

# Table of Contents

September 4, 2018

September 18, 2018

October 2, 2018

October 16, 2018

November 6, 2018

November 20, 2018

December, 4, 2018

EVERGREEN VALLEY COLLEGE  
 A C A D E M I C S E N A T E  
**MINUTES**  
**SEPTEMBER 4, 2018**

President	Randy Pratt	Present
Vice President	Frank Espinoza	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Charlie Kahn-Lomax	Absent
Library and Learning Resources	Heather Ott (Fall 18)	Present
Language Arts	Ken Jardin	Present
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Vacant	=====
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Henry Gee	Absent
Adjunct	Frank Tello	Absent
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests: Michael Hernandez, Maniphone Dickerson, Heather Ott, Mark Bernbeck

**I. CALL TO ORDER**

President Randy Pratt called the meeting to order at 3:05 in the Mishra Conference Room. The Senators introduced themselves and were welcomed to the Senate.

**II. ADOPTION OF AGENDA (5 min.)**

Additions/Deletions/Corrections/Deferrals  
 Adoption of Agenda (Including consent items marked #.) The agenda was approved unanimously.

**III. APPROVAL OF MINUTES**

The minutes of May 15, 2018 were approved unanimously with corrections.

**IV. PRESIDENT'S REPORTS**

President Randy Pratt gave a report on what he and the other members of Senate's Executive Committee had accomplished during the summer.

**V. PUBLIC COMMENTS (limited to only three minutes)**

This is reserved for any item not on the agenda. The law does not permit action or extended discussion not on the agenda, except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

The Resource Allocation Model (RAM) will be presented to the Academic Senate in early October and needs Senate input before final Board approval by December.

Dean Maniphone Dickerson asked about what division the Translation and Interpretation new faculty evaluation would reside: CET or Language Arts.

## VI. COMMITTEE APPOINTMENTS

- A. **#Non-Screening Committees (2018-2019)**
  - 1. **RAM Task Force:** Randy Pratt and Frank Espinoza
- B. **#Tenure Review Committees**
  - 1. Claudia Schalesky: Instructor choice: Carmen Solorzano, Dean's Choice Ken Jardin
- C. **#Screening Committees**
- D. **#Peer Review Committees**
- E. **#Standing Committees (2018-2019)**

## VII. ACTION ITEMS - No action taken.

## VIII. DISCUSSION ITEMS

- A. **By-laws update** – Summer Executive  
The correct version will be sent to the Senate via email. The changes centered on more inclusive voting for adjunct faculty.

## IX. INFORMATION ITEMS

- A. **SLO Update**  
President Pratt would like to see 100% compliance and asked Senators to encourage their constituents, including adjunct faculty, to be proactive. Adjunct faculty will be compensated for their participation, and many have expressed their willingness to be involved.
- B. **AB 705**  
EVC is doing well with working towards implementation of the AB 705 requirements.
- B. **Senate Reassigned Time**  
Senate reassigned time has been changed with the President receiving 80% and Vice President receiving 20% reassigned time.
- C. **Faculty Hire Process**  
During the summer, the Senate's roll in the faculty hiring process was discussed. The changes mainly addressed time-limits for presentations for each position and required program review. Changes and late submissions will not be accepted. The edited version will be sent to all faculty and deans.
- D. **Second Harvest Food Giveaway**  
President Pratt encouraged the Senators to participate in the monthly food giveaway on campus, held on first Fridays, from 10:00 a.m. until 12:00 p.m. It was agreed this would be a good way for the Senate to engage with the community by having Senate representation and exposure in this endeavor. Vice President Frank Espinoza will be providing a sign-up sheet at the next meeting. It was pointed out that the location of the giveaway will in parking lot 1.
- E. **Fall Plenary (Officers & ACCC Chair)**  
The Senate will be sending four representatives, three officers and the ACCC Chair, to the Fall Plenary session. The costs will be funded by the college.
- G. **In Support of Women in Leadership**  
There have been concerns about the lack of women in leadership positions on campus and the need to address and improve the current situation. President Pratt will be meeting with Chancellor Breland and the Women's Center and Professor Marjorie Clark to address the issue.

**H. Tesla MOU Update**

Dean of Business and Workforce Development, Maniphone Dickerson, and automotive instructors Michael Hernandez and Mark Bernbeck reviewed and updated the proposed Tesla pilot program at EVC. They would like to present the Memo of Understanding (MOU) to the Board of Trustees at their next meeting with the Senate's approval. It was recommended that this not happen without further investigation and with more consultation with faculty and President Aytch. It was suggested that this be an action item at the October Senate meeting to provide sufficient time to address the issues and then make an informed decision. An area of concern was the lack of Senate input with the MOU.

