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April 2, 2019
I. CALL TO ORDER
President Randy Pratt called the meeting to order at 3:05 in the Mishra Conference Room. The Senators introduced themselves and were welcomed to the Senate.

II. ADOPTION OF AGENDA (5 min.)
Additions/Deletions/Corrections/Deferrals
Adoption of Agenda (Including consent items marked #.) The agenda was approved unanimously.

III. APPROVAL OF MINUTES
The minutes of May 15, 2018 were approved unanimously with corrections.

IV. PRESIDENT’S REPORTS
President Randy Pratt gave a report on what he and the other members of Senate’s Executive Committee had accomplished during the summer.

V. PUBLIC COMMENTS (limited to only three minutes)
This is reserved for any item not on the agenda. The law does not permit action or extended discussion not on the agenda, except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

The Resource Allocation Model (RAM) will be presented to the Academic Senate in early October and needs Senate input before final Board approval by December.

Dean Maniphone Dickerson asked about what division the Translation and Interpretation new faculty evaluation would reside: CET or Language Arts.
VI. COMMITTEE APPOINTMENTS
A. #Non-Screening Committees (2018-2019)
   1. RAM Task Force: Randy Pratt and Frank Espinoza
B. #Tenure Review Committees
   1. Claudia Schalesky: Instructor choice: Carmen Solorzano, Dean’s Choice Ken Jardin
C. #Screening Committees
D. #Peer Review Committees
E. #Standing Committees (2018-2019)

VII. ACTION ITEMS - No action taken.

VIII. DISCUSSION ITEMS
A. By-laws update – Summer Executive
   The correct version will be sent to the Senate via email. The changes centered on more inclusive voting for adjunct faculty.

IX. INFORMATION ITEMS
A. SLO Update
   President Pratt would like to see 100% compliance and asked Senators to encourage their constituents, including adjunct faculty, to be proactive. Adjunct faculty will be compensated for their participation, and many have expressed their willingness to be involved.

B. AB 705
   EVC is doing well with working towards implementation of the AB 705 requirements.

B. Senate Reassigned Time
   Senate reassigned time has been changed with the President receiving 80% and Vice President receiving 20% reassigned time.

C. Faculty Hire Process
   During the summer, the Senate’s role in the faculty hiring process was discussed. The changes mainly addressed time-limits for presentations for each position and required program review. Changes and late submissions will not be accepted. The edited version will be sent to all faculty and deans.

D. Second Harvest Food Giveaway
   President Pratt encouraged the Senators to participate in the monthly food giveaway on campus, held on first Fridays, from 10:00 a.m. until 12:00 p.m. It was agreed this would be a good way for the Senate to engage with the community by having Senate representation and exposure in this endeavor. Vice President Frank Espinoza will be providing a sign-up sheet at the next meeting. It was pointed out that the location of the giveaway will be in parking lot 1.

E. Fall Plenary (Officers & ACCC Chair)
   The Senate will be sending four representatives, three officers and the ACCC Chair, to the Fall Plenary session. The costs will be funded by the college.

G. In Support of Women in Leadership
   There have been concerns about the lack of women in leadership positions on campus and the need to address and improve the current situation. President Pratt will be meeting with Chancellor Breland and the Women’s Center and Professor Marjorie Clark to address the issue.
H. Tesla MOU Update
Dean of Business and Workforce Development, Maniphone Dickerson, and automotive instructors Michael Hernandez and Mark Bernbeck reviewed and updated the proposed Tesla pilot program at EVC. They would like to present the Memo of Understanding (MOU) to the Board of Trustees at their next meeting with the Senate’s approval. It was recommended that this not happen without further investigation and with more consultation with faculty and President Aytch. It was suggested that this be an action item at the October Senate meeting to provide sufficient time to address the issues and then make an informed decision. An area of concern was the lack of Senate input with the MOU.

X. RECOGNITION AND ANNOUNCEMENTS

XII. Adjournment: the meeting was adjourned at 5:05 p.m.
President Randy Pratt called the meeting to order at 3:02 in the Mishra Conference room.

II. ADOPTION OF AGENDA
Additions/Deletions/Corrections/Deferrals: The agenda was approved unanimously.

III. APPROVAL OF MINUTES The minutes of September 4, 2018 were approved with corrections.

IV. PUBLIC COMMENTS (limited to only three minutes)
Professor Kathy Jasper discussed non-credit ESL classes and proposed the creation of a non-credit subcommittee under the governance of the Academic Senate.

IV. PRESIDENT’S REPORT
President Pratt provided a review of the authority of the Academic Senate. He presented information from the ASCCC and SJECCD Board Policy recognizing the local authority of the EVC Senate. He reviewed the SJECCD district treatment of 10+1 and stated he believes Instructional Program Reviews the District should “rely primarily” on the recommendation of the Academic Senate which currently is not the case. He has requested this item be placed on the agenda for the next DAS meeting.

President Pratt reviewed the proposed goals for the Academic Senate for 2018/19 and asked Senators to review them and bring back recommendations for action on the next meeting.

President Pratt discussed meetings he was having regarding establishing a process for setting aside money for funding requests funding budget issues and how they relate to program reviews. He will request a meeting
President Pratt pointed out Past-President Eric Narveson’s submission for Faculty Hire request as a good example for others to follow.

V. SENATE COMMITTEE REPORTS (3 minutes per report)
A. Distance Education Committee no report
B. College Curriculum Committee no report
C. Student Learning Outcomes SLOAC
   Senator Brad Carothers reported that the big issue is the deactivation of courses and the possibility of having adjunct faculty assist with SLOAC. A letter will be sent to the President requesting funding for the adjuncts who help with this.
D. Staff Development Committee no report

VI. CONSENT AGENDA
A. Governance Committees (2018-2019)
   1. Student Success Advisory – Language Arts faculty removed from consent
      Kelly Nguyen-Jardin (LA), Angelina Loyola (SHAPE), Leslie Williams (Counseling), Loraine Levy (SHAPE), Manny Kang (MSE), Nasreen Rahim (BW), Binh Vo (LA), Brad Carothers (SHAPE), Catherine Dorais (LA), Peggy Gorbach (NAH)
   2. College Safety and Facilities: Janina Espinoza (Counseling)
   3. Institution Effectiveness Committee
      Fahmida Fakhruddin (BW), Di Chiacchio, Josh (SHAPE), Pat Braun (NAH)
   4. Budget Committee: Nancy Lin (NAH)

B. New Employee Screening Committees
   1. Director of Marketing & Public Relations: Karen Moody (MSE)
   2. Dean of Research, Planning and Institutional Effectiveness: Parran Vanniasegaram (MSE)
   3. Senior Division Administrative Assistant, DO: Angelina Loyola (SHAPE)
   4. Custodian (Day Shift): Mark Bernbeck (BW)
   5. Nursing Program Coordinator: Sue Wetzel (NAH)
   6. Dean of Accreditation and Research: Brad Carothers (SHAPE)
   7. Division Dean, Student Success: Janina Espinoza (Counseling)

C. 8. Tenure Review Committees

D. Peer Review Committees
   1. Heather Ott: Helen Han (replacing Lorena Mata)

VII. ACTION ITEMS (Any non-senator presentation limited to 3 minutes per item.)
A. Tesla MOU
   Professor Michael Hernandez updated the Senate on the Automotive department’s plans with Tesla, including efforts to have the first year of the program courses to receive credit. A motion was made to approve the MOU with the stipulation that all faculty involved in the Tesla program meet the minimum qualifications. The motion was seconded and approved with one abstention from Senator Charlie Kahn-Lomax.

