Present: Andrea Alexander, Ebonnie Berry, Teneka Cornish, Ayan Dalmar, Tammeil Gilkerson, Tina Iniguez, Garry Johnson, Arshmeet Kaur, Juan Manriquez, Steven Mentor (on behalf of Elaine Ortiz-Kristich), Sarai Minjares, Jemima Olufade, Matais Pouncil, Josh Russell, Howard Willis

Also Present: Hazel De Ausen, Colleen Calderon, Penny Garibay (minutes), Bryana Perez

Absent: Vicki Brewster

A. Meeting called to order at 2:00 p.m.

B. Adoption of Agenda - M/S/P (Russell/Kaur)
Those in attendance introduced themselves and at the suggestion of President Gilkerson shared a blessing or hope for the work the College Council will do in the coming year.

C. Approval of Minutes – May 23, 2022 – M/S/P (Minjares/Cornish)

D. Public Comments – No public comments.

E. Recognitions/Announcements

- President Gilkerson thanked the Professional Development Committee and the Chair, John Kaufmann. She noted they did a terrific job with the Fall Professional Development Days.
- President Gilkerson thanked everyone involved in ensuring a successful Welcome Week. It took a lot of effort and the students felt those efforts.
- Tina Iniguez noted her appreciation for the First Stop Center and First Year Experience team. There were many students that needed assistance.

F. Information/Discussion

1. College Committee Chair Reports – November 14, 2022 & April 24, 2023
The dates scheduled for College Committee Chairs were shared with College Council.

2. Institutional Self Evaluation Report Update
- Link to draft report shared with College Council.
- Draft ISER will be shared campus-wide to receive feedback.
- Time has been scheduled with multiple participatory groups to discuss draft and answer questions.
- Deadline for the ISER is October 3.
• ISER will be presented to the Board of Trustees at the October Board meeting as Information and for Action at the November meeting.
• VP Pouncil expressed his appreciation for the work by Sarai Minjares, Vicki Brewster, and Garry Johnson.
• Ayan Dalmar requested clarification regarding the ISER; VP Pouncil and President Gilkerson provided information regarding ACCJC and ISER.

3. Enrollment Update: Demographics, Student Success Rates & Historic Data
Hazel De Ausen share a brief presentation (attached).

Garry Johnson requested information regarding ways EVC is working to increase enrollment; something he can share when asked. President Gilkerson noted the information Josh Russell recently emailed to the campus should be helpful; it notes the various efforts taking place. President Gilkerson indicated that it doesn’t include information about individual areas, and asked they review Josh’s email and advise what may be missing.

4. Educational Master Plan Update/Next Steps
President Gilkerson shared the location of the Educational Master Plan on the EVC web site, which includes the Mission and Vision. She noted these have been adopted by the Board of Trustees.

G. Action
1. Associated Student Government Resolution – Black/African American Student Success
Ayan Dalmar, ASG President, stated that ASG had a focus group and they noted that black students lacked the culture of care. They looked at the “why” and the resolution is a result of looking through data, conferring with students, and brainstorming solutions.

Josh Russell expressed a concern about the staffing noted in the resolution. Ayan Dalmar stated they based it on wait times for students.

President Gilkerson shared information for clarification, stating there is a full-time Counselor and full-time program support. The program receives 40% release time. They have resources, but it’s how they use the resources. President Gilkerson noted that a person left last year; they filled the position, but services may have been impacted during that time. The program hasn’t applied for additional funding that other programs have applied for.

Garry Johnson inquired whether there is a way to improve the resolution and bring it back to College Council. Josh Russell suggested they make a shift and talk about the challenges versus asking for specific ways the college should address the challenges.

A motion was made to table the item, Associated Student Government Resolution – Black/African American Student Success.
M/S/P (Johnson/Russell)

2. Associated Student Government Resolution – Multi-Stalled Gender-Neutral Bathrooms
M/S/P (Johnson/Cornish)

H. Reports
1. President’s Report
a) College Council forwarded recommendations resulting from the May 23, 2022 meeting to President Gilkerson. President Gilkerson reported back to College Council as follows:
- Accepted the 2021/2022 Program reviews as submitted.
- Accepted the Four-year Rotational Cycle for Program Review as submitted. President Gilkerson noted there was a lot of engagement and it has been determined there will be a committee formed this fiscal year to map out what it will look like, but it will not be implemented until next fiscal year. Everyone will stay on the current cycle this year. Periodic updates will be requested from the team.

Meeting was adjourned at 3:30 p.m.
Present: Andrea Alexander, Ebonnie Berry, Vicki Brewster, Ayan Dalmar, Tina Iniguez, Garry Johnson, Arshmeet Kaur, Juan Manriquez, Steven Mentor, Sarai Minjares, Jemima Olufade, Matais Pouncil, Josh Russell, Howard Willis

Also Present: Colleen Calderon, Gustavo Flores, Penny Garibay (minutes), Bianca Lopez, Nasreen Rahim

Absent: Teneka Cornish, Tammeil Gilkerson

A. Call to Order – meeting was called to order at 2:04 p.m. VP Pouncil chaired the meeting on behalf of President Gilkerson.

