



Admissions & Records Office
3095 Yerba Buena Road San Jose Ca 95135
408.270.6423 office / 408.223.9351 fax / evcar@evc.edu email

Pass / No Pass Option Form

Semester _____
Student ID or Last 4 SSN _____ Telephone _____
Last Name _____ First Name _____ Date of Birth _____

PASS / NO PASS OPTION (Current Term Only)

I am requesting to take the following course(s) as Credit/No Credit. This means that I will NOT receive a letter grade. I am aware that this course will NOT calculate into my G.P.A. I am also aware that after the published deadline for the given semester, I will not be able to alter this grade or the requested grading option.

Table with 4 columns: Course Title, Course ID#, Instructor, Units

LETTER GRADE OPTION (Current Term Only)

I am requesting to take the following course(s) for a letter grade. This grade WILL calculate into my G.P.A. I am also aware that after the published deadline for the given semester, I will not be able to alter this grade or the requested grading option.

Table with 4 columns: Course Title, Course ID#, Instructor, Units

Student Signature

Date

IMPORTANT INFORMATION

- The course must be listed with a Pass/No Pass option in the catalog (O)/schedule (+).
These courses may count toward satisfactory completion of an AA/AS Degree.
These courses shall be used in calculating probation and/or dismissal status.
The student must submit this form to the Admissions Office on/or before the 4th Friday of the regular semester; the 2nd Friday of the mini-semester; or the 1st Friday of the summer session.
Individual transcripts will reflect only a "P" or "NP".

WARNING: Four-year colleges typically DO NOT accept transfer credit for courses taken with a Pass/No Pass grade. If you are planning to transfer this course(s), you should check with a counselor before you select your grading option.