SLOAC Minutes of April 27th, 2018

Present (in alphabetical order by last name): Shelley Blackman, Vicki Brewster, Bob Brown, Brad Carothers, Yazmin Duarte, Elaine Kafle, Frank Tello, Janice Toyoshima, Jovita Valdez, Sithparran Vanniasegaram (Recorder)

The meeting was held in the Mishra Room and was called to order by Brad at 10:30 am.

1. **Approval of Minutes**
Janice and Elaine recommended some changes to the minutes. Elaine approved the minutes, Frank seconded, and all but one of the SLOAC members present voted to approve minutes. (One person abstained because they were not present at the previous SLOAC meeting.)

2. **Non-Active Course Issue**
Vicki provided an update regarding some non-active courses in the MSE and the Language Arts Divisions. Then the discussion shifted to the next Curriculum Chair. Janice, the current Curriculum Chair, is retiring this year and Shelly Blackman will be taking over next year. There was another faculty member who expressed interest in co-chairing the Curriculum Committee. Janice believes that having a co-chair is not a good idea since part of the responsibility of the chair is to sign certification documents from the State Chancellor's Office. If there are two co-chairs, it would not be clear which person would sign the documents. Shelley added that the issue was already discussed at a recent ACCC meeting and the majority of the committee members agreed with Janice. Finally, Jovita mentioned that a bunch of music courses were recently added. SLOs need to be assessed for those courses.

3. **Issues at SSHAPE Division Meeting Regarding SLO Assessment**
There was a disagreement at a recent SSHAPE meeting regarding SLO assessment. The dean passed around a SLO form for the SSHAPE faculty to fill out and a faculty member objected to it because it was not approved by SLOAC. Brad had to meet with the dean and two faculty members separately to try to resolve the issue. For clarification of the conflict, it was decided that Brad would send a memo to the faculty outlining the SLO process. Brad has already written a draft of the memo and the draft was discussed by the committee. Vicki and Elaine felt that the wording in the second paragraph of the draft was too strong and suggested that Brad make some changes to it. Brad asked the group for more feedback before he sends the email out to the rest of the faculty.

Shelley recommended that we take a less structured approach to SLO assessment. Maybe some instructors would prefer to write a report on how they will change their teaching style as a result of their experiences in the classroom. Brad responded by stating that he feels that the
process is already simple and that all instructors should be able to assess their SLOs. Bob stated that some instructors may be hesitant to fill out the matrices because their success rates are low and they don’t want other people to see their numbers.

Brad commented that part of the purpose of SLO assessment was for faculty members to communicate with each other successful and unsuccessful teaching strategies. In the business world, people are constantly communicating with each other. In the academic world, people don’t talk as much. Parran responded by saying that there are other ways to learn successful teaching strategies aside from communicating with colleagues. For example, one can read books or articles online for teaching insights.

Brad stated that something needs to change as far as SLO assessment goes. Our course SLO assessment percentage is close to 70% whereas the percentage for SJCC is close to 100%. Vicki believes that part of the reason for SJCC’s success is that they have departmental coordinators. The SSHAPE Division has one of the lowest SLO assessment percentages of any division and this could be due to the fact that it is big and diverse. Maybe having coordinators would help solve the problem. Brad remarked that if SSHAPE were given coordinators, it would seem like we are rewarding them for their low SLO assessment percentages. The Nursing Division and the Language Arts Divisions don’t have coordinators and their SLO percentages are very respectable.

4. ILO Assessment
Brad has been working on the ILO assessment for the past few years and needs help from other faculty members at the college. He works in the Cedro Building and has been able to convince some of his colleagues who work there to join him in ILO assessment, but has had little success in convincing faculty members outside of Cedro to join him in ILO assessment.

5. CurriQunet Update
Brad stated that he is trying to use CurriQunet for Student Services and the people at CurriQunet haven’t been very responsive recently.

6. AUO update
The administrators will start working on AUOs during the Fall 2018 semester.

7. Adjournment
The meeting was adjourned at 11:40 am.