.

5. Institutional Effectiveness Partnership Initiative (IEPI) Partnership Resource Team (PRT) Summary Report & Status on College Adopted Innovation and Effectiveness Plan

President Gilkerson shared regarding the work related to the IEPI PRT.

- Last year they asked the State for support to assist the College in meeting some goals.
- Provided highlights while sharing a document with College Council.

6. Communications & Website Update

Josh Russell provided a presentation, which included:

- Marketing goals
- New iteration of campaign launched
- Influencer marketing campaign
- Statistics related to past campaigns
- New partnership with Golden State Warriors, 95.7FM “The Game”
- New website coming soon; estimated launch is March 2022

G. Action

1. Proposed Name Change for Staff Development Committee

Presented as information December 13, 2021 to change the name from *Staff Development Committee* to *Professional Development Committee* to better reflect the committee's charge.

M/S/P (Apen/Morgan)

H. Reports

1. President's Report – President Gilkerson

- Vaccination Mandate
 - Thanked everyone for their efforts with implementation
 - Student ambassadors and other volunteers made calls to 1,000 students
 - 99.6% of students on campus are vaccinated
 - There are two check-in centers for visitors
- Second cohort of humanizing campus is coming, which will include:
 - Understanding & Navigating Identity as Faculty
 - Creating Culturally Responsive and Sustaining Classrooms
 - Microaggressions and Stereotype Threat: Navigating Invisible Racism in the Classroom
 - Inclusive Pedagogy and Classroom Transformation
 - The Syllabus as a Tool for Racial Equity
- Working with leadership for Classified Professionals to schedule a retreat.
- Announcement coming soon regarding open education resources; will work on a professional development plan.
- The Board of Trustees voted on a structure for the Chancellor search; they are on a quick trajectory.

Meeting adjourned at 3:26 p.m.



COLLEGE COUNCIL MINUTES

February 28, 2022

Present: Andrea Alexander, Lynette Apen, Vicki Brewster, Teneka Cornish, Maniphone Dickerson, Tammeil Gilkerson, Tina Iniguez, Garry Johnson, Bao Nguyen, Emmeline Nguyen, Fernanda Torres, Howard Willis

Also Present: Colleen Calderon, Penny Garibay (minutes), Raniyah Johnson, Bianca Lopez, Steven Mentor, Eric Narveson, Josh Russell, Song-Ho Tran

Absent: Sarai Minjares, Sam Morgan, Elaine Ortiz-Kristich, Matais Pouncil

A. Meeting called to order at 2:01 p.m.

B. Adoption of Agenda – M/S/P (Apen/Brewster)

C. Approval of Minutes -
February 14, 2022 – M/S/P (Apen/Teneka)

D. Public Comments

- Steven Mentor noted a phishing attempt that occurred that morning. There have been discussions with ITSS as to how to deal with these attempts. It is a concern from the College Technology Committee and they hope to address it at the College level in the future, perhaps with some type of communication.

E. Recognitions/Announcements

- Dean Dickerson noted the Tét festival went well. It took place Tuesday, February 22 and there were 250 attendees. There was a lion dance performance, live music, and food. Dean Dickerson thanked President Gilkerson, Josh Russell, and the committee for their work.
- Vicki Brewster announced that it is the last day of the Black History Month events. Today is Family Feud Game; Team EVC Umoja-Affirm vs. Team SJCC Umoja.

F. Information/Discussion

1. Accreditation: EVC Institutional Set Standard & Aspirational Standard for Student Success

Dean Apen shared information that is required to set institutional standards for certain metrics.

- A one-page document was shared.
- EVC aspires to achieve the goals that are set.
- There has been significant growth over the last four years.
- IEC recommended to set floor at 72% and aspirational goal at 75%.
- This is course success rates as it is the only one EVC did not set in the past; others will be forthcoming in next year.

2. Basic Needs Report 2021

Director Johnson provided a [presentation](#) on the 2021 Basic Needs Report.

- EVC Fresh Market Partnerships - August 2020-July 2021
 - 409,640 pounds of food received from Second Harvest. 4,521 pounds of food received from New Seasons Market.
 - Total number of unduplicated students served through special programs was 213.
 - Total number of volunteer hours from all student volunteers was 272.
- EVC Drive-Thru Distribution
 - Total number of unduplicated students served was 1,641. Total number of individuals served was 13,168. Total number of unduplicated community members served was 221.
- Pacific Islanders are the only group where course completion numbers do not go up when utilizing the EVC Fresh Market. Will be checking to see how EVC can better serve their needs.
- Still a large number of students that are food insecure.
- Only half of the 18-24 age group is using the services. Will look to see how to better serve those students.
- There was a discussion regarding the need for more volunteers to assist with basic needs services.