**X. RECOGNITION AND ANNOUNCEMENTS**

**XII. Adjournment:** the meeting was adjourned at 5:05 p.m.

EVERGREEN VALLEY COLLEGE  
 A C A D E M I C S E N A T E  
**MINUTES**  
 SEPTEMBER 18, 2018

President	Randy Pratt	Present
Vice President	Frank Espinoza	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Nasreen Rahim	Absent
Counseling Services	Charlie Kahn-Lomax	Present
Library and Learning Resources	Heather Ott (Fall 18)	Present
Language Arts	Ken Jardin	Present
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Henry Gee	Absent
Adjunct	Frank Tello	Absent
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

**Guests:** Michael Hernandez, Maniphone Dickerson, Paul Fong, Kathy Jasper, Gina Riccitelli, Doug Smith, Marjorie Clark, Kelley Nguyen-Jardin,

**I. CALL TO ORDER** President Randy Pratt called the meeting to order at 3:02 in the Mishra Conference room.

**II. ADOPTION OF AGENDA**

Additions/Deletions/Corrections/Deferrals: The agenda was approved unanimously.

**III. APPROVAL OF MINUTES** The minutes of September 4, 2018 were approved with corrections.

**IV. PUBLIC COMMENTS (limited to only three minutes)**

Professor Kathy Jasper discussed non-credit ESL classes and proposed the creation of a non-credit subcommittee under the governance of the Academic Senate.

**IV. PRESIDENT'S REPORT**

President Pratt provided a review of the authority of the Academic Senate. He presented information from the ASCCC and SJECCD Board Policy recognizing the local authority of the EVC Senate. He reviewed the SJECCD district treatment of 10+1 and stated he believes Instructional Program Reviews the District should "rely primarily" on the recommendation of the Academic Senate which currently is not the case. He has requested this item be placed on the agenda for the next DAS meeting.

President Pratt reviewed the proposed goals for the Academic Senate for 2018/19 and asked Senators to review them and bring back recommendations for action on the next meeting.

President Pratt discussed meetings he was having regarding establishing a process for setting aside money for funding requests funding budget issues and how they relate to program reviews. He will request a meeting

President Pratt pointed-out Past-President Eric Narveson's submission for Faculty Hire request as a good example for others to follow.

**V. SENATE COMMITTEE REPORTS** (3 minutes per report)

**A. Distance Education Committee** no report

**B. College Curriculum Committee** no report

**C. Student Learning Outcomes SLOAC**

Senator Brad Carothers reported that the big issue is the deactivation of courses and the possibility of having adjunct faculty assist with SLOAC. A letter will be sent to the President requesting funding for the adjuncts who help with this.

**D. Staff Development Committee** no report

**VI. CONSENT AGENDA**

**A. Governance Committees (2018-2019)**

**1. Student Success Advisory** – Language Arts faculty removed from consent

Kelly Nguyen-Jardin (LA), Angelina Loyola (SHAPE), Leslie Williams (Counseling), Loraine Levy (SHAPE), Manny Kang (MSE), Nasreen Rahim (BW), Binh Vo (LA), Brad Carothers (SHAPE), Catherine Dorais (LA), Peggy Gorbach (NAH)

**2. College Safety and Facilities:** Janina Espinoza (Counseling)

**3. Institution Effectiveness Committee**

Fahmida Fakhruddin (BW), Di Chiacchio, Josh (SHAPE), Pat Braun (NAH)

**4. Budget Committee:** Nancy Lin (NAH)

**B. New Employee Screening Committees**

**1. Director of Marketing & Public Relations:** Karen Moody (MSE)

**2. Dean of Research, Planning and Institutional Effectiveness:** Parran Vanniasegaram (MSE)

**3. Senior Division Administrative Assistant, DO:** Angelina Loyola (SHAPE)

**4. Custodian (Day Shift):** Mark Bernbeck (BW)

**5. Nursing Program Coordinator:** Sue Wetzel (NAH)

**6. Dean of Accreditation and Research:** Brad Carothers (SHAPE)

**7. Division Dean, Student Success:** Janina Espinoza (Counseling)

**C. 8. Tenure Review Committees**

**D. Peer Review Committees**

**1. Heather Ott: Helen Han** (replacing Lorena Mata)

**VII. ACTION ITEMS** (Any non-senator presentation limited to 3 minutes per item.)

**A. Tesla MOU**

Professor Michael Hernandez updated the Senate on the Automotive department's plans with Tesla, including efforts to have the first year of the program courses to receive credit. A motion was made to approve the MOU with the stipulation that all faculty involved in the Tesla program meet the minimum qualifications. The motion was seconded and approved with one abstention from Senator Charlie Kahn-Lomax.

**B. Senate Bylaws**

The portion of the bylaws discussed focused on adjunct faculty and non-tenured faculty serving as President of the Academic Senate and voting. It was stated that an adjunct cannot serve as the President because of the 80% reassigned time, which would take them out of adjunct status. Another concern would be the potential of pressure, denial of class assignments, and denial of tenure by administration. No action was taken at this time.

**VIII. DISCUSSION ITEMS** There were no discussion items.

**IX. INFORMATION ITEM** (limited to 3 minutes per item)

**A. Second Harvest Food Giveaway Sign-up**

Vice President Frank Espinoza thanked the volunteers from the Senate who volunteered to help the Second Harvest food giveaway. He circulated a sign-up list to Senators to schedule their day to assist.

