

2009-2010 Academic Senate Minutes

September 15, 2009

October 6, 2009

October 20, 2009

November 3, 2009

November 17, 2009

December 1, 2009

February 16, 2010

March 2, 2010

March 16, 2010

April 6, 2010

April 20, 2010

May 4, 2010

May 18, 2010

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
September 15, 2009

President	Henry Gee	Present
Past President	Harry Lichtbach	Present
Social Science, Humanities, Arts, & PE	Eric Narveson	Absent
Social Science, Humanities, Arts, & PE	John Carrion	Absent
Business & Workforce Development	Harry Lichtbach	Present
Counseling Services	Elaine Ortiz-Kristich	Present
Counseling Services	Martha Hardin	Present
Library and Learning Resources	Nasreen Rahim	Present
Language Arts	Steve Blades	Absent
Language Arts	Sravani Banerjee	Present
Math, Science, and Engineering	Robert Lombard	Present
Math, Science, and Engineering	Bonnie Brown	Present
Nursing & Allied Health	Peggy Gorbach	Absent
At Large	Charlie Kahn-Lomax	Present
At Large	vacant	-----
Adjunct	Blanca Ezquerro	Absent
Adjunct	Jimmie Wilson	Absent

Guests: Augustine Cervantes, Kuni Hay and R.J. Ruppenthal

I. CALL TO ORDER

II. ADOPTION OF AGENDA (5 min.) - *adopted*

Additions/Deletions/Corrections

Items to be Deferred

Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES

April 21 and May 5, 2009 minutes were approved and May minutes re-titled as “notes”.

IV. RECOGNITION AND ANNOUNCEMENTS

Announcements

The kick-off for Latin Heritage month on September 9th and its events including the Latin dance fundraiser.

National Hispanic University will be on campus on October 1st.

The Articulate series of productions in the new theater

The Pow Wow on Saturday, September 18th.

Flu shots will be given at Health Services starting September 16th.

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

VI. COMMITTEE APPOINTMENTS

Applications are available at the senate meeting but may be previewed in the Academic Senate office.

A. #Non-Screening Committees (2009-2010)

1. College Technology: Teck Ky, Math, Science and Engineering

2. Budget: Melody Barta, Business/Workforce Development and Henry Gee (At-Large)

3. College Safety/Facilities: Representative from Math, Science and Engineering needed

4. **Retention Matriculation:** Celso Batalha, Math, Science and Engineering
 5. Staff Development
 6. Institutional Effectiveness
 7. **College Curriculum:** Maureen Adamski, Nursing
 8. **Archives:** Nancy Lin, Nursing
 9. Graduation
 12. Scholarship
 13. Student Services
 14. Resource Development
 15. District Council
 16. Committee for Modernization Project for Cedro and PE Buildings
 17. Professional Improvement Committee (PIC)
 18. PRC
 19. **Acacia Modernization:** Abdie Tabrizi, Math, Science and Engineering
- B. #Tenure Review Committees**
1. **Kevin McCandless:** Chugwu Ho replaces Steve Matusow (retirement)
 2. **Hanh Deng:** Beverly Stewart replaces Richard Baiardo (retirement)
 3. **Caritha Anderson:** Patricia Perkins replaces Harvey Gipson (retirement)
 4. **Barbara Tisdale:** Felicia Mesa replaces Richard Baiardo (retirement)
- C. #Screening Committees**
1. **Senior Division Administrative Assistant, Library and LRC:**
R.J. Ruppenthal and Lorena Mata
 2. **Vice President of Administrative Services:** Henry Gee
- D. #Peer Review Committee:**

VII. ACTION/DISCUSSION ITEMS (Items with * have related documents posted in Outlook Public:
“EVC Academic Senate”: “Documents for Meetings”)

- A. Chapter 4 Update/Chapter 5**
President Gee gave the Senate proposed language on Chapter 4 of the Board policies and procedures pertaining to course repeatability and withdrawals. A motion was made to accept the proposed language.
The motion was seconded and approved.
- B. Senate Meeting Dates**
- C. Senate Committees**
1. **Scholarship:** Charlie Kahn-Lomax and Martha Hardin

VIII. DISCUSSION ITEMS

- A. Standing Rules - *deferred***
1. **Distinguished Faculty of the Year Award Process**
 2. **Elections**
- B. Dues Drive**
Treasurer Bonnie Brown outlined her plan for collecting dues and scholarship money for this academic year.
- C. Scholarship Drive** (see above)
- D. College Budget**
The budget committee is working to find out what the parameters are. There is a 1.3% deficit in the state budget that may be reflected.
- E. Accreditation, IEC**

F. Articulation/Transfer

The Articulation Officer position was forwarded twice for hiring. Marc Sola will be the articulation officer for both EVC and SJCC campuses, with 50% of his time split between both colleges. The Transfer Center has been moved to the waiting area in general counseling with a classified employee in that position.

G. Textbook Adoption Committee

President Gee explained the function of the committee. The committee met once last year. Please send any concerns to the members: Jack Baker, Steve Blades, Hue Le, Lorena Mata or Leslie Williams.

H. Curriculum Separation

EVC and SJCC has been no action for the past three years as far as curriculum agreement. Professor Eric Narveson, ACCC Chair, has put out a paper on the pros and cons of each college having their own curriculum. Many senators expressed their concern over separate courses, especially course number ownership and students who attend both campuses concurrently. There is a committee formed consisting of EVC faculty and classified who will look at the ramifications of either side of the issue. The campuses also disagreed on the inclusion of SLOs on the course forms.

I. Green Voting Methods

President Gee would like to investigate other procedures for voting in the various Senate elections. Web-based survey options were mentioned as a possible method. Senators Martha Hardin and Nasreen Rahim will look of other ways to get votes without wasting paper and keeping the votes anonymous.

J. Budget

President Gee reported on the District Office move in conjunction with land use issues and recent campus moves in light of the recession.

K. National Hispanic University

Augustine Cervantes, of National Hispanic University, gave information on the NHU presenting it as a viable option for transferring students. It was agreed that the information was timely because of the current economic problems troubling California universities. Alejandra Hermosilla will be present on campus four days a week. Her office is located in SC109. Mr. Cervantes also invited EVC counselors for a site visit.

IX. INFORMATION ITEMS

A. Accreditation Process

B. Vice President Kuni Hay and Professor R.J. Ruppenthal made a presentation about accreditation. A handout detailing the various standards, team members and timelines was given to senators. The teams have met twice so far and there will be meetings on a Friday each month. They are in the process of developing a web site for accreditation and will also be distributing two surveys: one for students and one for employees. A campus-wide retreat is also planned. President Gee would like to see more people involved from all areas to better connect with the process.

B. Agenda for 2009/2010: Senate and College

C. Senate Roster - *deferred*

D. Committee Roster - *deferred*

E. State Academic Senate Events 2009-20010: more information to be given at next meeting

1. 2009 Fall Session (Southern California)

2. 2010 Accreditation Institute

3. 2010 Teaching Institute

4. 2010 Vocational Education Institute

5. 2010 Spring Session

6. 2010 Leadership Institute

7. 2010 Curriculum Institute

F. Basic Skills

G. Faculty Hiring: The CNA position will be coming up soon.

X. REPORTS (10 min):

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

- A. College Council**-Henry Gee/Elaine Ortiz-Kristich
The N1H1 flu and its instructional issues were discussed.
- B. Board of Trustees**-Henry Gee
- C. District Council**-Henry Gee
- D. Treasurer's Report**
- E. College Committees (1 minute @)**
 - 1. All College Curriculum: Eric Narveson, Chair
 - 2. Campus Technology: Steve Mentor, Chair
 - 3. Budget Committee: Sally Chumbley, Chair
 - 4. Safety/Facilities: David Ames, Chair
 - 5. Staff Development: Nasreen Rahim, Chair
 - 6. Retention/Matriculation: Emily Banh, Chair
 - 7. Institutional Effectiveness: RJ Ruppenthal
- F. Senate Committees**

XI. ADJOURNMENT

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
DRAFT MINUTES
October 6, 2009

President	Henry Gee	Present
Past President	Harry Lichtbach	Present
Social Science, Humanities, Arts, & PE	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	John Carrion	Present
Business & Applied Technology	Harry Lichtbach	Absent
Counseling Services	Elaine Ortiz-Kristich	Present
Counseling Services	Martha Hardin	Present
Library and Learning Resources	Nasreen Rahim	Present
Language Arts	Steve Blades	Present
Language Arts	Sravani Banerjee	Present
Math, Science, and Engineering	Robert Lombard	Present
Math, Science, and Engineering	Bonnie Brown	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Charlie Kahn-Lomax	Present
At Large	Marjorie Clark	Present
Adjunct	Blanca Ezquerro	Absent
Adjunct	Virginia Reed	Present

Guests: Shelley Blackman and Lorena Mata

- I. CALL TO ORDER:** President Gee called the meeting to order at 3:15 pm in the Gullo II conference room. He also introduced the new senators.

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections VI.A7. SSHAPE changed to At-large
 Items to be Deferred
 Adoption of Agenda (Including consent items marked #) *Approved with correction.*

III. APPROVAL OF MINUTES – September 15, 2009 *Approved with correction.*

IV. RECOGNITION AND ANNOUNCEMENTS

Recognition

Angelina Loyola was recognized as a Hearst Scholarship winner; she was formerly the recipient of the EVC Academic Senate scholarship.

Lynn Gulkin was recognized for her work on Transfer Day

Articulate program, which was well received by the community at-large, as well as the campus community.

Mexicans in San Jose, Nannette and Richard Regua for the Author's Guild

Announcements

The College Council will not be meeting this coming Monday

Latino Heritage Month events

V. PUBLIC COMMENTS (limited to only three minutes)

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VI. COMMITTEE APPOINTMENTS

Applications are available at the senate meeting but may be previewed in the Academic Senate office.

