

# Student Success and Equity Committee Meeting Minutes

SC 233  
3:00-4:30

## Present:

Angelina Duarte, Uyen Mai, Elizabeth Tyrrell, Victor Garza, Shelly Blackman, Yazmin Duarte, Cam Martian, Hanh Deng, Julie Vo, Tina Iniguez, Andres "Paul" Herrera, Moriano Talavera

Minutes were reviewed and with no objections they were approved from the 11/19/15 meeting

Items were added to the agenda (Posting minutes of meetings to the college website)

### 1. Posting minutes to the college website:

Since the committee is a shared governance committee, minutes will need to be posted on the website for transparency. Shashi would be the contact for getting this goal accomplished. A discussion regarding having a shared governance page, such as what is currently with the College of Marin, would be a user friendly way to access all committees meeting minutes.

### 2. Student Equity Plans:

An extension request for the Equity Plan was requested from the state but was denied. SJCC and EVC have brought on a consultant to assist with writing the report. Angelina will convey what "our story" is for the student equity report to orient the consultant about EVC's goals and objectives for student equity. In addition to writing the report, the college was approached by the SJECCD Board to provide an EVC Student Equity power point by 12/3 at 11:30am for the next board meeting. With the hard work of Julie Vo and Yazmin Duarte the deadline was met. It should be noted that the collaboration between SJCC and EVC, in working on the Equity plan and the power point, has been an integral part of getting these items accomplished in the timelines provided.

The power point sent to the Board was reviewed and discussed for the rest of the meeting.

#### **Highlights from the discussion that ensued from the power point presentation material:**

The mission behind this report is – Equity, Opportunity, and Social Justice

Key programs addressed in the student equity report (EOPS, DSP, AFFIRM, ENLACE, ASPIRE, OASISS, CalWORKs, Equity Plus, YESS, Veterans, Outreach) have been meeting. In those meeting discussions have focused on funding, activities, and goals focused on improving student outcomes (**5 Success Indicators (ACCESS, Course Completion, ESL/ Basic Skills Completion, Degree and Certificate Completion, Transfer)**) and bridging the achievement gap. A handout on budget proposals received from all the programs was disbursed; programs were asked to think of funds needed as if they had no funding. The budgets will be reviewed and assessed based on multiple factors such as the cost per student ratio in students served, existing program budget from other sources, and supporting emerging programs (Veterans, Foster Care, OASISS). Shelly had mentioned to keep in mind the library. Even though the library had already received funding, they should not be forgotten for future efforts to improve outcomes for students with regards to equity. The committee especially, Liz Tyrrell and Cam Martian, hope that these program collaboration/ meetings continue especially as programs put together activities that can benefit multiple students represented in these programs; everyone was in agreement.

Angelina highlighted how important it was that programs think of how to guarantee that each student passes their classes. She highlighted "intrusive services" such as calling students individually, setting up tutoring before classes start if we know that they struggle in Math for example, and checking in regularly. Data will need to be tracked and how Equity funds have been used to improve the achievement gap. Each program will have a baseline and moving forward data should show how it has changed for the better.

In the data reports received from the District they highlighted groups of students that were not equitably represented at EVC- this number is less than .85. Our job is to target those populations and improve outcomes.

Under **Access**, the budget for this indicator will be 10%. One group highlighted in that area are White students and our goal is to determine why they are not equally represented at EVC and what activities

we can use to improve this number. Victor had mentioned that within our service area we do concentrate on ESUHSD and SJUSD primarily. Also Julie Vo had mentioned she had some ideas around that grouping. These discussions are what will be happening in the future to address such categories. Success is **Course Completion**. It should be a focus for all. Activities such supplemental instruction in Math, ESL, English and service learning (leadership opportunities for students).

In reviewing the **ESL and Basic Skill Completion** individuals with disabilities and African American students were the trend. The budget for this area was also large because we need students to get beyond remedial courses. Strategies for the future depend on the academic affairs and student services collaborating and working together to succeed. Also working with high schools. Having high school Math, English etc. teachers meet with our academic programs and working together to assist with the transition and college success.

When looking at **Degree and Certificate Completion** the committee wanted the college to have more certificates that highlight new growing industries, skills (medical, auto insurance, union apprenticeship programs) to meet the needs and the demand. The hope is to start the conversation with Lena Tran and others about what students and the job market indicate. Also the possibility of auditing the active students and checking to see if they had completed degrees and/ or certificates but never submitted a petition.

Early Alert needs to be a focus, transfer workshops, college tours need to happen and target open house events as suggested by Hanh Deng. She also mentioned the Transfer Center is critical and funding needs to be allocated there as well.

The data on the District report represents cohort groups that they followed for 6 years. Since Veterans and Foster Youth have not been tracked in MIS there is no data on these groups at this point. We will be meeting with our college research person to make sure that we express our needs and have a research agenda regarding student equity and student success. We need a deliberate plan on how to track and analyze data to better improve achievement gaps.

An idea that was brought up was having Information Competency courses or imbed the information within courses so that students have the skills needed once they transfer.

Recommendation:

1. Annual calendar be put together for campus programs on events so programs can target these events for students that would benefit.
2. Meet with campus research to create a plan on student success and equity.'
3. Revisit how to incorporate Information Competency on our campus

Next meeting is 12/17/15 at 3pm