**B. Role of the Counselor, Past Resolution** – deferred

**C. SBCAE (South Bay Consortium for Adult Education)**

Gina Riccitelli, who is the Transition Specialist for SBCAE, gave a brief presentation on the program and said the consortium was the second biggest in the state. Her office is in the Counseling area at the Sparkpoint hub and more information is available at [opendoorsouthbay.org](http://opendoorsouthbay.org)

**D. Senate Goals**

- a. Increase Academic Senate College support (release time) to levels comparable to Academic Senates in other institutions in our area.
- b. Establish consistent college funding for Senate members' participation in the Academic Senate for California Community Colleges including Plenary, conference and workshop participation.
- c. Fundamentally transform how the Senate engages in collegial consultation with the Chancellor, College President and Vice Presidents on matters under 10+1 to improve transparency, inclusiveness and effectiveness.
- d. Fully support and achieve SLO completion to meet the Accreditation standard across all disciplines.
- e. Work with the IEC, College Budget Committee, the VP of Administrative Services and the college President to create and implement a budget allocation process that honors and is responsive to Instructional Area Program Reviews.
- f. Promote transparency, inclusiveness and improved communication between the Academic Senate and campus faculty. This will be achieved through various objectives: 1) consistently upload the Senate agenda and approved minutes to the EVC website, 2) communicate out to the faculty regularly the work of the Senate, and provide faculty opportunity for feedback and input, 3) provide opportunities to faculty to engage in social and collegial conversation to improve overall functioning of the Senate.
- g. Initiate an annual senator training of the authority and responsibilities of local Academic Senates under 10 + 1.

**E. Womyn's Studies Program Coordinator**

Professor Marjorie Clark reported on the recent changes for reassigned time to be classified as additional assignments. She was unclear about who had the responsibility over this area—the Senate or the FA. President Pratt said that he would follow-up with the AFT leadership about the reassigned time issue. President Pratt said he thought he saw in an email from Kim Garcia that supported Professor Clark's claim. Professor Clark asked to see this email.

**X. RECOGNITION AND ANNOUNCEMENTS**

Professor Paul Fong would like to have more office hours for adjunct and there is money from the state available for his.

Senator Eric Narveson was selected by the President of the Board of Governors of the California Community Colleges as an advisor for strategic enrollment and will keep the Senate updated

**XI. ADJOURNMENT** The meeting was adjourned at 4:39 p.m.

**EVERGREEN VALLEY COLLEGE**  
**A C A D E M I C   S E N A T E**  
**MINUTES**  
**OCTOBER 2, 2018**

President	Randy Pratt	Present
Vice President	Frank Espinoza	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Charlie Kahn-Lomax	Present
Library and Learning Resources	Heather Ott (Fall 18)	Present
Language Arts	Ken Jardin	Present
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Henry Gee	Present
Adjunct	Election in Progress	=====
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

**Guests:** Kelly Nguyen-Jardin, Sean Dickerson, Charles Chau. Mark Bernbeck, Felicia Perez, Bhawana Kamil, Henry Estrada, Liz Kramer, Sravani Banerjee, Dave Hendricks, Robin Hahn, Terence Lee, Steve Mentor, Gam Nguyen, Elaine Ortiz-Kristich, Rachel Lazo, Janice Assadi

**I. CALL TO ORDER**

The meeting was called to order by President Randy Pratt in the Mishra Conference Room at 3:05 p.m.

**II. ADOPTION OF AGENDA**

**Adoption of Agenda** The agenda was adopted unanimously

**III. APPROVAL OF MINUTES** The minutes of September 18, 2018 were approved with changes.

**IV. PUBLIC COMMENTS** (Limited to only three minutes. Per the law, action or extended discussion is not permitted.)

**IV. PRESIDENT’S REPORT**

President Pratt on progress with the Resource Allocation Model (RAM). The model was approved with percentages; the SJCC Academic Senate will likely reject it. President Pratt and Vice President Frank Espinoza will reach out to SJCC to find some common ground so that the RAM can progress.

The Chancellor has expressed his willingness to support the Academic Senate at the District level. The Chancellor also pointed out that EVC rolled over \$500,000.00 last year.

President Aytch has asked the Senate Leadership to report back to him areas that are not progressing well in SLO achievement specifically in follow-up on requests that were sent to the Deans to identify which courses were outstanding and taught by adjunct faculty. Completion of SLOs is mandatory for accreditation. President Aytch has also agreed to fund adjunct faculty to help with SLO tasks.



The Women and Gender Studies coordinator position was also addressed with President Aytch and the union; the position will receive re-assigned time like all other coordinator positions in the District.

**V. New Faculty Hire Presentations**

The faculty listed below gave five-minute presentations on the faculty-hiring needs listed below. Things that were discussed in the presentations were the history and background of the positions at the college, State regulations for the faculty needed for program certification (Automotive and Nursing), and how the position impacts other programs—biology needed for the nursing program. Positions with faculty who took the “golden handshake” retirement option from the District cannot be replaced for a period of time, so replacement in itself cannot be a reason for hiring a new instructor--there were a number of retirements during the summer and more retirements are planned in the near future in several departments. Some departments do not have a fulltime instructor. The presenters also gave fulltime to adjunct ratios and numbers, and waitlist numbers.

There were departments who made multiple requests for instructors, such as Biology and Counseling. In those instances, it was agreed to let the divisions rank their requests within the division. More fulltime faculty were also needed for lab safety, continuity, SLO, and curriculum work, and to maintain and build programs and degrees. There is also various legislation that puts extra demand on the faculty, such as guided pathways, which is also necessary for accreditation.

