



Authorization to Withhold Directory Information

In accordance with the Family Educational Rights and Privacy Act (FERPA), students may choose to withhold directory information by providing prior consent. By filling out this form you give permission to Evergreen Valley College to withhold "directory" information such as a student's name, address, telephone number, date and place of birth, honors, and awards, and dates of attendance. By default, your directory information will not be released to anyone.

Student Information

Last Name	First Name	Student ID or last 4 digits of SSN
Email	Phone	Date of Birth
Street Address	City	State

Indicate which records to be withheld

- All Academic Records** (records include: transcripts, admissions and registration information, class schedules, grades, assessment test scores, academic progress status, residency information, and any other documentation contained in the academic records)
- All Student Account Records** (records include: amounts due for tuition and fees, sources of payment for tuition and fees, refund information, records hold information as it relates to parking tickets, library fines, financial aid repayments and any other information contained in student account records)
- All Financial Aid Records** (records include: status of file, award and disbursement of funds information, satisfactory academic progress status, income information, and any other information contained in the financial aid application or file)
- Other** (Please specify) _____

Student Signature

I understand that I am giving my authorization for Evergreen Valley College to withhold my directory information. **Student Initial** _____

This authorization shall stay in effect for the current academic year only or until I revoke it.

Student Initial _____

Student Signature Date

Office Use Only