Agenda

Evergreen Valley College

Educational Master Plan Committee Meeting

Thursday, October 21, 2021, 12:00-2:00PM

Zoom: https://sjeccd-edu.zoom.EVC.EMP

Attachments: 1) EMP Committee Agenda (10/21/2021); 2) EMP Committee Roles and Responsibilities (*Draft*); 3) Five Guiding EMP Questions; 4) Prior EMP Assessment Options (*Draft*); 5) EMP Environmental Scan Data; 6) EMP Project Communications Strategies (*Draft*)

Agenda Item	Presenter(s)	Time Allotment	Outcome(s)
Welcome, Introductions, Overview of Agenda, Meeting Outcomes	President Gilkerson	5 Minutes	Consensus on meeting agenda items and desired outcomes.
EMP Guiding Principles	President Gilkerson	5 Minutes	Understanding of the Guiding Principles, purpose, and function.
Tentative Timeline	President Gilkerson	5 Minutes	Understanding of general project timeline.
EMP Committee Roles and Responsibilities	President Gilkerson	10 Minutes	Consensus on EMP Committee Members' Roles and Responsibilities
Environmental Scan Data – approach, data sets, and timeline for data review and analysis	Dr. KC Greaney and Hazel De Ausen	15 Minutes	Consensus on approach, data sets, and timeline for environmental scan data review and analysis.
EMP Project Communication plan	Diane White Josh Russell	10 Minutes	Consensus on EMP Project Communication Plan
Options for Assessment of Prior EMP	Diane White	15 Minutes	Consensus on assessment of the prior EMP
Five EMP Guiding Questions for Stakeholder Engagement	Diane White	15 Minutes	Understanding of purpose and approach for stakeholder input on guiding questions; Consensus on any next steps identified.

Next Meeting(s): Days/Times	President Gilkerson	5 Minutes	Consensus on next meeting(s) days and times.
Closure: A. Tasks/Assignments Prior to Next Meeting (Date/Time TBD) B. Documents or Resources Needed C. Agenda Items for Next Meeting D. EMP Project Communication Items ***Thank you!***	All	10 Minutes	Consensus regarding: • Tasks/Assignments for completion prior to next meeting • Documents or resources needed. • Draft Agenda Items for Next Meeting • Key Communication Items for Dissemination