



BUSINESS AND WORKFORCE DIVISION  
 LIBRARY/EDUCATION TECHNOLOGY BUILDING  
 ROOM LE 220  
 (408) 270-6434

STUDENT SUCCESS CENTER  
 STUDENT SERVICES BUILDING  
 ROOM SC-250  
 (408) 270-6475

**CERTIFICATE OF ACHIEVEMENT**

**2018-2019**

**PARALEGAL STUDIES**

The paralegal profession is one of the fastest growing job fields in the nation. Paralegals hold increasingly important and high paying positions at large and small law firms, corporate legal departments, government agencies, banks, real estate and insurance companies, nonprofit organizations, and Silicon Valley startups. Evergreen Valley College’s Paralegal Studies Program prepares graduates to work as a “paralegal” or “legal assistant” under California law (Business and Professions Code Section 6450). The Paralegal Studies Certificate requires students to complete 24 units of classes, preparing graduates for employment as paralegals or legal assistants.

Program Learning Outcomes:

- Demonstrate a proficient knowledge of the various areas of law and their importance.
- Describe the legal profession's basic ethical guidelines and apply them in hypothetical situations.
- Demonstrate effective legal research skills by selecting and utilizing appropriate sources of law.
- Prepare legal research memoranda and other documents commonly used by attorneys.
- Use legal terminology capably in an appropriate context.

LA 010	Introduction to Law, Legal Research, the Constitution, and Ethics	3.0
LA 071	Legal Research	3.0
LA 072	Advanced Legal Analysis and Writing	3.0

15 units of Legal Specialty Courses from the following list: 15.0

LA 011	Overview of Contracts, Property, and Tort Law
LA 014	Civil Litigation
LA 016	California Courts and Litigation Practice
LA 033	Tort and Personal Injury Law
LA 036	Real Estate and Property Law
LA 038	Family Law
LA 040	Criminal Law
LA 042	Corporate and Partnership Law
LA 044	Intellectual Property Law
LA 046	Immigration Law
LA 050	Constitutional Law

**Total 24.0**