Job Title: Nursing Department Helper

Duties: Greeting students, answering phone, making copies, filing, some data entry

Additional duties (not included in job description):
N/A

Number of positions: 1

Department: Nursing

Work Location (room # or area): S207

Desired number of hours per week: 20

Duration: [ ] Fall Only
 [ ] Spring Only
[☒] Fall & Spring
[ ] Academic Year

Contact information to set up interviews

Name: Adrienne Burns Phone #: 4082706448

Email: Adrienne.Burns@evc.edu