A. #Non-Screening Committees (2009-2010)

1. College Technology
2. Budget

3. College Safety/Facilities
 4. Retention Matriculation
 5. Staff Development
 6. Institutional Effectiveness
 7. **College Curriculum** – Josh DiChiacchio, At-Large
 8. Archives
 9. Graduation
 10. Marketing
 12. Scholarship
 13. Student Services
 14. Resource Development
 15. District Council
 16. Committee for Modernization Project for Cedro and PE Buildings
 17. Professional Improvement Committee (PIC)
 18. PRC
 19. Acacia Modernization
- B. #Tenure Review Committees**
1. Keenan Norris: Steven Mentor (dean’s choice) and Richard Regua (instructor’s choice)
- C. #Screening Committees**
- D. #Peer Review Committee:**

VII. ACTION/DISCUSSION ITEMS (Items with * have related documents posted in Outlook Public: “EVC Academic Senate”: “Documents for Meetings”)

- A. Chapter 4 Update/Chapter 5/Chapter 3/7**
Chapters 4 and 5 will be placed in the EVC Academic Senate folder. Chapters 3 (General Institutional policies) and 7 (HR policies) will be resumed later on in the semester. Questions about overrides and course repetition were discussed.
- B. Faculty of the Year**
A motion was made to appoint Senator Eric Narveson to the Faculty of the Year committee. *The motion was seconded and passed.*

VIII. DISCUSSION ITEMS

- A. Categorical Cutbacks (see item D.)**
- B. The Loss of TTIP Funds and Its Effects**
Professors Shelley Blackman and Lorena Mata spoke to the Senate about the loss of state funding and how it will affect the students who use the library. They reviewed their budget and projected budget and highlighted which items will not be funding. Money was found to pay for the ILS, which is the control center of library operations. The student databases have no money to fund them. Accreditation will be in jeopardy because of the lack of student support through instructional materials.
- C. Green Voting Method Ideas**
President Gee would like to see a committee formed look at the ways that votes may be cast anonymously or electronically.
- D. College Budget**
President Gee reviewed the reports given to him by the District Office outlining various cutbacks, including categorical funding. There is a structural deficit of about a million dollars. One of the ways to reduce the deficit is to reduce medical coverage expenses and the district will soon approach the various constituencies with suggestions. Counseling had a retreat including all the categorical. Different scenarios were given and different ways of cutting back were discussed and one of the scenarios would be to blend the various categorical programs together.

IX. INFORMATION ITEMS

- A. Senate Election Results (announced at call to order)**
- B. Strategic Planning, October 23**
President Gee announced the meeting and encouraged faculty to attend.
- C. Senate Roster**
- D. Committee Roster**
- E. State Academic Senate Events 2009-2010 - announced**
 - 1. **2009 Fall Session:** November 12 - 14, 2009, Ontario
 - 2. **2010 Accreditation Institute:** March 19-20, 2010, Newport Beach
 - 3. **2010 Teaching Institute,** February 19-20, 2010, Orange
 - 4. **2010 Vocational Education Institute:** March 11-13, 2010, Napa
 - 5. **2010 Spring Session: TBA**
 - 6. **2010 Leadership Institute:** June 17-19, 2010, San Diego
 - 7. **2010 Curriculum Institute:** July 8 -10, 2010, Santa Clara
- F. ITSS Update - Tom Onwiler (4:00) - deferred**
- G. Curriculum Separation Issue**
Senator and Chair of the ACCC, Eric Narveson discussed course separation between the campuses and its effect on students.
- H. SLO Pilot Committee**
Senator Eric Narveson has set up a pilot committee. The committee consists of Abdie Tabrizi, Lois Lease, Jovita Valdez, Richard Baiardo, Marc Sola and Eric Narveson; it has not met yet.
- I. Flu Update**
President Gee handed out information on the H1N1 flu. The advice that was given to students to stay home may be in variance to the absence policies of the instructor and more discussion is needed to resolve this.

X. REPORTS (10 min):

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

- A. College Council-Henry Gee/Elaine Ortiz-Kristich**
- B. Board of Trustees-Henry Gee**
- C. District Council-Henry Gee**
- D. Treasurer's Report**
- E. College Committees (1 minute @)**
 - 1. All College Curriculum: Eric Narveson, Chair
 - 2. Campus Technology: Steve Mentor, Chair
 - 3. Budget Committee: Sally Chumbley, Chair
 - 4. Safety/Facilities: David Ames, Chair
 - 5. Staff Development: Nasreen Rahim, Chair
 - 6. Retention/Matriculation: Emily Banh, Chair
 - 7. Institutional Effectiveness: RJ Ruppenthal
- F. Senate Committees**
- G. Accreditation**

XI. ADJOURNMENT – The meeting was adjourned at 5:00 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
October 20, 2009

President	Henry Gee	Present
Past President	Harry Lichtbach	Present
Social Science, Humanities, Arts, & PE	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	John Carrion	Absent
Business & Applied Technology	Harry Lichtbach	Present
Counseling Services	Elaine Ortiz-Kristich	Absent
Counseling Services	Martha Hardin	Absent
Library and Learning Resources	Nasreen Rahim	Present
Language Arts	Steve Blades	Present
Language Arts	Sravani Banerjee	Present
Math, Science, and Engineering	Robert Lombard	Present
Math, Science, and Engineering	Bonnie Brown	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Charlie Kahn-Lomax	Present
At Large	Marjorie Clark	Present
Adjunct	Blanca Ezquerro	Absent
Adjunct	Virginia Reed	Present

Guests: Debbie De La Rosa, Monica Gomez, Tom Onwiler

I. CALL TO ORDER: President Gee called the meeting to order at 3:15 pm in the Gullo II conference room.

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections

Items to be Deferred

Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – October 6, 2009 - *approved with changes.*

IV. RECOGNITION AND ANNOUNCEMENTS

Robin Salak for her work on Disability Awareness Month and the Suicide Prevention presentation

Latino Heritage Month activities

V. PUBLIC COMMENTS (limited to only three minutes)

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Comments were made about printing and the possible elimination of reprographics at EVC for financial reasons. Since this would adversely affect instructions and teaching, it was felt that it was a concern of the Senate. This will be further discussed at the next meeting.

VI. COMMITTEE APPOINTMENTS

Applications are available at the senate meeting but may be previewed in the Academic Senate office.

A. #Non-Screening Committees (2009-2010)

1. College Technology
2. Budget
3. College Safety/Facilities
4. Retention Matriculation
5. Staff Development
6. Institutional Effectiveness

7. College Curriculum
8. Archives
9. Graduation
10. Marketing
12. Scholarship
13. Student Services
14. Resource Development
15. District Council
16. Committee for Modernization Project for Cedro and PE Buildings
17. Professional Improvement Committee (PIC)
18. PRC
19. Acacia Modernization

- B. #Tenure Review Committees**
- C. #Screening Committees**
- D. #Peer Review Committee**

VII. ACTION/DISCUSSION ITEMS (Items with * have related documents posted in Outlook Public: “EVC Academic Senate”: “Documents for Meetings”)

A. Chapter 4 Update/Chapter 5/Chapter 3/7

President Gee is going to ask for language clarification on Chapter 4 regarding the Associate degree’s needing 60 hours of passing credits instead of 60 hours of an average of grades to make a passing grade to be in line with Title V. He is waiting for more input from various groups.

VIII. DISCUSSION ITEMS

IX. INFORMATION ITEMS

A. Budget Update

President Gee updated and reviewed with the Senate the budget cuts, specifically to the categoricals.

B. Strategic Planning, October 23

President Gee announced the session, which will center on the revision of the EVC mission statement.

C. Senate Roster - The roster was distributed to the Senate for updates and corrections.

D. Committee Roster - The roster was distributed to the Senate for updates and corrections.

E. ITSS Update

Tom Onwiler, Director of ITSS, updated the Senate on various changes such as a new policy on full mailboxes, some of which have never been accessed by the user. He explained the archiving procedure and how they will start purging mailboxes that are full to speed up the system. Some senators felt that the purging of mailboxes was invasive. Mr. Onwiler explained that the mail will still be available and can be restored whenever the user wants. He also reported that Blackboard software no longer being used. Mr. Onwiler confirmed that the printers and copiers will remain where they are and continue to be the responsibility of each department. The phone tree system was discussed. The absence of operators has made calling difficult since, if the number is not known, the caller cannot reach their party. They are still working to implement a system where all faculty will have their own phones and it will be easier to reach employees. Windows 7 migration is in the works and it will take 18 months to switch over.

F. Accreditation

President Gee still hopes that the senators will get involved in the writing groups. The first draft was submitted last Friday. He would like their constituents to read it and give input. There will be three more drafts submitted this academic year with the final completion in March or April.

G. Curriculum Separation

The committee has not yet met. One of its goals is to work on possible scenarios if and when course separation occurs. Concerns include course numbering, course ownership and articulation with SJCC, etc.

H. Faculty Evaluation of Administrators

President Gee explained that the evaluation of administrators is driven by the administration and there typically has not been good communication on this. Anonymity was the main concern of the discussion. The faculty members have three options, 1. complete the evaluation and sign, 2. do not complete the evaluation, and 3. complete the evaluation and do not sign it. A suggestion was made to take it back to the divisions and write a resolution about evaluations.

I. Textbook Adoption Committee

President Gee wants to recruit more committee members; there is no limit and much input is needed. The District is trying to put together a committee on this also.

K. Public Relations Presentation

Monica Gomez, Public Relations Officer, made a presentation on the media coverage concerning EVC. She gave an overview of her position and what she does and has done. She emphasized that the key to public relations is having a good relationship with the media. She also publishes the *In-Flight* newsletter and passes on information to the colleges, such as H1N1 flu precautions.

