

Table of Contents

September 17, 2019

October 1, 2019

October 15, 2019

November 5, 2019

November 19, 2019

December 3, 2019

December 17, 2019

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
SEPTEMBER 17, 2019

President	Randy Pratt	Present
Vice President	Frank Espinoza	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Vacant	=====
Library and Learning Resources	Heather Ott	Present
Language Arts	Ken Jardin	Present
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Naik Tejal	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests: Byron Breland, Jacqueline Honda, Robert Knight, Jesus Covarrubias, Laura Garcia, Shireena Dubey, Heriberto Vences, Hieu Le

I. CALL TO ORDER

President Randy Pratt called the meeting to order at 3:03 in the Gullo I Conference Room

II. ADOPTION OF AGENDA

Additions/Deletions/Corrections/Deferrals:

Adoption of Agenda The Agenda was approved unanimously.

III. APPROVAL OF MINUTES The minutes of May 7, 2019 were approved with changes.

IV. PUBLIC COMMENTS (limited to only three minutes)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

SJCC Professor and District Academic Senate President Jesus Covarrubias, discussed what the group was doing and what the DAS has planned. He welcomes ideas from the EVC Academic Senate.

Professor Robert Knight would like the Senate's support to obtain a server from ITSS to be used in courses such as statistics. It is widely used and replaces TI graphing calculators.

Students Jacqueline Nguyen and Melanie distributed a flyer about their plans for the new academic year which addressed students' basic needs, well-being and safety issues on campus.

Senator and Math professor Tin Quach spoke about Math 16 being offered this semester. Math 16 is a 7 unit class, poorly enrolled, and sections had to be cancelled. Math 111 and Math 311 are full.

Students Heriberto Vences and Hieu Le addressed the Senate on the lack of classes in CADD and how students are not able to be employed or maintain employment without a degree, which cannot be obtained without the necessary courses.

President Pratt expressed his gratitude for the Senators who worked in the summer with Senate work.

IV. ACADEMIC SENATE PRESIDENT’S REPORT

V. SENATE COMMITTEE REPORTS (3 minutes per report)

VI. CONSENT AGENDA

A. Screening Committees

1. **Director of Facilities:** Joanna Arroyo
2. **Nursing Instructor:** Karen Cheung

B. Peer Review Committees

1. **Garry Johnson:** Karen Cheung
2. **Susana Machado:** Maureen Adamski

C. Tenure Review Committees

1. **Peter Miskin:** Susana Machado (dean) and Karen Cheung (faculty)
2. **Jaclyn Johnson:** Randy Pratt and Cindy Bevan
3. **Melissa-Ann Nievera-Lozano:** Arturo Villarreal (dean) and Lorena Mata (faculty)
4. **Patricia Tirado:** Eric Narveson (dean) and David Hendricks (faculty)

D. Standing Committees

1. **Campus Technology:** Ken Tarquinio, Philip Tran, Sylvia Anderson, R.J. Ruppenthal
2. **Budget:** Melody Barta, Janice Assadi, Teck Ky, Lisa Hays,
3. **Safety and Facilities:** Janice Assadi, Manny Kang, Janina Espinoza, Lori Injejikian

VII. ACTION ITEMS

VIII. DISCUSSION ITEMS (limited to 3 minutes per item)

A. New Full-time Faculty Hire Process

President Pratt distributed a document illustrating the new hire process.

IX. INFORMATION ITEM (limited to 3 minutes per item)

A. Approved EVC Marketing and Communications Plan

Josh Russell, Director of Marketing and Public Relations, gave a short presentation on his plans for Marketing EVC, the creation of a logo, and a brand refresh. He showed the various logos he had found on the internet and there was no consistency. He also showed examples of promotional photos in place on buses and billboards. He distributed the marketing plan and a report of his efforts so far.

B. Creation of an EVC Academic Senate Logo

Josh Russell also showed samples of potential logos for the Senate.

C. Establish Local Open Educational Resources (OER) Liaisons

Senator Nasreen Rahim reviewed the online certifications that EVC will be offering and the general state of EVC’s Distance Education program. She also stated the need for OER Liaisons from the faculty. There will be a grant available for those who participate. This is considered a non-instructional assignment.

