EVC NURSING IMMUNIZATION/PHYSICAL AND BACKGROUND CHECK REQUIREMENTS

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Presented by:

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EVC Nursing Program Requirements
Due June 30th in Complio
(www.evcbackgroundcheck.com

- <u>Annual</u> Physical Exam- using EVC Nursing Program Health Form- exam completed within 3 months of program enrollment year
  - Includes lift/push/pull requirements
- Immunizations
  - Proof of Hep B vaccinations AND positive titer
  - Tdap within 10 years
  - Proof of <u>Annual</u> Flu Vaccine
- Positive Titers
  - MMR
  - Hep B
  - Varicella
- TB test
  - Two-Step TB, then annual TB test
    - History positive- Annual Negative TB symptom Review questionnaire from Health Care Provider, clear chest xray within 3 months of staring the program (then good for 5 years).
    - Interferon Gamma Release Assay (IGRA):
      - Certain restrictions apply this is an exception Dean approval only and submitted via Complio
- <u>Annual</u> Background check and Drug Screen

Immunization Requirements

- MMR
  - Positive antibody titer to measles, mumps, and rubella

- Hepatitis B
  - Written documentation of 3 doses of Hepatitis B vaccine, AND
  - Positive antibody titer

- Varicella
  - Positive antibody titer

Immunization Requirements

- T-Dap
  - Written documentation of one dose of T-Dap vaccine within past 10 years

- Seasonal Flu Vaccine
  - Written documentation of Seasonal Flu Vaccine (annual)

Immunization Requirements

- Lab titer results (antibody titer):
  - Laboratory evidence of immunity (copy of lab results)
  - If titers are negative after immunizations, include letter from health care provider with plan for immunity.

- Written documentation for HepB & Tdap:
  - Copy of yellow immunization record, **or**
  - Copy of vaccine receipt with your name, name of vaccine, dose, route, date, **or**
  - Physician letter (must be on physician stationary/letterhead) stating your name, name of vaccine, dose, and date

Health Insurance, Respiratory Fit Test and CPR- Due June 30th in Complio

▶ Health Insurance Verification

▶ Respiratory Fit Test must be completed annually – we offer it very summer. If you have one done at work, we will accept this

▶ Current Basic Life Support (BLS) Provider Certification

   ▶ Do not let your CPR card expire

   ▶ You must renew before it expires.

You have all been sent an email from Sign Up Genius to participate in these events held at EVC and they are only offered in the summer

Introduction: Background Checks and Complio System (www.evcbackgroundcheck.com)

▶ Adrienne Burns, Program Coordinator

Background Check

Our Policy:

- **<u>Policy Statement</u>**
  All students entering the nursing program are required to obtain a criminal background check and urine drug screen.

- **<u>Purpose</u>**
  The 2004 Manual for Hospitals published by the Joint Commission on Accreditation of hospitals and Healthcare Organizations (JCAHO), the major accreditation body for hospitals, requires that all staff members, student, faculty and volunteers meet standards relating to criminal background checks and freedom from drugs.

- **<u>Policy</u>**
  Overview: Students are responsible for costs associated with the criminal background check and drug screen. Students must further agree that all results are available to the nursing program and the clinical sites associated with the program. The program is responsible for ensuring that students comply with individual hospital policy regarding disclosure of results. Should a clinical agency refuse to place a student based on the outcome of either the background check or drug screen, the program has no responsibility for arranging an alternative clinical placement.

- **Criminal Background Check:**
  Upon acceptance in the nursing program, students must clear a criminal background check. Failure to complete this process will result in dismissal from the program.

- **Urine Drug Screen** ***<u>If the background check indicates criminal behavior, the student may be dismissed from the program.</u>***

- The nursing program maintains a no tolerance policy regarding substance abuse. All students must clear a urine drug test. Failure to undergo or pass this test will result in dismissal from the program. If the drug screen comes back diluted the student will be allowed one (1) retest. If the student fails the second test, the student will be dismissed from the program.

Background Check

If you have a traffic infraction over $1,000 or any misdemeanor or felony (regardless if it has been expunged)

You must to the following:

1. Write a letter explaining the infraction

▶ Why it happened

▶ What happened

▶ What has changed since the infraction

You can put it in the body of an email and send it to:

Adrienne.Burns@evc.edu

Background Check

- We will forward that email to our clinical site
- We will omit any identifiers (name,etc.)
- The hospital will either approve or deline your entrance into the hospital
- This can take up to 6 weeks
- If you are denied, you will be unable to enter our program

Complio

Complio is the secure website that we utilize for the immunization records and the background checks.

You can access it at:

www.evcbackgroundcheck.com

- ▶ 1. Compliance Tracking Package - $25.00/12 Months

- ▶ 2. Student ONLY Initial Package - $151.00

- ▶ 3. Student Annual Follow Up Drug Screen, Background Check Package - $131.00 (1 year after initial sign up) 2019

Includes both the background check, drug screening and immunization package.

Note: These prices are subject to change

How do I enter information into Complio?

https://vimeo.com/106014744

► Once you register, there are also how to videos on your left.

Conclusion

▶ **All items uploaded to Complio by June 30th** in order to ensure your placement in the nursing program.

▶ More information will be given during orientation regarding

 Schedules, expectations, etc.

▶ If you apply for any exceptions faculty will not review until the week prior to your start date. It will not be approved until that time.

▶ If you have questions regarding uploading documents, etc. Complio can assist you by phone. Please call 1-800-200-0853.

▶ Questions?