

EVC LIBRARY RESERVE FORM

Instructor: _____

Course Title: _____

Course Number: _____

Date Received: _____

Removal Date: _____

Mark One	CHECK OUT	RETURN
	2 Hour use in the Library ONLY	
	Overnight last hour before closing	due back by 8:00am
	One day	anytime on the date due
	24 hours	due at exact time checked out
	72 hours	due at exact time checked out
	3 days	anytime on the date due
	One week	anytime on the date due

All materials put on RESERVE may stay on for two consecutive semesters. Material with less than 5 check out per year will be returned.

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