Evergreen Valley College
Professional Development Committee
2022-2023 Agendas

09/01/22
09/15/22
10/06/22
10/20/22
11/03/22
11/17/22
12/01/22
Evergreen Valley College
Staff Development Committee
Agenda: Thursday, Sept. 1, 2022

2022-23 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Fall ’22 (revisited monthly): https://sjcecd-edu.zoom.us/j/88453219944

2022-23 PDC Committee Membership
John Kaufmann (Chair/SSHAPE)  Mark Gonzales (At-Large/SSHAPE)
Abdie Tabrizi (Former Chair/Treasurer/ Raniyah Johnson (Administration)
                    Math,Science & Engineering)  Shashi Naidu (Classified/Marketing)
Ambica Gill (Former Chair/SSHAPE) Terry Cato (Business and Workforce Dev.)
Andres Quintero (SSHAPE)  Vincent Cabada (Facilities/Administration)
Binh Vo (Language Arts)  William Nguyen (Library & Learning Resources)
Khanh-Hoa Nguyen-Wong (Language Arts)  Transitioning out:
Ingrid Rottman (Classified/Enrollment Services)  Martha Hardin (Secretary/Student Success)
Josh Russell (Marketing/Administration)  Sue Wetzel (Nursing & Allied Health)
Margaret Faumui (Classified/DSP Program)

Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes from 5/19/22
4. Recognition and Announcements
   a. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
   a. PD Membership for 22/23:
      i. Plan to continue?
      ii. Goal to increase attendance
      iii. Need Membership: Nursing/Allied Health, Student Success
   b. Fall PDD Debrief (will review form feedback results at next meeting)
7. Items for discussion
   a. Funding Application Process:
      i. Form Updates: Concur, No-travel states.
      ii. Funding increase and steps (Committee vote, President, Kathy Tran)
   b. January PDD Early Planning
      i. Brainstorm Theme
      ii. Consider General Schedule
      iii. Brainstorm Sessions and Ideas
      iv. Logistics
   c. Committee Goals for 22/23
i. Board Docs Action
ii. PDD organization and presentation
iii. Funds request updates and improvements
iv. Other Goal suggestions?

8. Consent Items
   a. Brown Act Compliance: Continue meetings on Zoom for Fall 2022?

9. Action Items
   a. Voting on Funding Increase Proposal

10. Next Meeting: Thursday, Sept. 15th
Evergreen Valley College
Staff Development Committee
Agenda: Thursday, Sept. 15, 2022
2022-23 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Fall ’22 (revisited monthly): https://sjeccdc-edu.zoom.us/j/88453219944

2022-23 PDC Committee Membership

John Kaufmann (Chair/SSHAPE) | Margaret Faumui (Classified/DSP Program)
Abdie Tabrizi (Former Chair/Treasurer/Math,Science & Engineering) | Mark Gonzales (At-Large/SSHAPE)
Ambica Gill (Former Chair/SSHAPE) | Martha Hardin (Secretary/Student Success)
Andres Quintero (SSHAPE) | Raniyah Johnson (Administration)
Binh Vo (Language Arts) | Shashi Naidu (Classified/Marketing)
Ingrid Rottman (Classified/Enrollment Services) | Terry Cato (Business and Workforce Dev.)
Josh Russell (Marketing/Administration) | Tina Abraham (Nursing/Allied Health)
Khanh-Hoa Nguyen-Wong (Language Arts) | William Nguyen (Library & Learning Resources)

Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes from 9/1/22
4. Recognition and Announcements
   a. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
   a. PD Membership for 22/23:
      i. Confirm membership for 2022/23
      ii. Goal to increase attendance
      iii. Chair will share 22/23 membership with senate and president’s office after meeting
7. Items for discussion
   a. Funding Application Process:
      i. Review Updated Funding Application Guide
      ii. Review Funding Form (Google form that comes to committee chair)
      iii. Process for getting updates forms onto website
   b. January PDD Early Planning
      i. Brainstorm Theme (recent themes below)
      ii. Confirm General Schedule (below)
      iii. Brainstorm Sessions and Logistics Notes
   c. Committee Goals for 22/23
i. Board Docs Action - JK Updates  
ii. PDD organization and presentation  
iii. Funds request updates and improvements  
iv. Update Committee Documents and Guides  

