



**EVERGREEN
VALLEY COLLEGE**

**Evergreen Valley College
Middle School Concurrent Dual Enrollment
Special Admit Form**

Evergreen Valley College Student ID # (7 digits): _____

Term of Enrollment: Fall Intersession Spring Summer **Year:** _____

MIDDLE SCHOOL STUDENT INFORMATION

Last Name: _____ First Name: _____ M.I.: _____

Date of Birth (MM/DD/YYYY): _____ Phone Number: _____

Address: _____ City: _____ Zip Code: _____

Email Address: _____

Student Signature: _____ Date: _____

PARENT/LEGAL GUARDIAN CONSENT

I hereby certify that I am the parent/guardian of the above-named student and I am in agreement with, and give my consent for, the student's participation in the Evergreen Valley College classes during the years my student is enrolled in this middle school. I understand that my student may be taking career and/or transfer courses. I have read and understand the Procedures and Guidelines for Dual Enrollment and authorize the college to release information requested by the middle school and for the School District to share relevant educational records with the San Jose-Evergreen Community College District.

Parent/Guardian Name: _____ Phone Number: _____

Parent/Guardian Signature: _____ Date: _____

MIDDLE SCHOOL AUTHORIZATION

Middle School Attending: _____

School District: _____

Student Grade at Term of Enrollment: 6 7 8 Expected Graduation Year: _____

School Principal Name: _____ Phone Number: _____

School Principal Signature: _____ Date: _____

Students must be recommended by an official from their middle school to take college courses at Evergreen Valley College. Please attach a recommendation letter on formal letterhead to this form.



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COURSE(S) REQUESTED

COURSE 1 Course Subject & Number: _____ # Units: _____
Course Name: _____

COURSE 2 Course Subject & Number: _____ # Units: _____
Course Name: _____

COURSE 3 Course Subject & Number: _____ # Units: _____
Course Name: _____

COURSE 4 Course Subject & Number: _____ # Units: _____
Course Name: _____

Please attach the following documents:

Unofficial copy of school transcript

Recommendation letter

PROCEDURES & GUIDELINES

- 1 Student must complete a new application for admissions via [CCC Apply](#) and submit a current Special Admit form each semester of enrollment.
- 2 Student must meet prerequisite and basic skill requirements for any class they intend to enroll in.
- 3 Student must submit a copy of their most recent transcript as part of the multiple measures prerequisite verification process.
- 4 Student may not take PE or basic skills courses.
- 5 Middle school students in 6th, 7th and 8th grade are responsible for paying regular student fees.
- 6 Students are limited to a maximum of 11 units for Fall & Spring terms; 7 units for Summer term.
- 7 Courses taken at Evergreen Valley College is offered for college credit only. Student requesting middle school credit must consult their middle school registrar before enrollment. The middle school will determine if the course may be used for middle school credit.
- 8 Earning lower than a "C" in any course will require student to meet with an EVC Dual Enrollment counselor before enrolling in future college courses.
- 9 Courses are only repeatable under special circumstances. Please contact the Dual Enrollment Office for more information on how to repeat a course.
- 10 Final grades will be recorded on the student's permanent record.

Please return this form to the Dean of Enrollment Services at Sam.Morgan@evc.edu.