



EVERGREEN VALLEY COLLEGE
3095 Yerba Buena Road
San Jose, CA 95135-1598
408-270-6441

Check List For High School Students

- ❑ **School Application:**
 - Submit an application to the Admissions & Records (A&R) department (Evergreen College) or apply online by going to www.evc.edu (signature page must be turned into A&R)

- ❑ **R-40 Form:**
 - Submit an R-40 Form to Admissions & Records (*each semester you enroll*)
 - Form must be signed by your principal (no designee)
 - Principal must note 5% compliance & initial (Summer session only)
 - Form must be signed by a parent or a legal guardian
 - List specific approved college level or vocational courses

- ❑ **Assessment Test:**
 - Schedule an appointment for a placement test by calling 408-274-7900 x 6636.

- ❑ **Registering For Classes:**
 - Register for up to 11 units in person
 - Courses must be vocational, enrichment, or advanced courses not available at the high school
 - High School students may not register for PE courses
 - It is strongly advised that students enroll in courses for which they have the read/write level. Read/Write level 2 is usually the minimum level required. (For more information you may contact the Counseling department)
 - Students *may not* enroll in courses available through their high schools, except in summer or under special circumstances (supplemental petition from H.S. counselor is required and will be reviewed by the Admissions Director)
 - Any classes taken at EVC will appear on your permanent record, and earn college credit. You must "declare" this course work in any future college/university application.

