Evergreen Valley College  
Academic Senate  
Minutes  
September 1, 2020

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<td>Vice President</td>
<td>Garry Johnson</td>
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**Guests:**
Byron Brelind, Tammeil Gilkerson, Maniphone Dickerson, Richard Longacre, Patricia James, Lisa Bell, Bianca Lopez, Ben Seabury, Sergio Oklander

I. **CALL TO ORDER** President Randy Pratt called the meeting to order at 3:00 via Zoom.

II. **ADOPTION OF AGENDA** The agenda was unanimously adopted.

III. **APPROVAL OF MINUTES:** May 19, 2020 were approved as submitted.

IV. **PUBLIC COMMENT**

Senator Tin Quach gave an update on math enrollment involving AB705 compliance. He stated that there is a high-demand for math classes.

Senator Robby Bodden reported that the EVC Automotive Department was approached by the Elmwood Corrections facility to start an auto program for the inmates. He and Professor Michael Hernandez visited the facility and found it to be acceptable.

V. **ACADEMIC SENATE PRESIDENT’S REPORT**

VI. **COMMITTEE REPORTS** (1 minute per report)
A. District Academic Senate (DAS)
B. District Council (DC)
C. District Budget (DB)
D. Distance Ed (DE)
E. Student Learning Outcomes (SLO)  
   Professor Grace Estrada gave an update on SLOAC, which are in the process of updating SLOs.
F. Budget Committee (BC)
G. Institutional Effectiveness Committee (IEC)
H. Noncredit Committee (NC)
I. Campus Technology (CTC)
J. Staff Development Committee (SD)
K. AP/BP Committee
L. Professional Recognition Committee (PRC)
M. 508 Compliance Committee
N. Professional Improvement Committee (PIC)
O. AFT
P. Classified Senate
Q. Associated Student Government (ASG)
R. Senator Report

VII. CONSENT AGENDA

A. Screening Committees
   1. VP Student Affairs: Alma Garcia, Manjit Kang, Tejal Naik
   2. ASCCC Committee Work: Eric Narveson, Robby Bodden

B. Standing Committees
   1. District Budget Committee: Randy Pratt and Garry Johnson
   2. District Council: Randy Pratt and Garry Johnson

VIII. ACTION ITEMS

XI. INFORMATION ITEM (limited to 3 minutes per item)

A. Proposed District Purchase of the Property
   Chancellor Breland discussed the proposed plan to purchase the former National Hispanic
   University property. The plan will better serve East San Jose community by enhancing
   opportunities for that area. The proposed campus will be governed by one of the colleges and
   function as a satellite with three charter schools. This will be an information item at the September
   8, 2020 Board meeting.

B. Roll-out of the New Student Course Add Procedure Announced for Fall 2020 Semester
   without EVC Faculty Input on the Development of the Process for Consideration
   President Pratt expressed his disappointment about the lack of consultation about the
   implementation of the new student add procedure without piloting on campus. This has been
   discussed and one of the reasons for the self-serve procedure. President Tammeil Gilkerson, Sergio
   Oklander, and Ben Seabury provided input on the procedure. Several Senators commented on the
   new process.

C. Fully Online-Teaching Certificate Requirement for Spring 2021
   Senator Tin Quach shared his and other faculty members’ confusion about the remote teaching
   criteria. Senator Nasreen Rahim, who also chairs the Distance Education Committee, explained that
   the committee will be addressing the certificate situation and report back to faculty, as well as
   holding a forum on DE. Faculty who have already taken Edit 22 are not required to retake it, but
   Senator Rahim suggested, since technology is evolving, it would be helpful to retake the course.

D. Teaching Platform during the Pandemic
   Senator Tin Quach reported that there were difficulties for some faculty using Zoom within Canvas
   for instruction, and are required to also hold office hours in Zoom. It was pointed out that the use of
   Zoom in Canvas complies with federal and state regulations and for accreditation.
E. Academic Senate Budget FY 20/21
President Pratt reported that there is no compensation for the Senate during intersession and summer.

F. The (New) Process of Using NIAs (Non-instructional Assignments) for all Faculty Work Beyond Instruction
President Pratt would like more clarification on the NIA process, which is seen as flawed and in need of streamlining. There are faculty who have not been paid. President Pratt will discuss this with President Gilkerson.

G. Shared Governance Process and the Need to Revise the EVC SG Handbooks (last revised 2012)
President Pratt would like the shared governance handbooks revised and updated. This will be an action item at the next Senate meeting.

H. EVC President Gilkerson Introduction (unanimously approved to be moved up in order)
President Gilkerson expressed her gratitude about the efforts being made during the transition to online learning and is committed to working with faculty.

X. DISCUSSION

XI. COMMITTEES

XII. RECOGNITION AND ANNOUNCEMENTS

Senate members Eric Narveson (Standards and Practices) and Robby Bodden (CET Leadership) have been appointed to statewide committees.

XIII. ADJOURNMENT The meeting was adjourned at 5:00 p.m.
I. CALL TO ORDER
President Randy Pratt called the meeting to order at 3:02 p.m. via Zoom.

II. ADOPTION OF AGENDA
Adopted unanimously with additions.

III. APPROVAL OF MINUTES
September 1, 2020 were approved unanimously with corrections.

IV. PUBLIC COMMENT

V. ACADEMIC SENATE PRESIDENT’S REPORT
President Pratt reported that he and Vice President Garry Johnson met with the Chancellor and discussed RAM and was told that RAM was “parked” for the time being. President Pratt will pursue the appointment of faculty discipline coordinators, lab coordinators, and more faculty involvement with that area.

VI. COMMITTEE REPORTS
A. District Academic Senate (DAS)
The committee is up and running and Vice President Garry Johnson has volunteered to act as secretary.

B. District Council (DC)

C. District Budget (DB)

D. Distance Ed (DE)

E. Student Learning Outcomes (SLO)
The committee is still trying to get permission for Professors Grace Estrada and Fahmida Fakhruddin to access CurricUnet. So far, they have been unsuccessful, but it will be revisited soon.
F. Budget Committee (BC)
   Senator Lorena Mata reported that she was informed by Biology Coordinator Lisa Hays that when the
department was ready to order equipment this semester, they were told there was no money, even though it
was approved last spring. Budget Committee Chair, Melody Barta is going to look into it.

G. All College Curriculum
   Chair of the ACC, Eric Narveson stated that he was in favor of giving Curricunet access to Professors Grace
Estrada and Fahmida Fakhruddin. He reported that there are new ATs in Math, Social Justice: Women,
Gender, and Sexuality. The new certificates are Online Teaching and Educational Technology, Automotive
Hybrid and Electrical Vehicle Service, and Community Service Officer.

H. Institutional Effectiveness Committee (IEC)
I. Noncredit Committee (NC)
J. Campus Technology (CTC)
K. Staff Development Committee (SD)
L. AP/BP Committee
M. Professional Recognition Committee (PRC)
   The committee has met and is approving credit for tEdit 22 taken any time this year. There are ten spaces for
sabbaticals between campuses.

N. AFT
O. Classified Senate
P. 508 Compliance Committee
Q. Professional Improvement Committee (PIC)
R. Associated Student Government (ASG)
S. Senator Report
T. Student Equity

VII. CONSENT AGENDA

A. Approve BP 514

B. TRC
   1. Gabriel Solomon: Melody Barta, (Faculty) RJ Ruppenthal (Dean)

C. STANDING
   1. College Budget Committee: Tech Ky Melody Barta, Lisa Hays, Lorena Mata, Liza Kramer, Randy Pratt

D. SCREENING
   1. Executive Director of Fiscal Services – Manjit Kang

VIII. ACTION ITEMS

A. Handbook Updates
   President Pratt would like to have the Shared Governance, SLOAC, Curriculum, and Academic Senate
handbooks updated before the end of the year. A motion was made to update the handbooks by the end of the
Academic year. The motion was seconded and approved unanimously.

B. Recommend Revision of the EVC Shared Governance Handbook
   The Shared Governance Handbook needs updating, since it has not been done since 2012. President Pratt
would like Senate input and the inclusion of the reporting structure of the four subcommittees of the Senate.
A motion was made to recommend the revision of the EVC Shared Governance Handbook and include
faculty voice. The motion was seconded and passed unanimously.

C. IDEA Committee (formerly DAC) - deferred
D. **Proposed BP 4235 Credit for Prior Learning** (moved from information)
   After it was approved to be moved to action, a motion was made to approve BP 4235. The motion was seconded and passed.

XI. **INFORMATION/DISCUSSION ITEMS** (limited to 3 minutes per item)

A. **Pass/No Pass Option**
   Senator Iniguez expressed her concern over the miscoding of transcripts during the pandemic. It was suggested that the existing resolution be amended to distinguish an F grade from an FW grade, as well as adding an extension to go beyond the next fall semester. This will be an action item at the next meeting.

B. **Distance Education**
   The Distance Education committee has been working on guidelines, and has decided that it is not necessary to retake Edit 22 if they have gone through the boot camp, and if the campus is still not teaching in a physical classroom. If the campus does return to face-to-face teaching, and if faculty would like to continue teaching online, then they are required to receive certification in online teaching.