8. Consent Items  
   a. Brown Act Compliance: Continue meetings on Zoom for October 2022?  

9. Action Items  
   a. Voting on Funding Request Process Updates  
   b. Vote on Charles Chau Funding Proposal  

10. Next Meeting: Thursday, October 6th  

Proposed General Schedule For Jan 2023 PDD  
Friday, Jan 27 from 9AM-3PM (confirm date- couldn’t find 2023 academic calendar on website)  
- 8:00-9:00- Coffee and Breakfast  
  - Theater Lobby/Hallway  
- 9:00-10:30: Full Group Session (Theater)  
- 10:45-Noon: Breakout Sessions (around campus)  
- Noon-1:00 Lunch: Gullo 1 and 2?  
- 1:00-3:00 Division Meetings  

Themes from Recent PDD’s:  
- Fall ‘22: Theme: *A New Mission into Practice, A New Vision into Focus*  
- March 22 Theme: *A Place for All to Learn*  
- Jan 22 Theme: *Forging Pathways to Success*  
- Fall 21 Theme: *Re-connecting: with our Students, Our Campus, our Colleagues and Ourselves*  
- Fall 19: *Work and Home Life Balance*  
- Spring 20 Theme: *Restore, Renew, Recharge!*  
- Spring 2018: *Community Partners and Campus Life*  
- Fall 2018: *The Pathway to Success: Ready, Set, Grow!*  
- Fall 2017: *Educating Generations X, Y, Z*
Evergreen Valley College
Professional Development Committee

Agenda: Thursday, Oct. 6, 2022

2022-23 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Fall '22 (revisited monthly): https://sjeccd.edu.zoom.us/j/88453219944

2022-23 PDC Committee Membership
John Kaufmann (Chair/SSHAPE)  Margaret Faumui (Classified/DSP Program)
Abdie Tabrizi (Former Chair/Treasurer/Math,Science & Engineering)  Mark Gonzales (At-Large/SSHAPE)
Ambica Gill (Former Chair/SSHAPE)  Martha Hardin (Secretary/Student Success)
Andres Quintero (SSHAPE -Spring ’23 only)  Shashi Naidu (Classified/Marketing)
Binh Vo (Language Arts)  Terry Cato (Business and Workforce Dev.)
Ingrid Rottman (Classified/Enrollment Services)  Tina Abraham (Nursing/Allied Health)
Josh Russell (Marketing/Administration)  William Nguyen (Library & Learning Resources)
Khanh-Hoa Nguyen-Wong (Language Arts)

Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes from 9/15/22
4. Recognition and Announcements
   a. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Action Items (moved earlier in meeting to expedite)
   a. Vote on Lorraine Levy Funding Proposal
7. Informational Updates
   a. **PD Membership for 22/23**: Chair shared 22/23 membership with senate and president’s office
   b. **Website has been updated** (Thanks Shashi!)
   c. Update on BoardDocs exploration
   d. Shared website and PD funding links with campus in meeting agenda email.
   e. Weekly Concur sessions offered (relates to PD Funding)
   f. Committee Goals for 22/23
      i. PDD organization and presentation
      ii. Funds request updates and improvements
      iii. Update Committee Documents and Guides
8. Items for Discussion
   a. Questions/Comments about Funding Application Process
   b. Review Campus Feedback from August 2022 PDD (form responses)
c. January PDD Planning
   i. Discuss Theme Ideas:
      1. Vibrant Campus, Vital Connections
      2. Vital Connections, Vibrant Campus
      3. Building for the Future
      4. Being a Connection that Counts OR Students are Connections that Count (on US!)
   ii. Questions and Ideas for Full-Group Session
      1. Jan. 22 Public Program for Reference
      2. What content/speakers/activities would support chosen theme?
   iii. General Schedule Confirmed (below)
   iv. JK will send out call for submissions for breakout sessions (if theme is chosen)
   v. Sub-committees:
      1. Food Sub-Committee: Ingrid?
      2. Facilities Sub-Committee: Rooms and Facilities Set-up
      3. Tech Sub-Committee