G. Reports

1. Report from District Council – Dean Dickerson

- A flow chart was provided to District Council of how APs and BPs are approved. AP/BP committee reviews the information before submitting to District Council.
- Chancellor will submit to the Board of Trustees a request to complete boosters by May 30, 2022.

2. President's Report – President Gilkerson

- Educational Master Plan (EMP) Visioning Sessions have been scheduled.
 - Sessions available for all groups.
 - Flyer was shared noting the scheduled visioning sessions.
 - Requested assistance from College Council to get more participation in sessions.
 - EMP information can be found on the [web page](#).
 - Will take EMP to Board of Trustees in June.
- Classified Senate Retreat March 18.
- Humanizing Curriculum
 - Kicking off another group of sessions.
 - Application is closed.
 - 23 faculty will participate in next cohort.
 - Kickoff session today.
 - First session Friday, March 4.
- Land Acknowledgement Statement
 - Acknowledging Tamien Nation land EVC is located on.
 - Working for last year-and-a-half on process of generating formal land acknowledgement statement.
- Large welcome mural to be added to new student services area.

Meeting adjourned at 3:10 p.m.



COLLEGE COUNCIL MINUTES
March 14, 2022

Present: Lynette Apen, Vicki Brewster, Teneka Cornish, Maniphone Dickerson, Tammeil Gilkerson, Larissa Goodman, Tina Iniguez, Garry Johnson, Sarai Minjares, Sam Morgan, Bao Nguyen, Emmeline Nguyen, Elaine Ortiz-Kristich, Matais Pouncil, Fernanda Torres, Howard Willis

Also Present: Colleen Calderon, Hazel De Ausen, Elizabeth Eckford, Penny Garibay (minutes), Jaclyn Johnson, Bianca Lopez, Deborah Morillo, Melissa Nievera-Lozano, Rosa Pereida, Josh Russell

Absent: Andrea Alexander

A. Meeting called to order at 2:00 p.m.

B. Adoption of Agenda – M/S/P (Ortiz-Kristich/Brewster)

C. Approval of Minutes – February 28, 2022 – M/S/P (Brewster/Dickerson)

D. Public Comments
None.

E. Recognitions/Announcements

- Elaine Ortiz-Kristich shared the following:
 - Enlace was featured on Telemundo Monday. A link will be sent out.
 - Enlace is doubling their scholarships.
 - May 13 is the Enlace graduation.
- Sarai Minjares announced plans for the Special Programs graduation to be held May 19.
- Vicki Brewster announced that Classified Professionals will be holding their first retreat Friday, March 18, 2022 and thanked the administration for their support.
- Maniphone Dickerson announced there will be a job fair April 20 from 12:30 to 3:30 p.m. There will be employers on hand. A flyer will be sent out.
- Ebonnie Berry announced that the EVC scholarship window has opened. There will be a lot of opportunities for students. The Grove Scholars program for CTE is seeking students. They have \$115,000 and are offering \$5,000 scholarships.

F. Action

- 1. Approval of IEC's Recommendation to Adopt the Following Institution Set Standards for 2021-2022: Course Success 72% (Floor) and 75% (Aspirational)**
M/S/P (Ortiz-Kristich/Brewster)

G. Information/Discussion

- 1. Evergreen Valley College Land Acknowledgement & Mutual Commitments with the Tamien Nation (First Read)**
 - President Gilkerson welcomed Rosa Pereida, Debbie Morillo, and Melissa Nievera-Lozano.
 - Rosa Pereida acknowledged the work that Debbie Morillo and Melissa Nievera-Lozano have done.
 - Melissa Nievera-Lozano noted there are three agreements; each begin with language specific to the indigenous group.

- President Gilkerson reviewed the document with College Council and noted it will be submitted for action at the next meeting.

2. Educational Master Plan Update

- Visioning Sessions
- Student Voices Environmental Scan
President Gilkerson provided an update.
 - Visioning sessions took place the week of March 7.
 - In-person sessions were provided for Faculty, Classified, and Administrators.
 - On-line sessions were provided for students, the community, and for all employee groups.
 - Large group has been stewarding the development of the plan.
 - Updates have been provided to College Council throughout fall and spring.
 - Thanked everyone for their feedback.
 - Encourages everyone to engage and provide feedback, if they haven't already done so.
 - Next step in process is to cull the data, which will be used to create the EMP and then it will be presented to the various governing groups.

3. Survey Presentations

Presentations related to the surveys were provided by Hazel De Ausen and Matais Pouncil.

- USC Race Survey
- African American Focus Group Survey
- Modality Survey

4. Classified Prioritization Update

An update was provided by Sarai Minjares and Howard Willis.