B. Senate Bylaws
   The portion of the bylaws discussed focused on adjunct faculty and non-tenured faculty serving as President of the Academic Senate and voting. It was stated that an adjunct cannot serve as the President because of the 80% reassigned time, which would take them out of adjunct status. Another concern would be the potential of pressure, denial of class assignments, and denial of tenure by administration. No action was taken at this time.

VIII. DISCUSSION ITEMS There were no discussion items.
IX. INFORMATION ITEM (limited to 3 minutes per item)

A. Second Harvest Food Giveaway Sign-up
Vice President Frank Espinoza thanked the volunteers from the Senate who volunteered to help the Second Harvest food giveaway. He circulated a sign-up list to Senators to schedule their day to assist.

B. Role of the Counselor, Past Resolution – deferred

C. SBCAE (South Bay Consortium for Adult Education)
Gina Riccitelli, who is the Transition Specialist for SBCAE, gave a brief presentation on the program and said the consortium was the second biggest in the state. Her office is in the Counseling area at the Sparkpoint hub and more information is available at opendoorsouthbay.org

D. Senate Goals
a. Increase Academic Senate College support (release time) to levels comparable to Academic Senates in other institutions in our area.
b. Establish consistent college funding for Senate members’ participation in the Academic Senate for California Community Colleges including Plenary, conference and workshop participation.
c. Fundamentally transform how the Senate engages in collegial consultation with the Chancellor, College President and Vice Presidents on matters under 10+1 to improve transparency, inclusiveness and effectiveness.
d. Fully support and achieve SLO completion to meet the Accreditation standard across all disciplines.
e. Work with the IEC, College Budget Committee, the VP of Administrative Services and the college President to create and implement a budget allocation process that honors and is responsive to Instructional Area Program Reviews.
f. Promote transparency, inclusiveness and improved communication between the Academic Senate and campus faculty. This will be achieved through various objectives: 1) consistently upload the Senate agenda and approved minutes to the EVC website, 2) communicate out to the faculty regularly the work of the Senate, and provide faculty opportunity for feedback and input, 3) provide opportunities to faculty to engage in social and collegial conversation to improve overall functioning of the Senate.
g. Initiate an annual senator training of the authority and responsibilities of local Academic Senates under 10 + 1.

E. Womyn’s Studies Program Coordinator
Professor Marjorie Clark reported on the recent changes for reassigned time to be classified as additional assignments. She was unclear about who had the responsibility over this area—the Senate or the FA. President Pratt said that he would follow-up with the AFT leadership about the reassigned time issue. President Pratt said he thought he saw in an email from Kim Garcia that supported Professor Clark’s claim. Professor Clark asked to see this email.

X. RECOGNITION AND ANNOUNCEMENTS

Professor Paul Fong would like to have more office hours for adjunct and there is money from the state available for his.

Senator Eric Narveson was selected by the President of the Board of Governors of the California Community Colleges as an advisor for strategic enrollment and will keep the Senate updated

XI. ADJOURNMENT
The meeting was adjourned at 4:39 p.m.
CALL TO ORDER
The meeting was called to order by President Randy Pratt in the Mishra Conference Room at 3:05 p.m.

ADOPTION OF AGENDA
Adoption of Agenda The agenda was adopted unanimously

APPROVAL OF MINUTES The minutes of September 18, 2018 were approved with changes.

PUBLIC COMMENTS (Limited to only three minutes. Per the law, action or extended discussion is not permitted.)

PRESIDENT’S REPORT
President Pratt on progress with the Resource Allocation Model (RAM). The model was approved with percentages; the SJCC Academic Senate will likely reject it. President Pratt and Vice President Frank Espinoza will reach out to SJCC to find some common ground so that the RAM can progress.

The Chancellor has expressed his willingness to support the Academic Senate at the District level. The Chancellor also pointed out that EVC rolled over $500,000.00 last year.

President Aytch has asked the Senate Leadership to report back to him areas that are not are progressing well in SLO achievement specifically in follow-up on requests that were sent to the Deans to identify which courses were outstanding and taught by adjunct faculty. Completion of SLOs is mandatory for accreditation. President Aytch has also agreed to fund adjunct faculty to help with SLO tasks.
The Women and Gender Studies coordinator position was also addressed with President Aytch and the union; the position will receive re-assigned time like all other coordinator positions in the District.

V. **New Faculty Hire Presentations**
The faculty listed below gave five-minute presentations on the faculty-hiring needs listed below. Things that were discussed in the presentations were the history and background of the positions at the college, State regulations for the faculty needed for program certification (Automotive and Nursing), and how the position impacts other programs—biology needed for the nursing program. Positions with faculty who took the “golden handshake” retirement option from the District cannot be replaced for a period of time, so replacement in itself cannot be a reason for hiring a new instructor—there were a number of retirements during the summer and more retirements are planned in the near future in several departments. Some departments do not have a fulltime instructor. The presenters also gave fulltime to adjunct ratios and numbers, and waitlist numbers.

There were departments who made multiple requests for instructors, such as Biology and Counseling. In those instances, it was agreed to let the divisions rank their requests within the division. More fulltime faculty were also needed for lab safety, continuity, SLO, and curriculum work, and to maintain and build programs and degrees. There is also various legislation that puts extra demand on the faculty, such as guided pathways, which is also necessary for accreditation.

Methods of tabulating and ranking the votes were discussed. President Pratt will contact the various departments and ask them to give the Senate their priorities and send the list to the Senators before the next meeting.

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V. **SENATE COMMITTEE REPORTS** (3 minutes per report) – none given due to time constraints today
A. Distance Education Committee
B. College Curriculum Committee
C. Student Learning Outcomes SLOAC
D. Staff Development Committee

VI. **CONSENT AGENDA** – No consent items

VII. **ACTION ITEMS** (Any non-senator presentation limited to 3 minutes per item.)
A. Senate Bylaws - deferred
VIII. DISCUSSION ITEMS (limited to 3 minutes per item) deferred

A. Senate Goals
   a. Increase Academic Senate College support (release time) to levels comparable to Academic Senates in other institutions in our area.
   b. Establish consistent college funding for Senate members’ participation in the Academic Senate for California Community Colleges including Plenary, conference and workshop participation.
   c. Fundamentally transform how the Senate engages in collegial consultation with the Chancellor, College President and Vice Presidents on matters under 10+1 to improve transparency, inclusiveness and effectiveness.
   d. Fully support and achieve SLO completion to meet the Accreditation standard across all disciplines.
   e. Work with the IEC, College Budget Committee, the VP of Administrative Services and the college President to create and implement a budget allocation process that honors and is responsive to Instructional Area Program Reviews.
   f. Promote transparency, inclusiveness and improved communication between the Academic Senate and campus faculty. This will be achieved through various objectives: 1) consistently upload the Senate agenda and approved minutes to the EVC website, 2) communicate out to the faculty regularly the work of the Senate, and provide faculty opportunity for feedback and input, 3) provide opportunities to faculty to engage in social and collegial conversation to improve overall functioning of the Senate.
   g. Initiate an annual senator training of the authority and responsibilities of local Academic Senates under 10+1.

B. Non-Credit Committee - Kathy Jasper - deferred

IX. INFORMATION ITEM (limited to 3 minutes per item)

X. RECOGNITION AND ANNOUNCEMENTS

Senate members Carmen Solorzano, Charlie Kahn-Lomax, Arturro Villarreal, Kelly Nguyen-Jardin, Ken Jardin, who participated in the Second Harvest food were commended and thanked.

