Job Title: Tutor (EVC Tutoring Center or Special Programs)

Duties:
- Ability to provide tutoring in at least 2 of the following subjects
  1. All English courses including ESL
  2. Spanish 1A & 1B
  3. Math 73 & below
  4. Math 61 & 63
  5. Chemistry, Biology & Physics (all levels)
  6. Accounting 20 & 21
  7. Business 60
  8. Economics 10A & 10B
  9. Sociology 10
  10. History 17A & 17B
- Must have grade “B” in any subject you wish to tutor in
- Must have a cumulative GPA of 3.0 or higher
- Must be eligible for Federal Work-Study

Additional duties (not included in job description):
- Strong communication skills
- Front desk duties (directing students, assisting with copiers/printers/computers)
- Strong MS Word/Powerpoint/Excel Skills
- One on one conversational skills for ESL students

Number of positions: Several

Department: Campus Tutoring and MSRC

Work Location (room # or area): LE-237

Desired number of hours per week: 3-10

Duration: ☑ Fall Only
☐ Spring Only
☐ Fall & Spring
☑ Academic Year

Contact information to set up interviews

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