Methods of tabulating and ranking the votes were discussed. President Pratt will contact the various departments and ask them to give the Senate their priorities and send the list to the Senators before the next meeting.

			Ready time Order specific
1	History	Hendricks	3:15
2	ESL	Jardin	3:15
3	Ethnic Studies	Villarreal	3:15
4, 5	English/English Affirm	Banerjee/Dickerson	3:15
6,7	Kinesiology 1, 2	Perez/Pratt	3:15
8	Art 3D	Lazo	3:45
9	Philosophy	Kamil	3:45
10	Computer Science	Estrada	3:45
11	Chemistry	Chau	3:45
17, 18,19	Biology 1	Lee	3:45
12-15	Counselor 1 Vietnamese Speaking	Ortiz-Kritsch	4:15
16	Nursing	Johnson	4:15
20	Nurse Practitioner Health Serv	Assadi	4:15
21, 22	Business Administration 1, 2	Gee	4:15
23,24	Automotive Technology 1,2	Bernbeck	4:15

- V. SENATE COMMITTEE REPORTS** (3 minutes per report) – none given due to time constraints today
- A. Distance Education Committee
  - B. College Curriculum Committee
  - C. Student Learning Outcomes SLOAC
  - D. Staff Development Committee

**VI. CONSENT AGENDA** – No consent items

- VII. ACTION ITEMS** (Any non-senator presentation limited to 3 minutes per item.)
- A. Senate Bylaws - deferred

**VIII. DISCUSSION ITEMS** (limited to 3 minutes per item) deferred

**A. Senate Goals**

- a. Increase Academic Senate College support (release time) to levels comparable to Academic Senates in other institutions in our area.
- b. Establish consistent college funding for Senate members' participation in the Academic Senate for California Community Colleges including Plenary, conference and workshop participation.
- c. Fundamentally transform how the Senate engages in collegial consultation with the Chancellor, College President and Vice Presidents on matters under 10+1 to improve transparency, inclusiveness and effectiveness.
- d. Fully support and achieve SLO completion to meet the Accreditation standard across all disciplines.
- e. Work with the IEC, College Budget Committee, the VP of Administrative Services and the college President to create and implement a budget allocation process that honors and is responsive to Instructional Area Program Reviews.
- f. Promote transparency, inclusiveness and improved communication between the Academic Senate and campus faculty. This will be achieved through various objectives: 1) consistently upload the Senate agenda and approved minutes to the EVC website, 2) communicate out to the faculty regularly the work of the Senate, and provide faculty opportunity for feedback and input, 3) provide opportunities to faculty to engage in social and collegial conversation to improve overall functioning of the Senate.
- g. Initiate an annual senator training of the authority and responsibilities of local Academic Senates under 10 + 1.

**B. Non-Credit Committee** - Kathy Jasper - deferred

**IX. INFORMATION ITEM** (limited to 3 minutes per item)

**X. RECOGNITION AND ANNOUNCEMENTS**

Senate members Carmen Solorzano, Charlie Kahn-Lomax, Arturo Villarreal, Kelly Nguyen-Jardin, Ken Jardin, who participated in the Second Harvest food were commended and thanked.

Senators Garry Johnson, Charlie Kahn-Lomax, and Nasreen Rahim were thanked for their participation at the Council of Women meeting.

**XI. ADJOURNMENT:** The meeting was adjourned at 5:03 p.m.

**EVERGREEN VALLEY COLLEGE**  
**A C A D E M I C S E N A T E**  
**DRAFT MINUTES**  
**OCTOBER 16, 2018**

President	Randy Pratt	Present
Vice President	Frank Espinoza	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Absent
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Charlie Kahn-Lomax	Present
Library and Learning Resources	Heather Ott (Fall 18)	Present
Language Arts	Ken Jardin	Present
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Henry Gee	Present
Adjunct	Election in Progress	=====
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests: Kelly Nguyen-Jardin, Maryam Farshadfar

- I. CALL TO ORDER:** President Randy Pratt called the meeting to order at 3:00 p.m. the Mishra Conference Room.
- II. ADOPTION OF AGENDA**  
 Additions/Deletions/Corrections/Deferrals  
 Adoption of Agenda
- III. APPROVAL OF MINUTES –**  
 The Minutes of October 2, 2018 were approved unanimously with corrections.
- IV. PUBLIC COMMENTS** (limited to only three minutes)  
 This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.  
  
 Dismay was expressed at the lack of department coordinators at EVC, especially as compared to SJCC.
- IV. PRESIDENT’S REPORT**  
 President Pratt reported that things are not going well with the Resource Allocation Model (RAM) Task Force. He listed some notable issues: the Model was passed with limited support, it is mainly administration-driven, and how the District has no accountability, whereas the campuses do. He would like to see a performance audit from the District commissioned by the Senate to see how the percentages are put into the model. A Senate follow-up committee with administrative non-voting members to make modifications will be proposed. This will be further addressed under Discussion items later in the agenda.

President Pratt and Senator Brad Carothers attended the Chancellor's Forum and asked budget and District accountability questions and the Faculty Obligation Numbers.