- Shared a one-page document with the timeline.
- They just met last week; it is an aggressive timeline.
- Invitation for proposals will be sent tomorrow; data resources will be shared to complete proposals.
- Presentations to be provided at April 4 meeting and committee to finalize list April 19.
- College Council will review April 25 and be asked to approve May 9.
- Asked that administrators involve staff in the process.

H. Reports

1. President's Report – President Gilkerson

- A communication will be sent out soon asking for volunteers for graduation.
 - Thanked Raniyah Johnson for working to get the information out to students.
- New EVC web site looks amazing.
 - Thanked Shashi Naidu, Josh Russell, and the rest of the team for their efforts.
 - Student feedback has been incredible, which has helped to make necessary adjustments.
 - Hoping to be live by end of March.
 - Will be an uplift for entire community.
- A lot of promotion for the college has been occurring.
 - Sound bite was played from a new radio spot on 95.7 The Game; various students will be highlighted.

Meeting adjourned at 3:26 p.m.



COLLEGE COUNCIL MINUTES
March 28, 2022

Present: Andrea Alexander, Lynette Apen, Vicki Brewster, Teneka Cornish, Maniphone Dickerson, Tammeil Gilkerson, Larissa Goodman, Tina Iniguez, Garry Johnson, Sarai Minjares, Sam Morgan, Bao Nguyen, Emmeline Nguyen, Elaine Ortiz-Kristich, Matais Pouncil, Howard Willis

Also Present: Mark Bernbeck, Rupinder Bhatia, Penny Garibay (minutes), Emon Graves, Jackie Johnson, Raniyah Johnson, Bianca Lopez, Amber Machamer, Josh Russell

Absent: Fernanda Torres

A. Meeting was called to order at 2:00 p.m.

B. Adoption of Agenda – M/S/P (Dickerson/Brewster)

C. Approval of Minutes – March 14, 2022

Elaine Ortiz-Kristich requested a correction: under Recognition/Announcements, it should be changed to note that Enlace is doubling their scholarships versus stating their funding was doubled.

M/S/P (Ortiz-Kristich/Cornish)

A. Public Comments

None.

B. Recognitions/Announcements

- Vicki Brewster thanked everyone for assistance with Classified Retreat.
- Dean Dickerson recognized the professional staff that supported eastside college fair last week.
- President Gilkerson announced that EVC received a grant award of \$749,844 from the National Science Foundation. The grant will foster transfers and provide \$10,000 scholarships to 45 students over the course of two years. President Gilkerson noted that writing a grant is not done alone; a lot of work is done behind the scenes. She thanked those that were involved.

C. Action

1. Evergreen Valley College Land Acknowledgement & Mutual Commitments with the Tamien Nation

M/S/P (Apen/Minjares)

D. Information/Discussion

1. District Technology Update & New Executive Director of ITSS

President Gilkerson welcomed Rupinder Bhatia, Executive Director of ITSS. Executive Director Bhatia provided a presentation regarding Information Technology Innovation and Modernization (presentation attached).

- Recent Accomplishments
 - Single Sign-on (SSO) Portal
 - COVID-19 Vaccine Compliance
 - Zoom Integration
 - Help Desk Ticket System (Team Dynamix TDX)
 - SAP Concur for Travel and Expense
 - Business Process Enhancements
 - Master Technology Plan Updated
- Upcoming Projects
 - Cloud Migration of Colleague
 - Self Service to Replace MyWeb
 - The appearance is more modern
 - More intuitive and responsive
 - Can be viewed on smart phone
 - New Project Intake Process – Project Charters
 - Multi-factor Authentication (MFA)
 - New VPN Client
 - Infrastructure Modernization

Tina Iniguez and Elaine Ortiz-Kristich expressed that the current schedule planner is being replaced with something that doesn't work as well.

President Gilkerson noted timeline for the upcoming changes ITSS has outlined is very fast. Managers have the responsibility of ensuring everyone is prepared for these changes. As of June, MyWeb will no longer be supported.

VP Willis expressed concerns this will be transitioning during a registration cycle and the changes will have an impact on the process. He also expressed concerns about the degree audit.

Ebonnie Berry welcomes the change to self-service as a lot of students already work well with the new platform.

Executive Director Bhatia asked that everyone participate when the emails are sent out for testing as ITSS needs everyone's help. As users of these functions, individuals will be able to recognize right away the items that need to be addressed.

2. Bachelors of Science Application Submission for Automotive Technology

Dean Dickerson shared a presentation.

- Program will meet the mission, as well as strategic goals.
- There is a demand for automotive technology.
- AB 927 allows for additional Baccalaureate degree programs
- Questionnaire was shared.
- Conducting a survey with past automotive students, high school students, and international students.
- Shared guidelines from CCC Baccalaureate degree/upper level handbook.
- Rio Honda and De Anza have been able to assist as they have a program already.