Senators Garry Johnson, Charlie Kahn-Lomax, and Nasreen Rahim were thanked for their participation at the Council of Women meeting.

XI. ADJOURNMENT: The meeting was adjourned at 5:03 p.m.
EVERGREEN VALLEY COLLEGE
ACADEMIC SENATE
DRAFT MINUTES
OCTOBER 16, 2018

President Randy Pratt Present
Vice President Frank Espinoza Present
Treasurer Preeti Srinivasan Present
Immediate Past President Eric Narveson Absent
Social Science, Humanities, Arts, & PE Arturo Villarreal Present
Social Science, Humanities, Arts, & PE Brad Carothers Present
Business & Workforce Development Nasreen Rahim Present
Counseling Services Charlie Kahn-Lomax Present
Library and Learning Resources Heather Ott (Fall 18) Present
Language Arts Ken Jardin Present
Language Arts Carmen Solorziano Present
Math, Science, and Engineering Preeti Srinivasan Present
Math, Science, and Engineering Tin Quach Present
Nursing & Allied Health Garry Johnson Present
At Large Frank Espinoza Present
At Large Henry Gee Present
Adjunct Election in Progress
Adjunct Brian Gott Present
Adjunct Robby Bodden Present

Guests: Kelly Nguyen-Jardin, Maryam Farshadfar

I. CALL TO ORDER: President Randy Pratt called the meeting to order at 3:00 p.m. the Mishra Conference Room.

II. ADOPTION OF AGENDA
Additions/Deletions/Corrections/Deferrals
Adoption of Agenda

III. APPROVAL OF MINUTES –
The Minutes of October 2, 2018 were approved unanimously with corrections.

IV. PUBLIC COMMENTS (limited to only three minutes)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Dismay was expressed at the lack of department coordinators at EVC, especially as compared to SJCC.

IV. PRESIDENT’S REPORT
President Pratt reported that things are not going well with the Resource Allocation Model (RAM) Task Force. He listed some notable issues: the Model was passed with limited support, it is mainly administration-driven, and how the District has no accountability, whereas the campuses do. He would like to see a performance audit from the District commissioned by the Senate to see how the percentages are put into the model. A Senate follow-up committee with administrative non-voting members to make modifications will be proposed. This will be further addressed under Discussion items later in the agenda.
President Pratt and Senator Brad Carothers attended the Chancellor’s Forum and asked budget and District accountability questions and the Faculty Obligation Numbers.

President Pratt and Vice President Espinoza will be attending the Fall Plenary Session in Southern California. In spring, it will be held in the Bay Area and President Pratt would like to see as many Senators as possible attending. He also reported that SLOs are in progress and he is working on getting more support from the Deans. SLO compliance is necessary for accreditation.

V. SENATE COMMITTEE REPORTS (3 minutes per report)
A. Distance Education Committee
   A motion was made to move this item to action. The motion was seconded and passed, with one abstention.
B. College Curriculum Committee
C. Student Learning Outcomes SLOAC
D. Staff Development Committee

VI. CONSENT AGENDA
A. Peer Review Committees
   1. Carmen Solórzano: Ken Jardin
   2. Sara Jácome: Khanh Hoa Nguyen-Wong
   3. Steven Mentor: Robin Hahn
   4. Raquel Rojas: Scott Wilson
   5. Helen Han: Ken Jardin
B. Tenure Review Committees
   1. Jose de Jesus Sanchez: Elaine Ortiz-Kristich (faculty choice) Martha Hardin
   2. William Sapigao: Gam Nguyen (faculty choice), Hanh Deng
C. Screening Committees
   1. Dean of Student Success: Laura Garcia and Rosa Pereida
   2. Biology Lab Technician: Terence Lee
D. Non-Screening Committees
   1. College Budget: Maryam Farshadfar
   2. District Technology Planning: Vinh Bo
   3. Facilities and Safety: Seph McCarty

VII. ACTION ITEMS (Any non-senator presentation limited to 3 minutes per item.)
A. Senate Bylaws
   President Pratt outlined the changes made to the bylaws to include more inclusiveness and participation from the adjunct faculty. The changes mainly consisted of adjunct faculty voting and participating on the Senate as officers. While he was polling various Senates, many voiced the same concerns expressed previously in the Senate. A motion was made to approve the amended bylaws allowing all faculty to run for officer positions and vote in faculty elections. The motion was seconded and passed with one nay from Senator Tin Quach.

B. New Faculty Hire
   The Senators received scoring forms in their email to list, in priority, their choices for faculty hires to be submitted to President Aytch. Vice President Frank Espinosa and Treasurer Preeti Srinivasan collected the forms and began inputting the data into an Excel document, which was projected for all to see. President Pratt reviewed the results of the Senate votes. A motion was made to forward the recommended list. The motion was passed with one abstention from Senator Ken Jardin.

C. BP 4020
   Additional language regarding credit hours needs to be approved by the Senate; it was already approved by the SJCC Senate. Concern was expressed about the language regarding no homework. A
motion was made to approve the policy change. The motion was seconded and passed unanimously. President Pratt will speak with ACCC Chair Shelley Blackman about this.

D. BP 7250
Administrator retreat rights were discussed. To be able to retreat back into faculty, the minimum qualifications need to be met. It is unknown whether this pertains to interim administrators since it is not specified. It was recommended that this be tabled until the next meeting.

E. Senate Goals
President Pratt reviewed the Senate goals which have been shared at the last two meetings. He noted which goals have been achieved. A motion was made to approve the goals that were identified by President Pratt. The motion was seconded and passed unanimously.

F. Distance Education Requirements
Distance Education Chair, and Senator Nasreen Rahim would like to get the Senate’s approval on the instructor’s requirements for teaching distance education. The additions include: attendance at distance education orientation, distance education specific training, proctoring exams, and being part of the OEI cohort.

G. Resource Allocation Model (RAM) Update (moved from Discussion)
The Senate has been asked to approve the model (which the RAM committee has already approved) and is acceptable to SJCC Academic Senate without percentages. President Pratt recommends that the RAM be rejected, then sent back with recommendations from each campus. The Board wants this model this year. The next RAM meeting will be next Friday, at SJCC. A motion was made to reject the RAM as presented and recommend accepting the RAM framework without any percentages and require an organizational /management audit be completed. Once completed, a committee will be formed made up of both Senate representatives to evaluate the audit’s findings. The motion was seconded and passed unanimously.

VIII. DISCUSSION ITEMS (limited to 3 minutes per item)
A. Non-Credit Committee - Kathy Jasper – deferred

B. Resource Allocation Model (RAM)
A motion was made to move this item to action. The motion was seconded and passed unanimously.

IX. INFORMATION ITEM (limited to 3 minutes per item)
A. Adjunct Senate Election Results and Introduction – deferred due to a run-off election.

B. Basic Skills Initiative Expenditure Reports and Accountability
The Senate was asked to approve the BSI Report and President Pratt will send the BSI Expenditure Reports to the Senate.

X. RECOGNITION AND ANNOUNCEMENTS
Professor Virginia Scales recently passed away. Ms. Scales was a long-time faculty member, former SJCC Academic Senate President, and played an active role in the union.

ENLACE presented Victor Villasenor as a guest speaker.

Vice President Frank Espinoza thanked the Senators who took part in the Second Harvest food giveaway on campus. The next event will be on November 2, and President Pratt, Senators Brad Carothers, Charlie Kahn-Lomax, Nasreen Rahim, Ken Jardin, and Robby Bodden are planning to attend.

