



Accreditation Work Plan- Fall 2016

QFE Action Project 1- Planning and Institutional Effectiveness			
Outcome	Timeline	Responsible Party	Status
Develop Integrated Planning Manual	Summer 2016	IEC	In Progress- draft to CC November '16
Establish office of Institutional Effectiveness	2016-2017	VPAA, HR	Dean of IE position posted- Oct '16
Integrate Existing College Plans	2016-2017, ongoing	IEC, Student Success	
Establish method to monitor Institutional Set Standards (ISS)	Fall 2016	President, IEC	
QFE Action Project 2: Communication			
Outcome	Timeline	Responsible Party	Status
Conduct <i>Needs Assessment</i> on campus communication	2016-2017	President	
Committee Chair Training	Fall 2016	IEC, PDC, CC	Initiated
Facilitate communication between committees	Fall 2016	IEC, PDC, CC, Committee Chairs	Initiated
Revise Shared Governance Handbook	Fall 2016	Academic Senate, CC, Committee Chairs	
Create time/space for dialogue	Fall 2016, ongoing	President, CC, Academic Senate, Dean of IE, researcher	
Facilitate culture of inquiry- use data to inform change	Fall 2016, ongoing	President, CC, Academic Senate, Dean of IE, Researcher	



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Changes and Plans Arising out of the Self Evaluation			
Outcome	Timeline	Responsible Party	Status
Committee Agenda Item to capture review of college mission and committee connection to mission	Fall 2016	All Committee, IEC	Initiated
Establish Administrative Unit Outcomes (AUOs)	Fall 2016	AUs, SLOAC	
Conduct SLO Assessment for DED- Establish Process	Fall 2016, ongoing	DED Coordinator, SLOAC, SLO Coordinators, DED Faculty	
Administrative Unit Program Review- create template and timeline	Fall 2016	IEC	
Disaggregate student achievement data by delivery modality for PR	Fall 2016	Researcher	
Campus adoption of SLO assessment module in CurricUNET	Fall 2016- test Spring 2017 roll out	SLOAC	Planned for Feb '17
Create SLO Handbook	Fall 2016	SLOAC	Draft being reviewed
Increase program outcome assessment participation	2016-2017	SLOAC, program faculty	
Review definition of instructional program for outcome assessment	2016-2017	SLOAC	Initiated
Adoption of multiple measures for student placement	Fall 2016	VPSA, Task Force	Initiated- Task Force Approved
Develop and adopt campus wide GE/ILO Assessment- rubric	2016-2017	SLOAC, campus faculty	
Survey DED students on support services	Fall 2016	VPSA, ITSS, online orientation team	
Collaborative action plan to address recommendations from SSSP, Equity	Biannual –Fall 2016 Spring 2017	VPSA, Deans Meetings	
Develop work plan to address outreach needs with input from deans/faculty	2016-2017	Dean of Enrollment, Outreach, VPSA, VPAA, Instructional Deans, Faculty	
Create professional development plan	Fall 2016	Staff development chair and committee	initiated



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Hire or cross train to fill maintenance and operation vacancies	2016/2017	VP Administrative Services, DO	
Accurate reporting of BP/AP revisions	Biannual update 2016-2017	President, Executive Director of Government and External affairs, Vice Chancellor leads for each BP Chapter	
Maintain joint district accreditation meetings to ensure effective operations and partnership in accreditation	Biannual meeting, 2016-2017	ALO, District VC Institutional Effectiveness	ongoing