- Bachelor degree provides a higher income.
- Opens April 15; deadline is August 15.
- Other colleges' programs didn't recruit as many as they thought they would.
 - EVC has already overcome a lot of enrollment issues.
 - Tesla program has increased EVC's enrollment.
 - People want to get into the Tesla program.
 - Must first enroll in other courses before moving to Tesla program.
 - Automotive courses are full.
- Questions brought up, which they will continue to address as they move forward in the application process:
 - How many additional faculty will be needed?
 - They expect two faculty in addition to the faculty they are already in the process of hiring.
 - Resources needed related to facilities and funding.
 - Funding
 - How much from the state?
 - How much from other areas?
 - What resources will need to be reallocated from other areas?

President Gilkerson noted the program impacts other areas. It's important College Council members disseminate the information so people are aware this is happening.

3. Educational Master Plan Update

- Held multiple in-person and online vignette's regarding the EMP and received rich feedback.
- In process of taking the data and drafting college-wide goals.

E. Reports

1. President's Report – President Gilkerson

a) Report Back on March 14, 2022 College Council Recommendations

- **Approval of IEC's Recommendation to Adopt the Following Institution Set Standards for 2021-2022: Course Success 72% (Floor) and 75% (Aspirational)**

President Gilkerson thanked College Council for their work. The recommendation has been reviewed and accepted.

Adjourned at 3:20 p.m.



COLLEGE COUNCIL MINUTES
April 25, 2022

Present: Andrea Alexander, Lynette Apen, Vicki Brewster, Teneka Cornish, Maniphone Dickerson, Tammeil Gilkerson, Larissa Goodman, Tina Iniguez, Garry Johnson, Sarai Minjares, Bao Nguyen, Emmeline Nguyen, Elaine Ortiz-Kristich, Matais Pouncil, Fernanda Torres, Howard Willis

Also Present: Fahmida Fakhruddin, Penny Garibay (minutes), Lisa Hays, Bhawana Kamil, Sam Morgan, Eric Narveson Josh Russell

Absent: Ebonnie Berry

A. Meeting was called to order at 2:04 p.m.

B. Adoption of Agenda – M/S/P (Apen/Nguyen)

Following the motion/second to approve the agenda, Garry Johnson requested item 5 be removed from the agenda. There was discussion and the agenda was approved as submitted.

C. Approval of Minutes – March 28, 2022
M/S/P (Apen/Nguyen)

D. Public Comments – None.

E. Recognitions/Announcements

- Sarai Minjares noted that she and Teneka Cornish are chairing a committee to plan for the May 19 Special Programs Ceremony and asked that everyone take note of the date.
- Dean Dickerson noted there will be an open house for the Automotive Department on April 30 from 11:00 a.m. to 3:00 p.m. Flyers were mailed out.
- Elaine Ortiz-Kristich noted the following:
 - Enlace held a scholarship workshop. It was well attended.
 - Chicana Latina Foundation Workshop/Outside Scholarship.
 - Enlace Honors Society students attended a presentation by medical Dr. Cecilia Santos-Jimenez, Enlace alumni.
 - Excelencia in Education celebration will take place on campus.
 - The monthly Enlace student newsletter was sent out.
- President Gilkerson noted the Stars of Colors – Mesoamerican Astronomy event, held Friday, April 22, had a good turnout with a lot of students and parents. She thanked Michael Masuda, Celso Batalha, and Ricardo Francisco. There were faculty from multiple disciplines that spoke at the event. A Mayan astronomer spoke via Zoom. Amazing to see a humanizing project come together; ensuring curriculum is infused.

F. Information/Discussion

1. Classified Prioritization Ranking List

Presented by Classified Senate President Sarai Minjares as a first read.

2. Educational Master Plan

Presented by President Gilkerson as a first read.

- A PowerPoint presentation was shared.
- Document was shared with all EVC the prior week via an email from Josh Russell, asking for input. It was also shared the prior week with College Council.
- Updates have been provided through the fiscal year.

3. Evergreen Valley College Mission and Vision Statement

Shared by President Gilkerson as a first read.

- A recommendation came through the EMP Steering Committee to address the Mission and Vision Statement.
- Typically done every three years, and it is due in the fall, so ahead of schedule.

4. Program Reviews

- Automotive Technology
- Computer Aided Drafting & Design
- Computer Information Technology
- Counseling
- Disabilities Support Program
- EOPS/CARE
- Health Services
- Math
- Sign Language
- Sociology
- Spanish
- Transfer Center
- Vietnamese
- Women & Gender Studies
- Division Office-Library
- Division Office-SSHAPE
- Biology Mini
- ENLACE Mini
- History Mini
- LRC Open Lab Mini
- Philosophy Mini

First read of the program reviews was presented by the Institutional Effectiveness Committee (IEC) Chair, Fahmida Fakhrudin. The program reviews have been approved by IEC.

