1. The Evergreen Valley College Educational Master Plan project kicked off on Thursday, October 21, 2021, with the first meeting of the EMP Committee.

2. The EMP Committee Members include:
   - Andrea Alexander, Vice President of Administrative Services
   - Hazel De Ausen, Research Analyst II
   - Fahmida Fakhruddin, Institutional Effectiveness Committee Chair & Economics Faculty
   - Tammeil Gilkerson, President
   - Garry Johnson, Academic Senate President & Nursing Faculty
   - Sarai Minjares, Classified Senate President & First Stop Center Coordinator
   - Matais Pouncil, Vice President of Academic Affairs
   - Josh Russell, Marketing & Communications Director
   - Fernanda Torres, Associated Student Government President & Student
   - Howard Willis, Vice President of Student Affairs

3. The Guiding Principles for the EMP’s development are as follows:
   - Center student voices as primary source of data
   - Create opportunities for student, employee, and community input
   - Embed opportunity, equity, and social justice as foundation for Plan development
   - Make the Plan actionable as a guide for the College’s future direction

4. Below is the tentative timeline for the completion of the EMP project.
   **August/September 2021**
   - Publish Timeline
   - Constitute augmented President’s Cabinet for stewarding development: President, College VP’s, Senate Presidents (academic, classified, student), Research Analyst, PIO, Institutional Effectiveness Committee Chair
   - Working sessions with consultant/outside researcher (environmental scan) to plan focus groups questions, execution, etc.

   **October 2021**
   - Compile EVC data and conduct Environmental Scan
   - Assess the current EMP: review, analyze, and report evidence of current EMP outcomes; determine continued relevance of initiatives/goals/objectives

   **November 2021**
   - Review foundational data and identify trends
   - Develop community engagement forums action-plan

   **February 2022**
   - Conduct Student Focus Groups
   - Conduct Mission, Vision, Values & Goals Sessions
   - Review feedback and identify trends
March 2022
- Complete draft EMP, and Mission, Vision, Values & Goals
- Receive community input on draft

April 2022
- Shared governance review of final EMP

May 2022
- Adopt final EMP
- Board approval final EMP
- Community announcement

5. These Five Guiding EMP Questions will be utilized as focal points for stakeholder engagement, organize the process and input around the student experience and student success, and help inform student-centered EMP goals and objectives:

1. **Who are the students we serve now and who will our future students be?**
2. **What are the needs of our current students and what will students’ needs be in the future?**
3. **Do our current delivery systems serve student needs? Will they serve students’ future needs?**
4. **How can we best serve the educational needs of the population in our service area?**
5. **What resources (e.g., technology, facilities) and practices will best ensure equitable access and outcomes for our students?**