XI. ADJOURNMENT The meeting was adjourned at 4:56 p.m.
I. CALL TO ORDER - Meeting was called to order at 3:02 PM - All Senators were present

II. ADOPTION OF AGENDA
Additions/Deletions/Corrections/Deferrals
Adoption of Agenda – the agenda was adopted with minor changes

III. APPROVAL OF MINUTES – minutes from the Oct 16 Senate meeting were approved with no changes.

IV. PUBLIC COMMENTS (limited to only three minutes)
Tin Quach spoke about a scheduling concern in the math department. Nasreen Rahim addressed concern for students who need a designated quite space to practice their faith. More discussion is needed regarding this important issue.

Frank Espinoza thanked the faculty who participated in the last 2nd Harvest event Garry Johnson, Brad Carothers, Carmen Solórzano, Nasreen Rahim, and Peggy Gorbach. He also asked faculty to consider participating in the Turkey give-away November 20th (10:00-12:00) to support President Aytch’s efforts to provide a Turkey for students and their families at this special event.

IV. PRESIDENT’S REPORT –
The newest Senator Tejal Naik was welcomed to the Senate. Heather Ott and Brian Gott were thanked for their help in conducting the adjunct election and the run-off election. An update was provided on the Presidents/Vice President’s participation in the Fall Plenary including over $800k in funding over five years that EVC will receive for supporting the implementation of Guided Pathways. President Pratt has signed on to be the ASCCC Guided Pathways liaison for the college. Faculty must engage in this process and take ownership of its design and implementation.

President Pratt reported that he met with the Nursing faculty to discuss their concerns over AP 4020 accompanied by Shelly Blackman, Curriculum Chair. There remains a concern of Nursing students’ ability to receive financial aide and possible clarification of the AP 4020 to highlight the exceptional nature of its application in the Nursing area. The Nursing faculty did not express the need to modify the AP in its approved state and supported its immediate approval. (necessary for local curriculum approval and important AB 705 Spring 19 course offerings). President Pratt acknowledged and thanked the Nursing faculty for engaging in the process, Dean Apen for her diligence and especially Shelly Blackman for taking the initiative to support the discussion. Great team effort!
V. SENATE COMMITTEE REPORTS (3 minutes per report)
   A. Distance Education Committee – No Report
   B. College Curriculum Committee – No Report
   C. Student Learning Outcomes SLOAC – Brad Carothers reported much better progress has been made since his last report and Deans are implementing the plan with good results. President Pratt thanked Brad for his persistence in leading this effort to meet accreditation expectations on SLO completion.
   D. Staff Development Committee – no report

VI. CONSENT AGENDA
   1. Hiring Committees
      a. VC Human Resources (1): Manjit Kang - approved
      b. Dean SHAPE (3): Farshadifar, Maryam (SHAPE); Manjit Kang (MSE); Randy Pratt (SHAPE) – approved
      c. VC Admin Serv = Eric Narveson - approved
   2. TRC Committees
      a. Loc Lam: Nasreen Rahim (replacing Tina Shaner) - approved
      b. John Kaufmann: Ralph Nichols (Dean), Rachel Lazo (Faculty) - approved

VII. ACTION ITEMS

VIII. DISCUSSION ITEMS (limited to 3 minutes per item)
   A. Non-Credit Committee - Kathy Jasper/Moni Dickerson - presented the need for a non-credit committee including a proposed structure with faculty representation from all areas and a chair having re-assigned time to facilitate the growth in non-credit courses including management of non-credit funding. This will be moved to an action item next meeting.
   B. Faculty reassigned time, Tin Quach (Math) shared that he has been performing as a department coordinator with no compensation. The Senate strongly recommended that he cease these duties until fair compensation/reassigned time is provided. The Senate acknowledged his good intentions to support his department and that he is performing a necessary need but should not do so uncompensated. PP agreed to prepare a package of faculty coordinator support positions necessary across the campus and bring it back to the Senate for input. Math is not an isolated area of needing support.

IX. INFORMATION ITEM (limited to 3 minutes per item)
   A. Faculty New Hires – information has not yet been disclosed by President Aytch but a number from 5-8 new full-time faculty has been discussed by President Aytch. Further discussion continued about how the new-hire process will be best served next fiscal year and this will become an agenda item in the Spring. Heather Ott, Carmen Solórzano, Garry Johnson all shared that Senators can gain a better understanding of area needs through group discussion.
   B. Guided Pathways – PP expressed the need for faculty to engage and there is
significant funding for this engagement.

C. AB 705 – Carmen Solórzano shared a concern that students will be needing additional academic support in courses beyond English and Math as a result of AB705. Additional discussion is needed to plan for tutoring and other academic support of students in courses across disciplines.

D. District Course Substitution Policy – PP identified this as a district wide concern and that he is looking into this with the DSP faculty.

E. District Resource Allocation Process – Eric Narveson spoke about the RAM committee which he co-chaired for two years at a cost of more than $200K to the district. He expressed disappointment that both Senates SJCC and EVC rejected the product of that committee. He did commend the EVC Senate for voting down the product legally and also stated he was present at the last SJCC Senate meeting where it was voted down. He shared concerns whether the SJCC Senate followed the Brown Act.

F. College Resource Allocation Process – Brad Carothers shared the work in progress regarding a college allocation process of funds connected to Program Review. He asked that Senators review the process and bring back suggestions. This will be an action item at the next meeting.

G. AP/BP’s Policies and Procedures Committee –

President Prat reported there is a district wide Matriculation Committee formed to review AP/BP’s. Any faculty are welcome to join this committee.

X. RECOGNITION AND ANNOUNCEMENTS

Charlie Kahn-Lomax shared the information about the very successful HBCU caravan Nov 1 event which allowed all students access o numerous colleges including acceptance on the spot. The event was well received, well-attended and proved an excellent resource for all our students.

XI. ADJOURNMENT
EVERGREEN VALLEY COLLEGE  
A C A D E M I C S E N A T E  
M I N U T E S  
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Guests:  
Marjorie Clark, Maniphone Dickerson

I. CALL TO ORDER  
President Randy Pratt called the meeting to order at 3:03 in the Mishra Conference Room.

II. ADOPTION OF AGENDA  
Additions/Deletions/Corrections/Deferrals: Information Item IX. A moved up to accommodate the Associated Students’ time constraint.  
Adoption of Agenda The agenda was adopted unanimously.

III. APPROVAL OF MINUTES – The minutes of November 6, 2018 were approved as submitted.

IV. PUBLIC COMMENTS (limited to only three minutes)  
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

IV. ACADEMIC SENATE PRESIDENT’S REPORT  
President Pratt reported on his meeting with EVC President Keith Aytch where faculty hiring was discussed. The nurse practitioner position was also discussed and it was felt this was a vital hire and additional adjunct faculty will be hired until a full time hire is approved.
There was also discussion about the District’s Golden Handshake and how faculty hiring has been affected. It was felt that there was a lack of transparency, especially about the numbers provided by the District.

There will be a resource allocation auditor hired soon and the funding model needs to be completed by March. There was additional money available for EVC to be used for instructional supplies. President Pratt has sent an email asking the faculty to submit their instructional needs to their deans.

V. SENATE COMMITTEE REPORTS (3 minutes per report)
A. Distance Education Committee – no report
B. College Curriculum Committee – no report
C. Student Learning Outcomes SLOAC
   Senator Brad Carothers reported on which departments have completed their SLOs.
D. Staff Development Committee – no report

VI. CONSENT AGENDA – no items

VII. ACTION ITEMS
A. Non-Credit Committee
   Professor Kathy Jasper had previously attended Senate meetings about the committee. A committee coordinator position needs to be established. It was agreed that this should be a stand-alone committee of the Senate. A suggestion was made to write a charge for this committee, including that this would be a subcommittee of the Academic Senate. A motion was made to approve the committee. The motion was seconded and passed unanimously.

