

Evergreen Valley College
Academic Senate
Minutes
September 15, 2020

PRESIDENT	LIBRARY & LEARNING SERVICES	SOCIAL SCIENCE, HUMANITIES, ARTS & PE
Randy Pratt	Heather Ott	Maryam Farshadfar
VICE PRESIDENT	LANGUAGE ARTS	Arturo Villarreal
Garry Johnson	Kelly Nguyen-Jardin	AT-LARGE
TREASURER	Carmen Solorzano	Charlie Kahn-Lomax
Preeti Srinivasan	MATH, SCIENCE, & ENGINEERING	Frank Espinoza
PAST PRESIDENT	Preeti Srinivasan	ADJUNCT
Eric Narveson	Tin Quach	Robby Bodden
BUSINESS & WORKFORCE DEV	NURSING & ALLIED HEALTH	Brian Gott
Nasreen Rahim	Garry Johnson	Tejal Naik
COUNSELING SERVICES		
Laura Garcia		
Tina Iniguez		

Guests: Janina Espinoza, Grace Estrada, Hazel De Ausen

- I. CALL TO ORDER** President Randy Pratt called the meeting to order at 3:02 p.m. via Zoom.
- II. ADOPTION OF AGENDA** – Adopted unanimously with additions.
- III. APPROVAL OF MINUTES:** September 1, 2020 were approved unanimously with corrections.
- IV. PUBLIC COMMENT**

Vice President Frank Espinoza expressed his disappointment about the fast tracking by the district leadership regarding the purchase of the National Hispanic University. While he supports the concept, the project should have faculty input.

Senator Robby Bodden pointed out an error in the Senate By-laws, which had inaccurate information about the at-large terms and the additional adjunct seat.

SLOAC Chair Grace Estrada said that there are courses in CurriUnet that need updates. She would like Senate support and Curricunet access to facilitate this.

- V. ACADEMIC SENATE PRESIDENT’S REPORT**

President Pratt reported that he and Vice President Garry Johnson met with the Chancellor and discussed RAM and was told that RAM was “parked” for the time being. President Pratt will pursue the appointment of faculty discipline coordinators, lab coordinators, and more faculty involvement with that area.
- VI. COMMITTEE REPORTS** (1 minute per report)
 - A. District Academic Senate (DAS)**

The committee is up and running and Vice President Garry Johnson has volunteered to act as secretary.
 - B. District Council (DC)**
 - C. District Budget (DB)**
 - D. Distance Ed (DE)**
 - E. Student Learning Outcomes (SLO)**

The committee is still trying to get permission for Professors Grace Estrada and Fahmida Fakhruddin to access CurricUnet. So far, they have been unsuccessful, but it will be revisited soon.

F. Budget Committee (BC)

Senator Lorena Mata reported that she was informed by Biology Coordinator Lisa Hays that when the department was ready to order equipment this semester, they were told there was no money, even though it was approved last spring. Budget Committee Chair, Melody Barta is going to look into it.

G. All College Curriculum

Chair of the ACC, Eric Narveson stated that he was in favor of giving Curricunet access to Professors Grace Estrada and Fahmida Fakhrudin. He reported that there are new ATs in Math, Social Justice: Women, Gender, and Sexuality. The new certificates are Online Teaching and Educational Technology, Automotive Hybrid and Electrical Vehicle Service, and Community Service Officer.

H. Institutional Effectiveness Committee (IEC)

I. Noncredit Committee (NC)

J. Campus Technology (CTC)

K. Staff Development Committee (SD)

L. AP/BP Committee

M. Professional Recognition Committee (PRC)

The committee has met and is approving credit for edit 22 taken any time this year. There are ten spaces for sabbaticals between campuses.

N. AFT

O. Classified Senate

P. 508 Compliance Committee

Q. Professional Improvement Committee (PIC)

R. Associated Student Government (ASG)

S. Senator Report

T. Student Equity

VII. CONSENT AGENDA

A. Approve BP 514

B. TRC

1. **Gabriel Solomon:** Melody Barta, (Faculty) RJ Ruppenthal (Dean)

C. STANDING

1. **College Budget Committee:** Tech Ky Melody Barta, Lisa Hays, Lorena Mata, Liza Kramer, Randy Pratt

D. SCREENING

1. **Executive Director of Fiscal Services** – Manjit Kang

VIII. ACTION ITEMS

A. Handbook Updates

President Pratt would like to have the Shared Governance, SLOAC, Curriculum, and Academic Senate handbooks updated before the end of the year. A motion was made to update the handbooks by the end of the Academic year. The motion was seconded and approved unanimously.

B. Recommend Revision of the EVC Shared Governance Handbook

The Shared Governance Handbook needs updating, since it has not been done since 2012. President Pratt would like Senate input and the inclusion of the reporting structure of the four subcommittees of the Senate. A motion was made to recommend the revision of the EVC Shared Governance Handbook and include faculty voice. The motion was seconded and passed unanimously.

C. IDEA Committee (formerly DAC) - deferred

D. Proposed BP 4235 Credit for Prior Learning (moved from information)

After it was approved to be moved to action, a motion was made to approve BP 4235. The motion was seconded and passed.

XI. INFORMATION/DISCUSSION ITEMS (limited to 3 minutes per item)

A. Pass/No Pass Option

Senator Iniguez expressed her concern over the miscoding of transcripts during the pandemic. It was suggested that the existing resolution be amended to distinguish an F grade from an FW grade, as well as adding an extension to go beyond the next fall semester. This will be an action item at the next meeting.

B. Distance Education

The Distance Education committee has been working on guidelines, and has decided that it is not necessary to retake Edit 22 if they have gone through the boot camp, and if the campus is still not teaching in a physical classroom. If the campus does return to face-to-face teaching, and if faculty would like to continue teaching online, then they are required to receive certification in online teaching.

C. Textbook Adoption

Senator Tin Quach discussed the textbook adoption policy in the Math department and academic freedom. He noted that “academic freedom” is vague and has limits. Senator Quach wants to have assurance from the publisher that the same edition the textbook adopted will not be updated for three years. Textbooks need to be listed on the course outline and there needs to be a procedure for choosing/changing textbooks.

E. Online Teaching Modalities

Senator and Chair of the DE committee, Nasreen Rahim clarified the various modalities for online teaching during the pandemic. She detailed the differences between synchronous real time, online hybrid, and asynchronous 100% online. She will be holding more training sessions and recorded sessions are available for those who cannot attend.

XI. COMMITTEES

XII. RECOGNITION AND ANNOUNCEMENTS

XIII. ADJOURNMENT: The meeting was adjourned at 5:04 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
OCTOBER 6, 2020

President	Randy Pratt	Present
Vice President	Garry Johnson	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Tina Iniguez	Present
Library and Learning Resources	Lorena Mata (temporary)	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests: Grace Estrada, Melody Barta, Matias Pouncil, David Ames, Fahmida Fakhruddin, Ambica Gill, Angelina Loyola, Victor Garza, Steven Mentor

- I. CALL TO ORDER** President Pratt called the meeting to order via Zoom @ 3:04 p.m.
- II. ADOPTION OF AGENDA** The agenda was adopted with additions.
- III. APPROVAL OF MINUTES** The minutes of September 15, 2020 were approved with changes.
- IV. PUBLIC COMMENTS** (limited to 3 minutes per person/5 minutes per item)
 This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.
- V. ACADEMIC SENATE PRESIDENT’S REPORT**
 President Pratt expressed his gratitude to President Gilkerson and Senator Tina Iniguez for their quick action on changing the F/FW grades on transcripts.

President Gilkerson also agreed to provide .20 load for Senate work done during the summer. She supports a single-process for faculty hiring prioritization and hiring six more faculty positions for this year with faculty input.

He also reported that he and Vice President Johnson had a meeting with Dean Dickerson and Dean Kunkel regarding building CTE programs and would like to see a subcommittee of the Senate.

There was also a meeting with the Chancellor regarding RAM and which is still in parked status. There is another meeting tomorrow and President Pratt would like to move on with RAM.

Dr. Matais Pouncil was chosen as the new VP of Academic Affairs. There is a new Dean of Language Arts, who will not be announced until after the board meets next week.

VI. COMMITTEE REPORTS (3 minutes per report)

A. All College Curriculum Committee (ACCC):

ACCC Chair Eric Narveson reported on the activities of the committee, which mostly pertained to distance learning. Since the shelter-in-place operation began, the committee has approved many courses, State-mandated distance education supplements, course revisions, a new degree, and certificates. Many more courses need distance education components. He will send out an email about a curriculum office hour.

B. Staff Development:

Ambica Gill reported that the committee is currently in the process of approving requests that do not require travel and will focus on workshops and other modes of online education. They are also working on PDD and welcome suggestions for sessions.

C. Student Learning Outcomes (SLOAC)

Chair Grace Estrada, thanked the Senate for their support in gaining administrative status for CurricUnet. She discussed assessment and reminded the Senate about her drop-in office hours, every first and third Fridays and she is also willing to set up a Zoom meeting, if requested.

D. Distance Ed (DE):

Nasreen Rahim Chair said that there is one instructional designer--down from three. There will be another boot camp in October and more workshops.

E. Campus Technology

Chair Steven Mentor gave an update on some goals for the committee. The committee wants to improve communication with campus and work closer with ITSS and the budget committee. He is also working with technology at the district level. They will meet on Wednesday to set more goals, and will return to the Senate for an update.

F. Budget Committee

Chair Melody Barta reported that they are working on goals with the CTC and it has a full membership. Funding requests from last year have been approved to begin and issues have been resolved. She said that the district budget has not been finalized yet and when it is, it will be ready for approval. She would like to see the committee be more proactive.

G. College Safety and Facilities Committee

David Ames, Chair, updated the Senate on recent activities including the changes to the appearance on campus with freshly painted buildings. He encouraged the Senate to pick up their new keys to their offices, since their old keys will no longer work when campus is reopened. He also explained how to be granted access campus via VP Alexander's office.

H. Institutional Effectiveness Committee (IEC):

Chair Fahmida Fakhruddin stated that there 24 program reviews. The accreditation midterm report has been mailed and is posted on the EVC web page. The committee is working on the IEC handbook and testing CurricUnet for program reviews.