C. **Textbook Adoption**
   Senator Tin Quach discussed the textbook adoption policy in the Math department and academic freedom. He noted that “academic freedom” is vague and has limits. Senator Quach wants to have assurance from the publisher that the same edition the textbook adopted will not be updated for three years. Textbooks need to be listed on the course outline and there needs to be a procedure for choosing/changing textbooks.

E. **Online Teaching Modalities**
   Senator and Chair of the DE committee, Nasreen Rahim clarified the various modalities for online teaching during the pandemic. She detailed the differences between synchronous real time, online hybrid, and asynchronous 100% online. She will be holding more training sessions and recorded sessions are available for those who cannot attend.

XI. **COMMITTEES**

XII. **RECOGNITION AND ANNOUNCEMENTS**

XIII. **ADJOURNMENT:** The meeting was adjourned at 5:04 p.m.
CALL TO ORDER
President Pratt called the meeting to order via Zoom @ 3:04 p.m.

ADOPTION OF AGENDA
The agenda was adopted with additions.

APPROVAL OF MINUTES
The minutes of September 15, 2020 were approved with changes.

PUBLIC COMMENTS (limited to 3 minutes per person/5 minutes per item)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

ACADEMIC SENATE PRESIDENT’S REPORT
President Pratt expressed his gratitude to President Gilkerson and Senator Tina Iniguez for their quick action on changing the F/FW grades on transcripts.

President Gilkerson also agreed to provide .20 load for Senate work done during the summer. She supports a single-process for faculty hiring prioritization and hiring six more faculty positions for this year with faculty input.

He also reported that he and Vice President Johnson had a meeting with Dean Dickerson and Dean Kunkel regarding building CTE programs and would like to see a subcommittee of the Senate.

There was also a meeting with the Chancellor regarding RAM and which is still in parked status. There is another meeting tomorrow and President Pratt would like to move on with RAM.
Dr. Matais Pouncil was chosen as the new VP of Academic Affairs. There is a new Dean of Language Arts, who will not be announced until after the board meets next week.

VI. COMMITTEE REPORTS (3 minutes per report)

A. All College Curriculum Committee (ACCC):
ACCC Chair Eric Narveson reported on the activities of the committee, which mostly pertained to distance learning. Since the shelter-in-place operation began, the committee has approved many courses, State-mandated distance education supplements, course revisions, a new degree, and certificates. Many more courses need distance education components. He will send out an email about a curriculum office hour.

B. Staff Development:
Ambica Gill reported that the committee is currently in the process of approving requests that do not require travel and will focus on workshops and other modes of online education. They are also working on PDD and welcome suggestions for sessions.

C. Student Learning Outcomes (SLOAC)
Chair Grace Estrada, thanked the Senate for their support in gaining administrative status for CurricUNET. She discussed assessment and reminded the Senate about her drop-in office hours, every first and third Fridays and she is also willing to set up a Zoom meeting, if requested.

D. Distance Ed (DE):
Nasreen Rahim Chair said that there is one instructional designer--down from three. There will be another boot camp in October and more workshops.

E. Campus Technology
Chair Steven Mentor gave an update on some goals for the committee. The committee wants to improve communication with campus and work closer with ITSS and the budget committee. He is also working with technology at the district level. They will meet on Wednesday to set more goals, and will return to the Senate for an update.

F. Budget Committee
Chair Melody Barta reported that they are working on goals with the CTC and it has a full membership. Funding requests from last year have been approved to begin and issues have been resolved. She said that the district budget has not been finalized yet and when it is, it will be ready for approval. She would like to see the committee be more proactive.

G. College Safety and Facilities Committee
David Ames, Chair, updated the Senate on recent activities including the changes to the appearance on campus with freshly painted buildings. He encouraged the Senate to pick up their new keys to their offices, since their old keys will no longer work when campus is reopened. He also explained how to be granted access campus via VP Alexander’s office.

H. Institutional Effectiveness Committee (IEC):
Chair Fahmida Fakhruddin stated that there are 24 program reviews. The accreditation midterm report has been mailed and is posted on the EVC web page. The committee is working on the IEC handbook and testing Curricunet for program reviews.

I. Student Equity
Victor Garza, Chair, shared the Student Equity page on the EVC site. He explained why the name was changed from Student Success to Student Equity and Achievement Program, as well as a change to the charge and goals. They have formed a subcommittee that is working on diversity and inclusion, and will be offering a speaker series monthly. There has been a 50% reduction in enrollment due to the pandemic.

J. District Academic Senate (DAS):
Frank Espinoza reported that DAS has not met since his last update. He will send out a reminder about the meeting, via Zoom, shortly. He is considering hosting a webinar about APs and BPs. He expressed his dismay over the class adding process at the being of the semester and would like more faculty input when another change is considered.
K. **District Budget**
   President Pratt stated that there is some confusion about how much funding each campus has. There are rollover funds. He plans on attending a meeting soon and Professor Lisa Hays will be serving, as well as Vice President Johnson.

L. **District Council**
   President Pratt explained that the NHU land acquisition has become political and the district is working on it.

VII. **CONSENT AGENDA**

A. **Screening Committees**
   1. Staff Assistant II (EOP&S/CARE): Pham Tran

B. **Peer Review Committees**

C. **Tenure Review Committees**
   1. Darcy Ernst: Lisa Hays: (faculty) May Chen Dean)
   2. Michael Ghebreab: Preeti Srinivasan: (faculty) Abdie Tabrizi (dean)
   3. Susana Ramirez: Elaine Ortiz-Kristich (faculty), Liz Kramer (dean)
   4. Judith Girardi: Raquel Rojas (faculty), Lorena Mata (dean)

D. **Standing Committees**
   1. SLOAC: Deborah Gustin (SSHAPE)
   2. District Budget: Lisa Hays, Garry Johnson (Randy Pratt Alt)
   3. College Budget: Tech Ky, Melody Barta (Chair), Lisa Hays (At-Large), Lorena Mata, Liza Kramer, Randy Pratt

VIII. **ACTION ITEMS**

A. **Endorsement for EVC Votes 2020 Get out the Votes Campaign** (moved from information)
   A motion was made to endorse the campaign. The motion was seconded and passed.

IX. **DISCUSSION ITEMS** (limited to 3 minutes per item)

A. **Textbook Adoption:** The department has resolved the issue.

B. **Modified Distance Education Criteria for Emergency Blanket Addendum**
   Senator Nasreen Rahim discussed the addendum for distance education and as long as instructors have taken the boot camp. This will be action at the next meeting.

C. **Program Maps**
   Senator Laura Garcia shared samples on guided pathways, which is available for all degrees. She would like the Senate to approve them. This information will be published in the catalogue and on a future guided pathways web site.

D. **Fall Plenary Session, 2020**
   Eric Narveson, Tejal Naik, Charlie Kahn-Lomax, Laura Garcia, Randy Pratt, Garry Johnson, and Maryam Farshadfar will be attending.

X. **INFORMATION ITEM** (limited to 3 minutes per item)

A. **OER Reassigned-Time**
   Professor Angelina Loyola is currently the point-person acting as the OER liaison between the college and the State Academic Senate. Senator Rahim referred to a previously adopted Senate resolution that called for the Senate to identify a point-person to help secure a grant, which has ended. Professor
Loyola’s term is over and a new request will be sent to faculty. The funding for this position needs to be included in the budget and is needed this semester and if distance learning continues. Professor Loyola informed the Senate about what she has been doing, and she would like to continue her work in this position at 20%. This will be an action item on the next agenda.

B. Fall Plenary Session Scholarships Available
Senators were encouraged to attend the virtual session and to apply for staff development funds, as well as the scholarships.

C. NHU Land Purchase Update (removed)

D. Rekeying Reminder (removed)

E. Endorsement for EVC Votes 2020 Get out the Votes Campaign (moved to action)
A move was made to move this to action. The motion was seconded and passed. President Pratt will send the Senate information.

F. Faculty Prioritization Proposal
It is unclear who makes the proposals for faculty positions. President Pratt will send the document to the Senate and asked them to carefully review it and get clarification or return to the next meeting with any questions.

XI COMMITTEES

XII. ANNOUNCEMENTS AND RECOGNITION
The area B meeting will be on October 16th and the Senate was encouraged to attend.

Professor Celso Batalha was recognized for his work in the community promoting science.

Nursing Professor Angela Smith helped write in favor of the District bond measures.

XII. ADJOURNMENT: President Pratt adjourned the meeting at 5:04 p.m.
CALL TO ORDER: President Randy Pratt called the meeting to order via Zoom at 3:03 p.m.

ADOPTION OF AGENDA The agenda was adopted with additions.

APPROVAL OF MINUTES The minutes of October 6, 2020 was approved with corrections.

PUBLIC COMMENTS (limited to 3 minutes per person/5 minutes per item)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Senator and President of the District Academic Senate (DAS) Frank Espinoza discussed DAS plans and asked the Senate for support and participation for upcoming webinars, which are open to all District employees. He displayed a draft of the forthcoming invitation to the events.

ACADEMIC SENATE PRESIDENT’S REPORT

President Pratt introduced and welcomed Dr. Matias Pouncil, Vice President of Academic Affairs and Robert Gutierrez, Dean of Language Arts. Dr. Pouncil and Dean Gutierrez each introduced themselves to the Senate.