Comments from College Council and attendees:

- Lisa Hays asked if the College Budget Committee (CBC) would still need to read through the program reviews given the CBC does not have funding to allocate this year.
 - President Gilkerson responded that the college is working on a Resource Allocation process and that VP Alexander can assist with this. Once the RAM is in place, it will go through the participatory process. If the CBC receives a request for funding from a program that did not submit a program review, you would not include them in the committee's budget process.
 - Elaine Ortiz-Kristich stated she was asked to do the mini Enlace program review. Enlace doesn't have a yearly budget, so they are always looking for funding to support the students.
 - VP Alexander noted that the process for the CBC was refined three years ago. At that point, the process has been that once program review is done, it's considered as part of the budget allocation. EVC is building its allocation model now, so it's ready when the District moves on the District RAM.
- Vicki Brewster asked if the program reviews are approved as a group and asked where they would send feedback with regard to misspelled words and sentence structure.
 - Dean Apen noted that its typically accepted as a group. If there is feedback, it's shared with the Chair, and the Chair can share within the workgroups.
- Garry Johnson expressed concern that if there is no program review done, there is no funding. He feels it should be based on SLOs and that there are inequities among the programs and it needs to be equity-minded or student-success driven. He suggests they divide them up into three sections: student review, administrative review, and

academic review. Program review is a big umbrella that needs to be broken down into smaller pieces.

- President Gilkerson noted that there are different templates for different areas as there is no one-size fits all. It's an IEC process previously adopted following the work they did over time. The IEC work is for accreditation; looking at student outcomes and allocated resources are tied together in some way.
- Fahmida Fakhruddin thanked Garry Johnson for his feedback regarding SLOs. She noted the IEC has already changed it for this year, as they require an explanation be included in the program review as to why SLOs and PLOs were not in compliance. There are separate program templates. They are under one umbrella, but still separate forms. Instruction doesn't get lost in other program reviews.

5. **Four-year Rotational Cycle for Program Review**

Institutional Effectiveness Committee Chair, Fahmida Fakhruddin, presented the IEC's recommendation that a new cycle be implemented.

- Fahmida Fakhruddin noted that there seemed to be a lot of confusion when program reviews were requested; what they were supposed to do and when, as well as the deadlines. The new cycle will assist everyone in knowing what they are to do and when.
- Garry Johnson stated he would be willing to meet with the IEC Chair individually, but recommending moving from a six-year cycle to a four-year cycle is still under review by Academic Senate. Not all programs have coordinators. They have asked through program review for this resource, but it has not been provided. He feels reducing the number of years will increase the work. Since the IEC Chair is already asking for additional funding for reassigned time, decreasing the timeline will only increase the work. He recommended the Chair and he get together to discuss what Randy Pratt has submitted to IEC.
 - Fahmida Fakhruddin made the correction that she did not ask for additional funding for reassigned time.
 - Dean Apen commented that she appreciated the discussion. She noted the criteria is largely through the accreditation process and required by ACCJC standards.

G. Reports

1. President's Report – President Gilkerson

a) Report Back on March 28, 2022 College Council Recommendations

- **Approval of Evergreen Valley College Land Acknowledgement & Mutual Commitments with the Tamien Nation**

President Gilkerson noted she has formally accepted the recommendation of the College Council.

Meeting adjourned at 3:35 p.m.



COLLEGE COUNCIL MINUTES

May 9, 2022

Present: Andrea Alexander, Lynette Apen, Ebonnie Berry, Teneka Cornish, Maniphone Dickerson, Tammeil Gilkerson, Larissa Goodman, Tina Iniguez, Garry Johnson, Sarai Minjares, Bao Nguyen, Emmeline Nguyen, Elaine Ortiz-Kristich, Matais Pouncil, Fernanda Torres, Howard Willis

Also Present: Abeer Abdel Halim, Emily Banh, Melody Barta, Vince Cabada, Colleen Calderon, Ayan Dalmar, Tejal Desai-Naik, Frank Espinosa, Fahmida Fakhruddin, Penny Garibay (minutes), Robert Gutierrez, Raniyah Johnson, Bhawana Kamil, John Kaufmann, Arshmeet Kaur, Steven Mentor, Peter Miskin, Ly-Huong Pham, Nasreen Rahim, Josh Russell, Carmen Solorzano

Absent: Vicki Brewster

A. Meeting called to order at 2:01 p.m.

B. Adoption of Agenda – M/S/P (Dickerson/Cornish)

Dr. Garry Johnson requested Information/Discussion item H.1., District Resource Allocation Model Update, be moved to section F. Reports to make sure College Council gets to it. The motion was amended to move the item to F.1. under Reports.

