I. CALL TO ORDER
President Eric Narveson called the meeting to order at 3:12 in the Mishra Room.

II. ADOPTION OF AGENDA (5 min.)
Additions/Deletions/Corrections
Items to be Deferred
Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – May 6, 2014 – approved with changes

IV. RECOGNITION AND ANNOUNCEMENTS
Nasreen was praised for her efforts in organizing the fall 2014 PD days.
EVC and SJCC are adopting separate CurricUNET systems for curriculum approval. There is concern over the lack of CurricUNET coordination with San Jose City College for district courses.

V. PUBLIC COMMENTS (limited to only three minutes)
This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

VI. COMMITTEE APPOINTMENTS
(Applications are available at the senate meeting but may be previewed in the Academic Senate office.)
A. #Non-Screening Committees (2013-2014)
1. College Technology
2. Budget
3. College Safety/Facilities
4. Retention Matriculation
5. Staff Development
6. Institutional Effectiveness
7. College Curriculum: Lisa Bell
VII. ACTION/DISCUSSION ITEMS (Items with * have related documents posted in Outlook Public: “EVC Academic Senate”: “Documents for Meetings”)

A. Equivalency Protocol (Hierarchy)
President Narveson distributed and discussed the Equivalency Protocol Hierarchy. A move was made to accept the document with minor revisions. The motion was passed, with an abstention from Senator Lisa Bell. It will be sent to SJCC’s Senate for approval.

B. Faculty Peer Evaluation List (Consent Agenda)
President Narveson distributed the list of faculty members who need to be evaluated. The list was found to be incomplete in a few divisions and the assignment of evaluators not done properly in one division. A motion was made to adopt the list of faculty members and those who will evaluate them, with the exception of the Language Arts Division, which will be approved at the next Academic Senate meeting. The motion was seconded and passed.

C. Auditing Classes at EVC
President Narveson read a report that illustrated the variety of policies regarding auditing classes in the State. Various scenarios and complications were discussed. Since this is a complicated issue and many professors have already expressed their dismay and confusion at the possibility of students auditing classes, it was suggested that the topic of auditing be shared with the faculty and that opinions solicited, via the Senators. This is deferred until the faculty feedback is received.

D. Community Education Courses
A community education program is currently being coordinated within the District in accordance with AB86. Further discussion of this topic was tabled until representatives from the Workforce Institute and District could be invited to discuss the matter with the Senate.

E. Resolution Regarding Student Discipline Procedures – deferred

F. Crisis Prevention Team – deferred

G. Distinguished Faculty Members of the Year Committee
President Narveson and Senators Sravani Banerjee and Nasreen Rahim will be on the Distinguished Faculty Members of the Year committee.

VIII. DISCUSSION ITEMS
A. Campus Ombudsman – Tabled
IX. INFORMATION ITEMS

A. AFT 6157 Report Regarding Accreditation
   David Yancey and Barbara Hanfling, representing the AFT, attended the Senate meeting to gather input regarding accreditation issues. Some of the topics that were covered were Student Learning Objectives in self-evaluations, the need for faculty evaluations to be timely and done according to the contract requirements. Moreover, the implementation of new programs cannot proceed until these evaluations are complete. The district and union need to come up with new contract language for this in upcoming negotiations.

B. Faculty Hire List
   President Yong has requested that the Senate create another list for tenure-track faculty hires to recommend to the administration by the end of October. President Narveson asked that the Senate develop a list of faculty hiring needs and include a strong rationale for hiring them. District administration is not expected to be supportive of any new hires unless strong evidence for the need of the positions is provided. It was suggested that the on-campus researcher be approached to supply that evidence.

C. Service-Learning Update
   The Service Learning program is running with the coordinator-receiving 30% reassigned time. The budget has increased, and includes a program assistant for nineteen hours per week.

D. New Brown Act Rules/Senate Timekeeper
   The new rules state that the votes, including who voted for, against, or abstained on each measure, needs to be recorded in the minutes. Also, the Senate needs a timekeeper to help keep the meetings on track. President Narveson asked the Senators for a volunteer. This will be discussed more at the next meeting.

E. Adjunct Senators Election
   The nomination ballots for the adjunct Senate seats will be in the mailboxes this week and will be due on Friday, September 12. If there are more than two nominees for the two seats, the election process will begin after that.

F. Surplus Land Use (Adjacent to EVC)
   President Narveson reported that the land next to the campus was discussed at the last board meeting, in a closed session, and will be discussed again at the next board meeting. There are negotiations going on between several real estate development companies and the District. Some feel strongly that the land should be saved for future campus development and expansion. President Narveson would like to see all of the campus constituencies and the surrounding community kept in the loop and also be able to give input into decisions about that property.