A districtwide workgroup has begun updating AP 7120 Recruitment and Hiring policy. Eventually, this AP will come to the Senate for approval. Another workgroup including, President Pratt and VP Johnson, is looking into what additional CTE programs the college can offer or expand upon.
VI. COMMITTEE REPORTS (1 minute per report)

A. District Academic Senate (DAS) (in Public Comments)
B. District Council (DC)
C. District Budget (DB)
D. Distance Ed (DE)

Nasreen Rahim, Chair of the DE committee, announced that there will be Canvas training during the intersession for the campus. She explained that the current DE situation is always changing and soon Zoom, and Canvas will be integrated with MS Outlook and training be will provided. There are FERPA issues to resolve and she will share updates at the next Senate meeting. Senator Rahim stressed that all communications should be done within the Canvas program. President Gilkerson will share a document from the legal department of the State Chancellor’s Office on the matter.

E. Student Learning Outcomes (SLO)

Chair Grace Estrada reviewed the SLO compliance which will need the faculty attention.

I. Budget Committee (BC)

J. Institutional Effectiveness Committee (IEC)

IEC Chair Fahmida Fakhruddin reported that the program review module in CurricQunet is being tested and, so far, it is working well.

K. Noncredit Committee (NC)

L. Campus Technology (CTC)

M. Staff Development Committee (SD)

N. AP/BP Committee

O. Professional Recognition Committee (PRC)

P. 508 Compliance Committee

Q. Professional Improvement Committee (PIC)

R. AFT

S. Classified Senate

T. Associated Student Government (ASG)

U. Senator Report

V. Student Equity and Achievement Program

VII. CONSENT AGENDA

A. Screening Committees

B. Peer Review Committees

C. Tenure Review Committees

1. Angela Smith: Sue Wetzel (faculty) and Karen Cheung (dean)
2. Claudia Barbosa: Laura Garcia (faculty) and Mirella Burton (dean)

D. Standing Committees

1. Campus Technology Committee: Sylvia Anderson (MSE) and Leslie Williams (Counseling)

VIII. ACTION ITEMS

A. Modified Distance Education Criteria for Emergency Blanket Addendum

DE Committee Chair Nasreen Rahim reminded the Senate that courses need to have the online addendum approved in order to be taught online. A motion was made to approve the document as amended. The motion was seconded and passed unanimously.

B. OER Reassigned-Time

Senator Rahim advocated for an institutionalized, non-grant dependent position at 20% reassigned time. There are a lot of OER resources and a person to keep track of, and assist faculty. It was pointed out that this is also an equity issue. A motion was made to support the OER reassigned time at 20%. The motion was seconded and passed.
C. Faculty Recommendation Process
President Pratt presented a written recommended draft proposal outlining a process for prioritizing new full-time faculty hiring. A suggestion was made to ensure that two adjunct faculty are included in the process as at-large. A motion was made to support the recommended process. The motion was seconded and passed. It will be brought to College Council.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. SLO/Program Review Pause for CurricQunet Updates
This was suggested by President Gilkerson that the basis for pausing was to reset the process. It was noted that this is a pause and not stopping.

B. Academic Senate Goals 2020/21
President Pratt listed the goals for the Senate for this year. He asked for Senate suggestions for the list.
1. Implement the District Resource Allocation Model RAM for Fiscal Year 2021-2022.
2. Combine the historically separate full-time faculty new hire identification process (Admin and Faculty processes) into a single collaborative process.
3. Update the governance manuals for SLOAC, ACCC, and the Academic Senate.
4. Achieve regular college funding to support the shared governance work of the Academic Senate during the summer months.

C. SLOAC Chair Job Duties/Description Modification
SLOAC Chair Grace Estrada shared the job description for the SLOAC Chair and asked for Senate support. President Pratt will also send the IEC job description to the Senate. This will be an action item on the next agenda.

D. Senate Committees Reporting to College Council
Senator Narveson shared with the Senate that President Gilkerson requested the Chair of Curriculum and SLOAC (who report to the Academic Senate) to present at College Council. It was the feeling of the Senate that this is courtesy from the Senate, but not required.

X. INFORMATION ITEM (limited to 3 minutes per item)

A. Online Student Evaluation Scale-up Pilot
Dean Maniphone Dickerson updated the Senate on the districtwide student evaluation process for TRC and SRP faculty.

B. RAM Update
The districtwide RAM committee is operational, with four chairs serving on the committee. The work of this committee will need to be completed by March 2020 in order to implement the RAM in the fiscal year 21/22.

XI. ADJOURNMENT President Pratt adjourned the meeting at 5:09 p.m.
**EVERGREEN VALLEY COLLEGE**  
**ACADEMIC SENATE**  
**MINUTES**  
**NOVEMBER 3, 2020**

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<td>At Large</td>
<td>Charlie Kahn-Lomax</td>
<td>Present</td>
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<tr>
<td>Adjunct</td>
<td>Tejal Naik</td>
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<tr>
<td>Adjunct</td>
<td>Brian Gott</td>
<td>Absent</td>
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<tr>
<td>Adjunct</td>
<td>Robby Bodden</td>
<td>Present</td>
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</tbody>
</table>

**Guests:**  
Tammeil Gilkerson, Maniphone Dickerson, Ben Seabury, Robert Gutierrez, Matais Pouncil, David Ames, Leslie Williams, Forest, Melody Barta, Grace Estrada

I. **CALL TO ORDER**  
President Randy Pratt called the meeting to order at 3:00 via Zoom.

II. **ADOPTION OF AGENDA**  
The agenda was unanimously adopted.

III. **APPROVAL OF MINUTES:**  
The Minutes of October 20, 2020 were tabled pending verification

IV. **PUBLIC COMMENT**  
Ben Seabury updated the Senate on the upcoming migration in December. The Statewide organization CCCTECH.NET has invited districts to take over the management of their users’ accounts, which will be managed by ITSS. There will be a new version of Zoom LTI developed for Canvas. The URLs will change to sjeccd-edu.zoom.us for the recorded videos created with Zoom. It is recommended that videos be saved.

Senator Kelly Nguyen-Jardin, Ken Jardin, and VP Garry Johnson have been helping with the Second Harvest food distribution.

V. **ACADEMIC SENATE PRESIDENT’S REPORT**  
President Pratt pulled from the agenda the job descriptions for the SLOAC and OER chairs and more dialog needs to occur with administration. The Deans have communicated the Faculty Prioritization Process to faculty in their divisions. He will send out a reminder to the faculty of the process and deadline.

VI. **COMMITTEE REPORTS** (1 minute per report)  
A. All College Curriculum Committee (ACCC): Eric Narveson  
The committee decided to include an addendum to the catalogue starting Spring 2021. The addendum will include course/program deactivations, additions, and revisions.
B. Student Learning Outcomes (SLOAC): Grace Estrada
The pause has been approved by the College Council and she believes it should not be viewed as a
negative position, but viewed as a chance to catch up. Over 500 courses have not been updated and the
college is at 12% compliance since being imported into CurricQunet. A process will be in place soon.

C. Institutional Effectiveness Committee (IEC): Fahmida Fakhruddin

D. Staff Development, Ambica Gill

E. Guided Pathways: Randy Pratt
The group is awaiting information on the direction of the web site so they can start the work of building it
out.

F. Distance Ed (DE): Nasreen Rahim
The Canvas support that has been provided will be changing in January, 2021. Currently, there is 24/7
help, but now the college will have to pay to continuing using. The committee is debating whether or not
to continue.

G. Campus Technology: Steven Mentor

H. Budget Committee: Melody Barta
There will be no budget committee meeting due to the holiday. At the last meeting, there was a
presentation by VP Alexander on the budget, which is finally finished. There is a district-wide deficit at
about 2 million, but there is reserve to draw from. Salaries and benefits are 82% of the budget and the
remaining is discretionary spending due to the Covid19 response, which includes laptops and safety
expenses, such as plexiglass barriers. There is money for innovation funds that needs to be spent this
year and there is a plan to use the money to remedy racial disparities by forming departmental inquiry
groups.

J. College Safety and Facilities Committee: David Ames

K. Student Equity: Victor Garza

L. District Academic Senate (DAS)
Senator Frank Espinoza thanked those who were able to participate in the DAS webinar.

M. District Budget: There is a report out on where the District stands

N. District Council: Randy Pratt/Garry Johnson

O. RAM Operational Committee
President Pratt reported on the last taskforce meeting where District expenses were discussed and there
is more information forthcoming. he innovation funds originated out of the original agreement of RAM.

VII. CONSENT AGENDA

A. Screening Committees
B. Peer Review Committees
C. Tenure Review Committees
D. Standing Committees
   1. CTC: Leslie Williams (SSHAPE)

VIII. ACTION ITEMS

A. SLOAC Chair Job Duties/Description Modification (tabled)

B. Senate Goals
President Pratt shared the senate goals with the addition of a goal around safety in the district. A motion
was made which stated that the Academic Senate will proactively support the safeguarding of all students
and employees. The motion was seconded and passed.
IX. DISCUSSION ITEMS (limited to 3 minutes per item)

   A. Faculty Prioritization Process, Membership, Charge, and Completion Rubric
       Senator Lorena Mata withdrew from the faculty prioritization committee, leaving a vacancy. A motion
       was made to have Senator Nasreen Rahim serve in her place representing Library and Learning
       Resources. The motion was passed and seconded.

