EVERGREEN VALLEY COLLEGE

College Budget Committee | Meeting Minutes

Wednesday, November 11, 2026 • 3:00–4:30 PM • Online Meeting

Zoom Link: https://sjeccd-edu.zoom.us/j/83456082540

1. **Call to Order**

- Welcome and attendance (see below)
    a. Confirmation of quorum

2. **Approval of Agenda**
    a. Review and approve agenda
3. **Approval of Previous Meeting Minutes**
    a. Review and approve past minutes
    b. 10/14/26: ?
    c. 10/28/26: approved (Henry, Poonam)
4. **Public Comment**
    a. Health Sciences retracted a $10K request to maintain the autoclave b/c they were told that the college would do that
        i. It has not happened so they've been asked to add it to AURR
        ii. VP Ligioso suggests using part of the $40K for that
5. **Old Business**
    a. Current budget allocation model: essential operating costs, inflationary adjustments, discretionary/innovation funding, and information needed for review – **tabled per request**
    b. AURR application and allocation process: Scoring Rubric Overview (Lisa, Lu and Heather)
6. **Discussion and Action Items**
    a. There's going to be an extra $40K/division (from Dean's meeting)
        i. Deadline to submit spreadsheet how it will be used: 11/16
        ii. Budget transfers will happen next week
        iii. Should be able to maintain this for a few years
        iv. In future cycles, distribution will be according to need
        v. (Richard) Where is money coming from, if we have a budget shortfall?
            1. Budget shortfall is in Fund 10
            2. This extra money is from restricted funds/lottery, specifically for instructional materials
        vi. Money does not need to be saved for a computer refresh (as VP Alexander was doing); computer refresh is happening
            1. There will be some "mock-ups" in a conference room (Mishra) and a classroom
        vii. Money will be transferred this week and available to be spent this Spring
    b. College Budget timeline (tabled)
    c. Due Date for AURR
        i. We have to submit our recommendations to college council in May, so we need to be done in April
        ii. We have gotten requests to delay AURR deadline since PR deadline was delayed
        iii. After AURR submission, it has to go through IEC and CTC.

iv. We can keep same deadline and start the reviews earlier and have a more relaxed Spring schedule
v. Follow up with IEC/Fahmida about when they will be able to pass along AURRs to us
    1. IEC says they read them and will give them to us by January
vi. Final decision: Keep deadline of December 10
    1. Follow up with IEC/CTC to make sure we can start working on them earlier

d. Next meeting: Wednesday, 12/9

7. **Action Items and Next Steps**
8. **Adjournment**

Attendance

- Administration (4):
  - ~~Vacant~~
  - Lu Crary
  - Tina Nguyen
  - Antionette Herrera
- Classified (4)
  - ~~Vacant~~
  - ~~Ingrid Rottman~~
  - Bryan Pham
  - Thu Nguyen
- Students (3):
  - ~~Vinh Tu (VP of Finance)~~
  - ~~Jarret Gou (Internal VP) evcasgvp@evc.edu~~
  - ~~Ngoc Hang (Senator) EVCASSen1@evc.edu~~
- Faculty (8):
  - Richard Longacre (Lang. Arts)
  - ~~Arthur College (Bus. & WF)~~
  - Henry Estrada (At-Large)
  - Lisa Hays (MSE)
  - Poonam Khare (Nursing)
  - Bhawana Mishra (SSHAKA)
  - Heather Ott (Library)
  - ~~Tina Iniguez (Counseling)~~
- Ex Officio:
  - Yulian Ligioso (Interim VP of Administrative Services)
  - ~~Vacant (Director Business Services)~~
- Guests
  - David Hendricks