



Administrative Services Bulletin



EVC Administrative Services
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Letter from the Vice President of Administrative Services:

Who is the Vice President of Administrative Services and What Does She Bring?

The famous American poet, Charles Bukowski once wrote, "Style is the answer to everything and to do a dangerous thing with style is what I call art." The leadership approach I like to utilize and I will bring to Evergreen Valley College (EVC) is the Style Approach Theory (SA).

This theory got its start in the late 1940s and focuses on what leaders actually do as opposed to their underlying characteristics (Northouse, 2012, p.75). These characteristics include the actions of leaders towards their team in which two general behaviors are ever-present: task behaviors and relationship behaviors. Task behaviors facilitate goal accomplishment and help group members achieve their objectives. Relationship behaviors "help team members feel comfortable with themselves, with each other, and with the situation in which they find themselves" (Northouse, 2012, p. 75). The central purpose of the Leadership Style Approach is to combine these two behaviors so that the leader influences team members in their efforts to reach a goal. However the components of leadership that are ever-present in the Style Approach are: (a) leadership is a process, (b) leadership involves influence, (c) leadership occurs in groups, and (d) leadership involves common goals (Komives et al., 2011, p. 13).

When I think of my role as the Vice President of Administrative Services for EVC, I think of

these components and my need to keep these components at the forefront of everything I do. I understand that my role is to be an advocate for the college and a thought-partner for President Yong. Part of being an advocate for EVC is developing a relationship with the District Office in order to navigate the landscape of the organization so that I understand the nuances in getting the best support, resource allocation, and services for EVC. With these notions in mind, I ask for patience and grace from the campus as I begin to navigate the landscape. However in doing so, I will not lose sight of my primary goal which is to be an advocate for EVC which includes strengthening a relationship with our District Office and our sister college. These needed liaisons are paramount to the success of EVC and are paramount in my need to serve you, the campus community of EVC.

Martin Luther King, Jr. (1968) once said, "A genuine leader is not a searcher for consensus but a molder of consensus". As a person who aspires to always be a genuine leader my goal is to facilitate EVC's consensus view and then go out and obtain what the campus needs most. This is my goal, but more importantly my charge.

Andrea Alexander
Vice President of Administrative Services
Evergreen Valley College

References:

Komives, S. R., Dugan, J. P., Owen, J. E., Wagner, W., Slack, C., & Associates. (2011). *Handbook for student leadership development*. San Francisco, CA:
Jossey-Bass. Northouse, P. G. (2012). *Leadership: Theory and practice* (6th ed.). Thousand Oaks, CA: Sage.

Upcoming dates to remember:

Accreditation Team Visit



Audit



Auditors will be at EVC from October 12-17, 2016. Please be aware that the Business Services Office will have an increased workload during this time and normal service turn around times might increase.

Editor in Chief: Andrea Alexander, Vice President of Administrative Services

Production & Design: Yesenia Ramirez & Colleen Cuen

Introducing our newest members to the EVC Campus: MS3 and the Fitness Center building

At the beginning of the 2016 fall semester we opened the doors to our campuses' newest addition: MS3 building and Fitness Center. Both part of the 2025 Facilities Master Plan, the MS3 building is home to Social Science, Math and Science Labs with new classrooms, science labs, and faculty offices; the complex measures 76,400 sf in size. The Fitness Center has state of the art fitness equipment and is 8,100 sf.

The buildings were mandated by the District to achieve a Silver LEED (Leadership in Energy and Environmental Design) rating. Silver certification, as awarded by the United States Green Building Council (USGBC), requires buildings to incorporate sustainable building practices into the design and selection of systems and equipment. The silver rating makes these building one of the most energy efficient buildings on campus.

We want to thank the CTSS team for their work in getting MS3 up and running for faculty and students for the start of the fall 2016 semester.



Coming Soon to EVC!

Food Trucks on EVC Campus!

We are happy to announce that the EVC Associated Students, in conjunction with Administrative Services, will be bringing a variety of food trucks to EVC the first Monday of each month for your taste buds delights. Beginning in October, make sure to stop by to check out the food trucks at the old bus turn around on the east side of the campus; this will be a "pilot program" for the 2016-2017 academic year.



New Wayfinding on Campus!

The Signage & Wayfinding Project will update and replace existing outdated signage throughout the EVC campus. The project will include the creation and installation of campus signs including digital signs, campus directory maps, and directional signage to reflect the new buildings on campus. Also included in this project will be a brand new digital marquis sign on the Yerba Buena entrance to campus. The project is projected to be under way by the end of the fall 2016 semester.



Construction on Campus: LETC Pathway

The LETC Pathway Project is a reconfiguration of the campus entry from parking lot 4 to the West Hub. This project will rework the parking circulation, generating a car drop-off zone, ADA parking space reconstruction to code, and the addition of four electrical car parking spaces. Also included will be landscape and irrigation refurbishments. This project is projected to be underway mid-October 2016.