X. INFORMATION ITEM (limited to 3 minutes per item)

XI COMMITTEES

XII. ANNOUNCEMENTS AND RECOGNITION

XII. ADJOURNMENT: The meeting was adjourned at 4:12 p.m.
I. CALL TO ORDER

II. ADOPTION OF AGENDA

III. APPROVAL OF MINUTES: November 3 and October 20, 2020 Minutes were deferred.

IV. PUBLIC COMMENTS (limited to 3 minutes per person/5 minutes per item)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM

A. All College Curriculum Committee (ACCC): Eric Narveson
   An extra meeting planned this week to pick up the work load of the DE supplements and another scheduled in December. There are still courses without DE supplement and faculty are encouraged to complete them.

B. Student Learning Outcomes (SLOAC): Grace Estrada
   The audits have been launched and Professor Estrada will be having office hours for those needing assistance.

C. Institutional Effectiveness Committee (IEC): Fahmida Fakhruddin

D. Staff Development, Ambica Gill

E. Guided Pathways: Randy Pratt
F. Distance Ed (DE): Nasreen Rahim
   Senator Rahim reported that the 24/7 support will continue for another year. The Proctorio license will also be renewed.

G. Campus Technology: Steven Mentor
   The committee is putting together a survey with ASG which will provide information on how students perceive remote learning how their instructors are doing, and students’ needs. They are considering joining the campus web cite committee.

H. Budget Committee: Melody Barta

I. College Safety and Facilities Committee: David Ames

J. Student Equity: Victor Garza

K. District Academic Senate (DAS) Frank Espinoza

L. District Budget: Randy Pratt/Garry Johnson

M. District Council: Randy Pratt/Garry Johnson

N. RAM Operational Committee: Randy Pratt/Garry Johnson

The committee has asked the district to share some of the districtwide expenses and that information has been sent. RAM is expected to be implemented in the next budget cycle.

O. Diversity Action Council
   There will be a diversity event planned for November 25 from noon until 1:00 p.m. Which will serve as a relaunch of the DAC as well as a celebration of diversity.

VI. ACADEMIC SENATE PRESIDENT'S REPORT
   The innovation fund proposal identified faculty compensation in the form of a stipend which may be problematic. Historically, the use of stipends has not been supported by AFT due to the loosely defined rate of work inherent in its application.

   The Presidents’ Cabinet will take the lead on an IEPI Grant the college can receive to work on closing the equity gaps experienced by underrepresented students at EVC. It was suggested that DAC be involved in this effort as well.

VII. CONSENT AGENDA

   A. Committee appointment: Leslie Williams - Distance Education

VIII. ACTION ITEMS

   A. AP/BP Review: AP4235, BP 4235
      President Pratt recognized the work of Frank Espinoza, Laura Garcia, and Andrea Lopez, as well as the rest of the policy committee who insured the CPL policies moved through the District Policy committee process expeditiously to meet the given timelines. A motion was made to approve the policies. The motion was seconded and passed.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

   A. ACCC OERI Discipline Lead requests (ASCCC): Ly-Huong Pham- Business DE Committee

   B. ASCCC OERI Discipline Lead requests (ASCCC): Sterling Harwood – Philosophy
      A short discussion occurred about the OERI requests. Senators provided background to the qualifications of the faculty requesting to serve as OERI discipline leads.
C. Faculty Prioritization Committee Update and Committee Composition Revisit
President Pratt addressed the Senate about the composition of the committee, which focused on the composition requirements of the committee, and calling out adjunct faculty seats. It was suggested to form an Ad Hoc committee to work on making a proposal for modifying the Faculty Prioritization process including committee composition. This will be addressed at the next meeting as an action item.

X. INFORMATION ITEM (limited to 3 minutes per item)

XI. ANNOUNCEMENTS AND RECOGNITION

There was a screening of a film on the legacy of the late Ruth Bader Ginsburg, which was presented by the Women and Gender Studies program, which was attended by several classes.

Professor Celso Batalha was recognized for his work with promoting STEM in the community.

There is a speaker series upcoming for developing and training for online careers.

XII. ADJOURNMENT The meeting was adjourned at 4:28 p.m.
I. CALL TO ORDER: President Pratt called the meeting to order at 3:30 p.m. viz Zoom

II. ADOPTION OF AGENDA

III. APPROVAL OF MINUTES
The Minutes of October 20, 2020, November 3, 2020, and Nov 17 2020 were approved.

IV. PUBLIC COMMENTS (limited to 3 minutes per person/5 minutes per item)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or action is required, it can be placed on the agenda for the next meeting.

V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30
A. All College Curriculum Committee (ACCC)
   Eric Narveson reported that the committee had their last tech committee meeting today, with 29 items; the last meeting of the ACCC will be on December10, with 50 items anticipated for approval. There may be a meeting in January.

B. Student Learning Outcomes (SLOAC): Grace Estrada
   Their audit is due on the December 15 and the participants found the process easier than expected. One-on-one assistance is available and there will be another bootcamp offered.

C. Institutional Effectiveness Committee (IEC): Fahmida Fakhruddin
D. Staff Development, Ambica Gill

E. Guided Pathways: The group is still waiting for the developer for the campus site. The group is still waiting for information about the web site.

F. Distance Ed (DE): Nasreen Rahim
Some faculty are under the impression that taking the bootcamp is sufficient for online instruction and Senator Rahim asked President Pratt to clarify it.

G. Campus Technology
Chair Steven Mentor gave a brief update from the last CT meeting: CTSS is now located in Reprographics, where work-from-home equipment is distributed. The committee discussing mailing equipment in lieu of pickup, evaluations, and working with ASG to determine students’ need. He suggested that faculty download vital instructional videos before the migration of Zoom. MyWeb is being eliminated because it is no longer supported and a newer version will have more features and training will be available. There was a discussion about innovation funds and the use of stipends versus NIA.

H. Budget Committee: Melody Barta

I. College Safety and Facilities Committee: David Ames

J. Student Equity: Victor Garza

K. District Academic Senate (DAS)
Senator Frank Espinoza encouraged the Senate to attend the study session of Board tomorrow at 6:00 via Zoom. The last DAS meeting of the semester will be next Tuesday, and all Senators are invited to attend.

L. District Budget
There was discussion about innovation funds and the use of stipends versus NIA

M. District Council: Randy Pratt/Garry Johnson

N. RAM Operational Committee: Randy Pratt/Garry Johnson
A subcommittee has been formed to build-out the budget principles, including money for retirees and new hires.

O. Diversity Action Council
President Pratt praised the committee and the program they presented. There will be a membership structure added to the committee’s charge.

II. ACADEMIC SENATE PRESIDENT’S REPORT

VI. CONSENT AGENDA

A. Standing Committees
1. Student Equity:
R.J. Ruppenthal (BWD), Melissa-Ann Nievera-Lozano (SSHAPE), Frank Espinosa (At-large). President Pratt asked the Senators to reach out to LA, Library, MSE and Nursing/Allied Health to fill their vacancies. It was also suggested to encourage the Senators’ fulltime colleagues to increase participation in various committees.

VII. ACTION ITEMS

A. District IEC
A motion was made to make the appointment to the IEC. The motion was seconded and passed. A motion was made to appoint Kelly Nguyen-Jardin. The motion was seconded and passed.
B. **Ad Hoc Committee: Faculty Prioritization Process**
At the last College Council meeting the faculty prioritization list was approved. There is still work needed on the process. A broader view of the whole campus’ needs to be addressed. The list included Automotive, Psychology, CIT, Philosophy, Business/BIS, CADD and FCS. A suggestion was made to consider replacing retirees. A motion was made to building the ad hoc committee, which will consist of the three Senate officers, two adjunct, and three additional faculty members. The motion was seconded and passed. A motion was made to Senators Brian Gott, Maryam Fashardfar, Robbie Bodden, Eric Narveson, and the three Senate officers. The motion was seconded and passed.

VIII. **DISCUSSION ITEMS** (limited to 3 minutes per item)

A. **Program Mapping Process**
President Pratt recommended that a check-off box for program mapping be included in the CurricUNET process. Program mapping needs to be institutionalized and should have one or two counselors assigned to each CAP who would work with faculty to ensure the program maps are accurate. There was concern about checking-off the box without proof, and an attachment add-on would solve that issue. This will be an action item at the next meeting. There was a request to make the attachment in a Canvas document and set up a timeline for adoption.

XI. **INFORMATION ITEM** (limited to 3 minutes per item)

A. EVC was again recognized for its work on ATTs by The Campaign for College Opportunity.
B. ACCJC will be having a remote meeting

X. **ANNOUNCEMENTS AND RECOGNITION**

XII. **ADJOURNMENT** The meeting was adjourned a 4:44 p.m.
I. CALL TO ORDER – President Randy Pratt called the meeting to order at 3:00 p.m. via Zoom

II. ADOPTION OF AGENDA The agenda was adopted unanimously

III. APPROVAL OF MINUTES The Minutes of December 1, 2020 were approved with corrections.

IV. PUBLIC COMMENTS (limited to 3 minutes per person/5 minutes per item)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

President Tammeil Gilkerson commended the Senate for their work and contributions in support of our students.

