EVC Staff Development Committee

Meeting Minutes

Thursday, 09.16.2021

In Attendance: John Kaufmann, Martha Hardin, Sue Wetzel, Mark Gonzales, Abdie Tabrizi, Baljit Nagi, Ambica Gill, Ingrid Rottman

Visitors: Matais Pouncil, Margaret Hamza

Meeting Minutes

1. Meeting Called to order: 3:04
2. Meeting Minutes Approved
3. Agenda Adopted
4. Informational Updates
   a. Kaufmann gave update on his inquiry into compensation for adjuncts serving on committees: He emailed with SSHAPE Dean, Senate president and Phil Hu from AFT. Did not find a precedent for compensation. A possible item for the next round of union negotiations, but this is some time off, as the last round was just completed.
   b. Still seeking a secretary volunteer: Martha Hardin is considering
   c. Kaufmann updated on all-campus communication. All campus message went out with meeting dates, times and Zoom links. Will send out occasional reminders, but not for each individual meeting.
   d. Website has been updated. Agendas and Minutes have been, and will continue to be posted on the web site (Thank you, Shashi!)
5. Items for discussion
   a. Sanchez funding proposal was shared with committee and approved, pending communication with V. Garza.
      i. Committee requested that Kaufmann email Victor Garza to confirm that there were not department funds available for the request.
      ii. Garza replied that there were not, so Kaufmann informed Sanchez/Garza that funding was approved.
      iii. Committee suggested adding a question about alternative funding to the funding request form
   b. Kaufmann shared ideas about funding proposal updates. It was revealed that the form that Kaufmann (and Sanchez) downloaded from the website was not the most recent form. This threw a monkey wrench into the
planned discussion, as Kaufmann discovered he had prepared updates for an outdated form.

c. Committee broke into small groups to discuss updates to the funding form and funding priorities:
   i. Conference planning and objectives from attendee perspective
      1. In shareback, group noted that some values of conference attendance were related to wellness and renewed motivation. (self-esteem and wellness)
      2. SD committee might consider this in funding priority language, as well as how to justify such experiences with post-activity value demonstration.
   ii. Evaluating/prioritizing funding priorities (what SDC committee looks for in proposals). Suggestions/Ideas generated:
      1. Emphasis on Guided Pathways and Strategic plan for ’21/22
      2. Emphasis on Conference (or other) presentations
      3. Suggestion of more formal presentations upon return (not just mentioning at a division meeting)
      4. Emphasis on PDD presentations
      5. Consider # of requests for the same conference
   iii. Connect funding guidelines/objectives to post-activity value demonstration.

6. Action Items
   a. Ambica shared previous years funding docs for JK reference
   b. Will continue conversations/updates to funding form
   c. PDD Student Panel Stipend - Students still have not received stipends - JK Followed up with Raniyah - it is on RJ’s radar.
   d. SDC website has been updated.
   e. Ongoing awareness of next PD days:
      i. Friday, January 28, 2022
      ii. Friday, March 25th, 2022
         1. Abdie suggested a session for completing SLO assessments during this PD

7. Meeting Adjourned at

8. Next Meeting: October 7th at 3:00 PM
   a. Join with link: https://sjeccd-edu.zoom.us/j/96323127779