Note: Before starting the order process, make sure you have the license plate number, make, color and state of your vehicle ready.

Select User Options  icon

Select Parking Permit Request

Select Term and click on Next
Select Institution and choose Parking Permit Request

Your information should be populated already. Verify your email ID by typing it in. Verify your delivery address if ordering a physical permit.

Click on Next
Parking Permit options:

- **Student Decals** are $45. Decals are mailed within 7-10 days and need to be placed on the car window. *Note, if you applied and qualified for the California College Promise Grant, formerly BOG the permit is $25.*

- **Digital Permits** are $40 and no physical (decal) permit is mailed, your license plate number is the permit. *Note, if you applied and qualified for the California College Promise Grant, formerly BOG the permit is $20.*

- **Motorcycle permits** are $15 and digital only, no decal permit is mailed.

- **Daily permits** are $3 and valid for one day only for the date you selected.

Select the permit you are purchasing and click on Next.

If you select Daily Permit, choose the date you will use the permit. The permit is digital and valid for that date only.
Enter License Plate number and from drop down select the Make, Color and State. **Note: If you selected Daily Permit the only vehicle information needed is the License Plate number and State.**

Click on Next
Check the box by the terms and click on Pay Now by Credit Card.

Verify information and enter Payment Details and click on Pay.
Your payment completed successfully, click Continue

You successfully ordered your permit. For virtual permits, nothing will be mailed out. Your registered license plate is the permit number. There is nothing to display on your vehicle.

You may email support@getapermit.net if you need help with correcting any information on your permit.

Link to YouTube tutorial for ordering parking permit: https://www.youtube.com/watch?v=oIG8XgLomBc