President Pratt and Vice President Espinoza will be attending the Fall Plenary Session in Southern California. In spring, it will be held in the Bay Area and President Pratt would like to see as many Senators as possible attending. He also reported that SLOs are in progress and he is working on getting more support from the Deans. SLO compliance is necessary for accreditation.

**V. SENATE COMMITTEE REPORTS (3 minutes per report)**

**A. Distance Education Committee**

A motion was made to move this item to action. The motion was seconded and passed, with one abstention.

**B. College Curriculum Committee**

**C. Student Learning Outcomes SLOAC**

**D. Staff Development Committee**

**VI. CONSENT AGENDA**

**A. Peer Review Committees**

1. Carmen Solórzano: Ken Jardin
2. Sara Jácome: Khanh Hoa Nguyen-Wong
3. Steven Mentor: Robin Hahn
4. Raquel Rojas: Scott Wilson
5. Helen Han: Ken Jardin

**B. Tenure Review Committees**

1. Jose de Jesus Sanchez: Elaine Ortiz-Kristich (faculty choice) Martha Hardin
2. William Sapigao: Gam Nguyen (faculty choice), Hanh Deng

**C. Screening Committees**

1. **Dean of Student Success:** Laura Garcia and Rosa Pereida
2. **Biology Lab Technician:** Terence Lee

**D. Non-Screening Committees**

1. **College Budget:** Maryam Farshadfar
2. **District Technology Planning:** Vinh Bo
3. **Facilities and Safety:** Seph McCarty

**VII. ACTION ITEMS (Any non-senator presentation limited to 3 minutes per item.)**

**A. Senate Bylaws**

President Pratt outlined the changes made to the bylaws to include more inclusiveness and participation from the adjunct faculty. The changes mainly consisted of adjunct faculty voting and participating on the Senate as officers. While he was polling various Senates, many voiced the same concerns expressed previously in the Senate. A motion was made to approve the amended by laws allowing all faculty to run for officer positions and vote in faculty elections. The motion was seconded and passed with one nay from Senator Tin Quach.

**B. New Faculty Hire**

The Senators received scoring forms in their email to list, in priority, their choices for faculty hires to be submitted to President Aytch. Vice President Frank Espinosa and Treasurer Preeti Srinivasan collected the forms and began inputting the data into an Excel document, which was projected for all to see. President Pratt reviewed the results of the Senate votes. A motion was made to forward the recommended list. The motion was passed with one abstention from Senator Ken Jardin.

**C. BP 4020**

Additional language regarding credit hours needs to be approved by the Senate; it was already approved by the SJCC Senate. Concern was expressed about the language regarding no homework. A

motion was made to approve the policy change. The motion was seconded and passed unanimously. President Pratt will speak with ACCC Chair Shelley Blackman about this.

**D. BP 7250**

Administrator retreat rights were discussed. To be able to retreat back into faculty, the minimum qualifications need to be met. It is unknown whether this pertains to interim administrators since it is not specified. It was recommended that this be tabled until the next meeting.

**E. Senate Goals**

President Pratt reviewed the Senate goals which have been shared at the last two meetings. He noted which goals have been achieved. A motion was made to approve the goals that were identified by President Pratt. The motion was seconded and passed unanimously.

**F. Distance Education Requirements**

Distance Education Chair, and Senator Nasreen Rahim would like to get the Senate's approval on the instructor's requirements for teaching distance education. The additions include: attendance at distance education orientation, distance education specific training, proctoring exams, and being part of the OEI cohort.

**G. Resource Allocation Model (RAM) Update (moved from Discussion)**

The Senate has been asked to approve the model (which the RAM committee has already approved) and is acceptable to SJCC Academic Senate without percentages. President Pratt recommends that the RAM be rejected, then sent back with recommendations from each campus. The Board wants this model this year. The next RAM meeting will be next Friday, at SJCC. A motion was made to reject the RAM as presented and recommend accepting the RAM framework without any percentages and require an organizational /management audit be completed. Once completed, a committee will be formed made up of both Senate representatives to evaluate the audit's findings. The motion was seconded and passed unanimously.

**VIII. DISCUSSION ITEMS (limited to 3 minutes per item)**

**A. Non-Credit Committee** - Kathy Jasper – deferred

**B. Resource Allocation Model (RAM)**

A motion was made to move this item to action. The motion was seconded and passed unanimously.

**IX. INFORMATION ITEM (limited to 3 minutes per item)**

**A. Adjunct Senate Election Results and Introduction** – deferred due to a run-off election.

**B. Basic Skills Initiative Expenditure Reports and Accountability**

The Senate was asked to approve the BSI Report and President Pratt will send the BSI Expenditure Reports to the Senate.

**X. RECOGNITION AND ANNOUNCEMENTS**

Professor Virginia Scales recently passed away. Ms. Scales was a long-time faculty member, former SJCC Academic Senate President, and played an active role in the union.

ENLACE presented Victor Villasenor as a guest speaker.

Vice President Frank Espinoza thanked the Senators who took part in the Second Harvest food giveaway on campus. The next event will be on November 2, and President Pratt, Senators Brad Carothers, Charlie Kahn-Lomax, Nasreen Rahim, Ken Jardin, and Robby Bodden are planning to attend.