G. District Senate
   The idea of having a District Senate has been proposed. It would be a smaller Senate with its own President. The powers and purview of that Senate are presently unknown.

H. The Role of the Dean in Student Complaints – tabled

J. Standing Committee Verification
   The list of current standing committees for this academic year was distributed. President Narveson would like to have any changes to that list made as soon as possible.
X. REPORTS (10 min):
Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council - Eric Narveson

B. Board of Trustees - Eric Narveson

C. District Council - Eric Narveson

D. Treasurer’s Report - Peggy Gorbach

E. College Committees (1 minute @ )
   1. All College Curriculum: Janice Toyoshima, Chair
   2. Campus Technology: Steve Mentor, Chair
   3. Budget Committee: Henry Gee, Chair
   4. Safety/Facilities: Ken Tarquinio, Chair
   5. Staff Development: Nasreen Rahim, Chair
   6. Retention/Matriculation: Emily Banh, Chair
   7. Institutional Effectiveness: RJ Ruppenthal, Chair

F. Senate Committees
   1. Executive Committee
   2. College Council
   3. District Council
   4. Marketing Committee: Robin Hahn, Steve Graham
   5. Student Behavior Management: Jack Baker, Michael Hernandez, Brad Carothers, Rick Wagner

G. Accreditation

H. Faculty Association

I. Administrative Services – Henry Gee

J. Senate President’s
   President Narveson will obtain two tickets to see Supreme Court Justice Sonia Sotomayor at San Jose State, on Monday, October 20 at 4:00 p.m. Since he cannot attend it was suggested that a raffle be held to raise scholarship money for the Senate’s scholarship, as Enlace is doing.
   President Narveson has completed his time on the Statewide Academic Senate Curriculum Committee and has been appointed to the Transfer and Articulation Committee.

XI. ADJOURNMENT
I. CALL TO ORDER – The meeting was called to order in the Mishra Conference room at 3:04 p.m.

II. ADOPTION OF AGENDA (5 min.)
Additions/Deletions/Corrections
Items to be Deferred
Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – September 2, 2014 – approved with changes

IV. RECOGNITION AND ANNOUNCEMENT
AFT Faculty Picnic is on September 27; have been distributed.
Transfer Day will be held in Gullo I on September 17.
Constitution Day events are scheduled for Thursday, September 18, in Montgomery Hall at 12:30.

EVC will be hosting a summit on sexual abuse on college campuses on September 30 from 12:30 to 2:00 in Montgomery Hall.

EVC Author’s Series begins on September 17.

Groundbreaking ceremonies for the South Campus and Automotive Technology buildings, and the grand-opening of the new Police Department Office and power plant are planned for October 23rd or 24th – final date yet to be decided.

Central Green development is underway.

Bookstore is under new, private management as of Oct. 1. The store is to be relocated back to its original location on the second floor of Gullo I.

President Yong was “embarrassed” by the technical glitches during spring 2014 commencement; is considering hiring a private contractor to handle those tasks.
EVC will have one representative on each of the accreditation teams for Santiago Canyon and American Samoa Community Colleges.

Enrollment is down ~5%.

V. PUBLIC COMMENTS (limited to only three minutes)
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Marjorie Clark distributed copies of the 2014 report to the Board on the status of women at SJCC D, and reminded the Senate of its resolutions regarding SJCC’s sexual assault policy. She requested the topic be placed on the next Senate agenda.

VI. COMMITTEE APPOINTMENTS
(Applications are available at the senate meeting but may be previewed in the Academic Senate office.)

A. #Non-Screening Committees (2013-2014)
   1. College Technology
   2. Budget: Steven Graham
   3. College Safety/Facilities
   4. Retention Matriculation
   5. Staff Development
   6. Institutional Effectiveness
   7. College Curriculum
   8. Archives
   9. Graduation
   10. Marketing
   11. Scholarship
   12. Student Services
   13. Resource Development
   14. District Council
   15. Professional Improvement Committee (PIC)
   16. PRC
   17. District Budget: Steven Graham

B. #Tenure Review Committees
   1. Sylvia Min: Rachel Lazo (faculty), Cindy Bevan (dean)

C. #Screening Committees
   1. Nursing Instructor: Azita Tavana

D. #Peer Review Committees

VII. ACTION/DISCUSSION ITEMS (Items with * have related documents posted in Outlook Public: “EVC Academic Senate”: “Documents for Meetings”)

A. Faculty Peer Evaluation List (Language Arts & Counseling)
The Senate will be reviewing faculty peer-evaluation lists as they are made available.