I. Student Equity

Victor Garza, Chair, shared the Student Equity page on the EVC site. He explained why the name was changed from Student Success to Student Equity and Achievement Program, as well as a change to the charge and goals. They have formed a subcommittee that is working on diversity and inclusion, and will be offering a speaker series monthly. There has been a 50% reduction in enrollment due to the pandemic.

J. District Academic Senate (DAS):

Frank Espinoza reported that DAS has not met since his last update. He will send out a reminder about the meeting, via Zoom, shortly. He is considering hosting a webinar about APs and BPs. He expressed his dismay over the class adding process at the being of the semester and would like more faculty input when another change is considered.

K. District Budget

President Pratt stated that there is some of confusion about how much funding each campus has. There are rollover funds. He plans on attending a meeting soon and Professor Lisa Hays will be serving, as well as Vice President Johnson.

L. District Council

President Pratt explained that the NHU land acquisition has become political and the district is working on it.

VII. CONSENT AGENDA

A. Screening Committees

1. **Staff Assistant II (EOP&S/CARE):** Pham Tran

B. Peer Review Committees

C. Tenure Review Committees

1. **Darcy Ernst: Lisa Hays:** (faculty) May Chen Dean
2. **Michael Ghebream: Preeti Srinivasan:** (faculty) Abdie Tabrizi (dean)
3. **Susana Ramirez: Elaine Ortiz-Kristich** (faculty), Liz Kramer (dean)
4. **Judith Girardi:** Raquel Rojas (faculty), Lorena Mata (dean)

D. Standing Committees

1. **SLOAC:** Deborah Gustlin (SSHAPE)
2. **District Budget:** Lisa Hays, Garry Johnson (Randy Pratt Alt)
3. **College Budget:** Tech Ky, Melody Barta (Chair), Lisa Hays (At-Large), Lorena Mata, Liza Kramer, Randy Pratt

VIII. ACTION ITEMS

A. Endorsement for EVC Votes 2020 Get out the Votes Campaign (moved from information)

A motion was made to endorse the campaign. The motion was seconded and passed.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Textbook Adoption: The department has resolved the issue.

B. Modified Distance Education Criteria for Emergency Blanket Addendum

Senator Nasreen Rahim discussed the addendum for distance education and as long as instructors have taken the boot camp. This will be action at the next meeting.

C. Program Maps

Senator Laura Garcia shared samples on guided pathways, which is available for all degrees. She would like the Senate to approve them. This information will be published in the catalogue and on a future guided pathways web site.

D. Fall Plenary Session, 2020

Eric Narveson, Tejal Naik, Charlie Kahn-Lomax, Laura Garcia, Randy Pratt, Garry Johnson, and Maryam Farshadfar will be attending.

X. INFORMATION ITEM (limited to 3 minutes per item)

A. OER Reassigned-Time

Professor Angelina Loyola is currently the point-person acting as the OER liaison between the college and the State Academic Senate. Senator Rahim referred to a previously adopted Senate resolution that called for the Senate to identify a point-person to help secure a grant, which has ended. Professor Loyola's term is over and a new request will be sent to faculty. The funding for this position needs to be included in the budget and is needed this semester and if distance learning continues. Professor Loyola informed the Senate about what she has been doing, and she would like to continue her work in this position at 20%. This will be an action item on the next agenda.

B. Fall Plenary Session Scholarships Available

Senators were encouraged to attend the virtual session and to apply for staff development funds, as well as the scholarships.

C. NHU Land Purchase Update (removed)

- D. Rekeying Reminder** (removed)
- E. Endorsement for EVC Votes 2020 Get out the Votes Campaign (moved to action)**
A move was made to move this to action. The motion was seconded and passed. President Pratt will send the Senate information.
- F. Faculty Prioritization Proposal**
It is unclear who makes the proposals for faculty positions. President Pratt will send the document to the Senate and asked them to carefully review it and get clarification or return to the next meeting with any questions.

XI COMMITTEES

XII. ANNOUNCEMENTS AND RECOGNITION

The area B meeting will be on October 16th and the Senate was encouraged to attend. Professor Celso Batalha was recognized for his work in the community promoting science. Nursing Professor Angela Smith helped write in favor of the District bond measures.

XII. ADJOURNMENT: President Pratt adjourned the meeting at 5:04 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
OCTOBER 20, 2020

President	Randy Pratt	Present
Vice President	Garry Johnson	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Tina Iniguez	Present
Library and Learning Resources	Lorena Mata (temporary)	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests: Grace Estrada, Robert Gutierrez, Matias Pouncil, Tammeil Gilkerson, Maniphone Dickerson, Jaclyn Johnson, Fahmida Fakhruddin, Gustavo Flores, Antoinette Herrera

- I. CALL TO ORDER:** President Randy Pratt called the meeting to order via Zoom at 3:03 p.m.
- II. ADOPTION OF AGENDA** The agenda was adopted with additions.
- III. APPROVAL OF MINUTES** The minutes of October 6, 2020 was approved with corrections.
- IV. PUBLIC COMMENTS** (limited to 3 minutes per person/5 minutes per item)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Senator and President of the District Academic Senate (DAS) Frank Espinoza discussed DAS plans and asked the Senate for support and participation for upcoming webinars, which are open to all District employees. He displayed a draft of the forthcoming invitation to the events.

V. ACADEMIC SENATE PRESIDENT’S REPORT

President Pratt introduced and welcomed Dr. Matias Pouncil, Vice President of Academic Affairs and Robert Gutierrez, Dean of Language Arts. Dr. Pouncil and Dean Gutierrez each introduced themselves to the Senate.

A districtwide workgroup has begun updating AP 7120 AP 7120 Recruitment and Hiring policy. Eventually, this AP will come to the Senate for approval. Another workgroup including, President Pratt and VP Johnson, is looking into what additional CTE programs the college can offer or expand upon.

VI. COMMITTEE REPORTS (1 minute per report)

- A. District Academic Senate (DAS) (in Public Comments)**
- B. District Council (DC)**
- C. District Budget (DB)**
- D. Distance Ed (DE)**

Nasreen Rahim, Chair of the DE committee, announced that there will be Canvas training during the intersession for the campus. She explained that the current DE situation is always changing and soon Zoom, and Canvas will be integrated with MS Outlook and training be will provided. There are FERPA issues to resolve and she will share updates at the next Senate meeting. Senator Rahim stressed that all communications should be done within the Canvas program. President Gilkerson will share a document from the legal department of the State Chancellor's Office on the matter.

E. Student Learning Outcomes (SLO)

Chair Grace Estrada reviewed the SLO compliance which will need the faculty attention.

I. Budget Committee (BC)

J. Institutional Effectiveness Committee (IEC)

IEC Chair Fahmida Fakhruddin reported that the program review module in CurricQunet is being tested and, so far, it is working well.

K. Noncredit Committee (NC)

L. Campus Technology (CTC)

M. Staff Development Committee (SD)

N. AP/BP Committee

O. Professional Recognition Committee (PRC)

P. 508 Compliance Committee

Q. Professional Improvement Committee (PIC)

R. AFT

S. Classified Senate

T. Associated Student Government (ASG)

U. Senator Report

V. Student Equity and Achievement Program

VII. CONSENT AGENDA

A. Screening Committees

B. Peer Review Committees

C. Tenure Review Committees

- 1. Angela Smith:** Sue Wetzel (faculty) and Karen Cheung (dean)
- 2. Claudia Barbosa:** Laura Garcia (faculty) and Mirella Burton (dean)

D. Standing Committees

- 1. Campus Technology Committee:** Sylvia Anderson (MSE) and Leslie Williams (Counseling)

VIII. ACTION ITEMS

A. Modified Distance Education Criteria for Emergency Blanket Addendum

DE Committee Chair Nasreen Rahim reminded the Senate that courses need to have the online addendum approved in order to be taught online. A motion was made to approve the document as amended. The motion was seconded and passed unanimously.

B. OER Reassigned-Time

Senator Rahim advocated for an institutionalized, non-grant dependent position at 20% reassigned time. There are a lot of OER resources and a person to keep track of, and assist faculty. It was pointed out that this is also an equity issue. A motion was made to support the OER reassigned time at 20%. The motion was seconded and passed.

C. Faculty Recommendation Process

President Pratt presented a written recommended draft proposal outlining a process for prioritizing new full-time faculty hiring. A suggestion was made to ensure that two adjunct faculty are included in the

process as at-large. A motion was made to support the recommended process. The motion was seconded and passed. It will be brought to College Council.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. SLO/Program Review Pause for CurricQunet Updates

This was suggested by President Gilkerson that the basis for pausing was to reset the process. It was noted that this is a pause and not stopping.

B. Academic Senate Goals 2020/21

President Pratt listed the goals for the Senate for this year. He asked for Senate suggestions for the list.

1. Implement the District Resource Allocation Model RAM for Fiscal Year 2021-2022.
2. Combine the historically separate full-time faculty new hire identification process (Admin and Faculty processes) into a single collaborative process.
3. Update the governance manuals for SLOAC, ACCC, and the Academic Senate.
4. Achieve regular college funding to support the shared governance work of the Academic Senate during the summer months.

C. SLOAC Chair Job Duties/Description Modification

SLOAC Chair Grace Estrada shared the job description for the SLOAC Chair and asked for Senate support. President Pratt will also send the IEC job description to the Senate. This will be an action item on the next agenda.

D. Senate Committees Reporting to College Council

Senator Narveson shared with the Senate that President Gilkerson requested the Chair of Curriculum and SLOAC (who report to the Academic Senate) to present at College Council. It was the feeling of the Senate that this is courtesy from the Senate, but not required.

X. INFORMATION ITEM (limited to 3 minutes per item)

A. Online Student Evaluation Scale-up Pilot

Dean Maniphone Dickerson updated the Senate on the districtwide student evaluation process for TRC and SRP faculty.

B. RAM Update

The districtwide RAM committee is operational, with four chairs serving on the committee. The work of this committee will need to be completed by March 2020 in order to implement the RAM in the fiscal year 21/22.

