

Photocopying Policy

The Library offers basic photocopy services and staff offers limited assistance.

If you require additional help staff can refer you to a commercial copy center close to campus.

- No double-sided printing.
- Only standard 8 ½" x 11" white paper supplied by the Library is to be used.
- No refunds are given for any reason other than mechanical malfunction, e.g. unintentional multiple copies; copy size adjustments, etc.
- Students may be requested to limit the number of copies they are making when others are waiting to use the machines.

Copyright – United States Law

The copyright law of the United States (Title 17 U.S. Code) governs the making of photocopies, or other reproductions of copyrighted materials. The person using the equipment is liable for any infringement.