SLOAC Minutes of February 9th, 2018

Present (in alphabetical order by last name): Shelley Blackman, Vicki Brewster, Bob Brown, Brad Carothers, Hazel DeAusen, Frank Espinoza, Victor Garza, Elaine Kafle, Abdie Tabrizi, Frank Tello, Janice Toyoshima, Jovita Valdez, Sithparran Vanniasegaram (Recorder)

The meeting was held in room LE-214 and was called to order by Brad at 10:30 am.

1. Approval of Minutes
Bob motioned to approve the minutes and Janice seconded. Everyone then voted to approve the minutes and two people abstained.

2. ILO Assessment / CCSEE Analysis

Brad asked the group if they had any suggestions as to how we would implement some of the solutions that the students had for helping to solve problems in the community. Abdie responded by saying that we could inform one of the Vice Presidents. Bob suggested that we could add SLOs in which students are asked to demonstrate involvement to the community. Frank E asked Brad whether we are doing this work for accreditation purposes. Brad replied by saying that the work stemmed from a self-assessment from EVC. Frank E added that perhaps we should consider involving Raniyah Johnson, the Director of Student Development and Activities. Brad noted that Raniyah was invited to attend our last SLOAC meeting, but was unable to attend that meeting. He will try to reconnect with her in the future. He then asked whether we should contact Vice President Gonzales or Vice President Swinson. Hazel responded by saying that both Vice Presidents should be involved.

2. CurriCUNET Update

According to Brad, the representatives from CurriCUNET have been more responsive recently. He is hopeful that we can do SLO assessments via CurriCUNET as early as the Fall 2018 semester. Before the whole college adopts CurricUNET for SLO assessment purposes, we need a few faculty members to test it. Brad stated that many faculty members have had issues downloading SLO matrices from the SLO website and some may welcome this change. Abdie inquired as to when the training would begin. Brad said that the training can only begin once CurriCUNET is set up for users to assess SLOs. Bob suggested that we use one of the SLOAC meetings to train members on SLO assessment via CurricUNET and then the SLOAC members could train other faculty members in their Division. Victor commented that he liked the “train the trainer” approach. Brad suggested that we have the training during the Spring 2018 PDD. Elaine
remarking that many faculty members don’t attend the Spring PDD because they choose to do an alternate plan. Janice added that the Fall 2018 PDD would be a better time to do the training.

3. Update on SLO workshops
Janice stated that she would like to use new learning outcomes for the biology programs, but they first need to be approved by the state. Jovita responded that only unit changes need to be approved by the state, not new learning outcomes.

4. EVC Administration and SLO / PLO work
Brad has emailed the administration three times in the past few months about improving participation in SLO assessment activities from faculty members. He commented that Dean Antoinette Herrera (MSE) has been very responsive and helpful in getting faculty to assess SLOs. He is surprised that so many faculty members are not participating in SLO assessment given the fact that it takes so little time to complete the SLO assessment. Shelley suggested making a video about how to do SLO assessment since many people cannot make the workshops.

The IEC recently decided that departments would submit their program reviews once-a-year in the near future. Frank E thought it would be better for departments to submit their program reviews once every two years instead. Brad responded that only one page is now required for the program review and that only four questions have to be answered. Janice added that the budget model depends on program review.

The group then talked about ways we could increase participation among the faculty members when it comes to SLO assessment. Abdie said that’s the dean’s responsibility. Elaine proposed prizes as an incentive and Janice suggested money. Frank E felt that lunch with the President would make a great prize. Brad said that part of the problem is that we rely heavily on adjuncts and adjuncts already have several other responsibilities. (Many don’t have the time to assess the outcomes.) It has taken him a long time to assess the program learning outcomes for his department because some adjunct faculty members are not participating. Shelley felt what was needed was faculty champions in each department since faculty members can help demystify the process.

5. Adjournment
The meeting was adjourned at 11:45 am.