

# Emergency Response Team Update

Evergreen Valley College

July 15, 2020

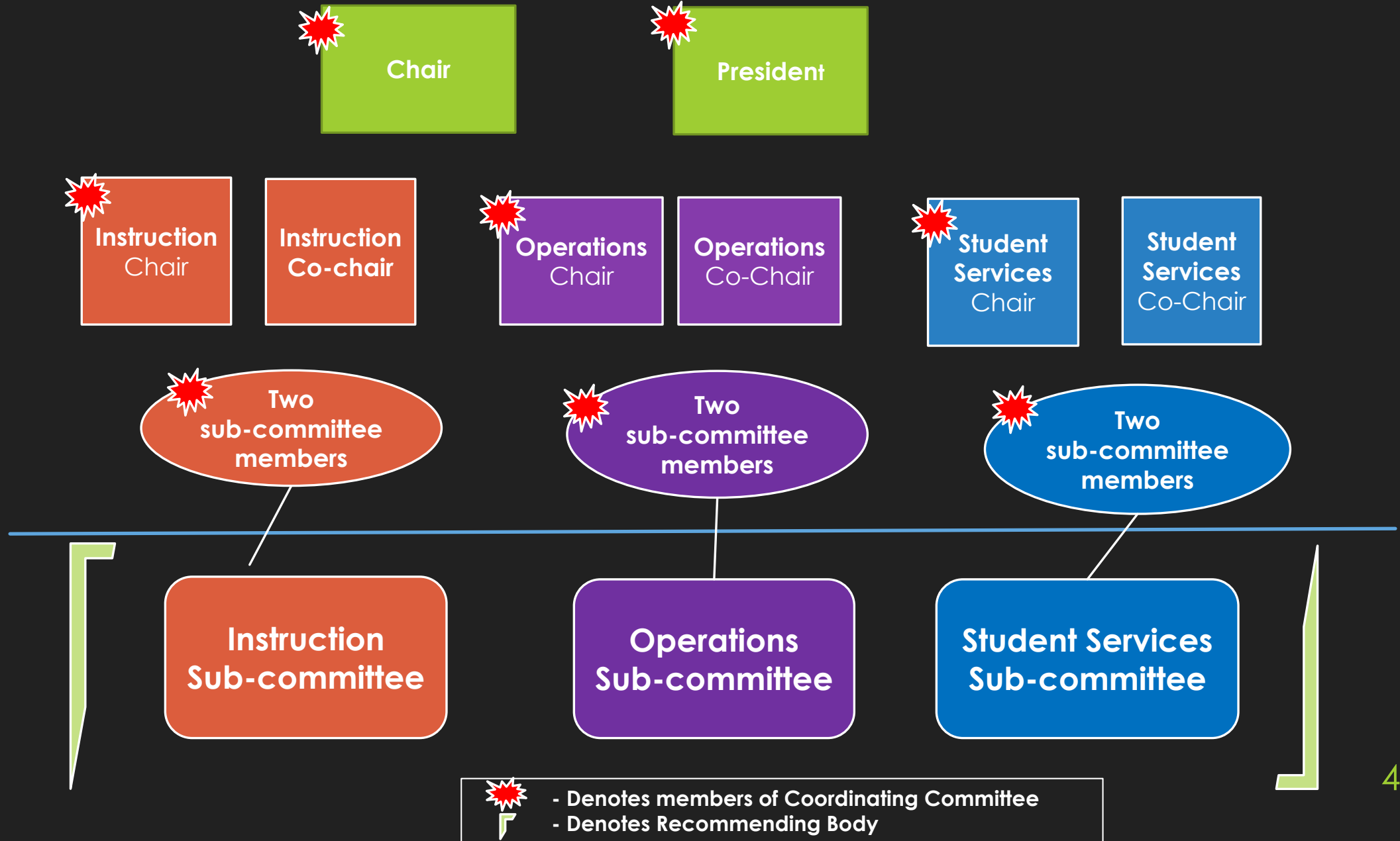
# Overview

- Charge of the Emergency Response Team: To provide direction to the college regarding the best way to safely deliver instruction, services and educational resources to students due to the COVID-19 pandemic. This includes, but is not limited to, online or hybrid classroom instruction, student services, and facilities needs.