L. District Essential Positions/Faculty Hiring

President Gee would like the senators to go back to their divisions to get an idea about which faculty positions are most needed so the Senate can discuss and make recommendation as to which positions need to be filled.

M. Moodle

There has been a switch from Blackboard to Moodle; this will be discussed at the next meeting.

X. REPORTS (10 min):

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Henry Gee/Elaine Ortiz-Kristich

B. Board of Trustees-Henry Gee

C. District Council-Henry Gee

D. Treasurer's Report

E. College Committees (1 minute @)

1. All College Curriculum: Eric Narveson, Chair

2. Campus Technology: Steve Mentor, Chair

3. Budget Committee: Sally Chumbley, Chair

4. Safety/Facilities: David Ames, Chair

5. Staff Development: Nasreen Rahim, Chair

6. Retention/Matriculation: Emily Banh, Chair

7. Institutional Effectiveness: RJ Ruppenthal

F. Senate Committees

G. Accreditation

XI. ADJOURNMENT: The meeting was adjourned at 5:15 pm

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
NOTES
November 3, 2009

President	Henry Gee	Present
Past President	Harry Lichtbach	Present
Social Science, Humanities, Arts, & PE	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	John Carrion	Absent
Business & Applied Technology	Harry Lichtbach	Present
Counseling Services	Elaine Ortiz-Kristich	Absent
Counseling Services	Martha Hardin	Absent
Library and Learning Resources	Nasreen Rahim	Absent
Language Arts	Steve Blades	Absent
Language Arts	Sravani Banerjee	Absent
Math, Science, and Engineering	Bob Lombard	Present
Math, Science, and Engineering	Bonnie Brown	Present
Nursing & Allied Health	Peggy Gorbach	Absent
At Large	Charlie Kahn-Lomax	Present
At Large	Marjorie Clark	Present
Adjunct	Blanca Ezquerro	Absent
Adjunct	Virginia Reed	Present

Guests: Debbie De La Rosa, Tom Onwiler

I. CALL TO ORDER: No Quorum.

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections

Items to be Deferred

Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – October 20, 2009 - for approval at the next meeting

IV. RECOGNITION AND ANNOUNCEMENTS

V. PUBLIC COMMENTS (limited to only three minutes)

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VI. COMMITTEE APPOINTMENTS

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A. #Non-Screening Committees (2009-2010)

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- B. #Tenure Review Committees**
- C. #Screening Committees**
- D. #Peer Review Committee**

VII. ACTION/DISCUSSION ITEMS (Items with * have related documents posted in Outlook Public: “EVC Academic Senate”: “Documents for Meetings”)

- A. Chapter 4 Update/Chapter 5/Chapter 3/7**

VIII. DISCUSSION ITEMS

- A. Faculty Hiring**
President Gee would like the faculty to compile a list of desired faculty positions. Positions that were sent forward, but not filled, from last year include: Theater Arts, Accounting, Math, Counseling for the Transfer Center and DSP Counselor/Coordinator.
- B. Reprographics and Printing-** Discussed in IX. I.3

IX. INFORMATION ITEMS

- A. Budget Update**
The District Committee met last week. There is concern about the impending 1.3% deficit. Finding requests from the Library will be considered at the November 23, 2009 College Council meeting.
- B. Strategic Planning Update**
The committee met on October 23, 2009 to consider several items that have been delegated to smaller committees who will use the ideas from the larger group to try to consider some feasible language. It was requested that a summary be ready before the Thanksgiving holiday.
- C. Moodle - *deferred***
- D. Textbook Adoption Committee**
The committee has been meeting and an update will be forthcoming.
- E. Mailbox Purging -** President Gee will be emailing a preliminary policy to the senators.
- F. Accreditation –** A first draft has been completed.
- G. Curriculum Separation – *deferred***
- H. Faculty Evaluation of Administrators**
Several issues were discussed including whether administrator evaluation is an FA concern and if there are alternatives from the current procedure. It was hoped that the Senate will take a position on it since it has become a concern of some faculty. President Gee values the input from the FA and would like to work with them on this.
- I. ITSS Update**
Tom Onwiler addressed the Senate on several topics including the ongoing replacement of older existing computers for faculty; he requested that faculty contact their deans if they need a replacement to be placed on a waiting list. He also explained the campus portal and asked the Senators to ask their constituents to make their own pages; they should contact Shashi Naidu for help. Wait listing is again being studied. Currently the waitlist is limited to 50% of the course capacity. The topic of reprographics was raised and there is a goal of reducing printing by 20% each year for the next four years. ITSS is looking at both Windows Live and Google Apps for student accounts. The Windows’ account would give an EVC.Edu address that can be used forever.

J. H1N1 Virus

Vice President Irma Archuleta has written a memo, which states that there have been several cases of the virus on campus. The memo mostly focused on reporting students who are infected and will be sent to the campuses after it is approved by Vice President Hay. Some senator had concerns about the reporting of students and questioned their ability for diagnosing illnesses. President Gee asked the Senators to talk to their constituents about this.

K. Ten Plus One

President Gee outlined the list of areas over which the Senate has purview. He also gave three scenarios for the senators to think over and bring back to the next meeting.

F. Facilities Study Session

President Gee the status of Measures I and G buildings which would make buildings “net zero”, that is, achieving energy independence by using solar. The cost of the project would cost over 200 million dollars. It was suggested that next November 2010 may not be good time to ask the voters.

X. REPORTS (10 min):

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Henry Gee/Elaine Ortiz-Kristich

B. Board of Trustees-Henry Gee

C. District Council-Henry Gee

D. Treasurer’s Report

E. College Committees (1 minute @)

1. All College Curriculum: Eric Narveson, Chair

2. Campus Technology: Steve Mentor, Chair

3. Budget Committee: Sally Chumbley, Chair

4. Safety/Facilities: David Ames, Chair

5. Staff Development: Nasreen Rahim, Chair

6. Retention/Matriculation: Emily Banh, Chair

7. Institutional Effectiveness: RJ Ruppenthal

F. Senate Committees

G. Accreditation

H. Faculty Association

XI. ADJOURNMENT – The meeting ended at 4:30

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
November 17, 2009

President	Henry Gee	Present
Past President	Harry Lichtbach	Present
Social Science, Humanities, Arts, & PE	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	John Carrion	Absent
Business & Applied Technology	Harry Lichtbach	Present
Counseling Services	Elaine Ortiz-Kristich	Absent
Counseling Services	Martha Hardin	Present
Library and Learning Resources	Nasreen Rahim	Present
Language Arts	Steve Blades	Present
Language Arts	Sravani Banerjee	Present
Math, Science, and Engineering	Bob Lombard	Present
Math, Science, and Engineering	Bonnie Brown	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Charlie Kahn-Lomax	Present
At Large	Marjorie Clark	Absent
Adjunct	Blanca Ezquerro	Present
Adjunct	Virginia Reed	Absent

Guests: David Wain Coon

I. CALL TO ORDER: The meeting was called to order by President Henry Gee in Gullo II conference room.

II. ADOPTION OF AGENDA (5 min.) Adopted
 Additions/Deletions/Corrections
 Items to be Deferred
 Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – October 29, 2009 minutes/November 3, 2009 notes

IV. RECOGNITION AND ANNOUNCEMENTS

Flu shots were cancelled for the afternoon due to an emergency in health services.
 St. Andrew’s Day event
 Veteran’s Day event and historical film screenings by Eric Narveson

V. PUBLIC COMMENTS (limited to only three minutes)
 This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

The state of the EVC bathrooms was discussed. Complaints include: no toilet paper, no hot water, general lack of cleanliness, broken locks, etc. The problem was attributed to a change in personnel and non-reporting of problems. It was suggested that campus police be called and they will page a custodian.

VI. COMMITTEE APPOINTMENTS

Applications are available at the senate meeting but may be previewed in the Academic Senate office.

- A. #Non-Screening Committees (2009-2010)**
1. College Technology
 2. Budget
 3. College Safety/Facilities
 4. Retention Matriculation

5. Staff Development
 6. Institutional Effectiveness
 7. College Curriculum
 8. Archives
 9. Graduation
 10. Marketing
 12. Scholarship
 13. Student Services
 14. Resource Development
 15. District Council
 16. Committee for Modernization Project for Cedro and PE Buildings
 17. Professional Improvement Committee (PIC)
 18. PRC
 19. Acacia Modernization
- B. #Tenure Review Committees**
C. #Screening Committees
D. #Peer Review Committee:

VII. ACTION/DISCUSSION ITEMS (Items with * have related documents posted in Outlook Public: “EVC Academic Senate”: “Documents for Meetings”)

- A. Chapter 4 Update/Chapter 5/Chapter 3/7:** Chapter 4/5 will be voted on for approval next meeting

VIII. DISCUSSION ITEMS

A. Faculty Hiring

The Senate was previously asked to submit faculty-hiring requests for which positions should be filled in their divisions. There was one submitted, via email, from Nursing and Allied Health. Business and Workforce Development submitted a request for CADD and Accounting instructors as CADD has no full time instructor and Accounting has only one. A request from SSHAPE was made for a dance instructor. Senators were asked to send any further recommendations to the Academic Senate office.

B. Reprographics and Printing

The District is still trying to formulate a response to the Senate. Currently, they are trying to determine who is making the copies—percentages to be broken down by faculty and administration. Additionally, the charge-back model is not set up yet and the DO needs to incorporate incentives for reducing copying. A way to use online or more green methods of instruction was suggested for copy reduction. Updates will be provided when known.

IX. INFORMATION ITEMS

A. Budget Update

President Gee reported on the budget and distributed a detailed memo to the Senate outlining the inequity in the cuts between the EVC and SJCC. More cuts will be coming and the District hopes to have reserves of 5% by June, 2011, but it expects to drop in the near future. The senators were asked to relay the information to their constituents and bring back comments to the Senate.

