

Federal Work Study Application

It is the policy of the San Jose/Evergreen Valley Community College District to provide an educational and employment environment in which no person shall be unlawfully denied full and equal access to the benefits of, or be subjected to discrimination in any program or activity of the District on the basis of ethnic group identification, race, color, language, accent, immigration status, ancestry, national origin, age, gender, religion, sexual orientation, transgender, marital status, veteran status or physical or mental disability.

APPLICANT INFORMATION			
Name		Student ID	
Street Address			
City		State	ZIP
Cell Phone		E-mail Address	
EDUCATION			
High School			
Subjects Studied			
College			
From	To	Major	Degree
Other			
From	To	Major	Degree
SKILLS			
Typing (wpm):			
List office machines you have experience using:			
List computer software you have experience using:			
Languages:			
Work w/children:			
Tutoring:			
Teacher's Aide:			
Community Service:			
POSITION APPLYING FOR			
Do you have a Certificate of Participation for attending the FWS Orientation? YES NO (You must have a Certificate to apply for Jobs)			

PREVIOUS EMPLOYMENT

Company		Phone	
Address			
Job Title	Starting Salary	\$	Ending Salary
Responsibilities			
From	To	Reason for Leaving	
Company		Phone	
Address			
Job Title	Starting Salary	\$	Ending Salary
Responsibilities			
From	To	Reason for Leaving	
Company		Phone	
Address			
Job Title	Starting Salary	\$	Ending Salary
Responsibilities			
From	To	Reason for Leaving	

ACADEMIC REQUIREMENTS

To participate in the Federal Work Study (FWS) program you must enroll in at least 6 units per semester (not including summer). Students who withdraw or fall below 6 units will have their employment terminated.

Students must also maintain Satisfactory Academic Progress each semester. If you are disqualified from financial aid you will not be able to participate in the FWS program for the remainder of the school year.

I have read the above academic requirements and understand them.

Signature Date

SUPERVISOR'S AGREEMENT

By signing this application, you agree to hire the above student to work in the current school year. You are also confirming that you have a copy of the Federal Work Study – Supervisor’s Guide and have reviewed the information carefully.

Please forward this signed application to the FWS Coordinator in the Financial Aid office.

Signature Print Name Date