XI. ADJOURNMENT President Pratt adjourned the meeting at 5:09 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
NOVEMBER 3, 2020

President	Randy Pratt	Present
Vice President	Garry Johnson	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Tina Iniguez	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Absent
Adjunct	Robby Bodden	Present

Guests:

Tammeil Gilkerson, Maniphone Dickerson, Ben Seabury, Robert Gutierrez, Matais Pouncil, David Ames, Leslie Williams, Forest, Melody Barta, Grace Estrada

- I. CALL TO ORDER** President Randy Pratt called the meeting to order at 3:00 via Zoom.
- II. ADOPTION OF AGENDA** The agenda was unanimously adopted.
- III. APPROVAL OF MINUTES:** The Minutes of October 20, 2020 were tabled pending verification
- IV. PUBLIC COMMENT**
 Ben Seabury updated the Senate on the upcoming migration in December. The Statewide organization CCCTECH.NET has invited districts to take over the management of their users' accounts, which will be managed by ITSS. There will be a new version of Zoom LTI developed for Canvas. The URLs will change to sjeccd-edu.zoom.us for the recorded videos created with Zoom. It is recommended that videos be saved. Senator Kelly Nguyen-Jardin, Ken Jardin, and VP Garry Johnson have been helping with the Second Harvest food distribution.
- V. ACADEMIC SENATE PRESIDENT'S REPORT**
 President Pratt pulled from the agenda the job descriptions for the SLOAC and OER chairs and more dialog needs to occur with administration. The Deans have communicated the Faculty Prioritization Process to faculty in their divisions. He will send out a reminder to the faculty of the process and deadline.
- VI. COMMITTEE REPORTS** (1 minute per report)
 - A. All College Curriculum Committee** (ACCC): Eric Narveson
 The committee decided to include an addendum to the catalogue starting Spring 2021. The addendum will include course/program deactivations, additions, and revisions.
 - B. Student Learning Outcomes** (SLOAC): Grace Estrada
 The pause has been approved by the College Council and she believes it should not be viewed as a negative position, but viewed as a chance to catch up. Over 500 courses have not been updated and the college is at 12% compliance since being imported into CurricQunet. A process will be in place soon.

C. Institutional Effectiveness Committee (IEC): Fahmida Fakhruddin

D. Staff Development: Ambica Gill

E. Guided Pathways: Randy Pratt

The group is awaiting information on the direction of the web site so they can start the work of building it out.

F. Distance Ed (DE): Nasreen Rahim

The Canvas support that has been provided will be changing in January, 2021. Currently, there is 24/7 help, but now the college will have to pay to continue using. The committee is debating whether or not to continue.

G. Campus Technology: Steven Mentor

H. Budget Committee: Melody Barta

There will be no budget committee meeting due to the holiday. At the last meeting, there was a presentation by VP Alexander on the budget, which is finally finished. There is a district-wide deficit at about 2 million, but there is reserve to draw from. Salaries and benefits are 82% of the budget and the remaining is discretionary spending due to the Covid19 response, which includes laptops and safety expenses, such as plexiglass barriers. There is money for innovation funds that needs to be spent this year and there is a plan to use the money to remedy racial disparities by forming departmental inquiry groups.

J. College Safety and Facilities Committee: David Ames

K Student Equity: Victor Garza

L District Academic Senate (DAS)

Senator Frank Espinoza thanked those who were able to participate in the DAS webinar.

M District Budget: There is a report out on where the District stands

N District Council: Randy Pratt/Garry Johnson

O RAM Operational Committee

President Pratt reported on the last taskforce meeting where District expenses were discussed and there is more information forthcoming. The innovation funds originated out of the original agreement of RAM.

VII. CONSENT AGENDA

A. Screening Committees

B. Peer Review Committees

C. Tenure Review Committees

D. Standing Committees

1. **CTC:** Leslie Williams (SSHAPE)

VIII. ACTION ITEMS

A. SLOAC Chair Job Duties/Description Modification (tabled)

B. Senate Goals

President Pratt shared the senate goals with the addition of a goal around safety in the district. A motion was made which stated that the Academic Senate will proactively support the safeguarding of all students and employees. The motion was seconded and passed.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Faculty Prioritization Process, Membership, Charge, and Completion Rubric

Senator Lorena Mata withdrew from the faculty prioritization committee, leaving a vacancy. A motion was made to have Senator Nasreen Rahim serve in her place representing Library and Learning Resources. The motion was passed and seconded.

X. INFORMATION ITEM (limited to 3 minutes per item)

XI COMMITTEES

XII. ANNOUNCEMENTS AND RECOGNITION

XII. ADJOURNMENT: The meeting was adjourned at 4:12 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
NOVEMBER 17, 2020

President	Randy Pratt	Present
Vice President	Garry Johnson	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
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Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Absent
Adjunct	Robby Bodden	Present

Guests: Grace Estrada, Steven Mentor, Robert Gutierrez

I. CALL TO ORDER: President Pratt called the meeting to order at 3:00 p.m. via Zoom

II. ADOPTION OF AGENDA: The agenda was adopted unanimously.

III. APPROVAL OF MINUTES: November 3 and October 20, 2020 Minutes were deferred.

IV. PUBLIC COMMENTS (limited to 3 minutes per person/5 minutes per item)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM

A. All College Curriculum Committee (ACCC): Eric Narveson

An extra meeting planned this week to pick up the work load of the DE supplements and another scheduled in December. There are still courses without DE supplement and faculty are encouraged to complete them.

B. Student Learning Outcomes (SLOAC): Grace Estrada

The audits have been launched and Professor Estrada will be having office hours for those needing assistance.

C. Institutional Effectiveness Committee (IEC): Fahmida Fakhruddin

D. Staff Development: Ambica Gill

E. Guided Pathways: Randy Pratt

- F. Distance Ed (DE):** Nasreen Rahim
Senator Rahim reported that the 24/7 support will continue for another year. The Proctorio license will also be renewed.
- G. Campus Technology:** Steven Mentor
The committee is putting together a survey with ASG which will provide information on how students perceive remote learning how their instructors are doing, and students' needs. They are considering joining the campus web site committee.
- H. Budget Committee:** Melody Barta
- I. College Safety and Facilities Committee:** David Ames
- J. Student Equity:** Victor Garza
- K. District Academic Senate (DAS)** Frank Espinoza
- L. District Budget:** Randy Pratt/Garry Johnson
- M. District Council:** Randy Pratt/Garry Johnson
- N. RAM Operational Committee:** Randy Pratt/Garry Johnson
The committee has asked the district to share some of the districtwide expenses and that information has been sent. RAM is expected to be implemented in the next budget cycle.
- O. Diversity Action Council**
There will be a diversity event planned for November 25 from noon until 1:00 p.m. Which will serve as a relaunch of the DAC as well as a celebration of diversity.

VI. ACADEMIC SENATE PRESIDENT'S REPORT

The innovation fund proposal identified faculty compensation in the form of a stipend which may be problematic. Historically, the use of stipends has not been supported by AFT due to the loosely defined rate of work inherent in its application.

The Presidents' Cabinet will take the lead on an IEPi Grant the college can receive to work on closing the equity gaps experienced by underrepresented students at EVC. It was suggested that DAC be involved in this effort as well.

VII. CONSENT AGENDA

- A. Committee appointment:** Leslie Williams - Distance Education

VIII. ACTION ITEMS

- A. AP/BP Review: AP4235, BP 4235**

President Pratt recognized the work of Frank Espinoza, Laura Garcia, and Andrea Lopez, as well as the rest of the policy committee who insured the CPL policies moved through the District Policy committee process expeditiously to meet the given timelines. A motion was made to approve the policies. The motion was seconded and passed.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

- A. ACCC OERI Discipline Lead requests (ASCCC):** Ly-Huong Pham- Business DE Committee
- B. ASCCC OERI Discipline Lead requests (ASCCC):** Sterling Harwood – Philosophy
A short discussion occurred about the OERI requests. Senators provided background to the qualifications of the faculty requesting to serve as OERI discipline leads.
- C. Faculty Prioritization Committee Update and Committee Composition Revisit**
President Pratt addressed the Senate about the composition of the committee, which focused on the composition requirements of the committee, and calling out adjunct faculty seats. It was suggested to form an Ad Hoc committee to work on making a proposal for modifying the Faculty Prioritization process including committee composition. This will be addressed at the next meeting as an action item.

X. INFORMATION ITEM (limited to 3 minutes per item)

XI. ANNOUNCEMENTS AND RECOGNITION

There was a screening of a film on the legacy of the late Ruth Bader Ginsburg, which was presented by the Women and Gender Studies program, which was attended by several classes.

Professor Celso Batalha was recognized for his work with promoting STEM in the community.

There is a speaker series upcoming for developing and training for online careers.

XII. ADJOURNMENT The meeting was adjourned at 4:28 p.m.

**EVERGREEN VALLEY COLLEGE
ACADEMIC SENATE
MINUTES
DECEMBER 1, 2020**

President	Randy Pratt	Present
Vice President	Garry Johnson	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Tina Iniguez	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests: Grace Estrada, Matias Pouncil, Forest Peterson, Steven Mentor

I. CALL TO ORDER: President Pratt called the meeting to order at 3:30 p.m. via Zoom

II. ADOPTION OF AGENDA

III. APPROVAL OF MINUTES

The Minutes of October 20, 2020, November 3, 2020, and Nov 17 2020 were approved.

IV. PUBLIC COMMENTS (limited to 3 minutes per person/5 minutes per item)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or action is required, it can be placed on the agenda for the next meeting.

V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30

A. All College Curriculum Committee (ACCC)

Eric Narveson reported that the committee had their last tech committee meeting today, with 29 items; the last meeting of the ACCC will be on December 10, with 50 items anticipated for approval. There may be a meeting in January.

B. Student Learning Outcomes (SLOAC): Grace Estrada

Their audit is due on the December 15 and the participants found the process easier than expected. One-on-one assistance is available and there will be another bootcamp offered.

