DE Certification and Maintaining Eligibility Process at EVC

How do I get Certified – eligible to teach DE at EVC?

To obtain initial DE certification at EVC, faculty need to complete EDIT 022 (or the equivalent @One Certificate in Online Teaching and Design) to be certified to teach online in Asynchronous (fully online) and Asynchronous hybrid modalities.

In addition, faculty need to complete either EDIT 015 (or EDIT 028 or @Live Online Teaching and learning course) to be eligible to teach in Synchronous (zoom) and Synchronous hybrid modalities.

Please note:

1) The DE boot camps only certified faculty to teach during the emergency. Faculty must complete EDIT 22 (or equivalent @One Certificate in Online Teaching and Design) to be DE certified and eligible to teach online at EVC.
2) If faculty have completed EDIT 015 (or EDIT 028 or @Live Online teaching course) **BUT HAVE NOT** completed EDIT 022, they are not eligible to teach online.

What do I need to do to maintain eligibility to teach online?

To maintain eligibility to teach online, faculty will demonstrate continued professional growth through Distance Education (DE) related activities for a total of **at least 4 hours every 2 years.** These activities must be approved by the DE committee and documented.
Please complete and **submit the DE Eligibility form** to provide documentation of your training.

Where is the DE Eligibility form?

The form for submitting documentation of DE related activities is housed in the faculty resource canvas course, Innovation in Online Teaching and Learning(IOTL. This is an open canvas course for EVC faculty and you can self-enroll by clicking on the above course link. The form is located on the homepage of the course – scroll down to the Maintaining eligibility for online teaching box and click on the DE eligibility form link.

Why do I need to use the DE eligibility form?

By submitting your documentation through the DE eligibility form you will help maintain a record of your eligibility expiration date that you can access anytime.

What activities/workshops/courses are pre-approved?

DE focused PDD sessions, IOTL workshops, EDIT courses and other DE related activities. If you intend to participate in a DE related activity not listed on the Pre-approved DE activities and workshops list, please reach out to the DE coordinator and they will take it to the DE committee for approval.

What is the FEOT list?

The Faculty Eligibility for Online Teaching (FEOT) list is a record of DE certification and eligibility expiration date for EVC faculty maintained by the DE coordinator. This list is updated three times a year (at the end of each term) and sent to the Deans and VPAA.