# Sub-committees and charges

Instruction	Student Services	Operations
<p>To review and assess all instructional areas and recommend protocols and resource needs to safely deliver instruction and educational resources</p>	<p>To review and assess all student services areas and recommend protocols and resource needs to safely deliver services and support</p>	<p>To review and assess all campus operations (facilities, custodial, etc.) and recommend protocols and resource needs to safely support staff and faculty in the efficient delivery of instruction, services, and educational resources</p>

# EVC Emergency Response Team – COVID-19



## Emergency Response Team – COVID 19 Response



**President: Dr. Denise Noldon**

**Chair: Andrea Alexander**

**Coordinating Committee: 2 additional appointments will be added to each**

**Instruction: Lynette Apen, Michael Hernandez, Randy Pratt, and Margarita Savageau**

**Operations: Eugenio Canoy, Laura Corrado, Kathy Tran, and Vincent Cabada**

**Student Services: Victor Garza, Luis Macias, Janice Assadi, and Ingrid Rottman**

### Emergency Response Team Sub-committees (assigned by functional area)

Instruction		Student Services		Operations	
Lynette Apen	M	Victor Garza	M	Eugenio Canoy	M
Cindy Bevan	F	Janice Assadi	F	Laura Corrado	F
Brad Carothers	M	Ebonnie Hopkins	M	Vincent Cabada	M
May Chen	C	Raniyah Johnson	M	Colleen Cuen	C
Rita De La Cerdia	C	Cathy Kost	C	Penny Garibay	Conf
Garry Johnson	F	Luis Macias	M	Mark Gonzalez	F
Michael Hernandez	F	Ivanna Ramirez	C	Tina Nguyen	M
Antoinette Herrera	M	Ingrid Rottman	C	Kathy Tran	M
Frances Lau	C	Liz Tyrell	M		
Lorena Mata	F				
Thu Nguyen	C				
Antonio Perez	C				
Randy Pratt	F				
Margarita Savageau	C				
Preeti Srinivasan	F				

# Instruction Sub-Committee Accomplishments



## Facilitated and Developed

- Schedule for **automotive** faculty to deliver live stream teaching – Summer 2020
- On-campus access days for **library services** – Summer 2020
- Schedule and augment resources for required **nursing** classes and clinicals– Fall 2020
- Access to online media services – Fall 2020 to Summer 2021



# Student Services Sub-Committee Accomplishments



Facilitated and developed the schedule and resources needed for ongoing student services in the following areas:

- Financial Aid
- DSPS
- EOPS
- A&R
- Special Programs
- OASISS



# Operations Sub-Committee Accomplishments

## Facilitated and Developed

- Book and equipment return process before the start of Summer 2020
- Coordination of weekly campus access (Mondays and Wednesdays)
- Coordination of instructional library needs
- Coordination of student services access needs





# Budget

## COVID 19-related expenses from March 2020 - present

<u>OVERALL</u>	<u>Total Dollars Received</u>	<u>Total Encumbered</u>	<u>Total Number of Students Funded</u>
<b>CARES – Student Grant</b>	\$1,974,993	\$1,300,000	2386
<b>CARES - MSI</b>	\$317,569	-	-
<b>CARES - Institutional</b>	\$1,974,992	\$1,974,992	*1300+
<b>Student Equity</b>	\$19,450	\$19,450	128
<b>ASG</b>	\$59,000	\$30,939	64
<b>TOTAL</b>	<b>\$4,346,004</b>	<b>\$3,325,381</b>	<b>*3878+</b>

Supplemental Document – see Appendix

\* - The number of students served is more than 1,300 based the number of laptops being distributed to students plus additional resources

# Fall 2020 Plan – Flexible

As of July 15, 2020

- All classes will be taught online with the exception of nursing
- Limited access for live-streaming and video taping instruction will be coordinated and allowed when needed
- Pre-determined campus access days will continue to ensure staff and faculty access to continue essential functions for delivering instruction, services and campus operations that cannot be done remotely
- Managers will continue to work with their areas to understand and address continued needs in order to deliver instruction and services.
- Students will be allowed to come to campus on a case-by-case basis for limited in-person services based on a pre-approved access plan outlining safety protocols, requirements and communication.

# Next steps – August – December 2020

- ERT (full committee) will meet every 3 weeks starting - Wednesday, August 5<sup>th</sup> and continue until December 2020
  - Each sub-committee will meet as needed to put together plan to extend current procedures and request additional resources/support as needed
  - Each sub-committee is currently charged with creating a plan for, “Return to Work” in Spring 2021.
    - Instructional – in-person classroom still open-ended but employees returning most likely
    - Student Services – employees returning most likely
    - Operations – outfitting campus with needed protocols to ensure a safe return