C. Institutional Effectiveness Committee (IEC): Fahmida Fakhruddin

- D. Staff Development:** Ambica Gill
- E. Guided Pathways:** The group is still waiting for the developer for the campus site. The group is still waiting for information about the web site.
- F. Distance Ed (DE):** Nasreen Rahim
Some faculty are under the impression that taking the bootcamp is sufficient for online instruction and Senator Rahim asked President Pratt to clarify it.
- G. Campus Technology**
Chair Steven Mentor gave a brief update from the last CT meeting: CTSS is now located in Reprographics, where work-from-home equipment is distributed. The committee discussing mailing equipment in lieu of pickup, evaluations, and working with ASG to determine students' need. He suggested that faculty download vital instructional videos before the migration of Zoom. MyWeb is being eliminated because it is no longer supported and a newer version will have more features and training will be available. There was a discussion about innovation funds and the use of stipends versus NIA.
- H. Budget Committee:** Melody Barta
- I. College Safety and Facilities Committee:** David Ames
- J. Student Equity:** Victor Garza
- K. District Academic Senate (DAS)**
Senator Frank Espinoza encouraged the Senate to attend the study session of Board tomorrow at 6:00 via Zoom. The last DAS meeting of the semester will be next Tuesday, and all Senators are invited to attend.
- L. District Budget**
There was discussion about innovation funds and the use of stipends versus NIA.
- M. District Council:** Randy Pratt/Garry Johnson
- N. RAM Operational Committee:** Randy Pratt/Garry Johnson
A subcommittee has been formed to build-out the budget principles, including money for retirees and new hires.
- O. Diversity Action Council**
President Pratt praised the committee and the program they presented. There will be a membership structure added to the committee's charge.

II. ACADEMIC SENATE PRESIDENT'S REPORT

VI. CONSENT AGENDA

- A. Standing Committees**
 - 1. Student Equity:**
R.J. Ruppenthal (BWD), Melissa-Ann Nievera-Lozano (SSHAPE), Frank Espinosa (At-large). President Pratt asked the Senators to reach out to LA, Library, MSE and Nursing/Allied Health to fill their vacancies. It was also suggested to encourage the Senators' fulltime colleagues to increase participation in various committees.

VII. ACTION ITEMS

- A. District IEC**
A motion was made to make the appointment to the IEC. The motion was seconded and passed. A motion was made to appoint Kelly Nguyen-Jardin. The motion was seconded and passed.
- B. Ad Hoc Committee: Faculty Prioritization Process**
At the last College Council meeting the faculty prioritization list was approved. There is still work needed on the process. A broader view of the whole campus' needs to be addressed. The list included Automotive, Psychology, CIT, Philosophy, Business/BIS, CADD and FCS.

A suggestion was made to consider replacing retirees. A motion was made to building the ad hoc committee, which will consist of the three Senate officers, two adjunct, and three additional faculty members. The motion was seconded and passed. A motion was made to Senators Brian Gott, Maryam Farshadfar, Robbie Bodden, Eric Narveson, and the three Senate officers. The motion was seconded and passed.

VIII. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Program Mapping Process

President Pratt recommended that a check-off box for program mapping be included in the CurricUNET process. Program mapping needs to be institutionalized and should have one or two counselors assigned to each CAP who would work with faculty to ensure the program maps are accurate. There was concern about checking-off the box without proof, and an attachment add-on would solve that issue. This will be an action item at the next meeting. There was a request to make the attachment in a Canvas document and set up a timeline for adoption.

XI. INFORMATION ITEM (limited to 3 minutes per item)

EVC was again recognized for its work on ATTs by The Campaign for College Opportunity. ACCJC will be having a remote meeting

X. ANNOUNCEMENTS AND RECOGNITION

XII. ADJOURNMENT The meeting was adjourned a 4:44 p.m.

**EVERGREEN VALLEY COLLEGE
ACADEMIC SENATE
MINUTES
DECEMBER 15, 2020**

President	Randy Pratt	Present
Vice President	Garry Johnson	Present
Treasurer	Preeti Srinivasan	Present
Immediate Past President	Eric Narveson	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Tina Iniguez	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Carmen Solorzano	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests: Grace Estrada, Matias Pouncil, Forest Peterson, Steven Mentor

- I. CALL TO ORDER:** President Pratt called the meeting to order at 3:30 p.m. viz Zoom
- II. ADOPTION OF AGENDA**
- III. APPROVAL OF MINUTES**
The Minutes of October 20, 2020, November 3, 2020, and Nov 17 2020 were approved.
- IV. PUBLIC COMMENTS** (limited to 3 minutes per person/5 minutes per item)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or action is required, it can be placed on the agenda for the next meeting.
- V. COMMITTEE CHAIR REPORTS** (3 minutes per report as needed) Time certain 3:30
 - A. All College Curriculum Committee (ACCC)**
Eric Narveson reported that the committee had their last tech committee meeting today, with 29 items; the last meeting of the ACCC will be on December 10, with 50 items anticipated for approval. There may be a meeting in January.
 - B. Student Learning Outcomes (SLOAC):** Grace Estrada
Their audit is due on the December 15 and the participants found the process easier than expected. One-on-one assistance is available and there will be another bootcamp offered.
 - C. Institutional Effectiveness Committee (IEC):** Fahmida Fakhruddin

- D. Staff Development,** Ambica Gill
- E. Guided Pathways:** The group is still waiting for the developer for the campus site. The group is still waiting for information about the web site.
- F. Distance Ed (DE):** Nasreen Rahim
Some faculty are under the impression that taking the bootcamp is sufficient for online instruction and Senator Rahim asked President Pratt to clarify it.
- G. Campus Technology**
Chair Steven Mentor gave a brief update from the last CT meeting: CTSS is now located in Reprographics, where work-from-home equipment is distributed. The committee discussing mailing equipment in lieu of pickup, evaluations, and working with ASG to determine students' need. He suggested that faculty download vital instructional videos before the migration of Zoom. MyWeb is being eliminated because it is no longer supported and a newer version will have more features and training will be available. There was a discussion about innovation funds and the use of stipends versus NIA.
- H. Budget Committee:** Melody Barta
- I. College Safety and Facilities Committee:** David Ames
- J. Student Equity:** Victor Garza
- K. District Academic Senate (DAS)**
Senator Frank Espinoza encouraged the Senate to attend the study session of Board tomorrow at 6:00 via Zoom. The last DAS meeting of the semester will be next Tuesday, and all Senators are invited to attend.
- L. District Budget**
There was discussion about innovation funds and the use of stipends versus NIA
- M. District Council:** Randy Pratt/Garry Johnson
- N. RAM Operational Committee:** Randy Pratt/Garry Johnson
A subcommittee has been formed to build-out the budget principles, including money for retirees and new hires.
- O. Diversity Action Council**
President Pratt praised the committee and the program they presented. There will be a membership structure added to the committee's charge.

II. ACADEMIC SENATE PRESIDENT'S REPORT

VI. CONSENT AGENDA

A. Standing Committees

1. Student Equity:

R.J. Ruppenthal (BWD), Melissa-Ann Nievera-Lozano (SSHAPE), Frank Espinosa (At-large). President Pratt asked the Senators to reach out to LA, Library, MSE and Nursing/Allied Health to fill their vacancies. It was also suggested to encourage the Senators' fulltime colleagues to increase participation in various committees.

VII. ACTION ITEMS

A. District IEC

A motion was made to make the appointment to the IEC. The motion was seconded and passed. A motion was made to appoint Kelly Nguyen-Jardin. The motion was seconded and passed.

B. Ad Hoc Committee: Faculty Prioritization Process

At the last College Council meeting the faculty prioritization list was approved. There is still work needed on the process. A broader view of the whole campus' needs to be addressed. The list included Automotive, Psychology, CIT, Philosophy, Business/BIS,

CADD and FCS. A suggestion was made to consider replacing retirees. A motion was made to building the ad hoc committee, which will consist of the three Senate officers, two adjunct, and three additional faculty members. The motion was seconded and passed. A motion was made to Senators Brian Gott, Maryam Fashardfar, Robbie Bodden, Eric Narveson, and the three Senate officers. The motion was seconded and passed.

VIII. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Program Mapping Process

President Pratt recommended that a check-off box for program mapping be included in the CurricUNET process. Program mapping needs to be institutionalized and should have one or two counselors assigned to each CAP who would work with faculty to ensure the program maps are accurate. There was concern about checking-off the box without proof, and an attachment add-on would solve that issue. This will be an action item at the next meeting. There was a request to make the attachment in a Canvas document and set up a timeline for adoption.

XI. INFORMATION ITEM (limited to 3 minutes per item)

EVC was again recognized for its work on ATTs by The Campaign for College Opportunity. ACCJC will be having a remote meeting

X. ANNOUNCEMENTS AND RECOGNITION

XII. ADJOURNMENT The meeting was adjourned a 4:44 p.m.

Evergreen Valley College
Academic Senate
February 2, 2021
Minutes

PRESIDENT	RANDY PRATT	PRESENT
VICE PRESIDENT	GARRY JOHNSON	PRESENT
TREASURER	PREETI SRINIVASAN	PRESENT
PAST PRESIDENT	ERIC NARVESON	PRESENT
BUSINESS & WORKFORCE DEV	NASREEN RAHIM	PRESENT
COUNSELING SERVICES	LAURA GARCIA	PRESENT
	TINA INIGUEZ	PRESENT
LIBRARY/ LEARNING SERVICES	HEATHER OTT	PRESENT
LANGUAGE ARTS	KELLY NGUYEN- JARDIN	PRESENT
	CARMEN SOLORZANO	PRESENT
MATH, SCIENCE, &	PREETI SRINIVASAN	PRESENT
ENGINEERING	TIN QUACH	PRESENT
NURSING & ALLIED HEALTH	GARRY JOHNSON	PRESENT
SSHAPE	MARYAM FARSHADFAR	PRESENT
	ARTURO VILLARREAL	PRESENT
AT-LARGE	FRANK ESPINOZA	PRESENT
	CHARLIE KAHN-LOMAX	PRESENT
ADJUNCT	ROBBY BODDEN	ABSENT
	BRIAN GOTT	PRESENT
	TEJAL NAIK	PRESENT

GUESTS:

Matais Pouncil, Robbie Kunkel, Antoinette Herrera, Patricia Tirado, Vicki Brewster, Grace Estrada, Maniphone Dickerson, Melody Barta, Hazel de Ausen, Fahmida Fakhruddin, Forest Peterson

I. CALL TO ORDER

President Randy Pratt the meeting to order at 3:00 p.m. via Zoom. Senator Heather Ott was welcomed back from maternity leave and Lorena Mata, who was her temporary replacement, was thanked for her Senate participation.

