SLOAC Minutes of March 9th, 2018

Present (in alphabetical order by last name): Shelley Blackman, Vickie Brewster, Bob Brown, Brad Carothers, Frank Espinoza, Victor Garza, Frank Tello, Janice Toyoshima, Sithparran Vanniasegaram (Recorder)

The meeting was held in room LE-214 and was called to order by Brad at 10:33 am.

1. Approval of Minutes
Bob moved to approve the minutes and Frank E seconded. The majority of the committee members approved the minutes.

2. Final Numbers on SLO/PLO Work
At our last meeting, Brad reported that a small 55.1% (359/651) of the courses were “in progress” for SLO assessment. That percentage has significantly improved in the last two weeks. The percentage is now 75.8% (366/483). What caused the increase? As can be seen in the denominators in the fractions, the numbers of courses reduced. Many courses have not been offered in the last two years and we didn’t use those courses in the calculation. Also, some abcd courses (example: Kin 56) were compressed into a single course. Parran mentioned that the number of courses can be reduced even more since Math 115 has never been offered and Math 052 and Math 300 haven’t been offered in a few years. Brad stated he plans on changing the definition of “in progress” from one SLO assessed to every SLO assessed.

The PLO numbers are not as good as they should be. 81% (45/55) of the PLOs have been assessed. Frank E mentioned that one of the ten PLOs not “in progress” was the General Studies with Emphasis in Mathematics for Secondary School Teaching program PLO. That program was created by Steve Matusow, who no longer teaches full-time. Parran responded by saying that the math department recently decided to no longer offer the program.

Overall, Student Services has done an excellent job when it comes to SLO Assessment. A few areas where improvement can be made are Outreach, Admissions and Records, and TRiO. Brad has reached out to Deans individually in an attempt to improve SLO participation. He has informed them that he has placed SLO reports on One Drive. Some have responded that it is too time-consuming to reach out to faculty members.

There is a lot of “clean up” work that needs to be done across campus. There are several courses that haven't been offered in awhile and need to be deactivated. Each department needs
to identify these courses. For example, in the math department, Math 115 has never been offered and Math 51 and Math 300 hasn’t been offered in a few years. Janice added that a few years ago, there was a massive deactivation of courses in preparation for an accreditation visit. The problem with deactivating courses is that if we want to reactivate the courses later, the Dean has to approve the reactivation. Shelley felt that the deactivation process was important for quality assurance.

Janice then suggested that SLOAC and the Curriculum Committee make a joint recommendation to the Academic Senate to review our course offerings in each department and Division. There are three reasons for this: (1) quality assurance, (2) Guided Pathways, and (3) the upcoming ACCJC Report. Vicki added that she will work on making a list of courses offered throughout the college along with the last time the courses have been offered.

4. ILO Work
Brad reminded the group to submit any work related to Institutional Learning Outcomes.

5. CurriQunet Update
Due to the upcoming ACCJC Report, Brad has not spent a lot of time working on CurriQunet in the last two weeks. He did mention that the CurriQunet representatives continue to be more responsive. SJCC will be using Elumin for SLO Assessment (instead of CurriQunet or Tracdat). Frank E mentioned that we could identify certain departments (such as Nursing) to try out CurriQunet before getting the entire campus to use the program. Janice suggested that we contact Abdie Tabrizi and Laimi Cong-Huyen because of their experiences with CurriQunet.

6) IEC led May 4th Campus Discussion
IEC will discuss Strategic Planning during a campus-wide forum on May 4th. We can talk about the “connection to community” assignment at this time. The “connection to community” assignment was created as a result of the last CCSSE survey in 2016. There will be another CCSSE survey administered at the college this spring. Some faculty members were recently chosen to administer the survey in their classes. There was concern about the fact that a whole hour of class time would be devoted to giving the survey.

7) Adjournment
The meeting was adjourned at 11:47 am.