**XI. ADJOURNMENT** The meeting was adjourned at 4:56 p.m.

EVERGREEN VALLEY COLLEGE  
A C A D E M I C   S E N A T E  
D R A F T   M I N U T E S  
NOVEMBER 6, 2018

- I.      CALL TO ORDER - Meeting was called to order at 3:02 PM - All Senators were present
  
- II.     ADOPTION OF AGENDA  
Additions/Deletions/Corrections/Deferrals  
Adoption of Agenda – the agenda was adopted with minor changes
  
- III.    APPROVAL OF MINUTES – minutes from the Oct 16 Senate meeting were approved with no changes.
  
- IV.    PUBLIC COMMENTS (limited to only three minutes)  
Tin Quach spoke about a scheduling concern in the math department.  
Nasreen Rahim addressed concern for students who need a designated quiet space to practice their faith. More discussion is needed regarding this important issue.

Frank Espinoza thanked the faculty who participated in the last 2<sup>nd</sup> Harvest event Garry Johnson, Brad Carothers, Carmen Solórzano, Nasreen Rahim, and Peggy Gorbach. He also asked faculty to consider participating in the Turkey give-away November 20th (10:00-12:00) to support President Aytch's efforts to provide a Turkey for students and their families at this special event.

- IV.    PRESIDENT'S REPORT –  
The newest Senator Tejal Naik was welcomed to the Senate. Heather Ott and Brian Gott were thanked for their help in conducting the adjunct election and the run-off election. An update was provided on the Presidents/Vice President's participation in the Fall Plenary including over \$800k in funding over five years that EVC will receive for supporting the implementation of Guided Pathways. President Pratt has signed on to be the ASCCC Guided Pathways liaison for the college. Faculty must engage in this process and take ownership of its design and implementation.

President Pratt reported that he met with the Nursing faculty to discuss their concerns over AP 4020 accompanied by Shelly Blackman, Curriculum Chair. There remains a concern of Nursing students' ability to receive financial aid and possible clarification of the AP 4020 to highlight the exceptional nature of its application in the Nursing area. The Nursing faculty did not express the need to modify the AP in its approved state and supported its immediate approval. (necessary for local curriculum approval and important AB 705 Spring 19 course offerings). President Pratt acknowledged and thanked the Nursing faculty for engaging in the process, Dean Apen for her diligence and especially Shelly Blackman for taking the initiative to support the discussion. Great team effort!

- V. SENATE COMMITTEE REPORTS (3 minutes per report)
  - A. Distance Education Committee – No Report
  - B. College Curriculum Committee-- No Report
  - C. Student Learning Outcomes SLOAC – Brad Carothers reported much better progress has been made since his last report and Deans are implementing the plan with good results. President Pratt thanked Brad for his persistence in leading this effort to meet accreditation expectations on SLO completion.
  - D. Staff Development Committee – no report
  
- VI. CONSENT AGENDA
  - 1. Hiring Committees
    - a. VC Human Resources (1): Manjit Kang - approved
    - b. Dean SHAPE (3): Farshadfar, Maryam (SHAPE); Manjit Kang (MSE); Randy Pratt (SHAPE) – approved
    - c. VC Admin Serv = Eric Narveson - approved
  - 2. TRC Committees
    - a. Loc Lam: Nasreen Rahim (replacing Tina Shaner) - approved
    - b. John Kaufmann: Ralph Nichols (Dean), Rachel Lazo (Faculty) - approved
  
- VII. ACTION ITEMS
  
- VIII. DISCUSSION ITEMS (limited to 3 minutes per item)
  - A. Non-Credit Committee - Kathy Jasper/Moni Dickerson -presented the need for a non-credit committee including a proposed structure with faculty representation from all areas and a chair having re-assigned time to facilitate the growth in non-credit courses including management of non-credit funding. This will be moved to an action item next meeting.
  - B. Faculty reassigned time, Tin Quach (Math) shared that he has been performing as a department coordinator with no compensation. The Senate strongly recommended that he cease these duties until fair compensation/reassigned time is provide him. The Senate acknowledged his good intentions to support his department and that he is performing a necessary need but should not do so uncompensated. PP agreed to prepare a package of faculty coordinator support positions necessary across the campus and bring it back to the Senate for input. Math is not an isolated area of needing support.
  
- IX. INFORMATION ITEM (limited to 3 minutes per item)
  - A. Faculty New Hires – information has not yet been disclosed by President Aytch but a number from 5-8 new full-time faculty has been discussed by President Aytch. Further discussion continued about how the new-hire process will be best served next fiscal year and this will become an agenda item in the Spring. Heather Ott, Carmen Solórzano, Garry Johnson all shared that Senators can gain a better understanding of area needs through group discussion.
  - B. Guided Pathways – PP expressed the need for faculty to engage and there is

significant funding for this engagement.