II. **ADOPTION OF AGENDA:** The agenda was adopted with changes.

III. **APPROVAL OF MINUTES:** The minutes of December 15, 2020 were approved with changes.

IV. **PUBLIC COMMENTS** (limited to 3 minutes per person/5 minutes per item)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

V. ACADEMIC SENATE PRESIDENT'S REPORT

President Pratt reported that is an important time for faculty to be diligent and assertive in participating in shared governance. The fact that the District has proposed unannounced classroom visits as well as input of other administrators, and even classified personnel, outside of the faculty's immediate service area and beyond their TRC members are signs of the times.

President Gilkerson shared a recommendation to the six-year Program Review Process at IEC that included a four-year cycle with annual updates. President Pratt expressed his concern that cancelling courses hurts our students and he believes, especially at this time, courses should be allowed to run. He also stated that when a course with 10 students is cancelled, due to low-enrollment, the District has likely lost 10 students in a District that is not funded by enrollment. The District we should follow through with courses that were offered.

There will be a call going out for faculty to participate in the USC Race Institute. It was suggested that members of DAC and the Equity Committee be considered for participation.

VI. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM

1. **All College Curriculum Committee (ACCC): Eric Narveson**
ACCC Chair, Eric Narveson reported that the committee was busy during break: passing 23 courses supplements, five new courses. The tech committee advanced 17 courses, and have done every course supplement for last fall and summer and are working on spring.
2. **Student Learning Outcomes (SLOAC): Grace Estrada**
Grace Estrada thanked the Senate for 100% compliance. Her drop-in office hours have changed to 2:30-3:30 on Fridays.
3. **Institutional Effectiveness Committee (IEC)**
Professor Fahmida Fakhrudin discussed the committee goals: three are complete and two are in-progress. The accreditation mid-term report has been accepted. She will send a draft of the handbook to President Pratt before the next meeting.
4. **Staff Development: Ambica Gill**
5. **Guided Pathways: Randy Pratt**
6. **Distance Ed (DE): Nasreen Rahim**
Chair Nasreen Rahim reported on the various training opportunities for faculty. She also discussed offering certificates, badges, and CEU credit, as well as substituting the trainings for PRC and PDD. Proctorio was discussed using the proctoring center as a remote proctoring center for students who may have online accessibility issues, which also hinge on equity. It was suggested that the DSP Director, Robin Salak be contacted for DSP services. A Senator shared his experience and extra time for DSP students and exams and attempting to get DSP proctor students. DSP refused and said it was the instructor's responsibility.
7. **Campus Technology: Steven Mentor**
8. **Budget Committee: Melody Barta**
9. **College Safety and Facilities Committee: David Ames**
10. **Student Equity: Victor Garza**
11. **District Academic Senate (DAS) Their first meeting of the semester is next week.**
12. **District Budget**
President Pratt reported that there are robust reserves in the district budget and with enrollment decreasing possibly this would be the right time to develop new programs to serve new students in our community.
13. **District Council: Randy Pratt/Garry Johnson**

VII. CONSENT AGENDA

A. Standing Committees

1. **PIC Committee:** Elaine Ortiz-Kristich

VIII. ACTION ITEMS

A. Senate Commendation for the Nursing Department (moved from Information)

President Pratt shared the commendation detailing the many ways the Nursing and Allied Health staff has supported the department and students, as well as serving the community and putting themselves at risk. The commendation was passed by acclamation. It will also be sent to EVC Marketing, the Board, and the campus.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

The policies listed below were shared with the Senate, who were asked to read before the next meeting. President Pratt praised Senator Laura Garcia and the Policy committee for their work on the policies/procedures listed below:

A. AP/BPs for Senate Review

1. BP 5015: Residence Determination
2. AP 5015: Residence Determination
3. BP 5050: Student Success and Support Program
4. AP 3415: Immigration Enforcement Activities
5. AP 5017: Responding to Inquiries of Immigration Status, Citizenship Status, and National Origin Information
6. AP 5030: Fees
7. AP 7211: Faculty Service Areas, Minimum Qualifications & Equivalencies
8. AP 7337: Fingerprinting
9. BP 3436: Consensual Relationships
10. Title IX Packet

X. INFORMATION ITEM

A. Senate Commendation for the Nursing Department (moved to action unanimously)

B. AB 705 Validation Report (Dean Gutierrez/Dean Herrera)

Dr. Hazel de Ausen reviewed the AB 705 template report with the Senate, which illustrates success rates and enrollment. Language Arts Dean, Robert Gutierrez discussed the equity gap in the report and the need to identify the groups who are disproportionately impacted. Faculty and other staff will be invited to provide input. There was a request for the information presented to be resent.

XI. ANNOUNCEMENTS AND RECOGNITION

XII. ADJOURNMENT: The meeting was adjourned at 4:48 p.m.

Evergreen Valley College
Academic Senate
February 16, 2021
Minutes

PRESIDENT	RANDY PRATT	PRESENT
VICE PRESIDENT	GARRY JOHNSON	PRESENT
TREASURER	PREETI SRINIVASAN	PRESENT
PAST PRESIDENT	ERIC NARVESON	PRESENT
BUSINESS & WORKFORCE DEV	NASREEN RAHIM	PRESENT
COUNSELING SERVICES	LAURA GARCIA	PRESENT
	TINA INIGUEZ	PRESENT
LIBRARY/ LEARNING SERVICES	HEATHER OTT	PRESENT
LANGUAGE ARTS	KELLY NGUYEN- JARDIN	PRESENT
	CARMEN SOLORZANO	PRESENT
MATH, SCIENCE, & ENGINEERING	PREETI SRINIVASAN	PRESENT
	TIN QUACH	PRESENT
NURSING & ALLIED HEALTH	GARRY JOHNSON	PRESENT
SSHAPE	MARYAM FARSHADFAR	PRESENT
	ARTURO VILLARREAL	PRESENT
AT-LARGE	FRANK ESPINOZA	PRESENT
	CHARLIE KAHN-LOMAX	PRESENT
ADJUNCT	ROBBY BODDEN	ABSENT
	BRIAN GOTT	PRESENT
	TEJAL NAIK	PRESENT

GUESTS:

Tammeil Gilkerson, Matais Pouncil, Patricia Tirado, Vicki Brewster, Grace Estrada, Maniphone Dickerson, Melody Barta, Liz Kramer, Fahmida Fakhruddin, Lisa Bell, Vicky Brewster, Steven Mentor, Lisa Hays, Celso Batalha, Janice Assadi, Guy Ras, Lorena Mata, Jessica Breheny, Teck Ky

- I. **CALL TO ORDER** President Randy Pratt called the meeting to order at 3:00 p.m. via Zoom.
- II. **ADOPTION OF AGENDA:** The agenda was adopted as amended.
- III. **APPROVAL OF MINUTES:** The minutes of February 2, 2021 were approved as submitted.
- IV. **PUBLIC COMMENTS** (limited to 3 minutes per person/5 minutes per item)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Astronomy and Physics Professor Celso Batalha gave an update on the Astronomy program. He asked for some additional equipment for the program, specifically, a spectrograph and a lab technician—which was the subject of a resolution passed by the Senate in 2018.

V. ACADEMIC SENATE PRESIDENT’S REPORT

Senator Pratt shared the Senates’ responsibility mandated by law—the Education Code and Title V—as well as District policy. Some of the 10 +1 are rely primarily, mutual agreement, and with consultation and each component was explained. Program Review Process falls under 10+1 and changes in process require

collegial consultation and mutual agreement with the Academic Senate. Distance learning falls under curriculum and accreditation.

VI. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM

- 1. All College Curriculum Committee (ACCC):** Eric Narveson
ACCC Chair Eric Narveson urged the Senators to have a DE supplement submitted in order to continue teaching their courses online in summer, since there are still courses that have not done this. There is a template to help complete the supplement. The goal is to have some type of DE supplement for every course being taught online.
- 2. Student Learning Outcomes (SLOAC):**
SLOAC Chair Grace Estrada reported that she is starting to get the assessments in, which are due in March. The first meeting will be held next week, anyone with feedback is welcome to attend the meeting.
- 3. Institutional Effectiveness Committee (IEC):** Fahmida Fakhruddin
- 4. Staff Development:** Ambica Gill
- 5. Guided Pathways:**
President Pratt will send out an email explaining the program mapping process. A counselor, who is assigned to the department will check the program map prior to its going to the tech committee.
- 6. Distance Ed (DE):** Nasreen Rahim
The committee will be meeting soon and they will discuss what will occur after summer 2021. Professional development credit will be on next agenda for CEUs for discussion.
- 7. Campus Technology:**
CTC Chair Steven Mentor reported that the ASG survey will be going out soon. They are starting to work on the technology plan, and have been coordinating with distance education. Concerns were expressed about Proctorio and incompletes and whether students understand the difference between synchronous and asynchronous class delivery.
- 8. Budget Committee:**
Chair Melody Barta reported that there is currently a deficit due to extra expenditures because of Covid. The reserves are healthy, but being used. The innovations funds are being used for reflection and action for faculty to look at their curriculum and remove any racial bias. The President's office will take the lead on this and it will be a part of the March, 2021 PDD. There will be workshops held during the budget committee meetings and faculty are encouraged to attend and provide input. Dean Dickerson will be discussing outside funding sources.
- 9. College Safety and Facilities Committee:** David Ames
- 10. Student Equity:** Victor Garza
- 11. District Academic Senate (DAS)**
President of DAS Frank Espinoza reported that the DAS had their first meeting last week. They are planning some webinars and one of them will focus on 10 + 1.
- 12. District Budget:** Randy Pratt/Garry Johnson
President Pratt reported that Datamart noted that academic expenses went up about 8 million dollars, this includes academic, classified, and deans. He would like to see the breakdown. 112 new position, none of which were faculty. He has requested details of the budget, including how the income, e.g., health fees, have impacted the district.
- 13. District Council:** There was discussion about how to get students back on campus safely.
- 14. RAM Operational Committee**