D. AP/BPs – deferred

E. DAS RAM Subcommittee

President Pratt gave an update on the work done during the summer and the model is in its place. He also reported that the each campus will receive up to \$500,000 for innovation ideas regarding student success and how to better serve the surrounding community.

F. ASCCC Fall Plenary November 7-9, 2019 at the [Renaissance Newport Beach Hotel](#)

Approval has been given to fund four Senators to attend.

G. ASCCC Area B meeting: Friday, October 11, 2019 9:30 A.M. – 3:00 P.M. Solano Community College

H. Facilities and Campus Safety Update

Vice President of Administrative Services Andrea Alexander updated the Senate on safety concerns that have been expressed and the plans to increase security and campus safety. She spoke about doors and door locks, phones, identification badges, fire assessment, lockdowns, a public address system, training, and other upgrades. VP Alexander suggested that Police Chief Morales be invited to a future Senate meeting to answer questions.

I. Chancellor Breland

Chancellor Breland addressed the current leadership issue at EVC. He is enjoying his experience on the EVC campus. President Pratt suggested that Dr. Breland add EVC representation to the Chancellor's Cabinet for better balance. A question was raised about a fundraiser announcement that was received in email and Dr. Breland was unaware of it. Senators asked the Chancellor a variety of questions for him to answer.

J. Academic Senate Self-evaluation 2018/19

The Senate is working on a self-evaluation and President Pratt will send an email with what has been done so far. It will be on the next agenda as an action item.

K. Academic Senate Goals 2019/20

The Academic Senate will review the past goals and make suggestions for goal development at the next meeting.

L. Integrated Planning Manual and Mission Statement

Jaqueline Honda informed the Senate that the campus is now in the mid-term accreditation cycle and the report is due October, 2020. She asked the Senate to look at the statement, which is on the college website. She also would like the faculty to encourage the students to complete the survey which was sent via email.

X. RECOGNITION AND ANNOUNCEMENTS

Arturo Villarreal was recognized for his graduation speech.

The Second Harvest volunteers were recognized and a sign-up sheet was passed around for those who would like to be a part of the event.

XI. ADJOURNMENT The meeting was adjourned at 4:45 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
OCTOBER 1, 2019

President	Randy Pratt	Present
Vice President	Frank Espinoza	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Absent
Counseling Services	Vacant	====
Library and Learning Resources	Heather Ott	Present
Language Arts	Ken Jardin	Absent
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Naik Tejal	Absent
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests: Thomas Morales Andrea Alexander, Ramin Naderi

I. CALL TO ORDER President Pratt called the meeting to order at 3:02 in the Mishra Conference Room

II. ADOPTION OF AGENDA
Additions/Deletions/Corrections/Deferrals
Adoption of Agenda

III. APPROVAL OF MINUTES: The Minutes of September 17, 2019 were approved with corrections.

IV. PUBLIC COMMENTS (limited to only three minutes)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

V. ACADEMIC SENATE PRESIDENT'S REPORT

President Pratt reported that it is not clear what decision will be made with the EVC President position. It was requested that it be someone who is not already employed with the District. More information will be available at the next meeting and the Senate needs to be involved in deciding who the replacement will be.

A question was raised about Senate members being either a trustee or a delegate of their constituents, which was explained.

There is an empty seat on the District Budget committee. President Pratt will contact the EVC faculty for volunteers.

Chancellor Breland announced that there will be from five to ten EVC faculty hires and the Senate needs to begin work on the process.

VI. SENATE COMMITTEE REPORTS (3 minutes per report)

VII. CONSENT AGENDA

A. Screening Committees

1. **Nursing Instructor:** Karen Chueng, Susana Machado, Paran Vanniasegaram

B. Peer Review Committees

C. Tenure Review Committees

1. **James Williams:** Michael Hernandez and Mark Bernbeck
2. **Emon Graves:** Melody Barta and Rama Ruppenthal

D. Standing Committees

1. **Budget**

Melody Barta, Poonam Khare, Teck Ky, Melody Barta, Maryam Farshadfar, Randy Pratt

2. **Campus Technology**

R.J. Ruppenthal, Nasreen Rahim, Leslie Williams, Sylvia Anderson, Ken Tarquinio
Philip Tran

3. **Safety and Facilities**

David Ames, Janice Assadi, Mark Bernbeck, Cindy Bevan, Shannon Erikson,
Janina Espinoza, Jessie Mai Fussell