B. College Resource Allocation Process
   The new budget allocation has been through the administrative review and needs to go before the College Council. It was suggested that salary percentages be examined. A motion was made to approve the process based on agreed upon percentages. The motion was seconded and passed unanimously.

VIII. DISCUSSION ITEMS (limited to 3 minutes per item)
A. Coordinator Positions
   The creation of coordinator positions was discussed, and one of the topics raised was that if the coordinators made the schedules, would they then have the deans’ right of assignment? President Pratt did not think that was going to be a part of the job. Also, the coordinators time would be on the non-instructional side of the 50% law; however, it could also make a case for hiring more fulltime faculty. It was also suggested that faculty speak to their deans about the jobs they are performing above and beyond their normal job assignments, especially since there are funds available for reassigned time.

IX. INFORMATION ITEM (limited to 3 minutes per item)
A. ASG Resolution to Have Access to Gullo Faculty Lounge
   Students Charina Tengson; Samar Robleh; and Benjamin Gonzalez addressed the need to utilize the Gullo Faculty/Staff lounge as a clothing and hygiene item pantry. They would like Senate support for this. Information packets were distributed. It was explained that this was part of Assembly Bill 1995, which allows homeless students to shower on campus, so
there is a need for a location to store towels and hygiene products for those students. It was pointed out that adjunct faculty do not have an adequate space. It was also suggested that this be shared with all faculty and those wishing to comment should attend the next meeting. A motion was made to move this to action; the motion was withdrawn. This will be a discussion item at the next Senate meeting.

X. RECOGNITION AND ANNOUNCEMENTS

Professor David Hendricks was recognized for his work with Honor’s events.

Past President Eric Narveson, Vice President Frank Espinoza, and Senator Brad Carothers were thanked for their participation in the turkey giveaway. The Associated Students were also present.

Adjunct English Professor and former Senator Lisa Bell has applied for the Hayward Award, given by the State Senate.

XI. ADJOURNMENT The meeting was adjourned at 4:06 p.m.
President Randy Pratt called the meeting to order in the Mishra conference room at 3:03 p.m.

II. ADOPTION OF AGENDA
Additions/Deletions/Corrections/Deferrals
Adoption of Agenda

III. APPROVAL OF MINUTES: The minutes of November 20, 2018 were approved as submitted.

IV. PUBLIC COMMENTS (limited to only three minutes)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Several ASG students spoke to the Senate about student homelessness and the conversion of the Faculty and Staff lounge to a clothing and hygiene pantry for those homeless students. The students were present at the previous meeting and presented the Senators with information, as well as a resolution they hoped would be approved by the Senate. Some of the students spoke about their own homeless and dire financial situations. It was explained that taking care of students in need was part of student success.

IV. AS PRESIDENT’S REPORT
President Randy Pratt, Vice President Frank Espinoza, Past President Eric Narveson, and Professor Eliza Kramer attended an AB705 retreat where both campuses presented their plan.

President Pratt met with Vice President Mark Gonzales who is interested in having coordinators or data coaches to assist and faculty doing supplemental work, especially in Math, English and ESL departments. President Pratt attended the investiture ceremony for President Keith Aytch.
AB4020 passed and was required to keep the college in compliance in approving curriculum locally.

The performance auditor for the District has been selected and there will be work done on the District allocation process.

President Pratt distributed the current District management organizational chart and indicated it is in need of revision. Specifically, it needs to include the Academic Senate.

There will be no Senate meeting on December 18.

V. SENATE COMMITTEE REPORTS (3 minutes per report)
A. Distance Education Committee – The program review is complete and was a team-effort.
B. College Curriculum Committee – no report given
C. Student Learning Outcomes SLOAC – no report given
D. Staff Development Committee – no report given

VI. CONSENT AGENDA
A. Enlace English Instructor: Mirella Burton, Scott Wilson, Brian Gott

VII. ACTION ITEMS
A. ASG Resolution to Have Access to Gullo Faculty/Staff Lounge
   The ASG brought the resolution to the Senate at the previous meeting. If this were to happen, it would only be functioning as the clothing/hygiene product pantry and ASG members would be staffing it. It was suggested that a space closer to the showers would be more convenient. Concerns were expressed that faculty and staff will not have a location on campus, especially the adjunct faculty. A motion was made to support the resolution. The motion was seconded and passed with 8 yes, 2 no, and 4 abstentions. There was agreement that there needs to be more discussion about this and there also needs to be more input from faculty/staff, perhaps a survey on the room’s use and alternatives.

VIII. DISCUSSION ITEMS – no items

IX. INFORMATION ITEM (limited to 3 minutes per item)
A. Counseling Resolution - Waive GE/GR with Bachelor's Degree
   Counselor Laura Garcia brought a resolution from the Counseling department requesting waiving GE/GR for those with Bachelor’s or higher degrees who are now seeking and associates degree. She stated that most colleges allow this, either out of policy or in practice. There will still be certain requirements, such as ethnic studies, that need to be fulfilled, and international degrees will not be a part of the waivers.

B. AFT Issues
   The AFT is currently experiencing turbulence at the Executive Board level and a suggestion was made that the EVC Academic Senate engage in the situation and that faculty stay informed. General dissatisfaction was expressed and the current state of the union and with the political direction it is heading.

X. RECOGNITION AND ANNOUNCEMENTS
For this Friday’s Second Harvest food distribution, Randy Pratt, Frank Espinoza, Preeti Srinivasan, and Charlie Kahn-Lomax have volunteered

New Theater Arts Professor John Kaufman was recognized for his performances, and the Senate was encouraged to attend and support the events.

Screening committee requests for the new faculty hires will go out in the spring.

XI. ADJOURNMENT: The meeting was adjourned at 5:00 p.m.
President Randy Pratt Present
Vice President Frank Espinoza Present
Treasurer Preeti Srinivasan Present
Immediate Past President Eric Narveson Present
Social Science, Humanities, Arts, & PE Arturo Villarreal Present
Social Science, Humanities, Arts, & PE Maryam Farshadfar Present
Business & Workforce Development Nasreen Rahim Present
Counseling Services Charlie Kahn-Lomax Present
Library and Learning Resources Heather Ott Present
Language Arts Ken Jardin Present
Language Arts Carmen Solorzano Present
Math, Science, and Engineering Preeti Srinivasan Present
Math, Science, and Engineering Tin Quach Present
Nursing & Allied Health Garry Johnson Present
At Large Frank Espinoza Present
At Large Henry Gee Absent
Adjunct Naik Tajal Present
Adjunct Brian Gott Present
Adjunct Robby Bodden Present

Guests: Lisa Bell, Hazel de Ausen, Mark Gonzalez

I. CALL TO ORDER
President Randy Pratt called the meeting to order in the Mishra conference room at 3:00 p.m.

II. ADOPTION OF AGENDA
Additions/Deletions/Corrections/Deferrals:
Adoption of Agenda The agenda was adopted unanimously.

III. APPROVAL OF MINUTES: The minutes of December 4, 2018 were approved with corrections.

IV. PUBLIC COMMENTS (limited to only three minutes)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended
discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be
placed on the agenda for the next meeting.

Concern was expressed over an administrators modifying math courses.

Professor and former adjunct Senator, Lisa Bell, expressed her thanks to the Senate for nominating her for the
Hayward Award.

