

Evergreen Valley College

Early Alert FAQs for Students

What is Early Alert?

The Early Alert program at EVC is designed to identify, early in the semester, students who are in need of support and inform them of resources available to help them be successful in their courses. If your instructor is concerned that your work or attendance indicates that you may have trouble passing the class, you may receive an Early Alert email letter asking you to see your instructor and seek help from other student support services such as tutoring and counseling.

What if I receive an Early Alert email letter from EVC?

If you receive an Early Alert email letter, it means your instructor is concerned about your progress in the course and wants to make sure you are set up to do your best. Receiving an Early Alert email does not necessarily mean that you are failing the class. It does not affect your financial aid, GPA or transcript.

If you receive an Early Alert email letter, talk with your instructor right away to make sure you understand his or her concerns, get clarifications, and find out where you stand. Can you make up any assignments? Would it help you to receive tutoring? Are you in a course that is too difficult or too easy? What can you do to improve your status in the course? This is a good opportunity to talk about solutions and to get acquainted with your instructor.

Why did my instructor give me an Early Alert status?

Perhaps you've been late frequently, or absent, or come to class without your books or homework. Maybe your work shows that you may not be ready for the class. If you have low quiz or test scores, your instructor may be concerned. Any one of these signs indicates that you need to see your instructor and make a plan of action in order to successfully pass the course. Your instructor may also advise you to seek additional tutoring from one of our several free tutoring centers. (See below for locations on campus.)

What do I do if I get an Early Alert email letter?

If you get an Early Alert email letter:

- Contact your instructor right away. Make sure you know what his/her concerns are, and what he/she would like to see you doing in order to pass the course.
- Seek tutoring services as necessary.
- Attend Early Alert workshops designed to help you become successful in college.
- Make a counseling appointment. A counselor can help you make decisions about dropping or adding a class or in other matters that may affect your academic progress and success.

Where can I get help if I need tutoring?

- **Campus Tutoring Center, LE-237**

The Campus Tutoring Center offers free tutoring in multiple subject areas. EVC students are welcome to drop in, check the subject schedules, and receive help. No appointments are necessary. Small group workshops in reading, listening & speaking are also offered every semester. To receive tutoring and access any resource service, a student must register for an IL210 Supervised Tutoring section in the center. This is a noncredit course, free to students registered at EVC. Call the Campus Tutoring Center at (408) 274-7900 x6802, or visit <http://www.evc.edu/current-students/tutoring-center>

- **Math and Science Resource Center**

The Math and Science Resource Center (MSRC) is in room AD-141, in the Acacia Building. The MSRC provides tutoring and/or student learning resources to support all EVC Astronomy, Biology, Chemistry, Earth Science, Math, and Physics courses. All tutoring and resource services are offered free on a drop-in, open-lab basis to registered EVC students only. Appointments are not necessary. To receive tutoring and access any resource service, a student must register for an IL210 Supervised Tutoring section in the center. This is a noncredit course, free to students registered at EVC.

For further information, contact: (408) 274-7900, ext. 6883, or visit <http://www.evc.edu/academics/departments/math-science-resource-center>

Where can I get help if I need to talk to a counselor?

EVC offers personal and academic counseling. For personal counseling, go to the Health Center in room SC-124 or call 408-270-6480 to make an appointment to see a personal therapist.

For academic counseling, the best way is to go to Counseling Office (SC-250) and tell staff at the front desk that you received an Early Alert email letter and want to make an appointment with a counselor. The staff person will then make appropriate arrangements for you to talk to a counselor. You can also email counseling@evc.edu or call 408-270-6475

For more information visit their websites:

EVC Health Center <http://www.evc.edu/current-students/support-programs/health-center>
EVC Counseling Department <http://www.evc.edu/current-students/counseling>

What if I think I'm not ready to pass a class?

In order to pass the course, first, talk to your instructor to see if there's anything you can do differently. If you still believe you are not ready to pass the course, drop it. The drop deadline is the end of the 13th week of the semester. That said, having too many "W" grades on your transcript is not good either. However, a "W" grade is better than an "F", so don't wait for an "F" to show up on your transcript. That will affect your GPA and financial aid. It may tip the scale and put you on probation status. It could affect your transfer opportunities (and ultimately your career hopes).

There are two ways to drop a course: 1) call STAReg 408-223-0300 or 2) go to <https://MyWeb.sjeccd.edu> and click on MyWeb. The drop deadline is the end of the 13th week of the semester. If you drop on or before this drop deadline, you will receive a "W" grade. Do not assume the instructor will drop you from his or her class. You are responsible for dropping your own classes. Refer to the Academic Calendar at <http://www.evc.edu/current-students/academic-calendar> for the exact date.