4. **Staff Development**

Abdie Tabrizi, Barbara Tisdale, Nasreen Rahim, Hang Chu, William Nguyen, Baljit Nagi,

5. **Distance Ed**

Hanh Deng, Robin Hahn Raquel Rojas, Tejal Naik, Grace Estrada, Maureen Adamski, Sara Jacome,
Heather Ott, Ly-Pham Huong

6. **SLOAC**

Abdie Tabrizi, Azita Tavana, Kelly Hickey, Grace Estrada, Fahmida Fakhruddin,
Eric Narveson, Robert Brown, Elaine Kafle

7. **Student Success**

Kelly Nguyen-Jardin, Angelina Loyola, Leslie Williams, Manny Kang, Peggy Gorbach,
Nasreen Rahim

VIII. ACTION ITEMS

A. Plenary Session Attendees

The updated college sponsored Fall Plenary attendees will be: Randy Pratt, Frank Espinoza, Gary Johnson and Robby Bodden.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A New Full-time Faculty Hire (moved to action)

President Pratt reported the full-time faculty hire process will be sent out after today's meeting if the Senate approves the process. The process time-line was discussed and faculty will be able to add two minutes of additional clarifying information on October 15. This item was moved to Action (unanimously). A motion was made to approve the document with noted changes. The motion was seconded and passed.

B. Academic Senate Self-evaluation 2018/19

President Pratt requested input from Senators regarding the Academic Senate Self-Evaluation document for 2018/2019. He asked the Senate to provide feedback on the document before the next meeting. It will be an action item October 15.

C. Academic Senate Goals 2019/20

President Pratt led a discussion on proposed senate goals for this academic year. Senators suggested including community engagement, addressing faculty inequity issues including compensation and

maintaining engagement on the 27 Acre development process. The Senators suggestions will be incorporated into a set of goals for the year and come back to the next meeting for possible action.

D. Integrated Planning Document – *deferred*

E. OER Liasion

This will be an action item on the next agenda since there were questions that only Senator Nasreen Rahim could answer.

X. INFORMATION ITEM (limited to 3 minutes per item)

A. Chief Morales

Chief Morales discussed the current state of safety and security on the EVC campus. He reported that the District staffing of Police Officers could be increased. He stated participation rates on scheduled training opportunities is not very good. Dale Harris, the Emergency Coordinator, is taking the lead on safety/security efforts. Chief Morales welcomes suggestions and will return to the Senate meeting if requested.

B. Tesla Program New MOU

Senator and Automotive Professor Robby Bodden discussed the previously approved Memo of Understanding between the District and the Tesla Corporation. He expressed concerns that Tesla students are not coming from the EVC Automotive program. President Pratt suggested that Senator Bodden write down a list of his concerns and questions he would like answered about the program.

C. Adapted PE Program

Professor Radim Naderi of Kinesiology spoke about the EVC growing Adaptive PE program. He would like to see expanded ADA accommodations in current and future buildings, especially the restrooms. President Pratt commended Professor Naderi for his work growing the current program and thanked him for sharing information about this important program area.

D. AP/BPs - deferred

E. Budget Update

Vice President of Business Services, Andrea Alexander gave an update on the budget and explained that the Budget committee are implementing and allocating what has been approved. She stated that it was not a living document, but it may get some minor revisions as needed.

XI. RECOGNITION AND ANNOUNCEMENTS

Senator Garry Johnson reported on various assembly bills that were passed and announced an upcoming convention in Sacramento.

Vice President Frank Espinoza reminded the Senate about the Second Harvest event this coming Friday.

CCCC EOP&S is celebrating its 50th anniversary with various events on the EVC campus.