VII. CONSENT AGENDA

A. Standing Committees

B. Screening Committees

- 1. Philosophy Instructor:** Eric Narveson, Lorraine Levy, Parran
- 2. Automotive Instructor:** Manny Kang, Lisa Bell, Mark Bernbeck
- 3. CIT Instructor:** Robert Brown, RJ Ruppenthal, Henry Estrada
- 4. BIS Instructor:** Alma Garcia, Emon Graves, Melody Barta

5. **CADD Instructor:** Edward Van Hagen, Ken Jardin
- C. AP/BPs for Senate Review**
- 1.BP 5015: Residence Determination
 - 2.AP 5015: Residence Determination
 - 3.BP 5050: Student Success and Support Program
 - 4.AP 3415: Immigration Enforcement Activities
 - 5.AP 5017: Responding to Inquiries of Immigration Status, Citizenship Status, and National Origin
 - 6.AP 5030: Fees
 - 7.AP 7211: Faculty Service Areas, Minimum Qualifications & Equivalencies
 - 8.AP 7337: Fingerprinting
 - 9.BP 3436: Consensual Relationships

VIII. ACTION ITEMS

A. Screening Committees

1. **Psychology Instructor:** Leslie Williams, Fahmida Fakhruddin, Teck Ky

B. AP/BPs for Senate Review

- 1.BP 5015: Residence Determination
- 2.AP 5015: Residence Determination
- 3.BP 5050: Student Success and Support Program
- 4.AP 3415: Immigration Enforcement Activities
- 5.AP 5017: Responding to Inquiries of Immigration Status, Citizenship Status, and National Origin
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- 7.AP 7211: Faculty Service Areas, Minimum Qualifications & Equivalencies
- 8.AP 7337: Fingerprinting
- 9.BP 3436: Consensual Relationships

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Program Review Process

President Tammeil Gilkerson praised the faculty and classified staff for functioning so well during the pandemic. She shared her plan for strengthening inclusion, improved integration, briefly reviewed accreditation standards and reaffirmed her commitment to the District's mission statement. Dr. Gilkerson shared the details of the four-year Program Review cycle. Fahmida shared the program review template and data from other colleges' cycles. Senators expressed some concern on process, since Program Review is a 10+1 item, the absence of rationale/basis for a condensed cycle and the need for a clearly stated process in how recommendations are responded to that are generated in Program Reviews.

B. Distance Education Requirement

There is a need for clarification of the DE requirement concerning Edit 22 and the bootcamp. An email was sent to all faculty stating the administration originally sent an email to all faculty stating Edit 22 was required to teach online during summer and fall 2020/21 with no consultation with the Academic Senate.

President Pratt along with the Distance Education Committee and Chair Nasreen Rahim will look into this and recast correct information as soon as possible.

X. INFORMATION ITEM

A. AFT

Jessica Breheny spoke about a proposal from the district about tenure evaluation, which is being addressed by the union. Before the union can proceed to negotiate faculty evaluations, the Academic Senate must have the opportunity to consider any changes to faculty evaluation process.

Jessica noted the main changes in the District's proposal are compression of the timeline, greater emphasis on institutional service, allowing other administrators and classified staff to contribute to faculty evaluation, have more emphasis on student evaluations, and any duties of 20% or greater reassigned time would also be evaluated. There would also be an increase in observations for the first two-years.

Observations could be conducted without advance notice, a greater emphasis on self-evaluations and greater weight on student evaluations. Any "needs improvements" would lead to an automatic denial of tenure. The union is working on how they will counter these new criteria. This will be discussed at the next meeting.

XI. ANNOUNCEMENTS AND RECOGNITION

Tina Iniguez was congratulated for receiving tenure.

XII. ADJOURNMENT: The meeting was adjourned at 4:55 p.m.

Evergreen Valley College
Academic Senate
March 2, 2021
Minutes

PRESIDENT	RANDY PRATT	PRESENT
VICE PRESIDENT	GARRY JOHNSON	PRESENT
TREASURER	PREETI SRINIVASAN	PRESENT
PAST PRESIDENT	ERIC NARVESON	PRESENT
BUSINESS & WORKFORCE DEV	NASREEN RAHIM	PRESENT
COUNSELING SERVICES	LAURA GARCIA	PRESENT
	TINA INIGUEZ	PRESENT
LIBRARY/ LEARNING SERVICES	HEATHER OTT	PRESENT
LANGUAGE ARTS	KELLY NGUYEN- JARDIN	PRESENT
	CARMEN SOLORZANO	PRESENT
MATH, SCIENCE, & ENGINEERING	PREETI SRINIVASAN	PRESENT
	TIN QUACH	PRESENT
NURSING & ALLIED HEALTH	GARRY JOHNSON	PRESENT
SSHAPE	MARYAM FARSHADFAR	PRESENT
	ARTURO VILLARREAL	PRESENT
AT-LARGE	FRANK ESPINOZA	PRESENT
	CHARLIE KAHN-LOMAX	PRESENT
ADJUNCT	ROBBY BODDEN	PRESENT
	BRIAN GOTT	PRESENT
	TEJAL NAIK	ABSENT

GUESTS:

Matais Pouncil, Patricia Tirado, Grace Estrada, Fahmida Fakhruddin, Forest Peterson, Jacklyn Johnson, Lisa Hays, Jessica Breheny, Steven Mentor, Phil Hu

- I. CALL TO ORDER** President Randy Pratt called the meeting to order at 3:00 p.m. via Zoom
- II. ADOPTION OF AGENDA:** The agenda was adopted with changes.
- III. APPROVAL OF MINUTES:** The minutes of February 26, 2020 were approved with changes.
- IV. PUBLIC COMMENTS** (limited to 3 minutes per person/5 minutes per item)
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.
- V. ACADEMIC SENATE PRESIDENT'S REPORT**
President Pratt assured the Senate there will not be any course reductions in the fall semester, as verified by Vice President of Academic Affairs Matias Pouncil. He also reminded the Senate (and faculty) that it is important to assert their voice in matters that are delineated in state law via the 10+1 legislated by state law. The Senate needs to review the process in which Academic Support Faculty (Chairs/Coordinators) are being assigned. It is yet unclear with the new administration and these decisions need to occur soon so faculty can appropriately plan the for Fall semester loading.

VI. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM

1. All College Curriculum Committee (ACCC):

Chair Eric Narveson reported the committee has a heavy workload and the committee is considering expanding the meeting times. New or revised programs will only become effective in the fall semester, so new or revised programs and certificate items need to be submitted in by the end of February.

2. Student Learning Outcomes (SLOAC):

Chair Grace Estrada announced that there will be a meeting on March 12 and there will be a CurricUnet liaison present to assist faculty. SLOAC meetings are rescheduled for March 26 and April 23 will be rescheduled to 9:00 – 10:00, so it will not conflict with the faculty inquiry group.

3. Institutional Effectiveness Committee (IEC)

Chair Fahmida Fakhruddin reported that they discussed the few concerns the ad hoc committee program review committee had, and one of the issues raised was about simplification of the data for program review rather than sending the raw data. She will send a template to faculty who request it. The committee's recommendations will go through the Senate.

4. Staff Development: Ambica Gill

5. Guided Pathways: Randy Pratt

6. Distance Ed (DE):

Chair Nasreen Rahim reported that they have opened up four sections of Edit 22 and there are now sixteen course peer reviewers. They are working on the DE handbook.

7. Campus Technology

Chair Steven Mentor reported that the committee is looking at issues about Proctorio, spring finals, and password changes. The web site page is still under construction. He recognized the efforts of campus technology staff who helped students and staff get what they need during the pandemic. They will be looking at accreditation, policies, technology needs, and the implementation of MS Teams.

8. Budget Committee: Melody Barta

9. College Safety and Facilities Committee: David Ames

10. Student Equity: Victor Garza

11. District Academic Senate (DAS)

Senator Frank Espinoza reported that the DAS will be hosting a Zoom meeting with Ginny May, Vice President of the State Senate, to discuss the 10+1 rights and responsibilities. He would like to faculty, administration, and Board members to attend to learn more about 10+1 if they are available.

12. District Budget

President Pratt encouraged the Senators to attend BOT meetings once in a while. There were concerns expressed by some BOT members over the level of detail available to them in the audit report.

13. District Council

President Pratt reported that there was some discussion about communication going out to faculty with different information about in person classes for the fall semester and encouraged better messaging to occur to reduce faculty mis-understanding.

14. RAM Operational Committee: There will be updates soon.

VII. CONSENT AGENDA

VIII. ACTION ITEMS

A. Proposed Faculty Evaluation Process

The District proposed new evaluation criteria and procedures were reviewed. Various aspects of the new criteria were critiqued, and it was felt that some of the proposals were punitive in spirit rather than constructive. The District's proposing un-announced evaluation visits was not received well and were heavily critiqued. The mentoring process is expected to remain intact. The recommendation was to reject the entire District evaluation proposal. Phil Hu, AFT representative, said that SJCC unanimously rejected this proposal earlier that day. A motion was made to reject the entire proposal. The motion was seconded, and passed unanimously.

B. Faculty Prioritization Process (moved from discussion)

The proposed process was shared with the Senate. Some of the main points were to identify replacement faculty and new (growth) faculty, add two adjunct faculty seats on the committee, increase terms from two to three years--staggered for continuity, reestablish the timeline, improve communication, and attach budget to faculty hires and growth.

Support from College Council will be sought. The Senate will address standards and practice as it applies to meeting the accreditation standards' faculty hiring. A motion was made to suspend the rules and move this to action. The motion was seconded and passed. Another motion was made to move the document forward without the determination piece of new faculty hires which the Senate will amend. The motion was seconded and passed unanimously.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. In-house Professional Development for PIC and PRC Approval

Chair of the DE Committee, Nasreen Rahim, introduced the topic of in-house professional development (PIC) and the PRC which deals with innovated online teaching. This could be counted for CEUs. She shared proposal. There was some question about whether the Senate or AFT could approve this without negotiation, but it was mentioned that as long as there is a certificate, it should work. Faculty who complete instruction would earn badges that can be used at other institutions. This will be an action item at the next meeting; meanwhile, Senator Eric Narveson with work with Senator Rahim in the proposal. Senator Preeti Srinivasan was congratulated for completing the PRC certification.