B. Strategic Planning Update – no updates

C. Moodle

There are classes on Moodle being offered and Senator Nasreen Rahim asked that any faculty who cannot make the classes contact her for help with using the online tutorial. She will be visiting the divisions and providing information.

D. Textbook Adoption Committee

The committee is gathering information from faculty about their textbook requirements. The solicitation of textbooks from faculty was discussed and was generally considered unfavorable. The name of the committee will be known as the Textbook Affordability Committee.

E. Mailbox Purging by ITSS

A copy of the MS Outlook mailbox management guide was given to the senators. It was previously emailed to the District.

F. Accreditation

The writing process continues on standards 1 – 4. Reviewers are needed for the statements. The committee is close to going public soon.

G. Curriculum Separation

No news, but it has not yet been endorsed by the ACCC. Senator Eric Narveson, who also chairs the All College Curriculum Committee, assured the Senate that separation will occur.

H. Faculty Evaluation of Administrators

President David Wain Coon was in attendance to give information about the evaluation of administration by faculty process. He gave background on the process and distributed and reviewed information with the Senate.

I. By-laws and Absence/Tardiness of Senators to Meetings

President Gee reviewed the by-laws with the Senate after an inquiry was made about them. At this point it is still up to the Senate. It was suggested that senators who are sick make an effort to contact the Senate office.

X. REPORTS (10 min):

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Henry Gee/Elaine Ortiz-Kristich

B. Board of Trustees-Henry Gee

C. District Council-Henry Gee

The Student Service reorganization was discussed.

D. Treasurer's Report

E. College Committees (1 minute @)

1. All College Curriculum: Eric Narveson, Chair

2. Campus Technology: Steve Mentor, Chair

3. **Budget Committee:** Sally Chumbley, Chair

The committee has approved the resolution to support the funding of the library. It will go to the College Council later in the month for approval.

4. Safety/Facilities: David Ames, Chair

5. Staff Development: Nasreen Rahim, Chair

6. Retention/Matriculation: Emily Banh, Chair

7. Institutional Effectiveness: RJ Ruppenthal

F. Senate Committees

G. Accreditation

H. Faculty Association

XI. ADJOURNMENT: The meeting adjourned at 4:00 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
December 1, 2009

PRESIDENT

Henry Gee

VICE PRESIDENT

Elaine Ortiz-Kristich

TREASURER

Bonnie Brown

PAST PRESIDENT

Harry Lichtbach

BUSINESS & WORKFORCE

DEVELOPMENT

Harry Lichtbach

COUNSELING SERVICES

Elaine Ortiz-Kristich

Martha Hardin

LIBRARY & LEARNING SERVICES

Shelley Blackman

LANGUAGE ARTS

Sravani Banerjee

Steve Blades

MATH & SCIENCE

Bob Lombard

Bonnie Brown

NURSING & ALLIED HEALTH

Peggy Gorbach

SOCIAL SCIENCE, HUMANITIES,

ARTS & PE

Eric Narveson

John Carrion

AT-LARGE

Charlie Kahn-Lomax

Marjorie Clark

ADJUNCT

Blanca Ezquerro

Virginia Reed

Guest: President Coon

I. CALL TO ORDER President Gee called the meeting to order at 3:10 in Gullo II conference room

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections

Items to be Deferred

Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – November 17, 2009

IV. RECOGNITION AND ANNOUNCEMENTS

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

President Coon spoke to the Senate about recent situations in the District and on campus that have reached the media. He asked that the Senate and campus suspend their judgment until the investigation is final. There will be two sessions that will be held on the 3rd of December where this will be discussed also. An official response will be forthcoming. Dr. Coon encouraged anyone with concerns or questions to feel free to contact him personally.

VI. COMMITTEE APPOINTMENTS

Applications are available at the senate meeting but may be previewed in the Academic Senate office.

A. #Non-Screening Committees (2009-2010)

1. College Technology
2. Budget
3. College Safety/Facilities
4. Retention Matriculation
5. Staff Development
6. Institutional Effectiveness
7. College Curriculum
8. Archives
9. Graduation
10. Marketing
12. Scholarship

13. Student Services
14. Resource Development
15. District Council
16. Committee for Modernization Project for Cedro and PE Buildings
17. Professional Improvement Committee (PIC)
18. PRC
19. Acacia Modernization

- B. #Tenure Review Committees**
- C. #Screening Committees**
- D. #Peer Review Committee**

VII. ACTION/DISCUSSION ITEMS (Items with * have related documents posted in Outlook Public: “EVC Academic Senate”: “Documents for Meetings”)

- A. Chapter 4 Update/Chapter 5**
The basic Chapters 4 and 5 changes required to be included in the District policy mainly pertain to course repeatability and grade changes. A motion was made to approve the changes.
The motion was seconded and approved.
- B. Mailbox Purging by ITSS**
A motion was made to approve the policy presented by Tom Onwiler at a previous meeting.
The motion was seconded and passed.
- C. Textbook Affordability Committee: Consortium Request**
The email from the committee was given to the senators requesting approval to join the Open Educational Resources consortium, which encourages the creation of high-quality academic resources to replace textbooks. The Senate discussed the use of text readers such as the Kindle, etc. and working with publishers. A motion was made to endorse their joining the consortium as one solution to their charge.
The motion was seconded and passed.

VIII. DISCUSSION ITEMS

- A. Faculty Hiring**
This was discussed as to which positions are to be brought forward from the Senate. This will be continued on December 8th. In the interest of fairness and time, President Gee has called for submissions in writing for the Senate executive board meeting on the 8th.
- B. Student Affairs Reorganization**
This will also be discussed and voted upon on December 8th. The proposed location for the student welcome center is in Admissions and Records.
- C. Textbook Affordability Committee: Consortium Request**
A motion was made to move this item to action. *The motion was seconded and passed.*
- D. New Location for the Senate and Standing Committee Meetings.**
Several options were discussed about having a permanent room for the Senate meetings as well as standing campus committees. This will be discussed at the first Senate meeting of the next semester.

IX. INFORMATION ITEMS

- A. Budget Update – nothing to report**

B. Library Resolution: Database Support

The library will be getting support for its funding needs: \$10,000 for December and almost \$30,000 in May for the databases used. It is necessary to have these resources for accreditation. It passed the College Council and it is up to President Coon to find the money. President Gee would like the senators to request that their divisions ask their students exactly which databases they use in the library. Soft copies will be sent to the senators for distribution to their colleagues.

C. Chapter 3/7 - deferred

D. Accreditation

The accreditation report is going into the second draft and will soon be published for the use of EVC only. President Gee encourages comments after it is published.

X. REPORTS (10 min):

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Henry Gee/Elaine Ortiz-Kristich

B. Board of Trustees-Henry Gee

C. District Council-Henry Gee

D. Treasurer's Report

E. College Committees (1 minute @)

1. All College Curriculum: Eric Narveson, Chair
2. Campus Technology: Steve Mentor, Chair
3. Budget Committee: Sally Chumbley, Chair
4. Safety/Facilities: David Ames, Chair
5. Staff Development: Nasreen Rahim, Chair
6. Retention/Matriculation: Emily Banh, Chair
7. Institutional Effectiveness: RJ Ruppenthal

F. Senate Committees

G. Accreditation

H. Faculty Association

XI. ADJOURNMENT- The meeting was adjourned at 5:00

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
February 16, 2010

President	Henry Gee	Present
Past President	Harry Lichtbach	Present
Social Science, Humanities, Arts, & PE	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	John Carrion	Present
Business & Applied Technology	Harry Lichtbach	Present
Counseling Services	Elaine Ortiz-Kristich	Present
Counseling Services	Martha Hardin	Absent
Library and Learning Resources	Nasreen Rahim	Present
Language Arts	Steve Blades	Present
Language Arts	Sravani Banerjee	Present
Math, Science, and Engineering	Bob Lombard	Absent
Math, Science, and Engineering	Bonnie Brown	Present
Nursing & Allied Health	Peggy Gorbach	Absent
At Large	Charlie Kahn-Lomax	Present
At Large	Marjorie Clark	Present
Adjunct	Blanca Ezquerro	Present
Adjunct	Virginia Reed	Present

Guests: Debbie De La Rosa, Kuni Hay

I. CALL TO ORDER

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections

Items to be Deferred

Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – December 1, 2009

IV. RECOGNITION AND ANNOUNCEMENTS

Recognition of Faculty to Receive Tenure:

Hahn Deng, Counseling, ASPIRE

Khanh-Hoa Nguyen-Wong, ESL

Kevin McCandless, Math

Laimi Cong-Huyen, Math

Sue Wetzell, Nursing

Felicia Perez, Physical Education

Leslie Williams, Counseling

Barbara Tisdale, Nursing

Cool Cuisine with the authors who will address green approaches to food in the library tomorrow

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

VI. COMMITTEE APPOINTMENTS

Applications are available at the senate meeting but may be previewed in the Academic Senate office.

A. #Non-Screening Committees (2009-2010)

1. College Technology
2. Budget
3. College Safety/Facilities
4. Retention Matriculation
5. Staff Development
6. Institutional Effectiveness
7. College Curriculum
8. Archives
9. Graduation
10. Marketing
12. Scholarship
13. Student Services
14. Resource Development
15. District Council
16. Committee for Modernization Project for Cedro and PE Buildings
17. Professional Improvement Committee (PIC)
18. PRC
19. Acacia Modernization

B. #Tenure Review Committees

1. Maureen Adamski: Felicia Mesa (administrator's pick), Linda Hoogendijk (Maureen's pick)
2. Cindy Bevan: R.J. Ruppenthal (administrator's pick), Shelley Blackman (Cindy's pick)

C. #Screening Committees

D. #Peer Review Committees

VII. ACTION/DISCUSSION ITEMS (Items with * have related documents posted in Outlook Public: "EVC Academic Senate": "Documents for Meetings")

VIII. DISCUSSION ITEMS

A. Faculty Hiring

President Gee discussed the current state of faculty hiring. The District has completed its study on the number of full time faculty members within the District, which they report at 237. According to the State, the District is only obligated to have 226 full time faculty members. There was concern that this would not give the District incentive to hire more faculty. President Gee wants to know if there are areas of need so that the Senate can persuade the District to fill those areas regardless of the numbers.