XII. ADJOURNMENT: The meeting was adjourned at 4:55 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
OCTOBER 15, 2019

President	Randy Pratt	Present
Vice President	Frank Espinoza	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Absent
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Vacant	=====
Library and Learning Resources	Heather Ott	Present
Language Arts	Ken Jardin	Present
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Naik Tejal	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests: Mark Bernbeck, Henry Estrada, Shereen Dubey, Janice Assadi, Lisa Hays, Bhawana Kamil, Victor Garza, Elaine Ortiz-Kristich, Rachel Lazo, Peggy Gorbach. , Kara Uy, Lorena Mata, Ken Tarquinio, Flora Payne, Andres Quintero, Kara Uy

I. CALL TO ORDER President Randy Pratt called the meeting to order in the Mishra room @ 3:00 p.m.

II. ADOPTION OF AGENDA
Additions/Deletions/Corrections/Deferrals:
Adoption of Agenda

III. APPROVAL OF MINUTES: The Minutes of October 1, 2019 were approved with corrections.

IV. PUBLIC COMMENTS (limited to only three minutes)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

IV. ACADEMIC SENATE PRESIDENT’S REPORT

The innovations funds that were negotiated in summer RAM meetings are in the amount of up to \$750,000 per campus for innovation and creative ways to deliver student success. President Pratt proposed an ad hoc subcommittee be formed to define a process for the distribution of funds as well as getting clarification on the criteria to bring back to the Senate for discussion. The Senate unanimously approved the recommended ad hoc committee consisting of President Pratt, Vice President Frank Espinoza and Senator Garry Johnson.

Chancellor Breland invited the Senate leadership to a series of dinners to meet applicants for the potential Acting President of EVC. Chancellor Breland stipulated that viable candidates should not be applying for the permanent position, nor should they be already employed in the District.

V. SENATE COMMITTEE REPORTS (3 minutes per report)

VI. CONSENT AGENDA

A. Screening Committees

B. Peer Review Committees

C. Tenure Review Committees

1. **Jennifer Kurushima:** Lisa Hays (Faculty), Sue Wetzel (Dean)
2. **Lisa Pang:** May Chen (Faculty), Azita Tavana (Dean)
3. **Kelly Nguyen-Jardin:** Rachel Cohen-Reyes (Faculty), Khanh-Hoa Nguyen-Wong (Dean)
4. **Elizabeth Eckford:** Huma Saleem (Faculty), Ambica Gill (Dean)
5. **Tram Pham:** Hanh Deng (Faculty), Martha Hardin (Dean)

D. Standing Committees

1. **SLOAC:** Mark Bernbeck (Business and Workforce) Ulises Palmeno (Language Arts)
2. **ESL Workgroup:** Maria Antonini de Pino.
3. **Consultation Council:** Kathy Jasper
4. **IEC:** Robert Brown and Rich Longacre
5. **Safety and Facilities:** Valerie Bolaris
6. **ACCC:** Claudia Schalesky

VII. ACTION ITEMS

A. OER Liaison

Senator Nasreen Rahim gave a brief description of the proposed faculty reassigned time OER Liaison position and would like Senate approval of the position. She reminded the Senate that this position is grant-funded. A motion was made to approve the position. The motion was seconded and passed unanimously with minor changes.

B. Academic Senate Self-evaluation 2018/19

The self-evaluation was on the agenda at the previous meeting. A motion was made to approve it with minor changes. The motion was seconded and passed unanimously.

C. Academic Senate Goals 2019/20

The goals were discussed at the previous meeting and President Pratt incorporated the Senate's suggestions into the document presented today. A motion was made to approve the goals. The motion was seconded and passed.

VIII. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Tesla Program New MOU

Senator Robby Bodden discussed the original MOU and shared his concerns with the Senate on the Tesla and EVC Automotive programs. The main issue was the use of space and the various confidentiality restrictions. President Pratt would like to see this discussed with the Automotive faculty and that he should bring a list of concerns to the next meeting.

B. Integrated Planning Document - deferred

C. Full-time Faculty Hire Request Fall 2020

Many of the requesting faculty were present to answer questions posed by the Senate regarding their requests. Some of the information conveyed was how hiring an instructor in a department served the students, college, accreditation, and community and also provided backgrounds of the departments' needs. Senators were given a proposed hiring justifications to read and forms on which to rank the positions and President Pratt explained the ranking system. Past President Eric Narveson volunteered to help tally the votes after they are submitted at the next Senate meeting.

