Book Return Instructions for Library Loans includes Special Programs books checked out from the Library (AFFIRM, ASPIRE, Automotive, ENLACE, and EOP&S)

**Important Note!** DO NOT return any library or program loans to the Bookstore. Make sure you return items directly back to the library.

**WHEN**

<table>
<thead>
<tr>
<th>DATE</th>
<th>TIMES</th>
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<tr>
<td>Monday, 7/26</td>
<td>9:30 am – 3:30 pm</td>
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**WHERE**

From San Felipe Road, enter campus through Paseo De Arboles. Drive to Lot 4. Watch for posted signs and staff to direct you.

**Read all attached safety instructions and map before your visit.**

**HOW**

**Drive-thru system:**
- Leave your books in the rear passenger-side seat or prepare to pass them through the window.
- **Keep your mask on and stay in the car at all times.**
- Allow a car-length of distance between you and the car in front of you. **Watch out for pedestrians.**
- Come to a full stop to allow staff to collect the return items.

**Pedestrian walk-up system:**
- **Watch out for car traffic** when approaching the library’s station.
- Allow staff to direct you where to wait in line.
- **Keep your mask on and maintain 6 feet of social distance.**
Safety Requirements for All Students

- Everyone must wear a face mask or face covering to ensure the safety of everyone at all times, even while remaining in your car.

- Remain in your vehicle at all times. If you are a pedestrian, keep 6 feet of social distance around you.

- **Students must leave immediately after items have been returned and cannot linger on campus under any circumstances.**

- If you've been exposed to someone with COVID-19 or are experiencing symptoms, please contact your program to make other arrangements for return of your items. Here is a link to the [CDC website](https://www.cdc.gov) which provides a self-checker and information on what to do if you are sick.