IV. ACADEMIC SENATE PRESIDENT’S REPORT

V. SENATE COMMITTEE REPORTS (3 minutes per report)
A. Distance Education Committee
B. College Curriculum Committee
C. Student Learning Outcomes SLOAC
D. Staff Development Committee
VI. CONSENT AGENDA
A. Nursing Instructor: Garry Johnson, Susana Machado, Terrence Lee
B. Interim Director of Financial Aid: Flora Payne,
C. Automotive Technology Instructor: Michael Hernandez, Lisa Bell, Mark Bernbeck
E. Instructional Support Lab Lead: Richard Longacre
F. Biology Instructor Terrence Lee, Lisa Hays, Alfred Gonzales
G. Dean of Non-Credit: Eric Narveson, Frank Espinoza, Sylvia Min
H. Transfer Center/EVC Promise Coordinator: Jesus Sanchez, Caritha Anderson, Laura Garcia

VII. ACTION ITEMS
President Pratt explained the voting process, prior to the Senate’s voting for the positions listed below. There was brief discussion on some of the committee positions where the volunteers outnumbered the required number. The results were then announced to the Senators.
A. Student Services Building Committee Randy Pratt, Eric Narveson, Charlie Kahn-Lomax
B. EOPS/General Counselor: Gam Nguyen, Charlie Kahn-Lomax, William L. Sapigao,
C. ESL Instructor Flora Payne, Rachel Cohen, Brian Gott
D. Ethnic Studies Instructor Arturo Villarreal, Caritha Anderson, Paul Fong
Umoja/AFFIRM English Instructor: Claudia Barbosa, Raquel Rojas, Liza Kramer
E. Umoja-Affirm Program Specialist: Claudia Barbosa

VIII. DISCUSSION ITEMS (limited to 3 minutes per item)

IX. INFORMATION ITEM (limited to 3 minutes per item)
A. Vision for Success Goals
Hazel de Ausen distributed information and gave a presentation on the goals and what the campus needs to do to achieve as dictated by the State, as well as the timeline. She stated they were a work in progress.

B. Evergreen Valley College Strategic Plan
Vice President Mark Gonzalez distributed the plan to the Senate and briefly reviewed it. Some omissions were noted, and the most egregious issue was that faculty was not mentioned. There were other items in the plan that were found to be problematic by Senators. Vice President Gonzalez reminded the Senate that this is a living document and subject to changes.

C. OER Official Liaison ASCCC
Shelley Blackman will serve as the official liaison to the ASCCC.

D. ASCCC Spring Plenary, April 11-13 in Millbrae (Early registration closes March 1st)
Senators who are interested in attending should contact President Pratt. Attendance at all three dates is not required, and there is a discount for the Saturday session.

E. Area B Meeting
This semester’s Area B meeting will be held at Monterey Peninsula College Friday, March 22, 2019

X. RECOGNITION AND ANNOUNCEMENTS
The volunteers who participated in the Second Harvest food distribution were recognized. Senator Brad Carothers was congratulated for his new position as Dean of SSHAPE
Maryam Farshadfar was announced as the new Senator representing SSHAPE, replacing Brad Carothers.

XI. ADJOURNMENT: The meeting was adjourned at 4:29 p.m.
CALL TO ORDER
President Randy Pratt called the meeting to order in the Gullo I conference room at 3:07 p.m.

ADOPTION OF AGENDA
Additions/Deletions/Corrections/Deferrals:
Adoption of Agenda: The agenda was adopted unanimously.

APPROVAL OF MINUTES
The minutes of February 6, 2019 were approved with corrections.

PUBLIC COMMENTS (limited to only three minutes)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

ESL Professors Lana Strickland and Rachel Cohen expressed their disappointment in the composition of the ESL professor screening committee. The main contention was that there was only one ESL faculty member appointed to the committee, especially since other ESL professors had also applied. They would like to see the motion to appoint from the last meeting rescinded and another ESL professor appointed to the committee.

Math professors Robert Knight and Robert Lombard discussed the issue of math courses being changed and canceled by their Dean and the Vice President of Academic Affairs. They explained how the changes were made without faculty consultation and also how the changes would profoundly affect students. It was noted that this was a reaction to AB705.

Academic Senate Vice President Frank Espinoza reminded the Senate that, besides having no mention of faculty in the Strategic Plan document, it also contained errors and problems. He asked the Senate to read the document and comment.
IV. ACADEMIC SENATE PRESIDENT'S REPORT

President Randy Pratt introduced the new Senate representative from the SSHAPE division, Maryam Farshadfar.

He also distributed Robert’s Rules of Order and procedures for rescinding motions previously passed, and also discussed the Senate’s options of how to proceed in rescinding a motion. He introduced a public comment sign-in sheet process, discussed parliamentary procedural process briefly and the importance of conducting business in a manner which allows all Senators an opportunity to contribute in a respectful and transparent process.

V. SENATE COMMITTEE REPORTS (3 minutes per report)
A. Distance Education Committee – no report
B. College Curriculum Committee – no report
C. Student Learning Outcomes SLOAC – no report
D. Staff Development Committee – no report

VI. CONSENT AGENDA
A. Interim Associate Dean Student Success Screening Committee - Rosa Pereida
B. PRC – Manjit Kang
C. PIC – Eric Narveson
D. SLOAC Chair (20%) - Elaine Kafle

VII. ACTION ITEMS

A. Strategic Plan – deferred

B. Budget Allocation (moved from discussion)
President Pratt reported that the EVC and SJCC Senate leadership had several meetings to explore whether an agreement could be reached in a modified RAM proposal. While progress was made in the final meeting AFT 6157 Union politics introduced into the discussions derailed the discussion. It became clear to the EVC Senate Leadership the RAM discussions were not going to advance any further.

President Pratt recommended the original RAM produced by the RAM committee be adopted by the EVC Senate.

A motion was made to accept the original RAM document. The motion was seconded and passed unanimously.

VIII. DISCUSSION ITEMS (limited to 3 minutes per item) (moved to action)

A. Budget Allocation (moved to action)

B. GE/Grad requirement for Students with Higher Degrees
Counselor Laura Garcia returned to the Senate meeting to answer questions about waiving general education for students who wish to attend EVC for an associate degree, but already hold a bachelor’s degree or higher. The Senate discussed the topic, noted this will affect less than 12 students a year and agreed to bring it back as an Action item next meeting.

C. Termination of Math 310, Math 311, and Math 111 courses (moved from Information)
Senator Tin Quach discussed the elimination of math courses 310, 311, and 111 by the VP of Academic Affairs. He broke down the numbers of each course for each semester. No faculty were asked for their input and there was apprehension about students not succeeding in general, and difficulties in getting their associates degree with this new plan. President Pratt referenced the California Mathematics Council of Community Colleges (CMC3) a task force created to discuss the AB705 effects/issues.
D. Composition of the ESL Screening Committee
   A motion was made to rescind the prior committee members and that Emily Banh replace Flora Payne on
   the ESL. The motion was seconded. A motion was made to extend the discussion time, which was seconded
   and passed unanimously. Various applications to the committee were read (anonymously). There was also
   concern about setting a precedence if faculty were unhappy with a committee composition. There was a
   rollcall vote, which failed, and the previous and formerly approved screening committee stands as it is.

IX. INFORMATION ITEM (limited to 3 minutes per item)

X. RECOGNITION AND ANNOUNCEMENTS
   Senator Garry Johnson offered free tickets to the play Cat on a Hot Tin Roof at the Stage Theater.
   Arturo Villarreal participated in a panel presentation on lowrider culture.