B. Scholarship Reading Committee

Readers are needed for the Academic Senate Scholarship. Senators Sravani Banerjee, Blanca Ezquerro and Charlie Kahn-Lomax volunteered.

C. All College Curriculum Resolution

A motion was made to approve the ACCC resolution: "Courses last updated in 2002 or earlier will be dropped from the catalog if not updated by the last ACCC meeting of Fall 2010." Senator Eric Narveson, also the Chair of the ACCC, reminded the senators that if there are courses they wish to have deleted from the catalog, they should contact their dean for a form. *The motion was seconded and passed.*

IX. INFORMATION ITEMS

A. Budget Update

President Gee reviewed the budget update and asked the senators to inform their constituents. Topics discussed were the District reserve and bonds sold to fund lifetime medical benefits for retirees. He also reported that there is a structural deficit and the costs, such as medical, cost of living, utilities, continue to

rise, making difficult to meet the 5% reserve mandated by the State and the holders of OPEB Securities. The projection with the above expenses factored in may drive the reserve down to 2% in 2011. At the end of this fiscal year, the reserve is projected to be 7%. Several scenarios were discussed.

B. Curriculum and Program Development Update:

Dr. Kuni Hay, Vice President of Instructional Services, spoke to the Senate about various vocational programs, which include CNA (Certified Nursing Assistance), legal interpreting and translation and offering college classes at Milpitas High School again. There was a bond measure that funded a new general classroom building which would house the classes. She also discussed accreditation and the survey and welcomes input from faculty. President Gee also encouraged accreditation participation.

C. Faculty Ethics Statement Committee

Although this has been addressed in the past, there has been no statement approved.

D. Maas Educational Facilities Master Plan

President Gee distributed the schedule for the plan, but stated that before it can be put into effect a list of educational goals must be considered to truly meet the needs of the campus. The plan is needed for accreditation and any future bond measures.

E. Accreditation Update

President Gee received a letter from the commission that listed California colleges' accreditation statuses.

F. Chancellor's Screening Committee Update

President Gee gave the timelines of the screening committee actions thus far.

G. Disciplines List Revisions *deferred*

H. Green Voting Methods Update *deferred*

I. Faculty of the Year Time Line Committee: *deferred*

Harry Lichtbach, Eric Narveson, Sravani Banerjee and Elaine Ortiz-Kristich

J. Assessment/Achieving the Dream *deferred*

K. Reprographics Report: Marjorie Clark *deferred*

L. Chancellor's 2010 Screening Committee Selection Process

There were questions and a discussion about the selection process within the Senate, which focused mainly around the Executive Board and its function.

X. REPORTS (10 min):

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Henry Gee/Elaine Ortiz-Kristich

B. Board of Trustees-Henry Gee

C. District Council-Henry Gee

D. Treasurer's Report

E. College Committees (1 minute @)

1. All College Curriculum: Eric Narveson, Chair
2. Campus Technology: Steve Mentor, Chair
3. Budget Committee: Sally Chumbley, Chair
4. Safety/Facilities: David Ames, Chair
5. Staff Development: Nasreen Rahim, Chair
6. Retention/Matriculation: Emily Banh, Chair
7. Institutional Effectiveness: RJ Ruppenthal

F. Senate Committees

G. Accreditation

H. Faculty Association

XI. ADJOURNMENT: 5:10 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
March 2, 2010

President	Henry Gee	Present
Past President	Harry Lichtbach	Present
Social Science, Humanities, Arts, & PE	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	John Carrion	Present
Business & Applied Technology	Harry Lichtbach	Present
Counseling Services	Elaine Ortiz-Kristich	Present
Counseling Services	Martha Hardin	Present
Library and Learning Resources	Nasreen Rahim	Present
Language Arts	Steve Blades	Present
Language Arts	Sravani Banerjee	Present
Math, Science, and Engineering	Bob Lombard	Absent
Math, Science, and Engineering	Bonnie Brown	Present
Nursing & Allied Health	Peggy Gorbach	Absent
At Large	Charlie Kahn-Lomax	Absent
At Large	Marjorie Clark	Present
Adjunct	Blanca Ezquerro	Present
Adjunct	Virginia Reed	Present

Guests: Debbie De La Rosa

I. CALL TO ORDER – The meeting was called to order in P104B by President Henry Gee at 3:15 pm.

II. ADOPTION OF AGENDA (5 min.) Adopted
 Additions/Deletions/Corrections
 Items to be Deferred
 Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – February 16, 2010 - approved

IV. RECOGNITION AND ANNOUNCEMENTS

The passing of librarian Carol Bristow, who was “the original” EVC employee
 The “F” Fair which had much participation and was “a roaring success”
 An announcement asking for members to be on the accreditation commission team

V. PUBLIC COMMENTS (limited to only three minutes)

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President Gee announced the change of the location of the meetings. Some of the rationale for switching was climate control, its being farther from Gullo events and media projection equipment being available. He would like to have a room dedicated to various committees so they may have a place to store records on a more permanent basis.

VI. COMMITTEE APPOINTMENTS

Applications are available at the senate meeting but may be previewed in the Academic Senate office.

A. #Non-Screening Committees (2009-2010)

1. College Technology
2. Budget
3. College Safety/Facilities
4. Retention Matriculation

5. Staff Development
6. Institutional Effectiveness
7. College Curriculum
8. Archives
9. Graduation
10. Marketing
12. Scholarship
13. Student Services
14. Resource Development
15. District Council
16. Committee for Modernization Project for Cedro and PE Buildings
17. Professional Improvement Committee (PIC)
18. PRC
19. Acacia Modernization

- B. #Tenure Review Committees**
- C. #Screening Committees**
- D. #Peer Review Committees**

VII. ACTION/DISCUSSION ITEMS (Items with * have related documents posted in Outlook Public: "EVC Academic Senate": "Documents for Meetings")

A. All College Curriculum Resolution

Senator and ACCC Chair, Eric Narveson would like to get a resolution about course deletion endorsed by the Senate by the end of the year to meet accreditation standards. He would like to have 100% accuracy as far as every course is active and has SLOs. Senator Narveson will resend the email about course reactivation. Another issue that was raised is that having old, inactive courses listed will prevent new degrees from being created. Senator Narveson pointed out that even if a course has been eliminated from the catalog it does not mean it is "dead". President Gee reminded the Senate that the development of curriculum is a professional responsibility done outside of paid hours. The original motion was "Courses last updated in 2002 or earlier will be dropped from the catalog if not updated by the last ACCC meeting of Fall 2010." It was amended to read was "Courses last updated in 2002 or earlier will be dropped from the catalog if not submitted for update by the last ACCC meeting of Fall 2010." The motion was seconded and passed.

VIII. DISCUSSION ITEMS

IX. INFORMATION ITEMS

A. Budget Update

President Gee distributed and reviewed the Board's Study Session of February 23, 2010, which dealt with fiscal issues. The document contained suggestions that were solicited from district employees as well as having various scenarios, including personnel matter such as reorganization, cutbacks in hours and the freezing of increases. President Gee would like the senators to discuss the document with their constituents.

B. Faculty Ethics Statement Committee

Professors Kelley Wells and Cari Denham have volunteered to be on this committee.

C. Maas Educational Facilities Master Plan

A plan is being created that will project 10-20 years into the future.

D. Accreditation Update – *deferred*

E. Disciplines List Revisions

President Gee reminded the Senate that the Academic State Senate of California goes through a discipline list revision every two years.

F. Green Voting Methods Update

Suggestions were given to the Senate about ways to reduce paper waste during Senate elections. This will be further discussed at the next meeting.

G. Faculty of the Year Time Line Committee

The committee, which consists of Bonnie Brown, Harry Lichtbach, Eric Narveson, Sravani Banerjee and Elaine Ortiz-Kristich, needs to meet soon and discuss timelines.

H. Assessment/Achieving the Dream

A suggestion was made to the Board about requiring assessment of all incoming students.

I. Women's Studies Center

The State has just approved a General Studies degree with an emphasis on Women's Studies. Senator Clark, and others, would like to establish a Women's Center. She emphasized that she is not asking for staffing or a budget, only for physical space for the Center. She read the resolution for the Center to the Senate with the rationale and functions of the Center. A suggestion was made to include female veterans to the list of those who would be served by the Center in light of the rate of returning female combat veterans who are currently returning home. The various functions and future plans of the Center were discussed. President Gee instructed senators to discuss the Women's Center resolution with their respective divisions and it was agreed that the resolution would be placed under action item at the following Academic Senate meeting for voting.