Teresa Paiz reported that the replacement for Myweb is better and offers more features.

V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM

A. All College Curriculum Committee (ACCC): Eric Narveson
The committee has approved 55 items and may meet in January, if necessary, to get caught up
B. Student Learning Outcomes (SLOAC):
   Chair Grace Estrada reported that 100% of the course audits have been completed.

C. Institutional Effectiveness Committee (IEC): Fahmida Fakhruddin

D. Staff Development: Ambica Gill

E. Guided Pathways:

F. Distance Ed (DE): Nasreen Rahim
   Senator Rahim thanked everyone for their patience and help during the pandemic.

G. Budget Committee: Melody Barta
   Professor Barta said that the committee has not been doing much because of the delayed
   innovation funds. There will be a sub-task force to address district spending.

H. College Safety and Facilities Committee: David Ames

I. Student Equity: Victor Garza

J. District Academic Senate (DAS) Frank Espinoza
   Senator Espinoza reported on the Board’s study session regarding equity and outreach by
   the district to east San Jose. He would like these sessions to be more detailed and will
   keep the Senate updated. He commended the two new Board members: Bob Livengood
   and Omar Torrez who are eager to collaborate with the Faculty
   . There is a State Senate webinar coming up in January.

K. District Budget: Randy Pratt/Garry Johnson

L. District Council: Randy Pratt/Garry Johnson
   District reserves and decreased enrollment were some of the concerns discussed.

M. RAM Operational Committee: Randy Pratt/Garry Johnson
   The committee will meet tomorrow and will discuss building-out budget principles.

N. AFT
   Senator Garry Johnson stated that negotiations have started, and the revenue stream has
   not decreased. He expressed the need that small-enrollment classes continue. He said that
   there is a currently a good union board and the chaos of the past few years is behind
   them.

VI. CONSENT AGENDA

A. All College Curriculum Committee: Manjit Kang (At-Large appointment)

B. ASCCC OER Development Team Member Appointment: Garry Johnson, Nursing

VII. ACTION ITEMS

A. Student Affairs Screening Committee
   Laura Garcia, Janina Espinoza, Tina Iniguez were appointed by a rollcall vote.

B. Guided Pathways Mapping Process
   A motion was made and approved to support the institutionalization of the degree/certificate mapping process to include:
   1. All new and revised program amps must be completed by the discipline Faculty
      Proposer and reviewed by an assigned CAP counselor before the Technical
      Curriculum Committee meeting or it will be tabled until completed by the faculty
      proposer. The approved program map must be attached in CurricQunet.
   2. Allocation of the necessary financial resources for the Dean of Counseling to assign
      two counselors to each CAP (Career Academic Program).
VIII. DISCUSSION ITEMS (limited to 3 minutes per item)

A. January PDD
Chair of Staff Development, Ambica Gill, shared her plans for the January 2021 PDD. She would like feedback from faculty on their needs and interest. There will be a keynote speaker, Dr. Cesar Cruz, who will address both campuses. A suggestion was made to set up cross-district breakout groups. The faculty will receive a Covid19 vaccine update, and a suggestion was made to determine how the pandemic affects district employees.

B. BP 5050
President Pratt displayed the board policy and the Senators were asked to look at it through an equity lens. The District Policy committee was recognized for their work.

IX. INFORMATION ITEM (limited to 3 minutes per item)

A. Non-credit Work Group
Dean Robbie Kunkle attended the meeting to discuss the non-credit work group. They will meet a few times during spring, 2021. A suggestion made was to more closely partner with Silicon Valley adult education and the Eastside Union High School District. There are currently three areas offering non-credit courses: Engineering (Abdie Tabrizi), Automotive (Robby Bodden), and ESL (Kelly Nguyen-Jardin). Other ideas were presented: the re-formation of the committee, including having a counselor on board and not having it be mandatory to have a representative for every division—which would put a burden on smaller divisions, such as LRC and Nursing and Allied Health. Senator Eric Narveson would like to be a part of the group as the ACCC representative.

X. ACADEMIC SENATE PRESIDENT'S REPORT
President Pratt reported on the two new Board trustees who have a depth of experience and strong community ties.

The innovation funds were approved by the Budget Committee to support President Gilkerson proposed review of racial bias by faculty during the Spring 2021 semester. Faculty who participate will receive twenty hours on an NIA as compensation.

XI. ANNOUNCEMENTS AND RECOGNITION

XII. ADJOURNMENT – The meeting was adjourned at 4:37 P.M.
I. CALL TO ORDER
President Randy Pratt called the meeting to order at 3:00 in the Mishra Room.

II. ADOPTION OF AGENDA
The agenda was unanimously adopted with changes.

III. APPROVAL OF MINUTES
The Minutes of February 4, 2020 and February 18, 2020 were approved with corrections.

IV. PUBLIC COMMENTS
(Limited to 3 minutes per person/5 minutes per topic/time may not be deferred to another person)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Vice President Espinoza praised the Senators for volunteering at the Second Harvest food Friday and passed around a sign-up sheet for the three remaining sessions.

V. ACADEMIC SENATE PRESIDENT’S REPORT (See items below)

VI. COMMITTEE REPORTS (1 minute per report)
A. District Academic Senate (DAS)
   President Pratt clarified the mission of the DAS. Topics being discussed should solely be those forwarded from both campus Senates, and not focused on issues from either campus. It is important to be united to improve the functionality of the DAS.

B. District Council (DC)
   President Pratt would like to see the campus working more as a team regarding guided pathways and the other initiatives by improving what is brought before the District Council.
C. District Budget (DB)
   It was suggested that RAM should be implemented for the 2020-2021 cycle, which would mean a significant funding increase for the college.

D. Distance Ed (DE)

E. Student Learning Outcomes (SLO)

F. Student Success Advisory Committee (SSC)

G. College Safety and Facilities Committee (CSFC)

H. All College Curriculum Committee (ACCC)

I. Budget Committee (BC)
   President Pratt reported on the proposed budget-request sequence, which includes administration having the power to approve or deny budget requests, which is the function of the Campus Budget committee alone.

J. Institutional Effectiveness Committee (IEC)

K. Noncredit Committee (NC)

L. Campus Technology (CTC)

M. Staff Development Committee (SD)

N. AP/BP Committee

O. Professional Recognition Committee (PRC)

P. 508 Compliance Committee

Q. Professional Improvement Committee (PIC)

R. AFT

S. Classified Senate

T. Associated Student Government (ASG)

VII. CONSENT AGENDA

A. Screening Committees
   1. VP of Instruction: Randy Pratt, Laura Garcia, Mangit Kang
   2. Mental Health and Wellness Counselor: Janice Assadi and Kara Uy
   3. Student Retention Assistant: John Kaufman

B. Standing Committees
   1. Safety and Facility: Sara Kappus
   2. Budget Committee: Liza Kramer and Lorena Mata
   3. Professional Improvement Committee: Flora Payne, Elaine Ortiz, Liza Kramer

C. Peer Review Committees
   1. Charlie Kahn-Lomax: Marjorie Clark
   2. Hahn Deng: Hang Chu
   3. Patricia Perkins: Martha Hardin
   4. Gam Nguyen: Pat Perkins

D. Tenure Review Committees

VIII. ACTION ITEMS

A. Math Competency
   Senator and Articulation Officer Laura updated the document, which has been approved by the SJCC Senate. The document will go to the AP/BP Board Policy group. presented updated information about math competency. A motion was made to approve the new version. The motion was seconded and passed.
IX. DISCUSSION ITEMS (limited to 3 minutes per item)

X. INFORMATION ITEMS (limited to 3 minutes per item)

1. Guided Pathways Steering Committee: Randy Pratt and Frank Espinoza (with no additional load received Spring 2020) will be participating in the committee. President Pratt would like to see this as a reassigned-time position.

2. AP 3430 update – deferred

3. Information Accessibility
   Senator Brian Gott expressed his concern about the lack of accessibility and the Senate’s non-compliance with the Brown Act mandated information. He would like the by-laws, approved minutes, and other pertinent documents kept up-to-date on the EVC web site. This will be a discussion item at the next meeting.

XI. RECOGNITION AND ANNOUNCEMENTS

1. Upcoming Second Harvest Food Friday, March 6th, from 8:30 a.m. until noon EVC parking lot.
2. Pathways to Equity: Transforming Together: September 29th, Newport Beach Marriott.
3. Academic Senate Spring Plenary: April 16-18, Oakland Marriott.
4. Area B Meeting: March 27, Foothill College, from 9:30 until 3:00 p.m.
5. Career and Non-credit Workshop: April 30th – May 2, San Mateo Marriott
6. Faculty Leadership Institute: June 18, Newport Beach Marriott
7. Curriculum Institute: July 8 – 11, Riverside Convention Center

XII. ADJOURNMENT The meeting was adjourned at 3:53 p.m.
I. CALL TO ORDER: President Randy Pratt called the meeting to order in the Mishra Room at 3:03.

