Evergreen Valley College
Probation 2 Early Registration Appeal Form

Last Name                       First Name                       Student ID Number

Address: Number & Street

City                              State                              Zip Code

Telephone: Mobile: _____________________________ Home: _____________________________

E-Mail Address: _____________________________

Because I am on Probation 2 status at Evergreen Valley College, I have lost my early registration for the next semester. I am appealing this loss of early registration because I have experienced one of the following extenuating circumstances which prevented me from successfully completing my courses:

☐ Accident/Injuries (you or an immediate family member*)
☐ Death of an immediate family member*
☐ Military Assignments
☐ Serious Personal Illness
☐ Serious Family illness
☐ Incarceration

(*Immediate family member is defined as a spouse, child, sibling, parent, or grandparent.)

State the facts, reasons, events, and/or circumstances that support your appeal. Attach additional page (if necessary) and attach supporting documentation (required).

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

Student Signature _____________________________

Student: Submit this form with needed documentation to the Counseling Department prior to the deadline date. This is your only opportunity to appeal.

__________________________________________________________________________________________

Office Use Only:

Signature: _____________________________ Date: _____________ □ Approved; □ Denied

Signature: _____________________________ Date: _____________ □ Approved; □ Denied

Signature: _____________________________ Date: _____________ □ Approved; □ Denied

(If needed)

Student notified on __________________ by __________________ via ________________________________

Decision documented in Datatel on __________________ by ________________________________

If approved, A&R notified on _____________ by __________________ to restore Early Reg Date.