B. Auditing--deferred

C. Resolution Regarding Student Discipline Procedures--deferred

D. Crisis Prevention Team--deferred

VIII. DISCUSSION ITEMS

A. Faculty Hire List
At the last meeting, Senators were advised to provide strong evidence of need, possibly with the aid of the campus analyst, to justify faculty-hire requests. President Narveson gave some examples of what that evidence could consist of, such as the percentage of sections or identifying disciplines with no tenure-track faculty instructors. Additionally, data from program reviews or details as to how a department operated
when it was adequately staffed by full-time faculty can be used to support hiring requests. The list needs to be forwarded to President Yong by the end of October, including the justifications. It will be an action item at the next meeting, or October 21 or November 4, if necessary, which is the absolute deadline for submitting the list.

B. **New Brown Act Rules (Timekeeper)**
Senator Michael Hernandez volunteered and was confirmed by the Senate to serve as its meeting timekeeper. In keeping with requirements of the new Brown Act, the Senate will now track the official votes of each Senator.

C. **Surplus Land Use (Adjacent to EVC)**
President Narveson gave more details about the proposal to lease the district land adjacent to EVC for commercial development, including the land presently occupied by the police academy and the District Office. He also reviewed the current plans for campus development and expansion that will be going in the direction of the planned commercial development. Most of the Board discussions have been held in closed session and have not been made public to the campus or the neighboring community. EVC and the surrounding community have not been included the discussions about the potential use of that land. President Narveson will keep updated and share the information with the campus as he learns more.

D. **Campus Wireless**
There have been complaints from students, faculty and staff about the low quality of the campus’ wireless connection. Part of the problem preventing widespread coverage is that some of the buildings are slated for demolition and administration does not want to spend the money to upgrade those buildings’ wireless. The Campus Technology Committee is aware of and looking into the issue. The Senate will request an update from the CTC.

E. **Staff Development Letter**
Senator and Chair of the Staff Development Committee Nasreen Rahim distributed a letter from the Chancellor of California Community Colleges to Governor Brown stressing the importance of staff development and support for AB2558.

A motion was made to suspend the rules due to the time constraint and move this to action so it can be voted on. The motion was seconded and appeared to fail with two abstentions from Lisa Bell and Steven Graham.

Another motion was made for a recount on the motion to suspend the rules to make it an action item and A motion was made to endorse the letter and was seconded. The motion was passed and with two abstentions from Martha Hardin and Steven Graham.

F. **Faculty Office Computers**
Years ago, the faculty was promised the option of laptop office computers. However, for the past several years laptop computers have been an option when antiquated office computers were replaced, essentially phasing out faculty use of laptops. How, when or by whom this policy was changed is an open question. President Narveson will contact Steven Mentor, the Chair of the Campus Technology Committee, about this issue, as well as the poor wireless connection on campus. This will be an action/discussion item at the next meeting.
IX. INFORMATION ITEMS
   A. Adjunct Senators Election
      Three candidates were nominated necessitating an adjunct-faculty election. Ballots will be put into adjunct faculty mailboxes tomorrow and a ballot box will be set up in the mailroom. The election will close September 30.

X. REPORTS (10 min):
   Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.
   A. College Council-Eric Narveson
      1. Steven Graham volunteered to serve as a Senate representative for fall 2014.
   C. District Council-Eric Narveson
      1. Steven Graham volunteered to serve as a Senate representative for fall 2014.
   B. Board of Trustees-Eric Narveson
   D. Treasurer’s Report-Peggy Gorbach
   E. College Committees (1 minute @ )
      1. All College Curriculum: Janice Toyoshiba, Chair
      2. Campus Technology: Steve Mentor, Chair
      3. Budget Committee: Henry Gee, Chair
      4. Safety/Facilities: Ken Tarquinio, Chair
      5. Staff Development: Nasreen Rahim, Chair
      6. Retention/Matriculation: Emily Banh, Chair
      7. Institutional Effectiveness: RJ Ruppenthal, Chair
   F. Senate Committees
      1. Executive Committee
      2. College Council
      3. District Council
      4. Marketing Committee: Robin Hahn, Steve Graham
      5. Student Behavior Management: Jack Baker, Michael Hernandez, Brad Carothers, Rick Wagner
   G. Accreditation
   H. AFT 6157
   I. Administrative Services – Henry Gee
   J. President’s
      The AB 86 consortium has requested a faculty representative from the District. Phil Crawford volunteered to be a part of the consortium.

      Information regarding the Exemplary Awards from the State Senate was distributed and e-copies will be sent out tomorrow with more information.

      President Narveson attended the Transfer and Articulation meeting in Southern California.

XI. ADJOURNMENT – The meeting was adjourned at 4:58 p.m.