II. ADOPTION OF AGENDA The agenda was approved unanimously.

III. APPROVAL OF MINUTES:
The minutes of December 3, 2019 were approved with corrections.
The minutes of December 17, 2019 were approved as submitted.

IV. PUBLIC COMMENTS (limited to 3 minutes per person/5 minutes per item)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

ACCC Chair, Eric Narveson reported that two ESL courses were pulled from the docket meeting by the Chancellor. He would like to know why they were pulled, and is trying to speak to the Chancellor about this. The Senate was reminded that curriculum is part of the Senate’s purview.

Senator Carmen Solorzano would like to see the disaster scenario which occurred at SJCC repeated at EVC.

Senator Laura Garcia reported that there appears a push to delete all math courses below college level. The concern is that it is a faculty decision and the Math department does not want to remove Math 13 and Math 14 from the course catalog as it affects articulation and graduation.
V. **ACADEMIC SENATE PRESIDENT'S REPORT**

President Pratt is reaching out to all committee chairs and requesting regular updates so that the Academic Senate can be better informed on campus-wide work on standing committees. The District Council was presented information of the districts’ potential of gaining voter approval for another possible bond in the future. The district appears to be in a very good position for that to occur.

VI. **COMMITTEE REPORTS** (1 minute per report)

A. **District Academic Senate (DAS)**
B. **Distance Ed**
C. **Student Learning Outcomes (SLO)**
D. **Student Success Committee**
E. **College Safety and Facilities Committee**
F. **All College Curriculum Committee (ACCC)**
   
   A summary will be presented at the end of the semester of courses added or changed.
G. **Budget Committee**
H. **Institutional Effectiveness Committee (IEC)**
   
   IEC Chair Fahmida Fakhruddin has several program reviews aligned with the budget cycle.
I. **Noncredit Committee**
J. **Open Educational Resources (OER)**
K. **Associated Student Government (ASG)**
L. **Classified Senate:** Classified Senate Bianca Lopez looks forward to closer collaboration between the Faculty and the Classified Professionals in serving our students.
M. **Campus Technology**
N. **AP/BP Committee**
O. **Student Advisory Committee**
P. **AFT** - There will be a survey going soon out to all faculty about prioritizing their concerns.
Q. **ASG**
R. **PRC**
S. **Staff Development:** The PIC committee is being formed.

VII. **CONSENT AGENDA**

A. **Screening Committees**
   
   1. Assoc Dean Student Services: Charlie Kahn Lomax
   2. UMOJA-AFFIRM Counselor: Joshua Kas-Osoka, Jackie Johnson
   3. Evaluations Specialist: Martha Hardin
   4. Admissions and Records Technician: Martha Hardin
   5. Police Officer: Manny Kang (since withdrawn)
B. **Peer Review Committees** Elaine Ortiz Kristich: Banh, Phuong
C. **Tenure Review Committees**
D. **Standing Committees**
   
   1. SLOAC – Andrea Mena
   2. Student Success Advisory Committee: Tram Pham
E. **AP/BP Documents for Senate approval from the January 22-23 BP/AP Review Meetings**
   
   Package A: AP3600, 4105, 7346; Package E: BP2100, 3430, 3810, 5020, 5050, 7340;  
   Package G: AP3430, 5013, 5020, 5130, 5203; Chapter 3: BP3250, 3410; BP7400;  
   Chapter 6: BP6100, 6150, 6200, 6250, 6320, 6330, 6335, 6380, 6400, 6500, 6550, 6900,  
   AP6100, 6150, 6200, 6250, 6305, 6310, 6315, 6320, 6322, 6335, 6350, 6380, 6400, 6500, 6550, 6900  
F. **Biology Program Coordinator:** Lisa Hays
VIII. ACTION ITEMS

IX. DISCUSSION ITEMS (limited to 3 minutes per item)
A. Innovation Funds
   The amount of funds is about $125,000.00 for each campus was less than expected. Information about possible criteria was distributed and Senators were asked to read and provide feedback.

X. INFORMATION ITEM (limited to 3 minutes per item)
A. AB 705 Update
   Hazel De Ausen and Amber Machamer demonstrated the AB 705 dashboard for the Senate. Access to the dashboard will be available in phases initially. Counselors, deans, some students and some faculty will receive access first.

B. Progress of the CTE Pathways Grant
   There is still work going on with the grant. Senator Nasreen Rahim gave an overview of the grant and it will be completed by Spring, 2020. The goal is to have fully-online certificates in BIS, CIT, AJ, Editing, and Psychology.

C. Educational Master Plan Work Group
   EVC President Noldon wants convene the group as soon as possible and will issue a request for members.

D. Guided Pathways Update Friday February 7, 9:00 AM-10:30 AM
   An update on Guided Pathways will take place this Friday.

E. District IEC Representative – The meetings are held every 4th Tuesdays 3:00-4:00 p.m. at the D.O.

F. RAM Operational Task Force Approved by the District Council
   There will be more discussion on the composition of the committee and a suggestion was made to add members from the District Academic Senate and the AFT to the task force.

G. Midterm Report Feedback Due Feb 7

XI. RECOGNITION AND ANNOUNCEMENTS

A suggestion was made to celebrate the International Year of Nurses and Midwives by honoring nursing. One way this can be done is by integrating nursing-related information into classes.

XII. ADJOURNMENT the meeting was adjourned at 4:23 p.m.
I. CALL TO ORDER: President Randy Pratt called the meeting to order in the Mishra Room at 3:03.

II. ADOPTION OF AGENDA: The agenda was adopted with changes.

III. APPROVAL OF MINUTES The minutes of February 4, 2020 were deferred.

IV. PUBLIC COMMENTS (limited to 3 minutes per person/5 minutes per item)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Bianca Lopez, President of the newly invigorated Classified Senate, discussed her goals and welcomes collaboration on campus-wide concerns with the EVC Academic Senate.

Eric Narveson expressed concern that two ESL courses were pulled from the agenda at a previous docket meeting and there is a question about who actually did this.

V. ACADEMIC SENATE PRESIDENT’S REPORT

President Randy Pratt reported that three faculty positions were currently considering internal transfers, Psychology, Mental Health, and Computer Science.

Implementation of Guided Pathways and AB 705 remain a high priority for our campus. After the last Guided Pathways presentation by the VPI, President Noldon has agreed to form a Guided Pathways Implementation Team co-chaired by faculty/administration. The Senate will seek to place faculty on this committee as soon as possible.
Vice President Alexander has been working on a model for allocation of innovations funds that was presented at the Budget committee. The proposed model may very well become the working resource allocation model for the college and therefore, it is imperative that the Senate be involved in its creation and approval per 10+1.

VI. COMMITTEE REPORTS (1 minute per report)
A. District Academic Senate (DAS)
B. District Council (DC)
C. Distance Ed (DE)
D. District Budget (DB)
E. Student Learning Outcomes (SLO)
F. Student Success Advisory Committee (SSAV)
G. College Safety and Facilities Committee
H. All College Curriculum Committee (ACCC)
I. Budget Committee (BC)
J. Institutional Effectiveness Committee (IEC)
K. Noncredit Committee (NC)
L. Campus Technology (CTC)
M. Staff Development (SDC)
N. AP/BP Committee
O. Professional Recognition (PRC)
P. Open Educational Resources (OER)
Q. Professional Improvement Committee (PIC)
R. AFT
S. Classified Senate (CS)
T. Associated Student Government (ASG)
U. Senator Reports

VII. CONSENT AGENDA
A. Screening Committees
   1. Biology Faculty: Lisa Hays, Azita Tavana, Lisa Pang
   2. UMOJA-AFFIRM Counselor: Pat Perkins
   3. CADD/BIMM: Abdie Tabrizi
   5. Groundskeeper: Ken Jardin
B. Peer Review Committees
   1. Sue Wetzel: Barbara Tisdale
   2. Barbara Tisdale: Susana Machado
   3. Elaine Kafle: Karen Cheung
   4. Angela Smith: Karen Cheung
C. Standing Committees
   1. Educational Master Plan Workgroup: Manny Kang and Randy Pratt
   2. Professional Improvement Committee: Flora Payne, Elaine Ortiz, Liza Kramer
D. Tenure Review Committees
   1. Rosa Pereida: Gam Nguyen (replaces Elaine Ortiz-Kristich)
E. Packet A: AP 5050 for Academic Senate Review

VIII. ACTION ITEMS (The following were appointed by ballot.)
A. English (Enlace): Frank Espinoza, Liza Kramer, Richard Regua
B. Librarian: Lorena Mata, Heather Ott, Raquel Rojas
IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. EVC Budget Allocation Process/Innovation Funds – deferred

X. INFORMATION ITEM (limited to 3 minutes per item)

A. Laura Garcia Mathematics Competency IPCC Proposal
Senator Laura Garcia distributed and discussed the AS degree math competency proposal. The existing AS degree math competency requirement states that students may complete MATH 013, MATH 014 or take a math placement test. Since AB 705 no longer allows Community Colleges to use placement tests, this proposal will provide alternatives to completing the math placement test including the use of high school transcripts. MATH 013 and MATH 014 will still be an option for the AS degree math competency requirement. On a separate, but related topic, Laura brought up the recent discussion around the removal of all below-transfer level math courses and the consequences that decision would have on our AS degree seeking. The suggestion that our college only offer transfer-level math classes goes above and beyond AB705 standards which states students should be able to complete transfer-level math within 1 year (2 semesters). The removal of MATH 013 and MATH 014 would require students completing CTE degrees such as Automotive, Paralegal and Accounting to take a higher-level math class than the existing general education pattern asks for. Additionally, the removal of all non-transfer level math courses would affect existing articulation agreements with the CSU and UC system. EVC has C-ID approved math, accounting, economics, physics and chemistry courses with required below-transfer level math courses as prerequisites. She has advised the math department not deactivate any math courses, even if they are not being currently offered. Curriculum is part of the 10 + 1, and under the purview of the faculty and not administration. This will also be address by the SJCC Academic Senate.

