**Mini Instructional Program Review Criteria- 2022/2023**

## Department/Program Name:

## Year of Last Comprehensive Review:

## Year of Last Mini Update, if applicable:

## Preparers’ Name(s):

## Area Dean:

## 1). Goals

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| 1a). Provide a brief summary of your program’s success and changes since your last comprehensive program  review. |
| 1b). Identify which strategic initiative your program will focus on during the coming academic year. |

## 2). Program Set Standards (Summary Tab)

Overall, EVC’s Institution Set Standard for success rate is **72%**, and the aspirational goal for student success is **75%.**

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| *Success Rate* (completion with “C” or better) | Program | EVC | Program Set Standard (established during last comprehensive PR) | Program Success Goal (new) |
| F’18-F’21 average |  | 72.41% |  |  |

*Program Set Standard***:** It is recommended that programs identify a success standard. This standard should reflect the *baseline* success rate.

*Recommendation*: 90% of the 2 year average success rate could be your program standard (average x 0.9).

*Program Success Goal*: It is recommended that programs identify a success goal. This goal should reflect the success rate to which your program *aspires*.

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| 2a). If your program’s success rate is **higher than the campus**, how are you helping students succeed in and outside the classroom?  If your program’s success rate is **lower than the campus**, what are some strategies your program is implementing to improve? |  |
| 2b). How close is the program to meeting the program success goal? | |
| 2c). Is the current program success rate higher than the program set standard? | |
| 2d). Are these measures (program set standard and program success goal) still current/accurate?  **If not**, please describe here and reset the standards. | |
| 2e). Discuss any changes in success rate since last comprehensive program review. If success rates have decreased discuss a plan to deal with the decrease. If success rates have increased discuss reasons for the success. | |

## 3). Curriculum

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| 3a). State if curriculum is up to date. If curriculum is not up to date state a plan of how all courses will be in compliance. |

## 4). Student Learning Outcomes and Assessment

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| **Your program review will not be approved unless every SLO for every course in your program, and every PLO (if your program has a degree or certificate) is complete and approved by EVC’s SLO Coordinator. All SLOs and PLOs must be assessed every two years.**  4a). Outline at least one example of adjustments in instruction as a result of SLO assessment. |

## 5). Budget Planning

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| 5a). Did you request Resource Allocation funds in your last Program Review? \_\_\_\_\_  If yes, how much funding to your request? \_\_\_\_\_\_  How much funding did you receive? \_\_\_\_\_\_  Please discuss the use of funds received (include how this use of funds impacted students)  5b). Are you requesting additional resources? If so, please fill out the Resource Allocation Request page below. |

## Future Needs and Resource Allocation Request:

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| Based on the areas noted below, please indicate any unmet needs for the program to maintain or build over the next six years. Please provide rationale on how the request connects back to SLO/PLO assessment, strategic initiatives or student success. If no additional requests are needed in any of the areas, put N/A. | | | |
| Faculty requests | Ongoing Budget Needs:  One-time Expenditure: | **Total Estimated Cost (Salary and Benefit):** | Request linked to:  SLO/PLO #:  Strategic Initiatives (student centered, organizational transformation, community engagement):  Improving Student success rates:  Achievement of program set standard(s) for student success: |
| Staffing requests | Ongoing Budget Needs:  One-time Expenditure: | **Total Estimated Cost (Salary and Benefit):** | Request linked to:  SLO/PLO #:  Strategic Initiatives (student centered, organizational transformation, community engagement):  Improving Student success rates:  Achievement of program set standard(s) for student success: |
| Facilities | Ongoing Budget Needs:  One-time Expenditure: | **Total Estimated Cost:** | Request linked to:  SLO/PLO #:  Strategic Initiatives (student centered, organizational transformation, community engagement):  Improving Student success rates:  Achievement of program set standard(s) for student success: |
| Technology  (Considerations:  keep in mind accessibility of all technology requests so that it is 508 compliant) | Ongoing Budget Needs:  One-time Expenditure: | **Total Estimated Cost:** | Request linked to:  SLO/PLO #:  Strategic Initiatives (student centered, organizational transformation, community engagement):  Improving Student success rates:  Achievement of program set standard(s) for student success: |
| Equipment/Supplies | Ongoing Budget Needs:  One-time Expenditure: | **Total Estimated Cost:** | Request linked to:  SLO/PLO #:  Strategic Initiatives (student centered, organizational transformation, community engagement):  Improving Student success rates:  Achievement of program set standard(s) for student success: |