9. Consent Items
   a. Brown Act Compliance: Continue meetings on Zoom for October, 2022 (will vote at next meeting whether to continue on Zoom in November, 2022)

10. Action Items
   a. Moved earlier for this meeting

11. Next Meeting: Thursday, October 20th

Proposed General Schedule For Jan 2023 PDD
Friday, Jan 27 from 9AM-3PM
- 8:00-8:50- Coffee and Breakfast
  - Theater Lobby/Hallway
- 9:00-10:30: Full Group Session (Theater)
- 10:45-Noon: Breakout Sessions (around campus)
- Noon-1:00 Lunch: Gullo 1 and 2?
- 1:00-3:00 Division Meetings
Evergreen Valley College
Professional Development Committee

Agenda: Thursday, Oct. 20, 2022

2022-23 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Fall ’22 (revisited monthly): https://sjeccd-edu.zoom.us/j/88453219944

2022-23 PDC Committee Membership

John Kaufmann (Chair/SSHAPE)  
Abdie Tabrizi (Former Chair/Treasurer/  
Math, Science & Engineering)  
Ambica Gill (Former Chair/SSHAPE)  
Andres Quintero (SSHAPE -Spring ’23 only)  
Binh Vo (Language Arts)  
Ingrid Rottman (Classified/Enrollment Services)  
Josh Russell (Marketing/Administration)  
Khanh-Hoa Nguyen-Wong (Language Arts)  
Margaret Faumui (Classified/DSP Program)  
Mark Gonzales (At-Large/SSHAPE)  
Martha Hardin (Secretary/Student Success)  
Shashi Naidu (Classified/Marketing)  
Terry Cato (Business and Workforce Dev.)  
Tina Abraham (Nursing/Allied Health)  
Vincent Cabada (Facilities/Administration)  
William Nguyen (Library & Learning Resources)

Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes from 10/6/22
4. Recognition and Announcements
   a. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
   a. More Website updates on the way (Thanks Shashi!)
   b. Meeting agenda, website, PD funding links and PDD submission link sent out in all-campus email
   c. 10 PD Funding Proposal - most in last few years - a good sign! JK has reached out to all applicants, noting funding discrepancies, time-crunches, restricted state errors and work-absence reminders.
   d. Updates to funding request guidelines: PRC committee link, hypothetical example adjusted to reflect current funding levels
7. Items for Discussion
   a. Questions/Comments about Funding Application Process
8. Action Items
   a. Voting on PD Funding Applications:
      i. Alexis Marquez Villa
      ii. Egbert R Higinio
      iii. Sarai Minjares
iv. Reza Brojerdi  
v. Peter Miskin  
vi. Kelly Nguyen-Jardin  
vii. Garry Johnson  
viii. Tina Tieu  
ix. Stephanie Posadas  
x. John Carrion  

b. January PDD Planning  
i. Theme: **Vital Connections, Vibrant Campus**  
ii. Questions and Ideas for Full-Group Session  
   1. [Jan. 22 Public Program for Reference](#)  
   2. What content/speakers/activities would support chosen theme?  
iii. General Schedule Confirmed (below)  
iv. JK sent out call for submissions for breakout sessions  
v. Sub-committees:  
   1. Food Sub-Committee: Ingrid  
   2. Facilities Sub-Committee: Rooms and Facilities Set-up: Vince  
   3. Tech Sub-Committee: Josh  

9. Consent Items  
   a. Brown Act Compliance: Continue meetings on Zoom for November, 2022?  

10. Next Meeting: Thursday, November 3rd, 3PM

**Proposed General Schedule For Jan 2023 PDD**  
**Friday, Jan 27 from 9AM-3PM**  
- 8:00-8:50- Coffee and Breakfast  
  - Theater Lobby/Hallway  
- 9:00-10:30: Full Group Session (Theater)  
- 10:45-Noon: Breakout Sessions (around campus)  
- Noon-1:00 Lunch: Gullo 1 and 2?  
- 1:00-3:00 Division Meetings
Evergreen Valley College
Professional Development Committee

Agenda: Thursday, Nov. 3, 2022
2022-23 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Fall ‘22 (revisited monthly): https://sjeccd-edu.zoom.us/j/88453219944