M. Academic Senate By-Laws - *deferred*

X. REPORTS (10 min):

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Henry Gee/Elaine Ortiz-Kristich

B. Board of Trustees-Henry Gee

C. District Council-Henry Gee

D. Treasurer's Report

E. College Committees (1 minute @)

1. All College Curriculum: Eric Narveson, Chair

2. Campus Technology: Steve Mentor, Chair

3. Budget Committee: Sally Chumbley, Chair

4. Safety/Facilities: David Ames, Chair

5. Staff Development: Nasreen Rahim, Chair

6. Retention/Matriculation: Emily Banh, Chair

7. Institutional Effectiveness: RJ Ruppenthal

F. Senate Committees

G. Accreditation

H. Faculty Association

XI. ADJOURNMENT The meeting was adjourned at 5:15 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
March 16, 2010

President	Henry Gee	Present
Past President	Harry Lichtbach	Present
Social Science, Humanities, Arts, & PE	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	John Carrion	Absent
Business & Applied Technology	Harry Lichtbach	Present
Counseling Services	Elaine Ortiz-Kristich	Present
Counseling Services	Martha Hardin	Absent
Library and Learning Resources	Shelley Blackman	Present
Language Arts	Steve Blades	Present
Language Arts	Sravani Banerjee	Present
Math, Science, and Engineering	Bob Lombard	Absent
Math, Science, and Engineering	Bonnie Brown	Present
Nursing & Allied Health	Peggy Gorbach	Absent
At Large	Charlie Kahn-Lomax	Present
At Large	Marjorie Clark	Present
Adjunct	Blanca Ezquerro	Present
Adjunct	Virginia Reed	Present

Guests:

Debbie De La Rosa, Elizabeth Nava, Robin Salak, Pura Martinez, Myrna Gutierrez, Evin Salak, Debra Collins, Tirus Ashford, Melanie Newhall, Alex Gacusan, Paulette Sadler, Jesus Hernandez

I. CALL TO ORDER – The meeting was called to order in P104B by President Henry Gee at 3:10 pm.

II. ADOPTION OF AGENDA (5 min.)
 Additions/Deletions/Corrections
 Items to be Deferred
 Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – March 2, 2010 - *approved*

IV. RECOGNITION AND ANNOUNCEMENTS

The Shoes for Haiti Event, which is on until March 18th for their successful outcome of 221 pairs of shoes
 The film presentation of “Papers”
 The Cindy Chavez speaking event
 The May 11th Senate report to the faculty about the Academic Senate in room AD123

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Professors Elizabeth Nava and Robin Salak and several staff members as well as students spoke in support of the proposed Women’s Center on campus. They related their experiences, personal and on campus, and how a Women’s Center would help them and the campus in general.

VI. COMMITTEE APPOINTMENTS

Applications are available at the senate meeting but may be previewed in the Academic Senate office.

A. #Non-Screening Committees (2009-2010)

1. College Technology
2. Budget
3. College Safety/Facilities
4. Retention Matriculation
5. Staff Development
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8. Archives
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13. Student Services
14. Resource Development
15. District Council
16. Committee for Modernization Project for Cedro and PE Buildings
17. Professional Improvement Committee (PIC)
18. PRC
19. Acacia Modernization

B. #Tenure Review Committees

C. #Screening Committees

D. #Peer Review Committees

VII. ACTION/DISCUSSION ITEMS (Items with * have related documents posted in Outlook Public: "EVC Academic Senate": "Documents for Meetings")

A. Green Voting Methods Update

The proposal for a greener voting method was reviewed by the Senate. On-line survey methods were discussed and the pros and cons were considered. President Gee asked the senators to talk with their constituents to get a better sense of the new proposal. It will be brought back to the Senate for a vote at the next meeting.

VIII. DISCUSSION ITEMS

A. Chapter 4/5 Policies

President Gee reviewed the latest changes to the polices, which were minor. This will be up for a vote at the next meeting.

B. Women's Studies Center (moved to action)

After much discussion, including input noted in public comments, the Senate supported the Resolution on the Women's Studies Center that they, "Support the establishment at EVC with no fiscal impact, or monetary, or reassigned time." There was a question about why the Academic Senate was being involved in this since it is not academic nor part of its purview. Senate approval or endorsement is not needed for the Center concept to advance. Senator Clark, the proposer of the Center, gave some background into the rationale of the Center's establishment as part of a past "commitment to action." The primary concern was that resources would not be taken from other areas and given to the Center.

The resolution was presented to several divisions with favorable response and not yet shared with others because they had not met. President Gee explained that it would require a 2/3 majority to have this moved from discussion to action in the agenda. A motion was made to suspend the rules and to move approval to action. *The motion was seconded and passed and moved to action.* A second motion was made to approve the resolution and support the Center with the stipulation that there would be, “no fiscal impact, or monetary, or reassigned time.” There was discussion that it could be possible to tie it in with the Diversity center. A grammatical change was suggested to the resolution and with that change, the motion was seconded and passed.

C. Conferences: Plenary, Leadership and Curriculum

President Gee would like permanent approval for payment of the Academic Senate President to attend the both Plenary sessions and the Leadership Workshops. He would like the Chair of the ACCC to also have the fees paid to attend the curriculum workshops. The Senate was reminded that this was previously approved by the Senate years ago and is contingent upon funds being available.

IX. INFORMATION ITEMS

A. Budget Update

President Gee reviewed the latest “a la carte” budget items with the Senate, mostly dealing with personnel funding issues. The Senate was reminded that any type of cuts are negotiable and have not even progressed to that stage yet. He asked that the senators share it with their divisions. As a way of cutting costs, President Gee has offered to reduce the reassigned time until the fiscal problems are improved to the President, College Council and Budget Committee. This has not been discussed with the SJCC Academic Senate President yet. This was further discussed and some reservations were expressed. The Budget Committee will discuss this next week. This will be discussed in future meetings.

B. Academic Senate By-Laws (was discussed in conjunction with items H and I)

One item that was discussed was a vote of confidence. President Gee discussed the logistics of such an action. It was clarified that only a discussion on a vote of confidence was requested. A question about the executive committee was asked and President Gee asked that, for the sake of time, it (and other Senate internal affairs topics), be discussed at a later meeting.

C. Faculty Ethics Statement Committee Update

President Gee met with the committee; however, he has since been advised that this is a negotiable item. President Gee reminded the Senate that this was part of an accreditation inquiry.

D. Maas Educational Facilities Master Plan

President Gee reminded the Senate to have the faculty complete the survey distributed via email.

E. Accreditation Update - *deferred*

F. Disciplines List Revisions - *deferred*

G. Faculty of the Year Time Line Committee

Bonnie Brown, Harry Lichtbach, Eric Narveson, Sravani Banerjee and Elaine Ortiz-Kristich

H. Senate Processes: Votes and Resolutions (discussed in B)

I. Executive Committee Concerns (discussed in B)

X. REPORTS (10 min):

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Henry Gee/Elaine Ortiz-Kristich

B. Board of Trustees-Henry Gee

C. District Council-Henry Gee

D. Treasurer's Report

E. College Committees (1 minute @)

1. All College Curriculum: Eric Narveson, Chair
2. Campus Technology: Steve Mentor, Chair
3. Budget Committee: Sally Chumbley, Chair
4. Safety/Facilities: David Ames, Chair
5. Staff Development: Nasreen Rahim, Chair
6. Retention/Matriculation: Emily Banh, Chair
7. Institutional Effectiveness: RJ Ruppenthal

F. Senate Committees

G. Accreditation

H. Faculty Association

XI. ADJOURNMENT

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
April 6, 2010

President	Henry Gee	Present
Past President	Harry Lichtbach	Absent
Social Science, Humanities, Arts, & PE	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	John Carrion	Absent
Business & Applied Technology	Harry Lichtbach	Absent
Counseling Services	Elaine Ortiz-Kristich	Absent
Counseling Services	Martha Hardin	Present
Library and Learning Resources	Shelley Blackman	Absent
Language Arts	Steve Blades	Present
Language Arts	Sravani Banerjee	Present
Math, Science, and Engineering	Bob Lombard	Present
Math, Science, and Engineering	Bonnie Brown	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Charlie Kahn-Lomax	Present
At Large	Marjorie Clark	Present
Adjunct	Blanca Ezquerro	Present
Adjunct	Virginia Reed	Present

I. CALL TO ORDER

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections Added: H. Academic Senate President Reassigned Time
 Changed: Senate Processes (3:30-4:00) from (3:00-4:00)

Items to be Deferred

Adoption of Agenda (Including consent items marked #) – *adopted with changes*

III. APPROVAL OF MINUTES – March 16, 2010 – *approved with changes*

IV. RECOGNITION AND ANNOUNCEMENTS

The final event for the Women’s Herstory event was a success and well attended

The Society for the Advancement of Chicanos visited Science classes

Robert Lombard, for moderating a math contest for the California Math Council of Community Colleges, with EVC giving three scholarships

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

VI. COMMITTEE APPOINTMENTS

Applications are available at the senate meeting but may be previewed in the Academic Senate office.

The list of committees for this academic year were distributed for revision by the divisions. Committees were discussed and e-copies will be sent to the Senators on Wednesday.

A. #Non-Screening Committees (2009-2010)

1. College Technology
2. Budget
3. College Safety/Facilities
4. Retention Matriculation

5. Staff Development
6. Institutional Effectiveness
7. College Curriculum
8. Archives
9. Graduation
10. Marketing
12. Scholarship
13. Student Services
14. Resource Development
15. District Council
16. Committee for Modernization Project for Cedro and PE Buildings
17. Professional Improvement Committee (PIC)
18. PRC
19. Acacia Modernization

- B. #Tenure Review Committees**
- C. #Screening Committees**
- D. #Peer Review Committees**

VII. ACTION/DISCUSSION ITEMS (Items with * have related documents posted in Outlook Public: "EVC Academic Senate": "Documents for Meetings")

A. Green Voting Methods

After looking at the Senate's standing rules, it was determined that this did not need to be voted on and that there was no specific method of distribution stipulated in them. Ballots will be distributed by email to the faculty, who will have the option to print the ballot or request one from the Senate office. Envelopes, which are required to vote, will be made available in the mailroom for those wishing to participate in the voting.