B. Adoption of Agenda – M/S/P (Johnson/Brewster)

C. Approval of Minutes – September 12, 2022 – M/S/P (Iniguez/Berry)

D. Public Comments

• Gustavo Flores (adjunct in Social Sciences Department) said he was there to bring to the attention of College Council that his department needs a full-time person as it is growing and the sections taught are required for students to transfer.

E. Recognitions/Announcements

• Garry Johnson noted the Academic Senate Retreat took place the prior Friday. He recognized Tina Iniguez, as well as the efforts of all the individuals that arranged the retreat. Some of the managers attended, as well as support from many people across campus.

F. Information/Discussion

1. Budget Update
   VP Alexander provided a presentation (attached). There were comments from College Council around the need to adopt a resource allocation model.

2. CCCC0 California Apprenticeship Initiative Grant Award Presentation
   Nasreen Rahim provided a presentation (attached). EVC applied for and received a $500,000, three-year grant.

3. College Council Representative for District Council
   Josh Russell agreed to fill this vacancy.

G. Action

1. Associated Student Government Resolution – Black/African American Student Success
   At the last meeting there were concerns about the resolution specifically mentioning actions related to personnel.
Minor changes were made to the resolution’s wording that better reflect ASG’s intent and entrusts the specific action to the administration as to how best to align personnel resources to serve the students.

**M/S/P (Johnson/Brewster)**

**H. Reports**

1. President’s Report – President Gilkerson  
   VP Pouncil shared information on behalf of President Gilkerson.  
   a) The Associated Student Government Resolution – Multi-Stalled Gender-Neutral Bathrooms has been accepted by the President.  
   b) The Institutional Self-Evaluation Report (ISER) was sent to the college community this past weekend for feedback. It will be open for comments through Friday, September 30 and has been posted on the EVC web site’s accreditation page.

I. Meeting was adjourned at 3:06 p.m.
A. Called to order at 2:03 p.m.

B. Adoption of Agenda – M/S/P (Berry/Cornish)
   Agenda was approved following removal of item F.1. The Open Educational Resources Initiative Presentation was postponed due to illness.

C. Approval of Minutes – September 26, 2022 – M/S/P (Russell/Minjares)
   Under Public Comments, “needs another” was changed to “needs”. Following this change, the minutes were approved.

D. Public Comments
   • Steven Mentor advised that a multi-factor authentication will likely occur in the near future given the number of cyber-attacks occurring at colleges around the state.

E. Recognitions/Announcements
   • Tina Iniguez stated she is grateful for the Enrollment Summit that took place for EVC October 3. There were over 55 participants. She hopes there will be more enrollment summits to come.
   • President Gilkerson announced that Evergreen Valley College (EVC) was awarded the Asian American & Native American Pacific Islander-Serving Institutions (AANAPISI) grant in the amount of $1.8 million for EVC’s ASPIRE+PLUS AANAPISI Project. The funds will support Asian American and Native American Pacific Islander (AANAPI) students. President Gilkerson thanked the many people involved in securing the grant, including Maniphone Dickerson and Brandon Yanari.
   • President Gilkerson announced that Evergreen Valley College has been named a 2022 Equity Champion of Higher Education, recognizing the college’s exemplary work in implementing the Associate Degree for Transfer. EVC is being recognized as a top performer in the category of Equity Champion for Latinx Students.

F. Information/Discussion
   1. Student Housing Update
      President Gilkerson noted that she has had the honor and privilege of serving as the co-chair of the CEO California Community Colleges Affordability, Food & Housing Access Taskforce for
the last four years, working on legislation and other advocacy efforts. EVC did a survey last fall, as well as conducted sessions for students and employees, which looked at opportunities around possibly building student and/or employee housing at the college.

Terrance De Gray, Associate Vice Chancellor of Bond Services, provided a presentation (attached) regarding the student housing (SB 169) construction grant application.

- District is focusing on EVC for several reasons, including EVC having open land, which will aid in the application being competitive with other colleges across the state.
- 85% of the colleges applied for the planning grant; both EVC and SJCC received the planning grant.
- SB 169 language was reviewed
  - Establishes a program of a one-time grant for the construction of affordable student housing.
  - Allows for acquiring and renovating commercial properties into student housing.
  - Does not allow for employee housing.
  - Needs to be below the market rate (typically 15% below) to be considered low-cost housing, based on market rates.
- Grant is 100% state-funded, no match required.
- A public/private partnership may be used; majority of districts use public/private partnership.
- Timeline shared; in very early stages of the effort, looking to submit grant application in January.
- Need to look at total cost of ownership to see if feasible.
- Over 700 students responded to the survey.
- Will share presentation with the Board of Trustees October 11; subsequent board meetings will share potential sites and will be seeking Board approval of the application in December.
- If construction grant received, a committee will be formed.