C. Approval of April 25, 2022 Minutes

A motion was made and seconded to approve the minutes. Dr. Garry Johnson objected to the minutes as it did not include some of the comments Dr. Johnson made at the meeting. Elaine Ortiz-Kristich noted that comments she made also were not included. The original motion to approve the minutes was removed. Garry Johnson made a new motion to table the minutes to the next meeting. Garry Johnson asked Penny Garibay to consult her notes and add his comments to the minutes.

April 25, 2022 Minutes Tabled to Next Meeting – M/S/P (Johnson/Ortiz-Kristich)

D. Public Comments

Dr. Peter Miskin commented on the recommendation for a four-year program review cycle. Dr. Miskin is familiar with the process and amount of time and resources required to conduct program review. After reviewing literature, it does not justify four-year review. Dr. Miskin's concern is that increased frequency could shift resources away from students. A four-year cycle will put additional strain on resources. Dr. Miskin would like to see evidence that the practice needs to be changed.

Dr. Frank Espinoza requested item #5 be voted down at this time as Academic Senate has not had the opportunity to review this important change. Dr. Espinoza is not speaking against the need for a change in the program review cycle. Dr. Espinoza thanked those that put it on the radar. What faculty has provided to them is that the process has serious flaws. They have not presented the full information on there being issues with the process. There have been improvements already. Dr.

Espinoza is not speaking to the process not needing changes, but that there hasn't been proper shared governance review.

Fahmida Fakhruddin noted that yes, Dr. Gilkerson did speak passionately at Academic Senate last year about program review, but the requested changes were due in part to discussions that occurred at the Institutional Effectiveness Committee meetings and ultimately as a result of the issues encountered this year with the various program reviews that were to be submitted. Of the 16 full program reviews that were submitted, 15 were not in compliance. This outcome communicated to the committee that there was no clear instruction. What the IEC has proposed is to scaffold the work through the years. You have to look at the data. At six years, the information is already old. This was also shared last year at Academic Senate. She can share with those that have questions, if they would like.

Elaine Ortiz-Kristich shared that she hears what everyone is saying, and she truly respects Academic Senate. This is shared governance and they need to focus on that.

E. Recognitions/Announcements

Sarai Minjares noted that the special awards ceremony is May 19 and invited everyone to attend. The committee has been working hard on the event. She shared what one of the leis looks like that they created for the students.

Dean Dickerson noted that the first Asian Pacific Heritage Month kicked off with a celebration May 4. She thanked Melissa-Ann Nievera-Lozano for her efforts.

Tina Iniguez recognized the many services being offered to students related to basic needs. She thanked those involved in those areas for all they do to support students.

Elaine Ortiz-Kristich noted that Enlace had a small Cinco de Mayo event. Frozen desserts were provided by a business started by a student. There was a nice turnout.

President Gilkerson announced that EVC received an award of \$52,500 as part of the City of San Jose Digital Inclusion Grant from California Emerging Technology Fund. EVC will be working directly with the City of San Jose. Funding commences July 1. She thanked Dean Kunkel and Director Song-Ho Tran for their efforts.

Garry Johnson noted the employee recognition ceremony would be taking place the next day. Academic Senate will be recognizing the Distinguished Faculty for the year.

F. Reports

1. College Committee Chair Reports

- **College Budget Committee – Lisa Hays**
 - Waiting for District Resource Allocation Model.
 - Not a lot to distribute as 98% of budget is for salaries and benefits.
 - Working on rubric.
 - Working on prioritization.
- **College Safety & Facilities – Vince Cabada**
 - Provided feedback on ISER and Standard 3B.

- A portion of the committee is working on a recommendation to have police presence at soccer games.
 - Working to partnership with campus police to get a recommendation regarding addressing the speeding on campus to keep the campus safe.
- **Institutional Effectiveness Committee – Fahmida Fakhruddin**
 - A PowerPoint presentation was shared.
 - When program review wasn't completed, it caused issues for IEC as they then could not do their work.
 - Committee Goals were shared; of the six goals, five were completed.
- **Professional Development Committee – John Kaufmann**
 - A PowerPoint presentation was shared.
 - Committee spent a lot of time updating the funding process and the forms. Updating to the Concur system will make a difference.
 - They are considering holding open houses where employees can apply for funding.
 - Professional Development Days
 - There have been challenges in planning and determining how best to serve the college during COVID.
 - The program was made available online.
 - They had success with the new attendance forms used. They are able to look at the attendance in once place.
 - Committee goals were shared.
 - Name was changed to Professional Development Committee.
 - They plan to increase the funding award cap as it has not changed in many years.
 - Will work with the President and Senates to support faculty and staff development in new ways.
 - Considering BoardDocs platform for agenda and minutes.
- **Student Equity Committee – Melissa-Ann Nievera-Lozano and Raniyah Johnson**
 - A PowerPoint presentation was shared.
 - Committee's charge was shared.
 - Provided details about Envisioning Equity Speaker Series.
 - Student Focus Groups began with training spring 2022. Focus Groups will continue in the fall 2022 and spring 2023.
- **Campus Technology Committee – Steven Mentor**
 - Committee Goals were shared.
 - Committee provided feedback regarding the new web site.
 - The new web site is clean and focused on students.
 - The committee received a presentation from Plante Moran. The District is doing a good job, but they need to focus on next steps.
 - They need to involve I.T. in any big purchases.
 - They are getting rid of previous proctoring software; need to move on that quickly.
 - Other colleges are loaning laptops, and although they ask for them to be returned, it's not a hard a fast thing.
 - They are working on accreditation.
 - They are working on faculty training needs; differentiating needs between in-person and remote.