1. Biology (1)
2. 3D Sculpture/Metal Arts/Digital Fabrication
3. Political Science
4. Computer Science
5. English (Enlace)
6. Psychology
7. Communication Studies
8. Mental Health Counseling
9. Chemistry
10. Counseling
11. Family Consumer Studies
12. Philosophy
13. Library Faculty
14. Automotive (per accreditation requirements)
15. Nursing (per accreditation requirements)
16. CADD
- 17.
18. Men's Soccer
19. Biology (2)

IX. INFORMATION ITEM (limited to 3 minutes per item)

A. AP/BP's for Senate Review - deferred

1. **Packet A:** BP7250, AP4020, AP4055, AP5030
2. **Packet B:** AP3410, AP3518, AP3560, AP,4103, AP4110, AP4220, AP4230, AP4250, AP 4610, AP5030 AP, 5055, AP 5075, AP5130, AP5300, AP7212, AP, 7240, AP 7360, AP 736;
3. **Packet D:** BP 2315, BP, 2720, BP3550, BP, 3880, BP 4100, 6750
4. **Student Success Advisory Committee Name Change to Student Equity and Achievement-**deferred
5. **Updated CAP Titles** - deferred

X. RECOGNITION AND ANNOUNCEMENTS

Professor Peggy Gorbach announced her retirement at the end of the academic year and was honored for her contributions to the campus and the Academic Senate.

XI. ADJOURNMENT: The meeting was adjourned at 5:13 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
NOVEMBER 5, 2019
MISHRA CONFERENCE ROOM
3:00 PM – 5:00 PM

President	Randy Pratt	Present
Vice President	Frank Espinoza	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Tina Iniguez	Present
Library and Learning Resources	Heather Ott	Present
Language Arts	Ken Jardin	Present
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Naik Tejal	Present
Adjunct	Brian Gott	Absent
Adjunct	Robby Bodden	Present

Guests: Maniphone Dickerson, Jacquie Honda, Victor Garza, Fahmida Fakhruddin, Beatriz Chaidez, Kelly Nguyen-Jardin

I. CALL TO ORDER President Randy Pratt called the meeting to order at 3:07 in the Mishra Room.

II. ADOPTION OF AGENDA
Adoption of Agenda: The agenda was approved unanimously.

III. APPROVAL OF MINUTES – The minutes were approved as submitted.

IV. PUBLIC COMMENTS (limited to only three minutes)

Senator and Math Professor Tin Quach reported that his Dean has informed the Math department that the faculty will now have to order textbooks, which includes desk copies for both full time and adjunct instructors.

V. ACADEMIC SENATE PRESIDENT’S REPORT

The ad hoc committee to define, clarify, and a proposed ranking rubric for innovation funds has not yet met.

President Pratt and Vice President Espinoza met with some CADD students about the lack of courses offered that are needed for a degree and to maintain or obtain employment. There have been new CADD courses added for spring, but more needs to be done. The Senate will be monitoring the situation.

The Board Policy Committee met at SJCC, but the committee needs more EVC faculty and staff on the committee, it will meet again on November 21 at EVC.

There has been a lunch and a dinner with two prospective candidates for Acting President and so far no announcement has been made. The hiring process for a permanent replacement will begin shortly.

VI. SENATE COMMITTEE REPORTS (3 minutes per report)

VII. CONSENT AGENDA

A. CAP Titles for Guided Pathways

B. Integrated Planning Manual and Mission

C. Tenure Review Committees

1. **Shanna Ericson:** Elaine Ortiz-Kristich (replacing Mirella Burton)

2. **Rosa Pereida:** Elaine Ortiz-Kristich (replacing Mirella Burton)

D. Standing Committees

1. **Non-credit/Adult Education:** Nasreen Rahim, Stephan Solanga, and Melody Barta

E. AP/BP's for Senate Review

1. **Packet A:** BP7250, AP4020, AP4055, AP5030

2. **Packet B:** AP3410, AP3518, AP3560, AP4103, AP4110, AP4220, AP4230, AP4250, AP 4610, AP5030 AP, 5055, AP 5075, AP5130, AP5300, AP7212, AP, 7240, AP 7360, AP 736;

3. **Packet D:** BP 2315, BP, 2720, BP3550, BP, 3880, BP 4100, 6750

4. **BP 3440 Service Animals**

VIII. ACTION ITEMS

A. Full-time Faculty Hire Priority Fall 2020

The votes from the ranking form submitted by the Senators were tallied. The results were announced and will be submitted to Chancellor Breland.