B. Athletic Director Summer Assignment
The State Athletic Association mandates that the college have an athletic supervisor on-site any time there is inter-collegiate athletic activity. The proposed summer assignment will be forwarded to the administration for compliance consideration. The newly hired Athletic Director works 10 months and is not scheduled to work during the summer months when athletic activity begins.

C. Guided Pathways
Manny Kang, JoAnna Arroyo, Patricia Siquerios, Sherryanne Lim have responded thus far to the call for GP CO-Chairs. A decision will be made at the next meeting.

XI. RECOGNITION AND ANNOUNCEMENTS
The Nursing students and faculty were recognized for their assistance with the Second Harvest food event.

XII. ADJOURNMENT
The meeting was adjourned at 4:04 p.m.
I. CALL TO ORDER President Randy Pratt called the meeting to order at 3:00 via Zoom.

II. ADOPTION OF AGENDA The agenda was unanimously adopted.

III. APPROVAL OF MINUTES

IV. PUBLIC COMMENT
Senator Nasreen Rahim would like to see new faculty hires be familiar with course management systems and included on the job description and screening questions. It was pointed out that this was included in the hiring process as a technology component.

V. ACADEMIC SENATE PRESIDENT’S REPORT
President Pratt is still waiting for information from the Chancellor regarding summer instruction. Efforts continue with faculty hiring and the candidates are excellent.

VI. COMMITTEE REPORTS (1 minute per report)
A. District Academic Senate (DAS) – has not had a meeting.
B. District Council (DC)
C. District Budget (DB)
D. Distance Ed (DE)
   Chair Nasreen Rahim reminded the Senate that there are three instructional designers available to assist faculty. The goal is to get everyone trained on Canvas before summer. There is a meeting next Tuesday, and she would like to have faculty attend.
E. Student Learning Outcomes (SLO)
F. Student Success Advisory Committee (SSC)
G. College Safety and Facilities Committee (CSFC)
H. All College Curriculum Committee
The ACCC are having their last tech committee next week, and is winding down for the semester. There are two ACCC meeting left in the semester with the focus being on on-line courses.

I. Budget Committee (BC)

J. Institutional Effectiveness Committee (IEC)
President Pratt shared an update from Fahmida Fakhruddin which stated that the IEC is reviewing the educational master plan for the 2019-2020 cycle. They have approved 13 program reviews and are aligning the program reviews with the actual budget.

K. Noncredit Committee (NC)
L. Campus Technology (CTC)
M. Staff Development Committee (SD)
N. AP/BP Committee

O. Professional Recognition Committee (PRC)
The PRC is still operating and faculty can still submit requests. It will meet next Tuesday to review submissions.

P. 508 Compliance Committee
Q. Professional Improvement Committee (PIC)

R. AFT
AFT Executive Director, Phil Hu discussed the ramifications in terms of working conditions regarding teaching on-line such as assignments and SPRs which will be affected. It was recommended that the Senate leadership contact the AFT for a meeting with the Executive Director, Senators Nasreen Rahim and Eric Narveson will also be included in the meeting. They will be meeting this Friday and negotiations are going forward.

S. Classified Senate
T. Associated Student Government (ASG)

VIII. CONSENT AGENDA
A. Screening Committees
B. Standing Committees
C. Peer Review Committees
D. Tenure Review Committees

IX. ACTION ITEMS

A. EVC Senate Elections timeline for Senator At-Large Full-time and Senator At-Large Adjunct seats
April 21 Tellers Committee Appointed for all Senate elections
President Pratt asked for volunteers to be on the Tellers committee. Senators Eric Narveson and Tejal Naik volunteered to participate. A motion was made to approve them to serve on the committee. The motion was seconded and passed unanimously.

• April 22 Call for Senator At-Large Seat nominations sent to All-EVC Faculty
• April 22-29 nomination period open
• May 4 at 12:00 noon voting period closed
• May 5 at EVC Senate Meeting Election results affirmed
A motion was made to approve the timeline. The motion was seconded and passed.
B. Nominations for Senate Officers 2020-2021 (Nominations must be from currently seated Senators).
1. President: Current President Randy Pratt was nominated and accepted.
2. Vice President: Senator Garry Johnson was nominated and accepted.
3. Treasurer: Current Treasurer Preeti Srinivasan was nominated and accepted.
A motion was made to accept the nominations for the officers for the next academic year. The motion was seconded and passed unanimously.

Time-line for Officer Elections (if needed)

C. DAS Appointments
1. DAS President: Frank Espinoza was nominated and accepted
2. DAS Senator 1 (EVC Senate Officer): Preeti Srinivasan
3. DAS Senator 2 (EVC Senate Officer): Garry Johnson
4. DAS Senator 3 (EVC Senate Officer): Randy Pratt
A motion was made to accept the nominations for the officers for the next academic year. The motion was seconded and passed unanimously.

X. DISCUSSION ITEMS (limited to 3 minutes per item)

A. ACCJC Midterm Report
Dean Lynette Apen discussed the ACCJC Midterm Report, including the timeline. She did not foresee any major changes to the report. The Senate was asked to read the report. Endorsement of the report will be on the agenda as an action item at the next Senate meeting.

B. Temporary Emergency Blanket Distance Education Addendum for Summer and Fall 2020 - California Community Colleges Chancellor’s Office (CCCCO), the Academic Senate for California Community Colleges (ASCCC), the CCC Distance Education and Educational Technology Advisory Committee (DEETAC) recommendation
President Pratt participated in a webinar provided by the State Chancellor’s Office. The topic pertained to remote education for summer. Instructors need to be certified in distance education; however, due to the present quarantine circumstance, there is a question of whether or not to relax the standards. It is not feasible to have all instructors certified before summer sessions. The instructional standards and regular effective contact hours should not be compromised to ensure that the courses will be as legitimate as face-to-face instruction in the future, so the students are will not have a problem with their transcripts in the future. There are still questions about lab and hands-on time. One option is to offer an IP (in progress) so the labs can be made up as soon as possible. Other ideas were to have physical distancing or another remote method.

C. ACCC Online Course Approval Process - Randy Pratt
Chair of the ACCC, Eric Narveson, will present an approval process at that next meeting.

D. Information Accessibility - Brian Gott - removed

XI. INFORMATION ITEM (limited to 3 minutes per item)

XII. RECOGNITION AND ANNOUNCEMENTS

XIII. ADJOURNMENT The meeting was adjourned at 3:58 p.m.
CALL TO ORDER

President Randy Pratt called the meeting to order at 3:00 via Zoom.

ADOPTION OF AGENDA

The agenda was unanimously adopted.

APPROVAL OF MINUTES – deferred

PUBLIC COMMENT

Concern has been expressed by students regarding pass/no pass grading, which is unclear.

ACADEMIC SENATE PRESIDENT’S REPORT

There was a question raised by the Classified Senate about the lack of support for our students since local elementary schools are providing food and essentials for their students and their families and what can be done to increase EVC’s response to the pandemic and the community in need.

COMMITTEE REPORTS (1 minute per report)

A. District Academic Senate (DAS) – has not had a meeting.
B. District Council (DC)
   The discussion centered about the status of the fall semester and how a face-to-face instruction scenario should be implemented.
C. District Budget (DB)
   There is a growing concern about revenues for the next fiscal year which is contingent on tax collection.
D. Distance Ed (DE)
E. Student Learning Outcomes (SLO)
F. Student Success Advisory Committee (SSC)
   There was discussion about equity issues and guided pathways
G. College Safety and Facilities Committee (CSFC)
H. All College Curriculum Committee
   The Tech Committee had its last meeting today and has been functioning well remotely. The last ACCC meeting will be next week and that should conclude their meetings for this year. There have been new courses approved. Work will continue in summer to accommodate in overtime to get remote courses certified.
I. Budget Committee (BC)
J. Institutional Effectiveness Committee (IEC)
K. Noncredit Committee (NC)
L. Campus Technology (CTC)
M. Staff Development Committee (SD)
N. AP/BP Committee
O. Professional Recognition Committee (PRC)
   There are two more meetings and they are working on the influx of requests from faculty wanting approval for the online courses they have taken to become proficient in online instruction.
P. 508 Compliance Committee
Q. Professional Improvement Committee (PIC)
R. AFT – Negotiations are continuing.
S. Classified Senate
T. Associated Student Government (ASG)
U. Senator Report
   There is concern about the safety the of library staff and students who handle library materials, especially course reserves that should be checked out and also need to be quarantined for a week. E-textbooks are only licensed for one student; they were free to students, but the publishers want to charge for them. Information pertaining to EVC’s virtual graduation is slowly coming in.

