# HOW TO SEARCH FOR FWS JOB OPPORTUNITIES

## STEP 1:

#### Select Student

Sign in with your account information

#### Student ID# and password that you should have already created

Evergreen Valley College Co-Op Ed. Work Experience/Job Placement Office	ABOUT CONTACT US 🚯 😾 🕲 🖬
	Evergreen Valley College a Student 0508631 Low N Need an account? Sign Up Need help signing in?

## **STEP 2:**

### Select Search – My Schools Jobs



## STEP 3:

#### View Jobs by Type:

### Select Student Assistant

#### **Click View Jobs**

Search - My School's Jobs	My School's Jobs		Advanced Search	~
🖬 Search - Jobs Central®	Yow ALL jobs posted to your school coclusively.	Enter keywords separated by spaces		
🖗 Search - Intern Central <sup>®</sup>	View All Jobs	Search Company Name, Job Title, Job Description, Special Skills, Other Regularisetts.		
🖺 My Résumés		View Jobs by Keywords		
🖨 My Career Portfolio	View jobs posted for a Major	View index to Tupe"	-	
🗮 Events & Programs	Select a Major	Student Annistant 🗸 🗸		
Arnouncements	Majors sought by employers posting jobs exclusively to your school.	Job Types offered by employers posting jobs exclusively to your		
O Career Podcasts	View Jobs for a Major	View Jobs by Job Type		
My Job Search History	Use the Advanced Search for additional inferior each is Jan ID, Degree, London	A, School Job ID, and July Targets.		
Check Interview Status	-			

# STEP 4:

### All available jobs will be listed, click on the title to review duties and contact information.

Dashboard	My School's Jobs		This Search	^
Search - My School's Jobs	♥ 0 Saved Jobs Jobs are sorted by Deadline Date.	@ 0 Applied Jobs Jobs 1 to 10 of 18	Save This Search	
Search - Intern Central <sup>®</sup>	Jobs by Job Type: Student Assistant		JOB TYPES: Student Assistant	
My Résumés My Career Portfolio	View ALL jobs posted to your school exclusively: View All Jobs			
Events & Programs Announcements	Job ID: 6514563 Date Posted: 08/13/2021 Deadline: 09/08/2021 - Alphabetize and record homework assignments, quizzes, and exams - Add up quiz and exam		View jobs posted for a Major":	
Career Podcasts My Job Search History	Majors sought by employers posting jobs exclusively to your school. View Jobs for a Major View jobs by Job Type :			
Check Interview Status EVC Federal Work Study Program – San Jose, CA 95135 Report Offers/Hires Job ID: 6484911 Date Posted: 08/14/2021 Deadline: 09/09/2021				
I My Account       Office duties include: scanning and uploading documents, filing, answering phones, assisting students, processing paperwork, and other office-related tasks.         Change My Status       CHEMISTRY STOCKROOM ASSISTANT Student Assistant         I Contacts       Student Assistant         EVC Federal Work Study Program – san Jose, CA 95135         Job ID: 6514937         Date Posted: 08/14/2021         Detelline: 09/09/2021         • Helping organizing the lab-rooms and stockroom when needed.	Select a Job Type			
	students, processing paperwork, and other office-related tasks.  CHEMISTRY STOCKROOM ASSISTANT  Student Assistant EVC Federal Work Study Program – san Jose, CA 95135 Job ID: 6514937 Date Posted: 08/14/2021 Deadline: 09/09/2021 • Helping organizing the lab-rooms and stockroom when needed.		"Job Types offered by employers posting jobs exclusively to your school." View Jobs by Job Type Enter keywords separated by spaces Search Company Name, Job Title, Job	

# STEP 5:

Apply to interested jobs by e-mailing the contact person. We recommend you apply to multiple jobs, but you can only accept one job offer.