**Minutes**
Evergreen Valley College  
**Educational Master Plan Committee Meeting**  
*Monday, November 15, 2021, 1:00-2:00PM*

**Zoom:** EVC-EMP Working Group

Attachments: 1) EMP Committee Agenda (11/15/2021); 2) EMP Committee Minutes (10/21/2021)

Present: Tammeil Gilkerson; Matais Pouncil; Howard Willis; Garry Johnson; Fahmida Fakhruddin; Josh Russell; Fernanda Torres; Hazel DeAusen; Sarai Minjares; KC Greaney (IAS); Diane White (IAS)

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Presenter(s)</th>
<th>Summary Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welcome, Introductions, Overview of Agenda, Meeting Outcomes</td>
<td>Dr. Gilkerson</td>
<td>President Gilkerson presented an overview of the agenda; one correction to the agenda meeting date (11/15/21). Attendees introduced themselves. Diane White took meeting minutes in Penny’s absence.</td>
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| Project Communications: EMP Working Group Members Reports - questions/comments/ideas from stakeholders re project and process | Dr. Gilkerson | • VP Pouncil & Fahmida Fakhruddin – shared out to IEC; provided the five guiding questions; also shared at Academic Senate in IEC report.  
• Garry Johnson – reported to the Academic Senate the work that is underway.  
• President Gilkerson - shared communication bulletin with College Council; reiterated that EMP needs to be a standing item on all committee agendas.  
• VP Willis – share out to Student Services Council and feedback was positive on the “action oriented” EMP.  
• Fernanda Torres – will present to ASB tomorrow.  
• Josh Russell – EMP website is not up yet but working on it this week. |
| Environmental Scan Data: Review foundational data, identify trends, and next steps. | Dr. KC Greaney and Dr. Hazel De Ausen | Dr. Greaney provided a PPT presentation on foundational data, key trends.  
• Comparing EVC to Other Silicon Valley Community Colleges: De Anza, Foothill, Gavilan, Mission, San Jose City, West Valley  
• Key topics included: |
Demographics, including headcount, gender, ethnicity, age, enrollment status;

- Non-degree applicable credit course sections;
- Student Journey based on declared educational goals.

Outcomes, including retention, graduation, transfer out, proportion of EVC degree/transfer students complete Math and/or English in Year 1, course success rates, attained VFS goals, attained CTE certificates/degrees and living wage employment

- The Student Voice: Insights Gleaned from Surveys: CCSSE, Race/Ethnicity Pilot Survey, EVC & CCCCO COVID Surveys, NACCC

Key Discussion Points included:

- EVC is distinctive in several areas – greatest ethnic diversity, more students continuing than other area colleges, comparatively high proportion of EVC Undecided/Other students transfer to a 4-year college or university.
- EVC students show comparatively higher rates of feeling supported by their college and Student/Faculty Interaction.
- EVC students perceive, witness, and experience racism less at EVC than they do in the community
- Need for additional data regarding dual enrollment trends.
- Student population may include those very interested in student housing.
- Implications for increased counseling needs and attention to different kinds of service needs.
- Student journey data reflects need for attention to AB705 implementation.
- Larger demographic trends show decrease in high school student pipeline.
- Need for more short-term certificates.
- Incorporate/use information currently being garnered from student equity focus groups.
| Student Focus Groups – What groups? What information are we seeking? | Dr. Gilkerson | Diane White will develop a survey monkey for EMP Committee members to record ideas, suggestions regarding:
- Questions about the data presented?
- What questions do we have for students?
- What don’t we understand that we want to?
- Which topics should we pursue in student focus groups?
- What groups of students?
Survey responses will inform the planning for student focus groups tentatively scheduled to begin in early December. |
|---|---|---|
| Closure: A. Tasks/Assignments Prior to Next Meeting (Date/Time TBD) | All | Consensus regarding:
- Tasks/Assignments for completion prior to next meeting:
  - D. White: send Dr. Gilkerson the PPT presentation; draft survey for EMP Committee Members; coordinate with Dr. Gilkerson on Communication Items for dissemination.
  - Dr. Greaney and Dr. DeAusen – follow up on additional data (dual enrollment)
  - All – respond to scheduling inquiries so that next meeting can be calendared. |
|  - Follow Up: Assessment of Prior EMP |  |  |
|  - B. Documents or Resources Needed |  |  |
|  - C. Agenda Items for Next Meeting |  |  |
|  - Prior EMP Assessment |  |  |
|  - Finalize plans for community engagement forums (February 2022) |  |  |
|  |  |  |
| Thank you! |  |  |