- C. AB 705 – Carmen Solórzano shared a concern that students will be needing additional academic support in courses beyond English and Math as a result of AB705. Additional discussion is needed to plan for tutoring and other academic support of students in courses across disciplines.
- D. District Course Substitution Policy – PP identified this as a district wide concern and that he is looking into this with the DSP faculty.
- E. District Resource Allocation Process – Eric Narveson spoke about the RAM committee which he co-chaired for two years at a cost of more than \$200K to the district. He expressed disappointment that both Senates SJCC and EVC rejected the product of that committee. He did commend the EVC Senate for voting down the product legally and also stated he was present at the last SJCC Senate meeting where it was voted down. He shared concerns whether the SJCC Senate followed the Brown Act.
- F. College Resource Allocation Process – Brad Carothers shared the work in progress regarding a college allocation process of funds connected to Program Review. He asked that Senators review the process and bring back suggestions. This will be an action item at the next meeting.
- G. AP/BP's Policies and Procedures Committee –  
President Prat reported there is a district wide Matriculation Committee formed to review AP/BP's. Any faculty are welcome to join this committee.

X. RECOGNITION AND ANNOUNCEMENTS

Charlie Kahn-Lomax shared the information about the very successful HBCU caravan Nov 1 event which allowed all students access to numerous colleges including acceptance on the spot. The event was well received, well-attended and proved an excellent resource for all our students.

XI. ADJOURNMENT



EVERGREEN VALLEY COLLEGE  
ACADEMIC SENATE  
MINUTES  
NOVEMBER 20, 2018

President	Randy Pratt	Present
Vice President	Frank Espinoza	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Charlie Kahn-Lomax	Present
Library and Learning Resources	Heather Ott (Fall 18)	Present
Language Arts	Ken Jardin	Absent
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Absent
At Large	Frank Espinoza	Present
At Large	Henry Gee	Absent
Adjunct	Naik Tajal	Present
Adjunct	Brian Gott	Absent
Adjunct	Robby Bodden	Present

**Guests:**

Kathy Jasper, Benjamin Gonzales, Charina Tenson, Samar Robleh, Antoinette Herrera, John Kaufman.  
Marjorie Clark, Maniphone Dickerson

**I. CALL TO ORDER**

President Randy Pratt called the meeting to order at 3:03 in the Mishra Conference Room.

**II. ADOPTION OF AGENDA**

Additions/Deletions/Corrections/Deferrals: Information Item IX. A moved up to accommodate the Associated Students' time constraint.

Adoption of Agenda The agenda was adopted unanimously.

**III. APPROVAL OF MINUTES** – The minutes of November 6, 2018 were approved as submitted.

**IV. PUBLIC COMMENTS** (limited to only three minutes)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

**IV. ACADEMIC SENATE PRESIDENT'S REPORT**

President Pratt reported on his meeting with EVC President Keith Aytch where faculty hiring was discussed. The nurse practitioner position was also discussed and it was felt this was a vital hire and additional adjunct faculty will be hired until a full time hire is approved.

There was also discussion about the District's Golden Handshake and how faculty hiring has been affected. It was felt that there was a lack of transparency, especially about the numbers provided by the District.

There will be a resource allocation auditor hired soon and the funding model needs to be completed by March. There was additional money available for EVC to be used for instructional supplies. President Pratt has sent an email asking the faculty to submit their instructional needs to their deans.

**V. SENATE COMMITTEE REPORTS** (3 minutes per report)

- A. Distance Education Committee** – no report
- B. College Curriculum Committee** – no report
- C. Student Learning Outcomes SLOAC**  
Senator Brad Carothers reported on which departments have completed their SLOs.
- D. Staff Development Committee** – no report

**VI. CONSENT AGENDA** – no items

**VII. ACTION ITEMS**

**A. Non-Credit Committee**

Professor Kathy Jasper had previously attended Senate meetings about the committee. A committee coordinator position needs to be established. It was agreed that this should be a stand-alone committee of the Senate. A suggestion was made to write a charge for this committee, including that this would be a subcommittee of the Academic Senate. A motion was made to approve the committee. The motion was seconded and passed unanimously.

**B. College Resource Allocation Process**

The new budget allocation has been through the administrative review and needs to go before the College Council. It was suggested that salary percentages be examined. A motion was made to approve the process based on agreed upon percentages. The motion was seconded and passed unanimously.

**VIII. DISCUSSION ITEMS** (limited to 3 minutes per item)

**A. Coordinator Positions**

The creation of coordinator positions was discussed, and one of the topics raised was that if the coordinators made the schedules, would they then have the deans' right of assignment? President Pratt did not think that was going to be a part of the job. Also, the coordinators time would be on the non-instructional side of the 50% law; however, it could also make a case for hiring more fulltime faculty. It was also suggested that faculty speak to their deans about the jobs they are performing above and beyond their normal job assignments, especially since there are funds available for reassigned time.

**IX. INFORMATION ITEM** (limited to 3 minutes per item)

**A. ASG Resolution to Have Access to Gullo Faculty Lounge**

Students Charina Tengson; Samar Robleh; and Benjamin Gonzalez addressed the need to utilize the Gullo Faculty/Staff lounge as a clothing and hygiene item pantry. They would like Senate support for this. Information packets were distributed. It was explained that this was part of Assembly Bill 1995, which allows homeless students to shower on campus, so

there is a need for a location to store towels and hygiene products for those students. It was pointed out that adjunct faculty do not have an adequate space. It was also suggested that this be shared with all faculty and those wishing to comment should attend the next meeting. A motion was made to move this to action; the motion was withdrawn. This will be a discussion item at the next Senate meeting.

