

EVC ART GALLERY EXHIBITION AND GUEST ARTIST PROPOSAL FORM

CONTACT INFORMATION	
Your name and address: _____ _____	Date of this proposal: _____
Email address: _____	Phone number: () _____
Institutional or organizational affiliation (if applicable): _____	

YOUR PROPOSAL
Working title for the proposed exhibition: _____
Describe the theme or idea for the exhibition. _____ _____ _____ _____
How does this proposed exhibition support the mission of the EVC Art Gallery (See mission statement on reverse)? _____ _____ _____
How do you anticipate using the space (see the art gallery plan on reverse)? _____ _____ _____
Please list the number of artists, number of works, and the titles/dates/media/dimensions of works proposed for the exhibition on a separate sheet. Please include 5 images of the art works or a sampling of what the work will be like as an email attachment in jpeg format.
Describe any accompanying events or programs such as lectures, receptions, gallery walk-throughs, demonstrations, etc. _____ _____ _____
Is there a particular date or timeframe that you prefer for this exhibition? Please explain. _____
Please attach a resume that includes your exhibition and/or curatorial experience.
Please email your 1) proposal form, 2) list of artists/works, 3) 5 images, and 4) resume to the Art Gallery Coordinator, Rachel Lazo. Rachel.Lazo@evc.edu (408) 274-7900 ext. 6612 Thank you for your interest in the EVC Art Gallery!

FOR OFFICE USE ONLY:	Date recvd:
Action:	Date:
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Art Gallery Mission Statement

The Evergreen Valley College Art Gallery is committed to serving the college community and the community at large through exhibitions and programs that serve to enrich the cultural life of students, and provide a valuable teaching and learning tool for both art students and non-art students alike. The Art Gallery strives to stimulate meaningful discourse about a variety of topics, ideas and approaches with the intent to encourage inquiry, stimulate creative endeavors, and deepen the understanding of diverse cultures and ideas through the study of visual art and design.

The Art Gallery hosts a variety of exhibitions annually, including student exhibitions, faculty exhibitions, guest artists and guest curators. It displays works of art and design by local artists and artists with national and international recognition, and strives to reflect a broad range of artistic techniques, styles, materials, and ideas.

Yearly Schedule of Exhibitions and Events

The schedule of exhibitions, events and visiting artists is planned by the Exhibitions Committee. The Art Gallery typically hosts 4 to 5 exhibitions per year, including the Annual Juried Student Art Exhibition in the spring, and a biennial Art Faculty Exhibition.

Proposals for Exhibitions and Visiting Artists

Proposals for exhibitions and/or visiting artists are reviewed by the Exhibitions Committee on an on-going basis. The Committee favors proposals that best fulfill its mission to the college and community. Exhibition proposals can include group exhibitions, solo exhibitions, curatorial proposals, student exhibition proposals, faculty proposals, and proposals by persons or groups from outside of the campus. The Committee plans the Art Gallery schedule one year in advance. Exhibitions can be on display for a period of one week to eight weeks, based on the discretion and planning of the Exhibitions Committee. The Art Gallery is a non-profit gallery and requests a donation of 10% of all sales that result from exhibiting work in the Art Gallery to the Art Gallery Foundation. Art exhibitions that feature outside artists and curators will often be accompanied by a lecture or gallery walk through that is open to the campus and community. The Art Gallery will host a reception for each art exhibit. The receptions honor the exhibition participants and offer the public the opportunity to meet the artists and curators involved.

Gallery Facilities and days/hours of operation

The EVC Art Gallery is approximately 650 square feet and can accommodate 2-dimensional works on the walls and 3-dimensional works freestanding or on pedestals. There are electrical outlets and Internet connection. The Art Gallery is typically open 4-hours per day Mondays through Thursdays during the fall and spring semesters.

Evergreen Valley College
Gallery Plan