XI. ADJOURNMENT The meeting was adjourned at 5:07 p.m.
I. CALL TO ORDER
President Randy Pratt called the meeting to order in the Mishra conference room at 3:04 p.m.

II. ADOPTION OF AGENDA
Additions/Deletions/Corrections/Deferrals:
Adoption of Agenda The agenda was adopted unanimously.

III. APPROVAL OF MINUTES  The Minutes of February 19, 2019 were approved unanimously.

IV. PUBLIC COMMENTS (limited to only three minutes)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended
discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be
placed on the agenda for the next meeting.

ASG members, Samar Robleh and Benjamin Gonzalez gave an update on the clothing pantry, and shared two
student surveys they are running. The students’ surveys relate to students’ perceptions of campus safety and on
the LGBTQIA climate on campus.

V. ACADEMIC SENATE PRESIDENT’S REPORT
President Pratt would like to see the Senate’s subcommittee chairs give committee reports on a regular basis.

VI. SENATE COMMITTEE REPORTS (3 minutes per report)

A. Distance Education Committee
Senator Nasreen Rahim discussed what has been going on with the committee, including providing a
viewing area for the state wide digital learning presentation. Dr. Rahim confirmed that, in order to
teach online courses, instructors need to participate in special training.
B. **College Curriculum Committee/Shelley Blackman** – deferred

C. **Student Learning Outcomes SLOAC**
   Elaine Kafle, SLOAC chair, reported that the campus is at 89% SLO compliance, and the committee is striving for 100%. She will send a more detailed report to the Senate.

D. **Staff Development Committee**
   President Pratt read an email from Staff Development Committee Chair Ambica Gill, who was unable to attend the meeting. Professor Gill explained what the committee is working on and their vision for future activities.

V. **CONSENT AGENDA**

VI. **ACTION ITEMS**

A. **SLOAC Co-Chair Appointment 20% Load Spring 19**
   After discussion, Adjunct Professor Joanna Arroyo was appointed to be SLOAC Co-chair

B. **Math Course Cancellations**
   Senator Tin Quach shared the sections of the math courses that are being terminated. He proposed that these courses be reinstated, starting the summer of 2019. He also advised that faculty be contacted by the Vice President of Academic Affairs prior to making any changes to curriculum, especially those courses with high enrollment. This is in clear violation of AB1725, which states curriculum is the purview of Academic Senates in the state. Senator Quach pointed out that many students whose colleges have instituted similar changes to comply with AB708 have not been successful. A motion was made to reinstate 311 and 111 math courses to meet student enrollment demands beginning summer, 2019. The motion was seconded and passed unanimously.

C. **Grad Requirement for Students Holding a Bachelors’ Degree and Higher**
   This topic has been previously presented to the Senate. President Pratt read the resolution about waiving general education requirements for students who have higher degrees, with certain exceptions, who want an AA degree from EVC. A motion was made to approve the resolution. The motion was passed and passed unanimously.

VII. **DISCUSSION ITEMS** (limited to 3 minutes per item)

A. **Letter from Chancellor Breland Announcing 11 New Faculty Positions/Carmen Solorzano** - deferred

VIII. **INFORMATION ITEM** (limited to 3 minutes per item)

A. **ASCCC Spring Plenary, April 11-13 in Millbrae (Early registration closes March 1st)**
   President Pratt announced the plenary session and passed around a sign-up sheet for Senators who are interested. He explained that Thursday and Friday would be the most beneficial days to attend. If it is possible, a campus vehicle will be used to transport those who are attending.

B. **New Faculty Selected by EVC President from Existing 2019 New Hire List**
   President Pratt passed out the list of faculty hires that was sent to President Aytch in fall, 2018. There will be six more faculty hires that have been approved by the Senate, which should be hired by fall, 2019. President Pratt will send out a request for hiring committees soon. There was concern about being able to fill the committees and to remind faculty who are interested that it is possible that the process may extend into the summer.
C. Re-assigned Time Requests/Proposed Process
President Pratt asked for input on a faculty reassigned time request process for 2019. The requests should contain a written summary of justification, description of the reassigned job description, and other documentation supporting the request. President Pratt asked for suggestions that the Senate may have. The request will be sent this week to faculty.

D. Vision for Success
Dean of Student Success, Jacque Honda, presented the State Chancellor’s goals, and which of those goals have already been met. One of the goals is to decrease the number of units students take to get their AA degree.

IX. RECOGNITION AND ANNOUNCEMENTS
Women and Gender Studies department received a proclamation from the City of San Jose. March is Women’s History Month and there is a variety of events planned throughout the month.

There has been a request for the Language Arts Building Programming/Design committee for two members from the Senate. There is a conflict with the March PDD since one of the meetings for the committee is on the same day. There may be support from PIC for faculty missing PDD for participating on the committee. Vice President Alexander was recognized for her recent remodeling efforts, which were praised.

XI. ADJOURNMENT The meeting was adjourned at 4:50
CALL TO ORDER

President Randy Pratt called the meeting to order in the Mishra room @ 3:06 p.m.

ADOPTION OF AGENDA

Additions/Deletions/Corrections/Deferrals:

Adoption of Agenda The agenda was adopted unanimously.

APPROVAL OF MINUTES

The minutes of March 5, 2019 were approved with corrections.

PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

The Senators terms were discussed and the ending dates were updated.

The Senate was congratulated for persuading the District to fund new faculty hires this spring in the wake of the golden handshake retirements.

DAS President Eric Narveson complained of the process that was used to identify the Comm studies new faculty hire position.

Senator Heather Ott announced there was a purchase of a state-wide library management system to be implemented in Spring 2020. This will impact the display of the library’s catalog. There has not been a lot of support from district ITSS in the implementation process. She asked her dean to support release time to migrate to the new system but has not been approved yet.

Vice President Espinoza reported on the Second Harvest food distribution events. There are two more opportunities left and would like additional participants to help. He circulated a sign-up sheet.
IV. ACADEMIC SENATE PRESIDENT’S REPORT

After consultation VP Gonzalez agreed to reinstate the mathematics courses previously slated for cancellation. Senator Tin Quach was thanked for his efforts.

Each department will have to identify areas that are not functioning well and which are not, due mostly outdated curriculum.

The Senate is working on obtaining funding in advance for the spring plenary session.

President Pratt expressed concern of the past practice for identifying new full-time faculty needs because it is dependent upon department faculty to bring to the Senate a request. This does little good for students when there is a demonstrated need and the full-time department faculty do not generate the request. The current practice allows faculty to essentially place their interest first- schedules, over-load and comfort over the interest of how we can best serve our students and our mission.

There will be a forum on campus climate coming up and everyone is encouraged to attend.

V. SENATE COMMITTEE REPORTS (3 minutes per report)

A. Distance Education Committee/ Distance Education- Sub-committee to Peer Online Course Reviewer
Senator Nasreen Rahim passed out a page from the DE Handbook calling for a local peer online sub-committee of the DE committee. She would like Senate-endorsement. This will be an action item at the next meeting.