X. INFORMATION

XI. ANNOUNCEMENTS AND RECOGNITION

A. Black History Month program was recognized for its successful presentations.

XII. ADJOURNMENT: The meeting was adjourned at 4:48 p.m.

Evergreen Valley College
Academic Senate
March 16, 2021
Minutes

PRESIDENT	RANDY PRATT	PRESENT
VICE PRESIDENT	GARRY JOHNSON	PRESENT
TREASURER	PREETI SRINIVASAN	PRESENT
PAST PRESIDENT	ERIC NARVESON	PRESENT
BUSINESS & WORKFORCE DEV	NASREEN RAHIM	PRESENT
COUNSELING SERVICES	LAURA GARCIA	PRESENT
	TINA INIGUEZ	PRESENT
LIBRARY/ LEARNING SERVICES	HEATHER OTT	PRESENT
LANGUAGE ARTS	KELLY NGUYEN- JARDIN	PRESENT
	CARMEN SOLORZANO	PRESENT
MATH, SCIENCE, & ENGINEERING	PREETI SRINIVASAN	PRESENT
	TIN QUACH	PRESENT
NURSING & ALLIED HEALTH	GARRY JOHNSON	PRESENT
SSHAP	MARYAM FARSHADFAR	PRESENT
	ARTURO VILLARREAL	PRESENT
AT-LARGE	FRANK ESPINOZA	PRESENT
	CHARLIE KAHN-LOMAX	PRESENT
ADJUNCT	ROBBY BODDEN	PRESENT
	BRIAN GOTT	PRESENT
	TEJAL NAIK	PRESENT

GUESTS:

Matais Pouncil, Patricia Tirado, Grace Estrada, Forest Peterson, Jacklyn Johnson, Lisa Hays, Robbie Kunkel, Janina Espinoza, Vicki Brewster, Maniphone Dickerson

- I. **CALL TO ORDER** President Randy Pratt called the meeting to order at 3:03 via Zoom
- II. **ADOPTION OF AGENDA** The agenda was adopted with additions.
- III. **APPROVAL OF MINUTES** The minutes of March 2, 2021 were approved with corrections.
- IV. **PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON/5 MINUTES PER ITEM)**
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

BIM instructor, Forest Peterson, reported on the pathways for construction and there is currently a bill in the Assembly to merge the CSU and UC programs.
- V. **COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM**
 1. **All College Curriculum Committee (ACCC):** Eric Narveson
There are still some courses lacking the DE supplement and they need to be updated in order to be taught in summer and fall.
 2. **Student Learning Outcomes (SLOAC):** Grace Estrada
Because of PDD, she will not be having office hours this coming Friday, but will be having a workshop that day with Professor Abdie Tabrizi from 12:30 until 1:54 p.m. The SLO assessment plans are due on March 30.

3. **Institutional Effectiveness Committee (IEC):** Fahmida Fakhrudin
4. **Staff Development:** Professor Ambica Gill will no longer be serving as chair.
5. **Guided Pathways:** Randy Pratt
President Pratt is serving on the committee as a volunteer; he praised exceptional collaborative efforts from all college constituents. This will be shared during the upcoming PDD this Friday
6. **Distance Ed (DE):** Nasreen Rahim
The committee looked at the three modalities of instruction and how to successfully prepare faculty for on-campus instruction in the fall. She recognized the success of Vice President Pouncil' s presentation on equity. The committee is also updating the duties and responsibilities of the DE Chair.
7. **Campus Technology:** Steven Mentor
8. **Budget Committee**
President Pratt shared that the committee will be receiving presentation from VP Alexander about the allocation of funds.
9. **College Safety and Facilities Committee:** David Ames
10. **Student Equity:** Victor Garza
11. **District Academic Senate (DAS)**
Frank Espinoza reported that the DAS will be having its last webinar on March 24, 2021 concerning regarding recent changes in ethic studies at the CSU and community college levels.
12. **District Budget:** Randy Pratt/Garry Johnson
President Pratt explained that the committee is still looking for more detailed data on salary and benefits for executive and MSC employees. He would like to see more transparency and trust.
13. **District Council:** Randy Pratt/Garry Johnson
14. **RAM Operational Committee:** Randy Pratt/Garry Johnson
President Pratt reviewed the recommendations from the RAM subcommittee.

VI. ACADEMIC SENATE PRESIDENT'S REPORT

President Pratt shared data he had obtained for the Bay Ten colleges and basic aid districts, comparing EVC faculty hires to those in the other districts, which fall short considering the increasing enrollment and the amount of money the district has. The committee is going to schedule more meetings between regularly scheduled meetings to get more work done. He would also like to bring the ad hoc faculty prioritization committee back and hold a meeting since.

VII. CONSENT AGENDA

A. AB705 Task Force Appointees:

Eric Narveson: Curriculum Chair
Elizabeth Eckford: English
Brian Gott: English
Kelly Nguyen-Jardin: ESL
Phuong (Emily) Banh: ESL

Manny Kang: Math
Shanna Erickson: Math
Gam Nguyen: Counselor
Rosa Pereira: Counselor
Laura Garcia: Counselor

VIII. ACTION ITEMS

A. Academic Senate Scholarship Readers

Senators Brian Gott, Charlie Kahn-Lomax, and Tejal Naik volunteered to read scholarships. A motion was made to approve the three. The motion was seconded and pass unanimously.

B. In-house Professional Development for PIC and PRC Approval

Senators Nasreen Rahim and Eric Narveson shared the proposal for receiving badges that they can use to apply for PIC or PRC by attending workshops, training, etc., at their own college. There was a motion to approve the proposal. The motion was seconded and passed.

C. Academic Senate Elections (moved from discussion)

President Pratt shared the timeline for the upcoming Senate election. There will be a special meeting held on March 30 to accept nominations for all positions. There will be three ballots: at-large, which go to fulltime faculty; adjunct ballots, which will only go to adjunct, and

ballots for Senate officers which will go to all faculty. DAS and expiring Senate terms will also be selected. The timeline was adjusted with input from the Senate. A motion was made to move this to action. The motion was seconded and passed. Senator Kelly Nguyen-Jardin and Robbie Bodden volunteered to be on the teller committee.

D. Blurb for 3 New Modalities of Teaching in Fall 2021 (moved from information)

Chair Nasreen Rahim discussed the blurb to go into the new schedule of classes, which was written by the Distance Ed committee. Senator Rahim discussed each of the teaching modalities: real time and livestream, hybrid: a combination of online, livestream and on-campus; and real time 100% on-campus. There are also asynchronous, synchronous, and online hybrid for a total of six instruction modalities. A legend explaining the different modalities should be made clear. The problem with class overlap was mentioned as a possible issue. Concern was expressed about new and DSP students could understand the differences in course delivery and a suggestion was made to have a short video to help explain. A motion was made to move this to action. The motion was seconded and passed with two abstentions. A motion was made to approve the addition of the blurb to the new schedule. The motion was seconded and passed.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Fall 21 Science Lab Support

Professor and Biology Coordinator, Lisa Hays shared a presentation about getting students in lab classes back on-campus. There are CARES Act-funded take-home lab kits for students; however, the percentage of labs completed falls short of the mandated 80% transfer requirements for transfer stated in the course description. She is requested more funding for additional hands-on labs. Dr. Hays shared the back to campus plan, that is contingent on the tier in fall, 2021.

B. Academic Senate Elections (moved to action)

C. Faculty Prioritization: removed

X. INFORMATION ITEM

A. AP/BP This will be an action item at the April 20, 2021

B. Non-Credit Presentation

Dean Kunkel updated the Senate on adult education, which is now a line item in the State budget. She discussed the non-credit component of adult education which offers some unique advantages. The non-credit adult education program is open to all students, regardless of their financial aid eligibility, and residency or immigration status. Students can join an ESL non-credit program to help them learn English and prepare for a job. The focus is on skill attainment, and these courses are not affected by the 30-unit limit on basic skills courses, and repeatable. Non-credit courses can lead to academic courses in a for-credit pathway that leads to transfer, as well as preparation for career education pathways. It also serves non-traditional students and functions as a bridge to higher education and a way to achieve equity. Dean Kunkel would like to have a committee to work on this.

C. Release Time for Distance Ed Coordinator

Senator Nasreen Rahim gave background for release time and wants to see it as a permanent position. President Pratt will discuss this with administration, along with the other reassigned/release time positions.

XI. ANNOUNCEMENTS AND RECOGNITION

The Senate was informed that retired Anatomy Professor and Curriculum Chair Janice Toyoshima passed away.

XII. ADJOURNMENT: The meeting was adjourned at 5:04 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
APRIL 20, 2021

PRESIDENT	RANDY PRATT	PRESENT
VICE PRESIDENT	GARRY JOHNSON	PRESENT
TREASURER	PREETI SRINIVASAN	PRESENT
PAST PRESIDENT	ERIC NARVESON	PRESENT
BUSINESS & WORKFORCE DEV	NASREEN RAHIM	PRESENT
COUNSELING SERVICES	LAURA GARCIA	PRESENT
	TINA INIGUEZ	PRESENT
LIBRARY/ LEARNING SERVICES	HEATHER OTT	PRESENT
LANGUAGE ARTS	KELLY NGUYEN- JARDIN	PRESENT
	CARMEN SOLORZANO	PRESENT
MATH, SCIENCE, &	PREETI SRINIVASAN	PRESENT
ENGINEERING	TIN QUACH	PRESENT
NURSING & ALLIED HEALTH	GARRY JOHNSON	PRESENT
SSHAPE	MARYAM FARSHADFAR	ABSENT
	ARTURO VILLARREAL	PRESENT
AT-LARGE	FRANK ESPINOZA	PRESENT
	CHARLIE KAHN-LOMAX	PRESENT
ADJUNCT	ROBBY BODDEN	PRESENT
	BRIAN GOTT	PRESENT
	TEJAL NAIK	PRESENT

I. CALL TO ORDER: President Randy Pratt called the meeting to order at 3:02 via Zoom.

II. ADOPTION OF AGENDA: The agenda was adopted with changes.

III. APPROVAL OF MINUTES: The minutes of March 16, 2021 were approved as amended.

IV. PUBLIC COMMENTS (limited to 3 minutes per person/5 minutes per item)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Caroline Nguyen, External Vice President of AGS spoke to the Senators about increasing student engagement by having ASG officers visit their classrooms and speaking to the students for the first five minutes of class what ASG. In the case of non-face-to-face courses, she can send a post for the instructors to share with students. Senators interested should contact her.