B. Name Change from Student Success Advisory Committee to Student Equity Committee

There is a new funding formula, and the new name will reflect that. A motion was made to endorse the name change was made. The motion was seconded and approved unanimously.

C. OER Liaison Candidates (Moved to discussion)

D. Biology Lab Assistant Screening Committee:

Jennifer Kurushima was appointed to serve on the committee

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. AP 5141 - Substitution Policy

President Pratt said the policy could not be approved as-is, and President Pratt added “appropriate discipline faculty” to the ad hoc committee makeup. This will be an action item at the next meeting.

B. Biology Coordinator

Senator Preeti Srinivasan spoke on behalf of the original proposer of the position, Professor Lisa Hays. She explained that there is no lead in the department. The division dean has not been approached with the position proposal. President Pratt suggested that the 20% release time be increased to 40% and then a formal request be presented to the Dean with the understanding that the proposal will be discussed by Academic Senate.

C. IEC Program Review Cycle Recommendation

Dean Jacquie Honda and Professor Fahmida Fakhruddin presented a proposal from the IEC to shorten the program review cycle from six-years to a comprehensive review six-years with a mini-review every three years to better comply with the accreditation process. This will also keep the courses and programs timely and will help tie planning and building to programs. Concern was raised about putting more non-instructional responsibilities on the faculty.

E. OER Liaison Candidates (moved from action)

Forest Peterson, Deborah Gustin, Angelina Loyola, Shelly Blackman, Sherryanne Lim, Joanna Arroyo have expressed their interest in the applying for the position. President Pratt will send out the candidates' letters of interest to the Senate and will be an action item for the next meeting.

F. ESL Coordinator

Professor Rachel Cohen is now in the position at 20% release time; however, 40% is necessary for the position, which is what her counterpart at SJCC is receiving. Senator Ken Jardin will provide the job description at the next meeting.

X. INFORMATION ITEM (limited to 3 minutes per item)

A. Language Arts Building Steering Committee

Vice President of Business Services is requesting a Senator to be on the committee. Senator Ken Jardin volunteered to be on the committee for one-year. It was pointed out that this committee's sole task was to choose a contractor/architect.

B. Proposed Structure of RAM Implementation Team

The Senators were asked to review a proposed committee structure that was presented by Vice Chancellor Jorge Escobar at the last District Council.

C. Dean Minimum Qualifications

Vice Chancellor of Human Resources Beatriz Chaidez discussed the proposed revisions to the Division Deans' job description. The main change is to have a Master's degree, but eliminates the requirement for experience in related discipline areas. She reported that some of the Bay 10 districts' requirements for deans have been dropped. The main motivation is to encourage diversity, equity, inclusion, and to broaden the pool of candidates applying. Concern was expressed about how reducing qualifications would impact the academic rigor of the divisions.

D. Fall 2019 Plenary Resolutions

President Pratt sent the resolutions to the Senators by email.

E. Results of the Student Voice Survey-Fall 2019

The results of the survey administered by Jacque Honda were distributed to the Senate.

XI. RECOGNITION AND ANNOUNCEMENTS

EVC received the Campaign for College Opportunity award and was ranked very highly as the one of the colleges with the most ADT degrees granted.

XII. ADJOURNMENT: The meeting was adjourned at 5:00 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
NOVEMBER 19, 2019

President	Randy Pratt	Present
Vice President	Frank Espinoza	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Absent
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Tina Iniguez	Present
Library and Learning Resources	Heather Ott	Present
Language Arts	Ken Jardin	Present
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Naik Tejal	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests: Lisa Hays, Kelly Nguyen-Jardin

I. CALL TO ORDER: President Randy Pratt called to order at 3:00 p.m.in the Mishra Room

II. ADOPTION OF AGENDA APPROVAL OF MINUTES

III. PUBLIC COMMENTS (limited to only three minutes)

Vice President Frank Espinoza thanked those who participated in the Second Harvest food distribution on campus and passed around a sign-up sheet for the final event of the year.

The memorial for Professor Henry Gee was announced for November 20, 2019 held in Gullo II.

IV. ACADEMIC SENATE PRESIDENT’S REPORT

President Pratt reported that Interim President Denise Noldon will begin next Monday and regular meetings with the President will resume.

The status of the district funds for innovation is unclear and are currently not secured, but the Senates will continue with work on a process. Innovation funds were also discussed at the plenary session.