Questions for Committee Chairs following presentations:

- Garry Johnson asked John Kaufman about whether the amount of money given for faculty to participate in conferences will be increased as it has been the same amount for some time.
 - John Kaufmann stated that their focus right now is to increase the number of requests as there are funds that are not being spent. Part of that is due remote conferences that cost less than in-person conferences. Since that will change as things continue to move to in-person, they can revisit the amount next year.
- Sarai Minjares asked John Kaufmann about Concur as it wasn't clear if they are using that yet.
 - John Kaufmann stated they are not yet using Concur, but it is an option for them. The official change will probably come with the new fiscal year.
- Tina Iniguez noted that it would be nice to give out warm meals to students. Laptops are still needed, so those need to be kept on the radar. Keeping basic needs on the radar is important.
- Elaine Ortiz-Kristich noted they used to provide warm food, but are no longer able to do that.

2. District Resource Allocation Model Update (moved from Information/Discussion)

VP Alexander provided a PowerPoint presentation.

- Working to get the RAM in place.
- RAM/Skeleton has been adopted.
- Allocation was previously based on how much was spent historically. They want to change that based on District revenues and then allocated based on the model.
- Took a three-year average. If there is a need for more than 3% growth in allocation, a recommendation will go to the District Budget Committee for review.
- District never had a cap. Now there will be a cap for services.

G. Action

1. Classified Prioritization Ranking List – M/S/P (Apen/Johnson)

2. Educational Master Plan – M/S/P (Apen/Berry)

3. Evergreen Valley College Mission and Vision Statement – M/S/P (Apen/Berry)

At 3:34 p.m., the following items had not yet been addressed.

- Action item G.4. -- Program Reviews
- Action item G.5. -- Four-year Rotational Cycle for Program Review
- Information/Discussion item H.1. -- OER Initiative Presentation
- Information/Discussion item H.2. -- Associated Student Government Resolution – Black/African American Student Success
- Information/Discussion item H.3. -- Associate Student Government Resolution – Multi-Stalled Gender-Neutral Bathrooms

President Gilkerson asked if College Council would like to add another meeting to the schedule to include the remaining agenda items not addressed due to time. The College Council members agreed to meet from 2:00 to 3:00 p.m., Monday, May 23, 2022.

Garry Johnson made a motion to table Action item G.5. and move forward all other items for the May 23 agenda. Teneka Cornish seconded the motion. Following discussion, Teneka Cornish removed her second of the motion. As there wasn't a second to the motion, it did not move forward.

Move remaining agenda items to May 23, 2022 – M/S/P (Apen/Berry)

Meeting was adjourned at 3:38 p.m.



COLLEGE COUNCIL MINUTES

May 23, 2022

Present: Lynette Apen, Ebonnie Berry, Vicki Brewster, Teneka Cornish, Maniphone Dickerson, Tammeil Gilkerson, Larissa Goodman, Tina Iniguez, Garry Johnson, Sarai Minjares, Bao Nguyen, Emmeline Nguyen, Elaine Ortiz-Kristich, Matais Pouncil, Fernanda Torres, Howard Willis

Also Present: Emily Banh, Robby Bodden, Jessica Breheny, Robert Brown, Colleen Calderon, Orlando Carrera, Ayan Dalmar, Frank Espinosa, Fahmida Fakhruddin, Karen Fray, Penny Garibay (minutes), Emon Graves, Lisa Hays, Antoinette Herrera, Raniyah Johnson, Sam Morgan, Kelly Nguyen-Jardin, Ly Pham, Nasreen Rahim, Manuel Rosas, Josh Russell, Tejal Naik

Absent: Andrea Alexander

A. Meeting called to order at 2:02 p.m.

B. Adoption of Agenda

Garry Johnson requested items G.2. and G.3. be moved to Information. Following discussion, a motion was made to move G.2. and G.3. to G.1 and G.2.