VI. CONSENT AGENDA
A. LA Building Planning/Programming committee: Sravani Banerjee, Robin Hahn,
B. System Admin screening committee John Powell (Workforce Development & Business)
C. Staff Accountant screening committee William Nguyen
D. English Faculty screening committee: Sravani Banerjee, Ken Jardin, Steven Mentor
E. Biology Faculty screening committee: Sithparran Vanniasegaram
F. Kinesiology Faculty/Athletic Director screening committee: Randy Pratt/Felicia Perez

VII. ACTION ITEMS
A. New 2019/20 Faculty Reassigned Time Requests (moved from discussion)

The Senate has been given the authority to approve re-assigned time for the following departments: Library Coordinator, Art Gallery Coordinator, 3D/Sculpture Studios Technician, Metalsmithing/Jewelry Studios, Math Coordinator, Campus Wellness Center Coordinator, Non-Credit Committee Chair and more are expected. The Senate was given both the job descriptions and applications of those faculty interested in the re-assigned time. The idea is to begin with a low percentage of release time and increase if the needs arises. Additionally, since there are 20% positions, an adjunct would be interested.

A motion was made to move forward to assigning 20% to Library Coordinator, 20% Math Coordinator and 20% Art Coordinator positions to begin Fall 19. The motion was seconded and passed unanimously.

VIII. DISCUSSION ITEMS (limited to 3 minutes per item)
A. New 2019/20 Faculty Reassigned Time Requests (moved to action)

A motion was made to move this to an action item. The motion was seconded and passed.
B. District Academic Senate President Term 2 Years
President Pratt would like to see the District Academic Senate President’s term to two-years to help with continuity and efficiency.

C. Letter from Chancellor Breland announcing 11 New Faculty Positions – removed

IX. INFORMATION ITEM (limited to 3 minutes per item)

A. Scooter AP
President Pratt distributed copies of the new Administrative Policy on the use of scooters on campus.

B. AS Appreciation Award
President Pratt would like to find a way for the Senate to express their appreciation to other members of the campus in addition to the annual Distinguished Faculty of the Year Award who may not be recognized for their contributions to the campus.

C. Scholarship Readers
Senators Charlie Kahn-Lomax, Preeti Srinavasin, and Garry Johnson volunteered to read scholarships.

D. Senate Elections
President Pratt would like to see divisions elect their senate representatives in spring, rather than fall.

E. Faculty New Hire Process and ASCCC Guidelines
In anticipation of the new hires coming up, President Pratt would like to define the guidelines of how new hires are needed as far as students’ needs. Dean Jacque Honda will be consulted for data assistance. There is also an excess of defunct courses and certificates that need to be examined and deleted, if need be, as soon as possible via a directive from the Senate to the ACCC.

X. RECOGNITION AND ANNOUNCEMENTS

Tin Quach thanked the Senate for supporting the reinstatement of the deleted math courses. They will be offered again starting summer 2019.

The Senate was reminded of the Area B meeting at MPC this coming weekend.

There is conflict occurring at the statewide Senate and votes of no confidence against State Chancellor have been made.

DeAnza College will be developing a Chinese/English translation and interpretation program and have reached out to EVC for assistance. There are plans for a Vietnamese/English T and I program at EVC.

Senator Nasreen Rahim expressed her dismay at the competition among online course providers for funding.

XI. ADJOURNMENT The meeting was adjourned at 4:40 p.m.
CALL TO ORDER
President Randy Pratt called the meeting to order at 3:02 p.m. in the Mishra Community Room.

ADOPTION OF AGENDA
Additions/Deletions/Corrections/Deferrals:
Adoption of Agenda The agenda was adopted unanimously.

APPROVAL OF MINUTES - deferred

PUBLIC COMMENTS (limited to only three minutes)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

ACADEMIC SENATE PRESIDENT’S REPORT
President Pratt announced that the final meeting of the Senate will be held May 7, 2019.

Guided Pathways will be coming to divisions and faculty review and input is needed and President Pratt encouraged the Senate to ask for feedback from their colleagues.

The Plenary Session will be next week.

SENATE COMMITTEE REPORT None given

CONSENT AGENDA
A. Business faculty Screening Committee: Fahmida Fakhruddin, Melody Barta, Bob Brown
B. Lab Technician - III MSE – Celso Batahla
C. History Faculty Screening Committee (moved to action)
VII. ACTION ITEMS

A. Scooter AP
This AP came before the Senate at a previous meeting at the request of Police Chief Morales. After brief discussion, a motion was made to approve the procedure. The motion was seconded and passed with one nay.

B. Strategic Plan
Vice President Mark Gonzales distributed the latest version of the plan, which included input and format change. He went over the changes with the Senate. He also explained that it is a working, public document. The topic of intramural sports was raised and VP Gonzalez explained the process and lack of interest. A motion was made to approve the latest version of the Strategic Plan. The motion was seconded; however a suggestion was made to refer to classified staff as classified professional and to use the actual names of the Counseling courses, in addition to course numbers. The Strategic Plan was approved with minor edits with two abstentions.

C. Vision for Success
Dean Jacqueline Honda previously attended a meeting to present the Vision for Success and reviewed changes that were made. A motion was made to approve the matrix for the Vision for Success report. The motion was seconded and passed, with one nay and one abstention.

D. Faculty member of the Year/Senate
An email was sent to all faculty on campus for nominations; three were received and they were read aloud. A motion was made to select one of the candidates. The motion was seconded and passed and will be recognized at the next employee recognition event.

E. AS Employee Recognition/Senate
One person was selected unanimously for the recognition. They will receive a gift card.

F. Peer Online Course Review in Distance Education
This was discussed at a previous meeting. A motion was made to approve the subcommittee of the Distance Ed committee and he inclusion of peer online course review in the DE handbook. The motion was seconded and approved unanimously.

G. History Faculty Screening Committee (removed from consent)
After a brief discussion, Eric Narveson, Raquel Rojas, and David Hendricks were appointed to serve on the committee.

H. Reassigned time requests: CTC Coordinator, Non-credit Committee Coordinator, ESL Coordinator, 508 Compliance Coordinator, Music Coordinator (moved from discussion)
President Pratt distributed the job descriptions and rationale for the proposed reassigned time positions, with a possibility of adding two more. He acknowledged that the percentages were low for the position duties, but that can be adjusted as needed. A motion was made to move forward the ESL, reduced to 20% and the CTC Coordinator, beginning this coming Fall, 2019, with the coordinators reporting to the Senate. The second and passed unanimously.

C. Health Services Student Fee Increase (moved from discussion)
Health Services Director, Janice Assadi asked for the Senate’s support in increasing the student health fee by one dollar; she distributed copies of her budget. The ASG has already approved it. It is time-sensitive, so immediate action is needed so that the increase can be in effect by fall 2019 semester. A motion was made to support the one dollar fee increase. The motion was seconded and passed unanimously
VIII. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Faculty New-hire Process Criteria
   With data gleaned from the divisions about fulltime vs. part-time faculty, it is hoped that the most effective hiring decisions can be made.

B. Reassigned time requests: CTC Coordinator, Non-credit Committee Coordinator, ESL Coordinator, 508 Compliance Coordinator, Music Coordinator (moved to action)

C. Health Services Student Fee Increase (moved to action)

IX. INFORMATION ITEM (limited to 3 minutes per item)

A. Vietnamese T&I Program
   Professor Kelley Nguyen-Jardin asked for Senate support for a Vietnamese Translation and Interpreter Program at EVC. She would like to see a social services component, in addition to medical and legal fields.


C. Senate Elections
   President Pratt announced the election for adjunct and at-large Senate representatives. Also, nominations were made for Senate officers. Current Treasurer Preeti Srinivasan was nominated to continue serving. Also nomination and elected to continue their terms were President Randy Pratt and Vice President Frank Espinoza. All accepted the nominations, and with no others nominated,

X. RECOGNITION AND ANNOUNCEMENTS
   The Senate was reminded about the Second Harvest food distribution event occurring this coming Friday.

XI. ADJOURNMENT: The meeting was adjourned at 5:00 p.m.