V. SENATE COMMITTEE REPORTS (3 minutes per report)

VI. CONSENT AGENDA

A. Screening Committees

1. Program Coordinator (Student Success) Rosa Pereida and Janina Espinoza

2. Dean of Library, Learning Resources: Lorena Mata, William Nguyen, and Heather Ott

B. AP 5141 - Substitution Policy

VII. ACTION ITEMS

A. OER Liaison Candidates

After a vote, Angelina Loyola was selected as the OER Liaison. It was suggested that this position should be institutionalized and not go from year-to-year.

B. Biology Coordinator Position

Biology Professor Lisa Hays returned to the Senate to clarify and provide additional information concerning the position. She requested 20% reassigned time for it. Dr. Hays explained that her dean asked her to approach the Senate first before consideration, which was viewed as inappropriate. A motion was made to accept the reassigned time requested by the Biology faculty position in concept. The motion was seconded and passed unanimously.

C. Dean Minimum Qualifications

The change in minimum qualifications was presented to the Senate at the previous meeting by Vice Chancellor of Human Resources Beatriz Chaidez. The proposed change was to remove the requirement that deans must have expertise in the area that they head. The reason for this change was not clear; however, the change for the applicant for a dean's position having a division-specific background was a recent addition to the job description. SJCC is also voting on this matter. A motion was made to maintain the current status of minimum qualifications for deans in the district. The motion was seconded and passed unanimously.

VIII. DISCUSSION ITEMS (limited to 3 minutes per item)

A. EVC Discipline Coordinator Positions and Faculty Reassigned Time in General

Information about reassigned time and the discrepancy between EVC and SJCC was distributed. Another concern was about whom the reassigned faculty member reports to. SJCC has fewer students and far more reassigned time than EVC has. Dismay was also expressed about the lack of consultation and communication between the administration and faculty concerning job descriptions. President Pratt will put together a statement regarding the inequity between the two colleges and asked the Senate for support of the Senators and faculty.

B. New Discipline Coordinator Positions (including modifications): Counseling (coming), Math, ESL,

Senator Tin Quach presented information in three versions: original, modified by faculty, and then changed by V.P. Mark Gonzales, including loading. Senator Ken Jardin also distributed information about the ESL Coordinator. The position exists at 20% at EVC, while the same position at SJCC is getting loaded at 40%. The Counseling request will be presented when Professor Marjorie Clark is present.

IX. INFORMATION ITEM (limited to 3 minutes per item)

A. RAM Diagram

President Pratt distributed and reviewed a modified version of the RAM diagram and would like to see a timeline for its implementation. It was suggested that the two college presidents serve as ex officio and have the Vice Presidents of Administrative Services in their place instead. It was also suggested to add an AFT seat on the task force. President Pratt will bring these comments up in the District Council meeting.

X. RECOGNITION AND ANNOUNCEMENTS

XI. ADJOURNMENT: The meeting was adjourned at 4:45 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
DECEMBER 3, 2019

President	Randy Pratt	Present
Vice President	Frank Espinoza	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Absent
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Tina Iniguez	Present
Library and Learning Resources	Heather Ott	Present
Language Arts	Ken Jardin	Present
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Naik Tejal	Present
Adjunct	Brian Gott	Absent
Adjunct	Robby Bodden	Present

Guests: Melody Barta, Angelina Loyola, Denise Nolden, Fahmida Fakhruddin, Michael Hernandez

- I. CALL TO ORDER** President Pratt called the meeting to order at 3:02 in the Mishra Room.
- II. ADOPTION OF AGENDA**
Adoption of Agenda: the agenda was approved with additions
- III. APPROVAL OF MINUTES** The minutes from November 19, 2019 were approved with changes.
- IV. PUBLIC COMMENTS** (limited to only three minutes)

Professor Melody Barta proposed that the RAM group composition include each of the budget committee chairs from SJCC and EVC.

Newly selected OER Liaison Angelina Loyola for EVC introduced herself to the Senate and reported on her plans as liaison.

There will be the final Second Harvest food giveaway this coming Friday. Senators who have volunteered were thanked for their assistance.

