EVERGREEN VALLEY COLLEGE

College Budget Committee | Meeting Minutes

Wednesday, October 14, 2026 • 3:00–4:30 PM • Online Meeting

Zoom Link: https://sjeccd-edu.zoom.us/j/85632759133

1. **Call to Order (3:05 pm)**
    a. Welcome and attendance
    b. Confirmation of quorum
2. **Approval of Agenda**
    a. Review and approve October 14, 2026 agenda
3. **Approval of Previous Meeting Minutes**
    a. Review and approve September 23, 2026 minutes
        i. Change “threat” to “thread”
        ii. A. Herrera, H. Estrada
    b. Address any previously tabled minutes
        i. Not addressed
4. **Public Comment**
    a. None
5. **Old Business**
    a. Committee membership and organization: vacant positions, Teams access, email distribution list, calendar invitations
        i. LA Division assigned a new member, Lu will get the name
        ii. Bhawana has access to website and will update
    b. Committee charge and governance: official charge, potential bylaws, decision-making and recommendation processes
        i. College Council does the bylaws allow co-chairs?
            1. David indicated if we would like a co-chair put it on College Council for approval
            2. Lisa clarified that CTC also lost funding for their chair.
6. **Discussion and Action Items**
    a. Current budget allocation model: essential operating costs, inflationary adjustments, discretionary/innovation funding, and information needed for review (Tabled)
    b. VP Ligioso Presentation: Anatomy of a Budget, Part 1 – Revenues
        i. Link to slideshow
        ii. Focus on fund 10, and then review what that means for us
        iii. Revenue Limit/SCFF (Student-Centered Funding Formula) vs Basic Aid
            1. SCFF elements
                a. Base allocation (size) and FTES that college generates
                b. Supplemental allocation
                c. Student success allocation
            2. SCFF options (get largest of three):
                a. Calculated
                b. Previous year calculated + COLA
                    i. Hold harmless

ii. Because we collect much more in property taxes than the SCFF revenue, we get the property tax revenue (since 2014)
iii. Spending has gone up since then
iv. The cushion can be artificially increased if enrollment goes down, for example

3. Revenues
    a. Property tax (~$159 million)
    b. Local (interest, etc.; ~$12 million)
    c. College (enrollment, international, etc.; ~$5.4 million)

iv. Questions/comments
1. Henry thanked VP Ligioso for great presentation
2. Lisa asked about auto-awards (automatically giving degrees once a student earns them)

- AURR application and allocation process: application questions, scoring rubric, revisions, approval process, and distribution timeline
- This will apply to next year b/c people have already started working on this year's AURR
- We have not assigned due date
- Potentially combine questions 1 and 2 b/c they seemed to be very similar (educational goals vs college goals)
- Lisa: suggests creating a sub-committee to revise AURR questions
- Lisa, Heather, Lu, invite Arthur
- Lisa: reminder that the AURRs are also used for other requests
- There will be a new process for new faculty hires
- VP asked for list of new hire requests (not sure of process, yet)
- May be based on Program Reviews
- Might be an issue b/c many departments don't have a full-time hire and therefore don't have great PRs
- Misc. Discussion
- Enrollment is going down
- May affect budget decisions/discussions
- Other colleges (Oakland City College) are consolidating/combining
- 2026–2027 committee goals: priorities, deliverables, and timelines
- Review AURR application (Rubric, Questions)
- Review current allocation model
- Create by-laws

7. **Action Items and Next Steps**

- Summarize decisions and recommendations
- Assign responsibilities and deadlines
- Chair to reach out to Dean of English and Library for name of faculty substitute (email sent 10/14/26)
- Send request to College Council that CBC allowed to be use a co-chair model
- Set up meeting to discuss AURR questions/rationales
- Lisa
- Heather
- Lu
- Art (ask)

a. Identify items for next meeting

8. **Adjournment** (4:18 pm)

Attendance

- Administration (4):
  - ~~Vacant~~
  - Lu Crary
  - Tina Nguyen
  - Antionette Herrera
- Classified (4)
  - ~~Vacant~~
  - Ingrid Rottman
  - Bryan Pham
  - Thu Nguyen
- Students (3):
  - Vinh Tu (VP of Finance)
  - ~~Jarret Gou (Internal VP) evcasgvp@evc.edu~~
  - ~~Ngoc Hang (Senator) EVCASSen1@evc.edu~~
- Faculty (8):
  - ~~Richard Longacre (Lang. Arts)~~
  - ~~Arthur College (Bus. & WF)~~
  - Henry Estrada (At-Large)
  - Lisa Hays (MSE)
  - Poonam Khare (Nursing)
  - Bhawana Mishra (SSHAKA)
  - Heather Ott (Library)
  - ~~Tina Iniguez (Counseling)~~
- Ex Officio:
  - Yulian Ligioso (Interim VP of Administrative Services)
  - ~~Vacant (Director Business Services)~~
- Guests
  - David Hendricks