#### **X. RECOGNITION AND ANNOUNCEMENTS**

Professor David Hendricks was recognized for his work with Honor's events.

Past President Eric Narveson, Vice President Frank Espinoza, and Senator Brad Carothers were thanked for their participation in the turkey giveaway. The Associated Students were also present.

Adjunct English Professor and former Senator Lisa Bell has applied for the Hayward Award, given by the State Senate.

#### **XI. ADJOURNMENT** The meeting was adjourned at 4:06 p.m.

EVERGREEN VALLEY COLLEGE  
A C A D E M I C   S E N A T E  
M I N U T E S  
D E C E M B E R 4, 2 0 1 8

President	Randy Pratt	Present
Vice President	Frank Espinoza	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Absent
Social Science, Humanities, Arts, & PE	Brad Carothers	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Charlie Kahn-Lomax	Present
Library and Learning Resources	Heather Ott (Fall 18)	Present
Language Arts	Ken Jardin	Present
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Henry Gee	Present
Adjunct	Naik Tajal	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

**Guests:**

Kathy Jasper, Benjamin Gonzales, Charina Tenson, Samar Robleh, John Kaufmann,

**I. CALL TO ORDER**

President Randy Pratt called the meeting to order in the Mishra conference room at 3:03 p.m.

**II. ADOPTION OF AGENDA**

Additions/Deletions/Corrections/Deferrals  
Adoption of Agenda

**III. APPROVAL OF MINUTES:** The minutes of November 20, 2018 were approved as submitted.

**IV. PUBLIC COMMENTS** (limited to only three minutes)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Several ASG students spoke to the Senate about student homelessness and the conversion of the Faculty and Staff lounge to a clothing and hygiene pantry for those homeless students. The students were present at the previous meeting and presented the Senators with information, as well as a resolution they hoped would be approved by the Senate. Some of the students spoke about their own homeless and dire financial situations. It was explained that taking care of students in need was part of student success.

**IV. AS PRESIDENT'S REPORT**

President Randy Pratt, Vice President Frank Espinoza, Past President Eric Narveson, and Professor Eliza Kramer attended an AB705 retreat where both campuses presented their plan.

President Pratt met with Vice President Mark Gonzales who is interested in having coordinators or data coaches to assist and faculty doing supplemental work, especially in Math, English and ESL departments. President Pratt attended the investiture ceremony for President Keith Aytch.

AB4020 passed and was required to keep the college in compliance in approving curriculum locally.

The performance auditor for the District has been selected and there will be work done on the District allocation process.

President Pratt distributed the current District management organizational chart and indicated it is in need of revision. Specifically, it needs to include the Academic Senate.

There will be no Senate meeting on December 18.

**V. SENATE COMMITTEE REPORTS (3 minutes per report)**

A. Distance Education Committee – The program review is complete and was a team-effort.

B. College Curriculum Committee – no report given

C. Student Learning Outcomes SLOAC – no report given

D. Staff Development Committee – no report given

**VI. CONSENT AGENDA**

**A. Enlace English Instructor:** Mirella Burton, Scott Wilson, Brian Gott

**VII. ACTION ITEMS**

**A. ASG Resolution to Have Access to Gullo Faculty/Staff Lounge**

The ASG brought the resolution to the Senate at the previous meeting. If this were to happen, it would only be functioning as the clothing/hygiene product pantry and ASG members would be staffing it. It was suggested that a space closer to the showers would be more convenient. Concerns were expressed that faculty and staff will not have a location on campus, especially the adjunct faculty. A motion was made to support the resolution. The motion was seconded and passed with 8 yes, 2 no, and 4 abstentions. There was agreement that there needs to be more discussion about this and there also needs to be more input from faculty/staff, perhaps a survey on the room's use and alternatives.

**VIII. DISCUSSION ITEMS – no items**

**IX. INFORMATION ITEM (limited to 3 minutes per item)**

**A. Counseling Resolution - Waive GE/GR with Bachelor's Degree**

Counselor Laura Garcia brought a resolution from the Counseling department requesting waiving GE/GR for those with Bachelor's or higher degrees who are now seeking and associates degree. She stated that most colleges allow this, either out of policy or in practice. There will still be certain requirements, such as ethnic studies, that need to be fulfilled, and international degrees will not be a part of the waivers.

**B. AFT Issues**

The AFT is currently experiencing turbulence at the Executive Board level and a suggestion was made that the EVC Academic Senate engage in the situation and that faculty stay informed. General dissatisfaction was expressed and the current state of the union and with the political direction it is heading.

**X. RECOGNITION AND ANNOUNCEMENTS**

For this Friday's Second Harvest food distribution, Randy Pratt, Frank Espinoza, Preeti Srinivasan, and Charlie Kahn-Lomax have volunteered

New Theater Arts Professor John Kaufman was recognized for his performances, and the Senate was encouraged to attend and support the events.

Screening committee requests for the new faculty hires will go out in the spring.

**XI. ADJOURNMENT:** The meeting was adjourned at 5:00 p.m.