B. AA General Ed Policy

A proposal submitted from the ACCC for Senate approval stated that:

"The All College Curriculum committee endorses the proposed Associate in Arts Degree General Education Requirements will be in alignment with the California State University GE requirements (to replace the present AA Degree GE requirements) to be enacted for Fall 2010"

This will be brought back after Senator Narveson discusses the proposal, and concerns expressed, further with counseling, faculty and the ACCC.

C. Chapter 4/5 Policy Changes

There was a minor addition to Chapter 5 policy and additions/changes to the Chapter 4 policy, which were previously distributed to the Senate. A motion was made to accept those changes. *The motion was seconded and passed.*

VIII. DISCUSSION ITEMS

IX. INFORMATION ITEMS

A. Budget Update - Uncollected student fees and holds were discussed.

B. Curriculum Chair Position Sent Out

The job description will be sent out via email and there will be a vote held at the next meeting.

C. Senate Processes (3:30-4:00)

1. By-laws

The Senate by-laws were discussed and several suggestions were to look at them at various intervals. It was remarked that the by-laws were fine and should only be addressed if something specific was a concern. President Gee presented the following options and asked the Senate to choose either forming a committee now, forming a committee at the beginning of the next semester or addressing the topic at the Fall PDD. A consensus was to wait for the fall.

2. Votes and Resolutions

President Gee explained the significance of votes of confidence or no confidence and the amount of work and their consequences and felt it was not necessary at this time in light of recent campus forums. It is not a decision to be taken lightly and would required the entire faculty to be a part of the process.

3. Executive Committee

President Gee explained the Senate's Executive Committee, including its membership and function. The Committee's members are established in May of the previous academic year of when they will serve.

D. Equivalency Committee Senate Standing Committee - *deferred*

E. Maas Educational Facilities Master Plan - *deferred*

F. Accreditation Update - The report is available to read on the public folders.

G. Faculty of the Year Update - The final day to nominate is Friday.

H. Academic Senate President Reassigned Time - *deferred*

X. REPORTS (10 min):

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Henry Gee/Elaine Ortiz-Kristich

B. Board of Trustees-Henry Gee

C. District Council-Henry Gee

D. Treasurer's Report

E. College Committees (1 minute @)

1. All College Curriculum: Eric Narveson, Chair

2. Campus Technology: Steve Mentor, Chair

3. Budget Committee: Sally Chumbley, Chair

4. Safety/Facilities: David Ames, Chair

5. Staff Development: Nasreen Rahim, Chair

6. Retention/Matriculation: Emily Banh, Chair

7. Institutional Effectiveness: RJ Ruppenthal

F. Senate Committees

G. Accreditation

H. Faculty Association

XI. ADJOURNMENT

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
April 20, 2010

President	Henry Gee	Present
Past President	Harry Lichtbach	Present
Social Science, Humanities, Arts, & PE	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	John Carrion	Present
Business & Applied Technology	Harry Lichtbach	Present
Counseling Services	Elaine Ortiz-Kristich	Absent
Counseling Services	Martha Hardin	Absent
Library and Learning Resources	Shelley Blackman	Present
Language Arts	Steve Blades	Present
Language Arts	Sravani Banerjee	Present
Math, Science, and Engineering	Bob Lombard	Present
Math, Science, and Engineering	Bonnie Brown	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Charlie Kahn-Lomax	Absent
At Large	Marjorie Clark	Present
Adjunct	Blanca Ezquerro	Present
Adjunct	Virginia Reed	Present

Guest: Debbie De La Rosa

I. CALL TO ORDER – The meeting was called to order in PB104B at 3:10 p.m.

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections Added to agenda: VI. 20.Student Grievance
 Items to be Deferred
 Adoption of Agenda (Including consent items marked #) – *adopted with addition*

III. APPROVAL OF MINUTES – April 6, 2010 - *approved as submitted*

IV. RECOGNITION AND ANNOUNCEMENTS

The theater production class will be producing “Anon(ymous)” May 13-15 at 7:00 p.m.in the new theater

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

It was mentioned that there is still smoking occurring in non-designated places on campus. It is not known what can be done to combat this except to make a note and contact the campus police.

VI. COMMITTEE APPOINTMENTS

Applications are available at the senate meeting but may be previewed in the Academic Senate office.

A. #Non-Screening Committees (2009-2010)

1. College Technology
2. **Budget:** Henry Gee, At large
3. College Safety/Facilities
4. **Retention Matriculation:** Laura Bettancourt, Pat Perkins
5. Staff Development
6. Institutional Effectiveness
7. College Curriculum: Gam Nguyen

8. Archives
9. Graduation
10. Marketing
12. Scholarship
13. Student Services
14. Resource Development
15. District Council
16. Committee for Modernization Project for Cedro and PE Buildings
17. Professional Improvement Committee (PIC)
18. **PRC: Joy Chase, Martha Hardin and Sterling Warner**
19. Acacia Modernization
20. **Student Grievance** – Maria Elena Gressel

- B. **#Tenure Review Committees**
- C. **#Screening Committees**
- D. **#Peer Review Committees**

VII. ACTION/DISCUSSION ITEMS (Items with * have related documents posted in Outlook Public:
“EVC Academic Senate”: “Documents for Meetings”)

A. Curriculum Chair Position Vote

Senator and present All College Curriculum Chair, Eric Narveson submitted his request to continue to serve as chair. A motion was made to appoint him to another term. *The motion was seconded and passed.*

B. AA General Ed Policy

The Senate endorsement of the policy was deferred until the counselors were able to read and endorse it. There were some grammatical changes and it now reads:

The Academic Senate endorses the proposed Associate in Arts Degree General Education Requirements to be in alignment with the California State University GE requirements (to replace the present AA GE requirement effective Fall 2010).

A motion was made to approve the policy, with the changes. *The motion was seconded and passed.*

C. Faculty of the Year Vote

There were three nominations submitted for full time faculty and after reviewing them, the committee decided to forward two of the names to the Senate. The Senate discussed the two nominees’ details and after a paper ballot vote, a selection was made. There were no nominations for adjunct faculty of the year. A nominee from last year’s adjunct nomination was discussed in the same fashion as the full time. The nomination was submitted and approved for selection as the adjunct faculty of the year. The selections will be presented at the Employee Recognition event in May.

VIII. DISCUSSION ITEMS

IX. INFORMATION ITEMS

A. Senate Officer Elections

The voting process, which is new and being used for the first time, was explained to the Senate. The new process involves distributing the ballots via e-mail and making available envelopes in the mailroom, as well as providing hard copies of the ballot on request.

1. Nominations

Henry Gee and Marjorie Clark were nominated for the office of Academic Senate president and accepted the nomination. Elaine Ortiz-Kristich and Eric Narveson were nominated for the office of Academic Senate vice president and accepted the nomination.

2. Elections

The elections will be held next week using the new ballot distribution process. Senators Banerjee and Gorbach have volunteered to count the votes.

3. Candidates Forum

This was discussed and, after a vote, the idea was withdrawn and will be reconsidered for during the 2010/2011 academic year.

B. Budget Update - *deferred*

C. Equivalency Committee Senate Standing Committee - *deferred*

D. Maas Educational Facilities Master Plan- *deferred*

E. Academic Senate President Reassigned Time

Concern was expressed by some in the Senate about the current president's recent proposal to reduce his reassigned time from 50% to 20%. The reason this was considered was to show leadership in the efforts to reduce the deficit so that lay-offs might be avoided. Another issue was that once the reassigned time was reduced it would never be restored and that it could be a deterrent for anyone wishing to serve as a future president. It was felt, that although this was a generous gesture on the part of the current president to make that offer, it was up to the Senate to discuss the topic.

F. Accreditation- *deferred*

X. REPORTS (10 min):

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Henry Gee/Elaine Ortiz-Kristich

B. Board of Trustees-Henry Gee

C. District Council-Henry Gee

D. Treasurer's Report

E. College Committees (1 minute @)

1. All College Curriculum: Eric Narveson, Chair

2. Campus Technology: Steven Mentor, Chair

3. Budget Committee: Sally Chumbley, Chair

4. Safety/Facilities: David Ames, Chair

5. Staff Development: Nasreen Rahim, Chair

6. Retention/Matriculation: Emily Banh, Chair

7. Institutional Effectiveness: RJ Ruppenthal

F. Senate Committees

G. Accreditation

H. Faculty Association

XI. ADJOURNMENT The meeting was adjourned at 5:30

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
May 4, 2010

President	Henry Gee	Present
Past President	Harry Lichtbach	Present
Social Science, Humanities, Arts, & PE	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Frank Espinosa	Present
Business & Applied Technology	Harry Lichtbach	Present
Counseling Services	Elaine Ortiz-Kristich	Present
Counseling Services	Martha Hardin	Present
Library and Learning Resources	Shelley Blackman	Present
Language Arts	Steve Blades	Present
Language Arts	Sravani Banerjee	Present
Math, Science, and Engineering	Bob Lombard	Present
Math, Science, and Engineering	Bonnie Brown	Present
Nursing & Allied Health	Peggy Gorbach	Absent
At Large	Charlie Kahn-Lomax	Present
At Large	Marjorie Clark	Present
Adjunct	Blanca Ezquerro	Present
Adjunct	Virginia Reed	Present

Guest: Debbie De La Rosa, Ron Fischer, Abdie Tabrizi

I. CALL TO ORDER The meeting was called to order at 3:07 pm in P104B

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections

Items to be Deferred

Adoption of Agenda (Including consent items marked #)

III. APPROVAL OF MINUTES – April 20, 2010 – *approved with changes*

IV. RECOGNITION AND ANNOUNCEMENTS

The Cinco de Mayo festivities to be held May 5th

The poetry festival being held today, May 4th

National Day of Prayer on May 6th

Mother's Day on the 9th

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

VI. COMMITTEE APPOINTMENTS

Applications are available at the senate meeting but may be previewed in the Academic Senate office.