V. ACADEMIC SENATE PRESIDENT'S REPORT

President Pratt and Vice President Frank Espinoza have met with Acting President Denise Noldon about the inequity between faculty support for SJCC and EVC, especially when it comes to release-time. President Pratt would like to set a campus culture in advance of hiring the permanent president, which includes the establishment of the release-time process. A summary of the reassigned-time positions will be shared with the Senate at the next meeting.

President Pratt shared his concern about the lack of progress and organization of guided pathways and faculty should be taking ownership and responsibility of the process, instead of the deans.

There has been no word on the faculty hires yet. The search for the permanent president needs to be addressed soon.

VI. SENATE COMMITTEE REPORTS (3 minutes per report) No reports were made.

VII. CONSENT AGENDA

A. Screening Committees

1. Dean of Non-credit Education: Kathy Jasper

B. Peer Review Committees

C. Tenure Review Committees

D. Standing Committees

VIII. ACTION ITEMS

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. New Discipline Coordinator Positions (including modifications): Counseling

A job description for the position was distributed and reviewed. It was noted that the duties and responsibilities of the positions is the Senate's purview, but the deans can offer suggestions. It is the responsibility of the deans to find the resources for the coordinators' positions in their divisions. This will be a discussion item on the next agenda, when Marjorie Clark is present.

X. INFORMATION ITEM (limited to 3 minutes per item)

A. Update on Tesla Program

Automotive Professor Michael Hernandez presented an update on the Tesla program and he distributed information. He said it has been very successful so far, with few problems. The program has received good publicity in the media and various visitors showed interest in the program. The program just missed the opportunity to offer a four-year degree, but the State Chancellor's Office may offer another opportunity to propose a four-year degree in the future.

B. Three-year Cycle Mini-review

Fahmida Fakhruddin attended the Senate meeting to advocate for a three-year cycle mini program review. CTE courses are already required to be reviewed every two years. This will be an action item at the next Senate meeting.

C. Film Database Licensing

Senators Heather Ott and Nasreen Rahim reported that the licensing fee for the film database is not currently funded as it had been in the past; it had been grant-funded but the grant was not renewed. There are many areas that are affected and there needs to be consistency in funding. President Pratt will raise the issue at the budget meeting tomorrow and get a sense of how the deans feel about it.

XI. RECOGNITION AND ANNOUNCEMENTS

Acting EVC President, Dr. Denise Noldon was invited and introduced herself to the EVC Senators by President Pratt. Dr. Noldon shared her experience as faculty and administrator in the California Community College. She communicated her interest to attend future Senate meetings.

The Umoja/AFFIRM program held a Kwanza celebration this week.

XII. ADJOURNMENT: The meeting was adjourned at 4:30 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
SPECIAL MEETING
AGENDA
DECEMBER 17, 2019

President	Randy Pratt	Present
Vice President	Frank Espinoza	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Tina Iniguez	Present
Library and Learning Resources	Heather Ott	Present
Language Arts	Ken Jardin	Present
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Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Absent
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Naik Tejal	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

- I. CALL TO ORDER:** President Randy Pratt called the meeting to order at 3:00 in the Mishra Room at 3:03.
- II. ADOPTION OF AGENDA** The agenda was approved unanimously.
- IV. PUBLIC COMMENTS** (limited to only three minutes)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.
- Senator Heather Ott reported that there is a new catalog system in place in the library and it has a different look than the previous version.
- VII. CONSENT AGENDA**
- A. Screening Committees**
- 1. Transition Specialist:** Huong Pham
 - 2. Senior Division Administrative Assistant (Student Success):** Kim Yuon
 - 3. EVC Associate Director, Financial Aid:** Parran Vanniasegaram
 - 4. EVC Facilities Supervisor:** Parran Vanniasegaram
 - 5. Associate Vice Chancellor of Physical Plant Development and Operations:** Kim Yuon
- B. Exec Committee for Winter break:** Frank Espinoza, Preeti Srinivasan, Carmen Solorzano, Randy Pratt
- VIII. ACTION ITEMS**
- A. Screening Committee: Vice Chancellor Administrative Services DO**
Professors Frank Espinoza and Eric Narveson both applied to be on the committee. They left the room and after a short discussion, a hand vote was taken, and Dr. Espinoza was select to serve on the committee.
- XII. ADJOURNMENT:** The meeting was adjourned at 3:20.