M/S/P (Dickerson/Brewster)

C. Approval of Minutes

1. **April 25, 2022** (revised; deferred from May 9, 2022 meeting) – **M/S/P (Apen/Berry)**
2. **May 9, 2022** – **M/S/P (Apen/Dickerson)**

D. Public Comments

Robert Brown shared that he was in attendance in support of item F.2.

Lisa Hays shared that they received a \$10,000 NSF Biology scholarship. They have just two students enrolled and need support in spreading the word. The Biology Scholars Program includes a scholarship of \$2,500 per semester. Scholars will visit Biotech companies, receive mentoring from alumni, and find paid summer internships.

E. Recognitions/Announcements

- Garry Johnson recognized the District for opening up tracker for individuals testing positive for COVID each week.
- Tina Iniguez shared that the Special Programs Graduation the prior week went well. She thanked the committee for their hard work.
- Tina Iniguez shared that the prior week was an amazing effort for community engagement and everything went really well. She thanked all of the groups that did so much work.

- Elaine Ortiz-Kristich thanked everyone that assisted with the Enlace Program’s graduation. They had approximately 75 graduates; approximately 47 responded they would attend. She thanked Raniyah Johnson for the program. There were goodie bags for students and two Macs were given away. Mario Chavez was the founder of the Enlace Program and his daughter donates every year for students to receive a scholarship. This year she donated \$2,500, which was double from prior years.

F. Action

1. **Program Reviews** (presented first read April 25, 2022; deferred from May 9, 2022 Action Agenda due to time constraints)

- | | |
|------------------------------------|---------------------------|
| • Automotive Technology | • Transfer Center |
| • Computer Aided Drafting & Design | • Vietnamese |
| • Computer Information Technology | • Women & Gender Studies |
| • Counseling | • Division Office-Library |
| • Disabilities Support Program | • Division Office-SSHAPE |
| • EOPS/CARE | • Biology Mini |
| • Health Services | • ENLACE Mini |
| • Math | • History Mini |
| • Sign Language | • LRC Open Lab Mini |
| • Sociology | • Philosophy Mini |
| • Spanish | |

M/S/P (Apen/Cornish)

2. **Four-year Rotational Cycle for Program Review** – (presented first read April 25, 2022; deferred from May 9, 2022 Action agenda due to time constraints)

A motion was made to table the item to Fall Semester 2022. **M/S (Johnson/Ortiz-Kristich)**

Garry Johnson stated that Academic Senate does not believe the item had been properly vetted by Academic Senate per Board Policy. At their last Academic Senate meeting it was asked if the item could be tabled until the fall semester. Academic Senate would like the following addressed 1) finding someone to track and follow recommendations; 2) tighten up the process so they know where recommendations go; and 3) Classified Senate work on it as they haven’t yet. He noted Academic Senate would support the item moving forward in the fall if those items can be addressed. Tina Iniguez felt that although this has been out there since last year, it feels rushed.

Fahmida Fakhruddin shared a document that provided a timeline regarding the four-year program review cycle. She noted that the IEC started this discussion around 2017. Vicki Brewster noted that programs and curriculum are both out of compliance.

Vote commenced – **M/S/F, motion failed (Johnson/Ortiz-Kristich)**

Motion for item A.2. advanced as presented – **M/S/P (Brewster/Apen)**

G. Information/Discussion

1. **Associated Student Government (ASG) Resolution – Black/African American Student Success**

Ayan Dalmar, ASG Senator for Special Programs/Populations, presented the resolution and noted that ASG wants to ensure students feel cared for and that they belong.

2. **Associated Student Government Resolution – Multi-Stalled Gender-Neutral Bathrooms**
Fernanda Torres, ASG President, presented the resolution. She stated that ASG hopes to encourage students that they belong and one way to do that is to ensure all students have access to gender-neutral bathrooms.
3. **OER Initiative Presentation**
Presentation was not provided as the item was placed on hold.
4. **Enrollment Update**
VP Pouncil shared an update on enrollment.

H. Reports

1. **President's Report**
 - a) College Council forwarded recommendations resulting from the May 9, 2022 meeting to President Gilkerson. The items were presented as first read at the April 25, 2022 meeting. President Gilkerson reported back to College Council the following:
 - Accepted the Classified Prioritization Ranking List as recommended by College Council: Art Instructional Support Assistant, Biological Sciences Lab Lead, and Evening Instructional Lab Tech II.
 - Accepted the Educational Master Plan as recommended by College Council and will move item forward to the Board of Trustees.
 - Accepted the Evergreen Valley College Mission and Vision Statement as recommended and will move item forward to the Board of Trustees.

Meeting was adjourned at 3:30 p.m.