

Minutes
Evergreen Valley College
Educational Master Plan Committee Meeting
Monday, November 15, 2021, 1:00-2:00PM
Zoom: [EVC-EMP Working Group](#)

Attachments: 1) EMP Committee Agenda (11/15/2021); 2) EMP Committee Minutes (10/21/2021)

Present: Tammeil Gilkerson; Matais Pouncil; Howard Willis; Garry Johnson; Fahmida Fakhruddin; Josh Russell; Fernanda Torres; Hazel DeAusen; Sarai Minjares; KC Greaney (IAS); Diane White (IAS)

Agenda Item	Presenter(s)	Summary Notes
Welcome, Introductions, Overview of Agenda, Meeting Outcomes	Dr. Gilkerson	President Gilkerson presented an overview of the agenda; one correction to the agenda meeting date (11/15/21). Attendees introduced themselves. Diane White took meeting minutes in Penny's absence.
Project Communications: EMP Working Group Members Reports - questions/comments/ideas from stakeholders re project and process	Dr. Gilkerson	<ul style="list-style-type: none"> • VP Pouncil & Fahmida Fakhruddin – shared out to IEC; provided the five guiding questions; also shared at Academic Senate in IEC report. • Garry Johnson – reported to the Academic Senate the work that is underway. • President Gilkerson - shared communication bulletin with College Council; reiterated that EMP needs to be a standing item on all committee agendas. • VP Willis – share out to Student Services Council and feedback was positive on the “action oriented” EMP. • Fernanda Torres – will present to ASB tomorrow. • Josh Russell – EMP website is not up yet but working on it this week.
Environmental Scan Data: Review foundational data, identify trends, and next steps.	Dr. KC Greaney and Dr. Hazel De Ausen	<p>Dr. Greaney provided a PPT presentation on foundational data, key trends.</p> <ul style="list-style-type: none"> • Comparing EVC to Other Silicon Valley Community Colleges: De Anza, Foothill, Gavilan, Mission, San Jose City, West Valley • Key topics included:

		<ul style="list-style-type: none"> ○ Demographics, including headcount, gender, ethnicity, age, enrollment status; ○ Non-degree applicable credit course sections; ○ Student Journey based on declared educational goals. ○ Outcomes, including retention, graduation, transfer out, proportion of EVC degree/transfer students complete Math and/or English in Year 1, course success rates, attained VFS goals, attained CTE certificates/degrees and living wage employment ○ The Student Voice: Insights Gleaned from Surveys: CCSSE, Race/Ethnicity Pilot Survey, EVC & CCCCCO COVID Surveys, NACCC ● Key Discussion Points included: <ul style="list-style-type: none"> ○ EVC is distinctive in several areas – greatest ethnic diversity, more students continuing than other area colleges, comparatively high proportion of EVC Undecided/Other students transfer to a 4-year college or university. ○ EVC students show comparatively higher rates of feeling supported by their college and Student/Faculty Interaction. ○ EVC students perceive, witness, and experience racism less at EVC than they do in the community ○ Need for additional data regarding dual enrollment trends. ○ Student population may include those very interested in student housing. ○ Implications for increased counseling needs and attention to different kinds of service needs. ○ Student journey data reflects need for attention to AB705 implementation. ○ Larger demographic trends show decrease in high school student pipeline. ○ Need for more short-term certificates. ○ Incorporate/use information currently being garnered from student equity focus groups.
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<p>Student Focus Groups – What groups? What information are we seeking?</p>	<p>Dr. Gilkerson</p>	<p>Diane White will develop a survey monkey for EMP Committee members to record ideas, suggestions regarding:</p> <ul style="list-style-type: none"> • Questions about the data presented? • What questions do we have for students? • What don't we understand that we want to? • Which topics should we pursue in student focus groups? • What groups of students? <p>Survey responses will inform the planning for student focus groups tentatively scheduled to begin in early December.</p>
<p>Closure: A. Tasks/Assignments Prior to Next Meeting (Date/Time TBD)</p> <ul style="list-style-type: none"> • Follow Up: Assessment of Prior EMP <p>B. Documents or Resources Needed</p> <p>C. Agenda Items for Next Meeting</p> <ul style="list-style-type: none"> • Prior EMP Assessment • Finalize plans for community engagement forums (February 2022) <p>D. EMP Project Communication Items</p> <p>Thank you!</p>	<p>All</p>	<p>Consensus regarding:</p> <ul style="list-style-type: none"> • Tasks/Assignments for completion prior to next meeting: <ul style="list-style-type: none"> ○ D. White: send Dr. Gilkerson the PPT presentation; draft survey for EMP Committee Members; coordinate with Dr. Gilkerson on Communication Items for dissemination. ○ Dr. Greaney and Dr. DeAusen – follow up on additional data (dual enrollment) ○ All – respond to scheduling inquiries so that next meeting can be calendared.