President Gee reminded the senators to have their divisions make their committee appointments.

A. #Non-Screening Committees (2009-2010)

1. College Technology
2. Budget
3. College Safety/Facilities
4. Retention Matriculation

5. Staff Development
 6. Institutional Effectiveness
 7. College Curriculum
 8. Archives
 9. Graduation
 10. Marketing
 12. Scholarship
 13. Student Services
 14. Resource Development
 15. District Council
 16. Committee for Modernization Project for Cedro and PE Buildings
 17. Professional Improvement Committee (PIC)
 18. PRC
 19. Acacia Modernization
 20. Student Grievance
- B. #Tenure Review Committees**
- C. #Screening Committees**
- D. #Peer Review Committees**

VII. ACTION/DISCUSSION ITEMS (Items with * have related documents posted in Outlook Public: “EVC Academic Senate”: “Documents for Meetings”)

A. Senate Officer Elections (*moved from information*)

President Gee explained that the Senate officer nominations, for the past couple of years, were made during the last Academic Senate meeting in April. The rationale to have the election result by the last meeting of the year—typically during the first week in May, since the third week in May was not feasible due to the Senate’s not getting a quorum and it being too close to finals, making it difficult for the senators to attend. President Gee explained that since the election was extended, an additional meeting was needed to choose representatives to the Senate executive committee, and the College and District Councils. A motion was made to have the nominations confirmed, as is, from the last meeting, the ballots received thus far will be retained and that the voting period be extended to Monday, May 10th, noon. *The motion was seconded and passed.* President Gee stressed that senators attend the meeting of May 18th so a quorum of at least eight would be reached. Some senators expressed their dismay and surprise at the recent flurry of emails.

B. Senate Executive Committee Members -*deferred*

C. College Council Members-*deferred*

D. District Council Members-*deferred*

VIII. DISCUSSION ITEMS

IX. INFORMATION ITEMS

A. Faculty of the Year Process

Senator Elaine Ortiz-Kristich distributed information about the faculty of the year process and procedures, as well as the charge and timelines. She explained the approved process and guidelines. The Faculty of the Year committee explained their process in deciding this year’s awardees.

B. Budget Update - nothing new to report.

C. Equivalency Committee Senate Standing Committee

Deferred for this meeting, President Gee asked the Senate to think about its formation for the fall. The charge for the committee would be to oversee the process of the Academic Senate's president's signature on equivalency forms for the college. The Senate was reminded that equivalency is not for the EVC campus only but for the district and it needs to be coordinated with SJCC.

D. Maas Educational Facilities Master Plan

President Gee has a draft copy of the plan. Anyone wishing to see it should contact him for the link.

E. Accreditation

The first draft is out. This may be one of the last chances to read and comment on it. A final document should be ready by September, 2010.

F. Summer Load and Contract

Professor Abdie Tabrizi explained a current loading situation to the Senate. He noted that there were FTE limits for regular semesters and intersession but not for summer school and felt that some professors were capitalizing on that lack of limits. Professor Tabrizi listed the deleterious effects of carrying excessive summer loads for individual professors, including possible sanctions from the state and program integrity. Although it was an appeal for support made to the Senate, it was noted that this is a Faculty Association issue. It can be discussed for curricular activity. It was suggested that the Senate ask the FA to look at this issue.

G. May 18th Meeting

The Senate agreed to meet on this date and it was stressed that a quorum was needed for any actions items.

X. REPORTS (10 min):

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Henry Gee/Elaine Ortiz-Kristich

B. Board of Trustees - President Gee reported that the Board has been meeting weekly for personnel issues.

C. District Council-Henry Gee

D. Treasurer's Report

E. College Committees (1 minute @)

1. All College Curriculum: Eric Narveson, Chair
2. Campus Technology: Steven Mentor, Chair
3. Budget Committee: Sally Chumbley, Chair
4. Safety/Facilities: David Ames, Chair
5. Staff Development: Nasreen Rahim, Chair
6. Retention/Matriculation: Emily Banh, Chair
7. Institutional Effectiveness: RJ Ruppenthal

F. Senate Committees

G. Accreditation

H. Faculty Association

XI. ADJOURNMENT – the meeting was adjourned at 4:20 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
May 18, 2010

President	Henry Gee	Present
Past President	Harry Lichtbach	Present
Social Science, Humanities, Arts, & PE	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Frank Espinosa	Present
Business & Applied Technology	Harry Lichtbach	Present
Counseling Services	Elaine Ortiz-Kristich	Present
Counseling Services	Martha Hardin	Present
Library and Learning Resources	Shelley Blackman	Absent
Language Arts	Steve Blades	Present
Language Arts	Sravani Banerjee	Present
Math, Science, and Engineering	Bob Lombard	Present
Math, Science, and Engineering	Bonnie Brown	Present
Nursing & Allied Health	Peggy Gorbach	Present
At Large	Charlie Kahn-Lomax	Present
At Large	Marjorie Clark	Present
Adjunct	Blanca Ezquerro	Present
Adjunct	Virginia Reed	Present

Guest: Debbie De La Rosa

I. CALL TO ORDER President Gee called the meeting to order at 3:05 in PB

II. ADOPTION OF AGENDA (5 min.)

Additions/Deletions/Corrections

Items to be Deferred

Adoption of Agenda (Including consent items marked #) adopted as submitted

A vote to add summer overload as a discussion item was taken and the Senate voted to defer it.

III. APPROVAL OF MINUTES – May 4, 2010 - approved with changes

IV. RECOGNITION AND ANNOUNCEMENTS

May 28th is the Graduation Ceremony

May 27th EOP&S and Special Programs will have a graduation ceremony honoring transfer student and graduates.

May 27th faculty vs. student softball game at 2:00 p.m.

V. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for any item not on the agenda. The law does not permit action or extended discussion of any item not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

VI. COMMITTEE APPOINTMENTS

Applications are available at the senate meeting but may be previewed in the Academic Senate office.

A. #Non-Screening Committees (2009-2010)

1. College Technology: David Eisenberg (Business and Workforce Development)

2. Budget: Melody Barta (Business and Workforce Development)

3. College Safety/Facilities:

David Ames and Brad Bergholdt (Business and Workforce Development)

4. Retention Matriculation

5. Staff Development: Tina Shaner (Business and Workforce Development)

6. **Institutional Effectiveness:** R.J. Ruppenthal (Business and Workforce Development)
 7. **College Curriculum:** Brad Bergholdt (Business and Workforce Development)
 8. Archives
 9. Graduation
 10. **Marketing:** David Eisenberg (Business and Workforce Development)
 12. Scholarship
 13. Student Services
 14. Resource Development
 15. District Council
 16. Committee for Modernization Project for Cedro and PE Buildings
 17. Professional Improvement Committee (PIC)
 18. PRC
 19. **Acacia Modernization:** Henry Gee (Business and Workforce Development)
- B. #Tenure Review Committees**
- C. #Screening Committees**
- D. #Peer Review Committees**

VII. ACTION/DISCUSSION ITEMS (Items with * have related documents posted in Outlook Public: “EVC Academic Senate”: “Documents for Meetings”)

- A. Senate Executive Committee**
President Gee explained that the executive committee of the Senate consists of the four officers of the Senate. He also explained its function, which included meeting in the off-instructional time for itemed deemed to be exigent. There are seats for two more senators and nominations were requested. Senators Charlie Kahn-Lomax, Elaine Ortiz-Kristich and Marjorie Clark volunteered to serve. It was suggested that an alternate seat be selected. Senators Kahn-Lomax and Ortiz-Kristich were elected to serve; Senator Clark will be the alternate.
- B. College Council Members**
President Gee gave a brief history of prior College Council membership through the Senate. Two members are from the Academic Senate and another faculty member is chosen by the Faculty Senate. In past years, the Senate President and Vice President are selected to serve. Senators Bonnie Brown and Sravani were nominated. Because of a schedule problem, the two will alternate semesters of membership. Senators Elaine Ortiz-Kristich and Marjorie Clark will serve as alternates when the other members are unable to serve the day of the meeting.
- C. District Council Members**
A motion was made to select the Senate President and Vice President to serve as members of the Council with alternate. The motion was seconded and passed. Senator Martha Hardin was elected as first alternate and Senator Elaine Ortiz-Kristich as second alternate.
- D. Summer State Leadership Conference**
The conference, which will be in San Diego, will be held Thursday through Friday. President Gee and Vice President Elect Eric Narveson will be attending the State conference. Senator Marjorie Clark would also like to attend the conference. Typically, the State Senate only allows two people from each campus to attend; however, President Gee may be able to have them accept three to the conference since SJCC does not usually send anyone.

VIII. DISCUSSION ITEMS

IX. INFORMATION ITEMS

A. Senate Officer Elections

President Gee announced the results of the officer election with President Gee being reelected as President, Senator Narveson elected as Vice President and Senator Brown was reelected as Treasurer.

X. REPORTS (10 min):

Informational/Questions for clarity only, if discussion or action is planned, it will be discussed/acted upon later on the Agenda.

A. College Council-Henry Gee/Elaine Ortiz-Kristich

B. Board of Trustees-Henry Gee

C. District Council-Henry Gee

D. Treasurer's Report

E. College Committees (1 minute @)

1. All College Curriculum: Eric Narveson, Chair
2. Campus Technology: Steve Mentor, Chair
3. Budget Committee: Sally Chumbley, Chair
4. Safety/Facilities: David Ames, Chair
5. Staff Development: Nasreen Rahim, Chair
6. Retention/Matriculation: Emily Banh, Chair
7. Institutional Effectiveness: RJ Ruppenthal

F. Senate Committees

G. Accreditation

H. Faculty Association

XI. ADJOURNMENT - The meeting was adjourned at 3:45