VIII. CONSENT AGENDA

   A. Screening Committees
      1. Computer Information Technology Instructor
         Melody Barta Paran Vanniassegaram, Rosa Pereida
   B. Standing Committees
      1. IEC: Tejal Naik (MSE)
   C. Peer Review Committees
      1. Frank Espinoza: Arturo Villarreal
   D. Tenure Review Committees
   E. Elections: Robby Bodden was reelected for another term as adjunct Senator.

IX. ACTION ITEMS

   A. Interim Dean of IEC: Mangit Kang and Celso Batalha
   B. ACCJC Midterm Report
      Dean Lynette Apen discussed the timeline and the progress of the report. It is due to the AJCCC in October. She said that the report would incorporate any feedback, but it should be minor. A motion was made to accept the draft report. The motion was seconded and passed unanimously.
   C. Summer 2020 Guided Pathways Co-Chair Applicants
      Melody Barta, Sherryanne Lim, Randy Pratt expressed interest in the position. It was suggested that President Randy Pratt exit the meeting during the vote. President Pratt was selected to serve as co-chair.
D. Academic Senate Summer Executive Committee
Senators Tejal Naik and Robby Bodden volunteered to serve on the committee. A motion was made to approve the two to be on the committee. The motion was seconded and passed unanimously.

X. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Distance Education Emergency Temporary Instructor Certification
Distance Education Chair Nasreen Rahim listed the criteria necessary for the emergency certification: 1. training, 2. quality online teaching, and 3. 100% online delivery method for summer, 2020. Faculty will be provided with resources to make the transition as seamless as possible. There needs to be more input and the college will need to make adjustments as the emergency continues and all faculty need to use Canvas in some way. Senators will receive a written copy of the information presented and Senator Rahim welcomes all comments. This will be an action item at the next meeting.

XI. INFORMATION ITEM (limited to 3 minutes per item)

XII. RECOGNITION AND ANNOUNCEMENTS

Senator Heather Ott gave birth to a baby girl on April 30, 2020.

XIII. ADJOURNMENT The meeting was adjourned at 3:23 p.m.
Guests: Kelly Nguyen-Jardin, Janina Espinoza, Sarai Minajares, Bianca Lopez

I. CALL TO ORDER President Randy Pratt called the meeting to order at 3:00 via Zoom.

II. ADOPTION OF AGENDA The agenda was unanimously adopted.

III. APPROVAL OF MINUTES: April 21, and May 5, 2020 were approved.

IV. PUBLIC COMMENTS

Professor David Ames, Automotive Department, gave an overview on what has been happening with facilities. Over 300 cameras will be installed and monitored to all District facilities. Key cards will be issued and regular keys will be replaced.

V. ACADEMIC SENATE PRESIDENT'S REPORT

President Pratt updated the Senate on how the Chancellor has been leading during the pandemic. He explained how hybrid courses will be likely the first courses to be partially offered in-person. The search for the new President and Vice President of Academic Affairs is progressing well. President Pratt thanked Vice President Frank Espinoza, who has made valuable contributions in many aspects for EVC and the District.

VI. COMMITTEE REPORTS (1 minute per report)
A. District Academic Senate (DAS) – has not had a meeting.
B. District Council (DC)
C. District Budget (DB)
D. Distance Ed (DE)
E. Student Learning Outcomes (SLO)
F. Student Success Advisory Committee (SSC)
G. College Safety and Facilities Committee (CSFC)
H. All College Curriculum Committee
   Chair Eric Narveson reported that regular ACCC work will resume in Fall
I. Budget Committee (BC)
J. Institutional Effectiveness Committee (IEC)
K. Noncredit Committee (NC)
L. Campus Technology (CTC)
M. Staff Development Committee (SD)
N. AP/BP Committee
O. Professional Recognition Committee (PRC)
P. 508 Compliance Committee
Q. Professional Improvement Committee (PIC)
R. AFT – Negotiations are continuing.
S. Classified Senate
   Classified Senate President, Bianca Lopez, thanked the Senator for their support and faculty members
   who have attended their meetings. The Classified Senate is working on ways to help classified members
   during the pandemic. One of the things addressed is getting out into the community and the formation of
   an ad hoc committee to on community engagement and needs.
T. Associated Student Government (ASG)
U. Senator Report
   Senator Carmen Solorzano reported favorably on the Translation and Interpretation program. There is a T
   & I student committee on campus. She expressed concern over faculty members with technology and
   faculty-engagement issues.

VII. CONSENT AGENDA
A. Screening Committees
   1. IEC Screening Committee- Celso Batahla
   2. Part-time Lab Assistant LA - Kim Yuon
   3. Program Specialist, EOPS - Tram Pham
   4. Supervisor Custodian Screening Committee - Janina Espinoza
B. Standing Committees
   1. ERT Sub Committee Instruction- Lorena Mata (Library and Learning
      Resource Center), Michael Hernandez (Auto), Gary Johnson (Nursing);
      Cindy Bevan (SSHAPE)
   2. ERT Sub-committee Student Services - Elaine Ortiz-Kristch (Counseling)
   3. ERT Sub-committee Operations - Laura Corrado (SHAPE)
   4. ERT- Coordinating Committee: Randy Pratt
C. Peer Review Committees
D. Tenure Review Committees
E. Elections

VIII. ACTION ITEMS
A. DE Emergency Temporary Instructor Certification
   Senator and Chair of the Distance Education Committee discussed the final draft of the DE Emergency
   Blanket Addendum-DEC Criteria. A motion was made to approve the document. The motion was
   seconded and passed.
B. **Supervisor Custodian Screening Committee**: Janina Espinoza, Rosa Pereida

C. **SLO Chair 20/21 Appointment**: Grace Estrada

D. **Dean LA Screening Committee**: Rachel Cohen, Raquel Rojas, and Lisa Bell

E. **Program Specialist, EOPS**: Patricia Tirado, Manny Kang, Tram Pham (1 Faculty needed)

F. **OER Liaison Renewal Fall 2020/2021**

G. **Pass/No Pass Resolution**
   Senator Laura Garcia explained the resolution which would cover Spring 2020 and Summer 2020 and allowed students to get credit for a P grade towards their major. A motion was made to adopt the resolution. The motion was seconded and passed.

H. **District Budget Principles** (2nd reading)
   These principles were provided to the Senates from Vice Chancellor Jorge Escobar. President Pratt would like to have this approved by the Senate with one caveat: that faculty are consulted and involved in the drafting of the principles and how they are applied. The motion was made to accept this with the condition that the Senates will be involved in how these principles are interpreted will be applied.

I. **Distinguished Faculty Members of the Year (moved from discussion)**
   The Evergreen Valley College Academic Senate recognizes the following list of Faculty working through the DE committee as Distinguished Faculty Members of the Year. These Faculty have demonstrated the highest level of commitment and dedication to our students in assisting our colleagues through the EVC COVID-19 transition. In the midst of the COVID-19 upheaval to instruction, work and personal lives this group of Faculty, coordinated by Nasreen Rahim, remained focused on providing the critical assistance needed to our colleagues when they needed it most. These faculty immediately went into a hyper work-state to support our peers and the institution in maintaining our mission in serving our students. Each one of them have worked countless extra unpaid hours, delivered a plethora of workshops, webinars, and one-one-one trainings and collectively provided critical input to the institution in navigating these uncharted waters.

   For these reasons the Evergreen Valley College Academic Senate recognize the following faculty members as Distinguished Faculty Members of the Year:

   Maureen Adamski
   Hanh Deng
   Grace Estrada
   Robin Hahn
   Sara Jacome

   Manjit Kang
   Angelina Loyola
   Tejal Naik
   Ly-Huong Pham
   Raquel Rojas
   Philip Tran
   David Eisenberg
   Nasreen Rahim

X. **DISCUSSION ITEMS** (limited to 3 minutes per item)

A. **AS Self Evaluation**
   President Pratt will bring this back to the Senate for approval next semester. The Senators were asked to review it and send his comments.

B. **Summer Addendum for Remote Instruction Report Update**
   This is nearly finished and the college needs to submit this for the summer; another will have to be submitted for the Fall, 2020 semester. All the courses need an online supplement to be submitted to the ACCC. President Pratt and Senator/ACCC Chair Eric Narveson will send a combined email to faculty advising them to submit the addendum as soon as possible.
C. Faculty Members of the Year (Moved to Action)

XI. INFORMATION ITEM (limited to 3 minutes per item)
   A. Guided Pathways Update
      There have been having meetings, and President Pratt is co-chairing with VP Adela Swinson, there will be
classified added as a tri-chair. The reporting structure will be addressed and President Pratt wants the Senate
to be involved in the process.

XII. RECOGNITION AND ANNOUNCEMENTS

XIII. ADJOURNMENT The meeting was adjourned at 4:23 p.m.