



2018-19 V1 INDEPENDENT VERIFICATION WORKSHEET

Your 2018–2019 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, the Financial Aid Office (FAO) may ask you to confirm the information that you reported on your FAFSA. To verify that you provided correct information, the FAO will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit this form and the required documents to the FAO. After a review of the information you submit, the FAO may still ask for additional information. If you have questions about verification, contact the Financial Aid Office as soon as possible so that the processing of your financial aid will not be delayed.

A. Student Information

Student's Last Name First Name MI Student ID #
Student's Email Address

B. Student's Household Information

List the members of your household. Be sure to include:

- Yourself
Your spouse (if applicable)
Your child/children who you will provide more than half of their support from July 1, 2018 through June 30, 2019 or if the they would be required to provide your information if they were completing a FAFSA for 2018–2019
Other people if they now live with you and you provide more than half of the other person's support and will continue to provide more than half of that person's support through June 30, 2019. Additional information may be requested.

Table with 4 columns: First and Last Name of Family Members, Relationship to Student, Age, Name of COLLEGE if Person Will Attend at Least Half-Time between 7/1/18 – 6/30/19\*. Row 1: Self, San Jose City/Evergreen Valley College.

\*If family member is not attending college or will be attending college at less than half-time, enter "N/A".
If more space is needed, attach a separate sheet of paper with your name and student ID number.

### C. Student’s Income Information

**Tax Return Filers** – Complete this section if you, the student, or spouse, if married, filled or will file a 2016 federal income tax return.

Check the box that applies:

- I have used the IRS Data Retrieval Tool in the FAFSA to retrieve and transfer 2016 income information into my 2018-19 FAFSA
- I am attaching a copy of my 2016 IRS Tax Return Transcript. Note: If you are married and filed separate tax returns for 2016, you must attach both your and your spouse’s tax return transcripts. To obtain a 2016 IRS Tax Return Transcript, go to [www.irs.gov](http://www.irs.gov) and click “Get Your Tax Record” link
- I did not file a 2016 tax return, but my spouse filed. I am attaching a copy of my spouse’s 2016 IRS Tax Return Transcript and completing the Non Tax Return Filer section. To obtain a 2016 IRS Tax Return Transcript, go to [www.irs.gov](http://www.irs.gov) and click “Get Your Tax Record” link
- Filed or will file an extension, an amended return, or a foreign tax return

**Non Tax Return Filers** – Complete this section if you, the student, and/or your spouse, if married, **will not file and is not required to file** a 2016 federal income tax return.

Check the box that applies to you:

- I, the student, was not employed and had no income earned from work in 2016. You must attach a **2016 IRS Verification of Non-Filing Letter**. To obtain a 2016 Verification of Non-filing Letter, go to [www.irs.gov](http://www.irs.gov) and click “Get Your Tax Record” link
- My spouse was not employed and had no income earned from work in 2016. You must attach a **2016 IRS Verification of Non-Filing Letter** for your spouse. To obtain a 2016 Verification of Non-filing Letter, go to [www.irs.gov](http://www.irs.gov) and click “Get Your Tax Record” link
- I, the student, was employed in 2016. I am attaching copies of my 2016 W-2 form(s)

**1.** List below every 2016 employer:

Employer’s Name	Amount Earned in 2016
<b>Total Amount Earned from Work in 2016</b>	

If more space is needed, attach a separate page with your name and student ID number.

Student Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

**2. You must attach copies of all 2016 W-2 forms issued to you or attach a 2016 IRS Wage and Income Transcript.** To obtain a Wage and Income Transcript, go to [www.irs.gov](http://www.irs.gov) and click the “Get Your Tax Record” link

**3. You must attach a 2016 IRS Verification of Non-Filing Letter.** To obtain a 2016 Verification of Non-filing Letter, go to [www.irs.gov](http://www.irs.gov) and click “Get Your Tax Record” link

I, the student, filed a 2016 tax return, but my spouse did not. My spouse was employed in 2016. I am attaching copies of his/her 2016 W-2 form(s)

**1. List below every 2016 employer:**

Employer’s Name	Amount Earned in 2016
<b>Total Amount Earned from Work in 2016</b>	

If more space is needed, attach a separate page with your name and student ID number.

**2. You must attach copies of all 2016 W-2 forms issued to your spouse or attach a 2016 IRS Wage and Income Transcript.** To obtain a Wage and Income Transcript, go to [www.irs.gov](http://www.irs.gov) and click the “Get Your Tax Record” link

**3. You must attach your spouse’s 2016 IRS Verification of Non-Filing Letter.** To obtain a 2016 Verification of Non-filing Letter, go to [www.irs.gov](http://www.irs.gov) and click “Get Your Tax Record” link

## D. Certification and Signatures

**WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.**

Each person signing this worksheet certifies that all of the information reported on this form is complete and correct.

\_\_\_\_\_  
Print Student’s Name

\_\_\_\_\_  
Student’s ID Number

\_\_\_\_\_  
Student’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse’s Signature

\_\_\_\_\_  
Date