Job Title: EOPS Peer Mentor

Duties:
- Serve as an enthusiastic student worker to help EOPS students succeed at Evergreen Valley College
- Provide assistance and support for students (focus on a smooth transition, acclimation and a sense of belonging)
- Serve as a resource for students (help navigate MyWeb registration, FAFSA application, Campus Store website, etc.)
- Support office staff with clerical duties (check-in students, answer phones, etc.)
- Participate in training, programs and activities
- Serve as a positive role model

Additional duties (not included in job description):
Provide Vietnamese translation services for departmental staff

Number of positions: 1

Department: EOPS/CARE

Work Location (room # or area): SC 118

Desired number of hours per week: 10-20

Duration:  □ Fall Only
          □ Spring Only
          ☒ Fall & Spring
          □ Academic Year

Contact information to set up interviews

Name: Victor Garza
Phone #: 408-531-6117

Email: victor.garza@evc.edu