2022-23 PDC Committee Membership
- John Kaufmann (Chair/SSHAPE)
- Abdie Tabrizi (Former Chair/Treasurer/Math, Science & Engineering)
- Ambica Gill (Former Chair/SSHAPE)
- Andres Quintero (SSHAPE - Spring '23 only)
- Binh Vo (Language Arts)
- Ingrid Rottman (Classified/Enrollment Services)
- Khanh-Hoa Nguyen-Wong (Language Arts)
- Margaret Faumui (Classified/DSP Program)
- Mark Gonzales (At-Large/SSHAPE)
- Martha Hardin (Secretary/Student Success)
- Saloshni Chand (Administration)
- Shashi Naidu (Classified/Marketing)
- Terry Cato (Business and Workforce Dev.)
- Tina Abraham (Nursing/Allied Health)
- Vincent Cabada (Facilities/Administration)
- William Nguyen (Library & Learning Resources)

Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes from 10/20/22
4. Recognition and Announcements
   a. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
   a. Website updates (Thanks Shashi!)
   b. Meeting agenda, website, PD funding links and PDD submission link sent out in all-campus email
7. Items for Discussion
   a. Questions/Feedback on Funding Application Process: Guest Garry Johnson
   b. Clarification on International Travel Funding
8. Action Items
   a. Voting on PD Funding Applications:
      i. Bhawana Mishra (Kamil)
      ii. Steven Mentor
9. Further Items for Discussion
   a. January PDD Planning
      i. Theme: **Vital Connections, Vibrant Campus**
      ii. Questions and Ideas for Full-Group Session
         1. Vibrant Possibilities
         2. Activities to encourage connections
iii. General Schedule Confirmed (below)
iv. Share ideas for Breakout sessions to pursue (JK will follow up with potential presenters)
v. Sub-committees:
   1. Food Sub-Committee: Ingrid
   2. Facilities Sub-Committee: Rooms and Facilities Set-up: Vince
   3. Tech Sub-Committee:

10. Consent Items
   a. Brown Act Compliance: Continue meetings on Zoom for November, 2022, will revisit next meeting RE: December

11. Next Meeting: Thursday, November 17th, at 3PM

**Approved General Schedule For Jan 2023 PDD**
**Friday, Jan 27 from 9AM-3PM**
- 8:00-8:50- Coffee and Breakfast
  - Theater Lobby/Hallway
- 9:00-10:30: Full Group Session (Theater)
- 10:45-Noon: Breakout Sessions (around campus)
- Noon-1:00 Lunch: Gullo 1 and 2?
- 1:00-3:00 Division Meetings
Evergreen Valley College
Professional Development Committee
Agenda: Thursday, Nov. 17, 2022
2022-23 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Fall ’22 (revisited monthly): https://sjeccd-edu.zoom.us/j/88453219944

2022-23 PDC Committee Membership

John Kaufmann (Chair/SSHAPE)
Abdie Tabrizi (Former Chair/Treasurer/Math, Science & Engineering)
Ambica Gill (Former Chair/SSHAPE)
Andres Quintero (SSHAPE -Spring ’23 only)
Binh Vo (Language Arts)
Ingrid Rottman (Classified/Enrollment Services)
Khanh-Hoa Nguyen-Wong (Language Arts)
Margaret Faumui (Classified/DSP Program)

Mark Gonzales (At-Large/SSHAPE)
Martha Hardin (Secretary/Student Success)
Saloshni Chand (Administration)
Shashi Naidu (Classified/Marketing)
Terry Cato (Business and Workforce Dev.)
Tina Abraham (Nursing/Allied Health)
Vincent Cabada (Facilities/Administration)
William Nguyen (Library & Learning Resources)

Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes from 11/03/22
4. Recognition and Announcements
   a. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
   a. Website updates (Thanks Shashi!)
   b. Meeting agenda, website, PD funding links and PDD submission link sent out in all-campus email
   c. Update on International Travel Process and Guideline Updates.
7. Items for Discussion
   a. Proposed process for July/August “donut hole” applications.
8. Action Items
   a. Voting on PD Funding Applications:
      i. No applications as of 11/14/22 at 5PM
9. Further Items for Discussion
   a. January PDD Planning
      i. Theme: Vital Connections, Vibrant Campus
      ii. Questions and Ideas for Full-Group Session
         1. Vibrant Possibilities
         2. Activities to encourage connections
         3. Brainstorm Campus Survey questions
iii. General Schedule Confirmed (below)
iv. Update on Breakout session submissions
v. Share ideas for Breakout sessions to pursue (JK will follow up with potential presenters)
vi. Sub-committees:
   1. Food Sub-Committee: Ingrid
   2. Facilities Sub-Committee: Rooms and Facilities Set-up: Vince
   3. Tech Sub-Committee:

10. Consent Items
   a. Brown Act Compliance: Continue meetings on Zoom for December, 2022

11. Next Meeting: Thursday, December 1st, at 3PM

Approved General Schedule For Jan 2023 PDD
Friday, Jan 27 from 9AM-3PM

- 8:00-8:50- Coffee and Breakfast
  - Theater Lobby/Hallway
- 9:00-10:30: Full Group Session (Theater)
- 10:45-Noon: Breakout Sessions (around campus)
- Noon-1:00 Lunch: Gullo 1 and 2?
- 1:00-3:00 Division Meetings
Evergreen Valley College
Professional Development Committee
Agenda: Thursday, December 1, 2022
2022-23 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Fall ’22 (revisited monthly): https://sjeccd-edu.zoom.us/j/88453219944

2022-23 PDC Committee Membership
John Kaufmann (Chair/SSHAPE)  Mark Gonzales (At-Large/SSHAPE)
Abdie Tabrizi (Former Chair/Treasurer/  Martha Hardin (Secretary/Student Success)
Math,Science & Engineering)  Saloshni Chand (Administration)
Ambica Gill (Former Chair/SSHAPE)  Shashi Naidu (Classified/Marketing)
Andres Quintero (SSHAPE -Spring ’23 only)  Terry Cato (Business and Workforce Dev.)
Binh Vo (Language Arts)  Tina Abraham (Nursing/Allied Health)
Ingrid Rottman (Classified/Enrollment Services)  Vincent Cabada (Facilities/Administration)
Khanh-Hoa Nguyen-Wong (Language Arts)  William Nguyen (Library & Learning Resources)
Margaret Faumui (Classified/DSP Program)

Agenda
1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes from 11/17/22
4. Recognition and Announcements
   a. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
   a. Website updates (Thanks Shashi!)
   b. Meeting agenda, website, PD funding links and PDD submission link sent out in all-campus email
7. Items for Discussion
   a. Detailed process for July/August “donut hole” applications.
   b. Guest Kathy Tran
8. Action Items
   a. Voting on PD Funding Applications:
      i. Jose Sanchez: National Inst. for Study of Transfer Students Conference
      ii. No other applications as of 9AM on 11/30/22
9. Further Items for Discussion
   a. January PDD Planning
      i. Theme: Vital Connections, Vibrant Campus
      ii. General Schedule Confirmed (below)
      iii. Updates/Logistics for Full-Group Session
      iv. Update/Discussion on Breakout session submissions
v. Updates/Discussion on Lunch and MS idea
vi. Updates/Discussion on Division Meetings
vii. Sub-committees:
    1. Food Sub-Committee: Ingrid
    2. Facilities Sub-Committee: Rooms and Facilities Set-up: Vince
    3. Tech Sub-Committee:
    4. Mascotted Singer logistics:

10. Consent Items
    a. Brown Act Compliance: Continue meetings on Zoom for December, 2022

11. Next Meetings:
    a. Thursday, December 1st, at 3PM (Canceled)
    b. PD Day on January 27th! (will require some “touching base” in January)
    c. Thursday, Feb. 2nd at 3PM

Approved General Schedule For Jan 2023 PDD

Friday, Jan 27 from 9AM-3PM
- 8:00-8:50- Coffee and Breakfast
  ○ Theater Lobby/Hallway
- 9:00-10:30: Full Group Session (Theater)
- 10:45-Noon: Breakout Sessions (around campus)
- Noon-1:00 Lunch: Gullo 1 and 2?
- 1:00-3:00 Division Meetings