V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM

1. All College Curriculum Committee (ACCC): Eric Narveson

There are two more meetings left this semester. Their policy is that if there is a new program or a revision, it will only become effective in a fall semester.

2. Student Learning Outcomes (SLOAC): Grace Estrada

Assessment plans were due on March 30, but there were some still outstanding so they extended the due date. There is a new PLO assessment proposal available in Curricunet and it

- is much improved from the previous one. The committee will forward the SLO handbook to the Senate when it is ready.
- 3. Institutional Effectiveness Committee (IEC):** Fahmida Fakhruddin
They are getting ready for 2021-2022 program review cycle and an email notification for program review will be sent by next week.
 - 4. Staff Development:** Ambica Gill
 - 5. Guided Pathways:** Randy Pratt
President Pratt will be stepping down as one of the tri-chairs and the committee will be seeking another faculty and should be loaded at 40%.
 - 6. Distance Ed (DE):** Nasreen Rahim
The committee has been discussing additional modalities, more training for faculty, as well as updating the handbook to include these new modalities.
 - 7. Campus Technology:** Steven Mentor
 - 8. Budget Committee:** Melody Barta
 - 9. College Safety and Facilities Committee:** David Ames
 - 10. Student Equity:** Victor Garza
 - 11. District Academic Senate (DAS)** Frank Espinoza
The final DAS webinar concerning the changes in Ethnic Studies will be this Friday. The DAS has been discussing collegial consultation and will speak to the Board about it. Professor Espinoza will be stepping down at the end of the semester and will learn more at the May 18th DAS meeting. It will also be discussed at the next Senate meeting.
 - 12. District Budget:** Randy Pratt/Garry Johnson
 - 13. District Council:** Randy Pratt/Garry Johnson
They spent most of the last meeting doing ACC JC training.
 - 14. RAM Operational Committee:** Randy Pratt/Garry Johnson
RAM will not be implemented this year.

VI. ACADEMIC SENATE PRESIDENT'S REPORT

The IEPI visiting team outcomes were looking at curriculum to include diversity information. Employee onboarding will include sensitivity and bias. This will be discussed at the next meeting.

VII. CONSENT ITEMS

- A. ACCC: Sherryanne Lim-Language Arts**
- B. Library Coordinator Renewal**
- C. AP 5130, AP 5040, BP 5040, BP 5010**

VIII. ACTION ITEMS

- A. At-large Senator Election Results**
 1. At-Large FT: Charlie Kahn-Lomax
 2. At-Large Adjunct: Tejal Naik and Brian Gott
- B. Nursing Instructor Screen Committee:** Garry Johnson, Susana Machado, and Peter Miskin
- C. Program Review Recommendations - Ad Hoc Committee PR**
- D. Faculty Prioritization Process: (FPP) recommendations - Ad Hoc Committee FPP**

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

- A. Faculty Academic Reassignments Fall 2021/2023**
- B. Academic Senate Bylaws Revision - deferred**
- C. DE Lecture Recording Consent**
- D. AP/BP Updates**

X. INFORMATION ITEM

- A. Program Review Handbook**
- B. Faculty member of the Year**
- C. Senate Self-evaluation**
- D. AAPI Resolution**
- E. Non-credit Additional Information**

XI. ANNOUNCEMENTS AND RECOGNITION

XII. ADJOURNMENT: The meeting was adjourned at 5:30 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
MAY 4, 2021

PRESIDENT
Randy Pratt
VICE PRESIDENT
Garry Johnson
TREASURER
Preeti Srinivasan
PAST PRESIDENT
Eric Narveson
BUSINESS & WORKFORCE DEV
Nasreen Rahim
COUNSELING SERVICES
Laura Garcia/Tina Iniguez

LIBRARY & LEARNING
SERVICES
Heather Ott
LANGUAGE ARTS
Kelly Nguyen-Jardin
Carmen Solorzano
MATH, SCIENCE, &
ENGINEERING
Preeti Srinivasan
Tin Quach
NURSING & ALLIED HEALTH
Garry Johnson

SOCIAL SCIENCE,
HUMANITIES, ARTS & PE
Maryam Farshadfar
Arturo Villarreal
AT-LARGE
Charlie Kahn-Lomax
Frank Espinoza
ADJUNCT
Robby Bodden
Brian Gott
Tejal Naik

GUESTS:

Kelly Nguyen-Jardin, Janina Espinoza, Tammie Gilkerson, Lynette Apen, Lisa Hays, Judith Bell, Lisa Bell, Steven Mentor, Jackie Johnson, Alex Lopez, Maniphone Dickerson, Forest Peterson, Raniyah Johnson, Grace Estrada, Brad Carothers, Matais Pouncil, Jessica Breheny

- I. CALL TO ORDER** President Randy Pratt called the meeting to order via Zoom at 3:00 p.m.
- II. ADOPTION OF AGENDA** The agenda was unanimously adopted with changes
- III. APPROVAL OF MINUTES:** The minutes of April 20, 2021 were approved as submitted.
- IV. PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON/5 MINUTES PER ITEM)**
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Past President Eric Narveson announced that today is his last meeting after seventeen years on the Senate.

- V. COMMITTEE CHAIR REPORTS** (3 minutes per report as needed) Time certain 3:30PM
 - 1. All College Curriculum Committee (ACCC):**
Chair Eric Narveson reported that the committee's last tech meeting was today and the last ACCC meeting will be next week. The new AREA F – Ethnic Studies requirement is a concern. Senator Laura Garcia may contact the Ethnic Studies instructors for information.
 - 2. Student Learning Outcomes (SLOAC):**
Chair Grace Estrada thanked the Senate for their work. She is still accepting SLO assessments.
 - 3. Institutional Effectiveness Committee (IEC):** Fahmida Fakhruddin
 - 4. Staff Development:** Ambica Gill
 - 5. Guided Pathways:** Randy Pratt
 - 6. Distance Ed (DE):**
Nasreen Rahim reported on the plans for livestreaming and in person instruction. The DE webpage and handbook will be updated soon and there will be additional training and peer-review for faculty who want to teach in non-emergency situations. A survey was also sent to employees about working remotely and perceived changes in the workplace
 - 7. Campus Technology:**
Chair Steven Mentor asked the Senate to promote the CTC technology survey. The committee is working on cybersecurity.

- 8. Budget Committee:** Melody Barta
- 9. College Safety and Facilities Committee:** David Ames
- 10. Student Equity:** Victor Garza
- 11. District Academic Senate (DAS)**

Frank Espinoza reported on the Board meeting, especially on the issue of improving collegial consultation—which is operating on the Carver model of shared governance. He also discussed the charge to expand the District footprint in San Jose, and particularly in east San Jose. The last DAS meeting of the year will be on May 18th, 2021.

- 12. District Budget:** Randy Pratt/Garry Johnson
- 13. District Council:** Randy Pratt/Garry Johnson
- 14. RAM Operational Committee:** Randy Pratt/Garry Johnson

VI. ACADEMIC SENATE PRESIDENT’S REPORT

President Pratt expressed his disappointment about the reassigned time for faculty being automatically continued into the new academic years without Senate consultation. It will be revisited in fall, 2021.

VII. CONSENT ITEMS

A. Screening Committees

- 1. DSP Counselor:** Himani Tiwari, Tram Pham, Susana Machado

VIII. ACTION ITEMS

A. Faculty Prioritization Process (FPP) Recommendations

President Pratt shared the ad hoc FPP committee’s recommendations with the Senate. Some of the changes include the addition of adjunct faculty, serving minimum faculty mandated by the state, and weighting departments such as the library and counseling. Some Senators questioned why vacated faculty positions are not filled automatically like classified and administrative positions. There were suggestions from the Senate which will be incorporated into the document, and President Pratt will send the revised version to the Senate for approval at the next meeting. A motion was made to table this. The motion was seconded and passed.

B. Senate Self-evaluation

President Pratt stated that there were goals that were not achieved and he reviewed the self-evaluation item-by-item. A motion was made to approve the report on the goals that were established for this academic year. The motion was seconded and passed.

C. Executive Committee

Senator Frank Espinoza nominated himself to be a part of the committee. Senator Tejal Naik was nominated as another member. The committee will be paid for their work in the summer and paid at the non-instructional rate. A motion was made to approve the two members. The motion was seconded and passed.

D. DAS Officers

Laura Garcia volunteered to be on the DAS. A motion was made to approve her membership on the DAS. The motion was seconded and passed.

E. Faculty Awards

- Laura Garcia, Distinguished Faculty Member of the Year Full-time
- Grace Estrada, Distinguished Faculty Member of the Year Part-time

F. BP 5010 and BP & AP 5040

A motion was made to approve the policies. The motion was seconded and approved.

- G. Endorsement of the SJECCD Resolution: No. 042721-1 Affirming Our Commitment to Student Success for Black Students (moved to action)**

A motion was made to move this item to action. The motion was seconded and passed. A motion was made to endorse the resolution. The motion was seconded and passed.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Academic Senate Bylaws Revision

President Pratt shared the by-laws, with the changes highlighted. Most of the revisions pertain to Senate officer elections. He will send the Senate the by-laws for comments, which they should return to him.

B. Math Coordinator Job Description

There are two versions of the job description: one from the Senate and one altered by the former V.P. of Academic Affairs

X. INFORMATION ITEMS

A. SLO Handbook

Chair Grace Estrada would like the Senate to review the handbook. It has some changes and will be sent to the Academic Senate and it will be an action item at the next meeting.

B. Early Alert: Tina Iniguez - tabled

C. Faculty Awards

1. Celso Batalha, Bridge to Equity & Diversity Award
2. Garry Johnson, District LGBTQ+ Award
3. Special Award to be announced

XI. ANNOUNCEMENTS AND RECOGNITION

President Pratt was recognized by various faculty and administrators from both campuses for his work on behalf of the Academic Senate.

XII. ADJOURNMENT The meeting was adjourned at 5:00 p.m.