G. Reports

1. President’s Report – President Gilkerson
   a) Report Back on September 26, 2022 College Council Recommendation to Approve Associated Student Government Resolution – Black/African American Student Success
      - President Gilkerson reported back acceptance of the recommendation from College Council of the Associated Student Government Resolution for Black/African American Student Success. They will make sure they are working toward the items noted in the resolution. President Gilkerson thanked the Associated Student Government leadership for their work.

   b) Updates
      - Received the opportunity to go to the All-African Diaspora Education Summit in Ghana.
        - Only $200-300 for a student’s tuition for one year there; it’s life-changing for them.
        - Being at University of Cape Coast and steeped in the culture there was a real honor.
        - Will provide a presentation to the Board of Trustees in two weeks.

      - Had the honor to be closing keynote speaker at the Research & Planning Group’s Strengthening Student Success in Orange County last week.
The other keynote speaker was Dr. Paul Hernandez, who talked about “real talk” and how to humanize the coursework and curriculum and how it feeds student success.

- Reinforced the work EVC is doing around caring campus and humanizing curriculum and instruction; it is what students want in terms of success.

- District-wide enrollment summit Friday, November 4 will include many individuals from EVC.
  - Participants representing EVC will include representatives from Classified Senate and Classified Professionals, Academic Senate, and managers.
  - EVC is hosting.
  - Will be looking at strategies and what they are doing around enrollment.
  - Enrollment not just about new students, but also around retention.

- Sobrato Foundation awarded EVC a two-year $250,000 grant to support the First Year Experience Program.
  - Thanked Josh Russell, Ebonnie Berry, and Sarai Minjares for their work.
  - Have seen the results of the First Year Experience Program.

H. Meeting adjourned at 2:45 p.m.
COLLEGE COUNCIL MEETING MINUTES
October 24, 2022

Present: Andrea Alexander, Vicki Brewster, Tammeil Gilkerson, Tina Iniguez, Garry Johnson, Juan Manriquez, Steven Mentor, Sarai Minjares, Jemima Olufade, Matais Pouncil, Josh Russell, Howard Willis

Also Present: Emily Banh, Penny Garibay (minutes), Raniyah Johnson, Tejal Naik, Bryana Perez

Absent: Ebonnie Berry, Ayan Dalmar, Arshmeet Kaur, Sarai Minjares

A. Meeting called to order at 2:02 p.m.

B. Adoption of Agenda – M/S/P (Johnson/Cornish)

C. Approval of Minutes – October 10, 2022
   Added to minutes that Emily Banh was present at meeting.
   M/S/P (Russell/Cornish)

D. Public Comments – none.

E. Recognitions/Announcements

   Josh Russell announced that Evergreen Valley College was ranked 15th on the 2022 Best Community Colleges in the country as announced by College Consensus.

   Steven Mentor noted that October 24 through October 28 is Equity Week. Faculty and students are getting together across the state to bring awareness to equity issues. It is a time of education and activism that draws attention to working conditions of faculty working with temporary, low-paid contracts, which now constitute the majority of college instructors. On Thursday they will join with other colleges and meet up for a press conference at Mission College.

F. Information/Discussion

1. Open Educational Resources Initiative Presentation
   A presentation was provided by Professor Tejal Naik.
   • Main objective is to make it easy for faculty to adopt Open Educational Resources (OER) for their classes.
   • Need to make sure the OER is low cost or no cost, saving students hundreds of dollars in textbooks.
   • Promotes racial equity and humanizing curriculum.
   • Two objectives are to get faculty involved and to make it easy to use.
   • The materials can be customized and are not limited to one textbook.
   • Ensuring that OER is up to standards; good as, if not better, than textbooks.
   • Should be ready by fall 2023.
   • Faculty can attend workshops and receive one-on-one support.
   • Many colleges are pursuing OER aggressively; Consumnes River College hopes to be textbook-free by 2024.
   • Canvas friendly.
2. **Institutional Definitions Discussion: Opportunity, Equity, Social Justice, Anti-Racism, Racial Equity**

President Gilkerson spoke to the item.

- Educational Master Plan was recently adopted where EVC’s goals are outlined.
- Elevate the values of the District, but there isn’t a working definition of the language.
- To operationalize and work as a college on anti-racism and achieving racial equity and social justice, should have some shared definitions to be looked at throughout the institution.
- SJCECD web page includes the District’s values – Opportunity-Equity-Social Justice – and the explanation shown for each.
- Operationally could be difficult for the college if there aren’t shared definitions that could be used in every governance committee.
- Need to be clear where we are going as an institution.
- Having the operational framework will help those new to the institution.
- Could mean the leadership goes back to their constituents and asks them what their definition of these terms are and brings back at the next meeting to have a working session.

Vicki Brewster stated it would be a good idea for the leadership to go back to the constituent groups to receive their feedback. She also felt that it would be a good to have a subcommittee responsible for tallying the definitions.

Following feedback from College Council, President Gilkerson stated that a portion of the next meeting would be set aside to discuss the definitions and asked that leadership take the information back to their constituents to receive feedback to share with College Council.

3. **Discussion: Structuring Committee to Drive Institutional Effectiveness, Equity, & Student Success**

President Gilkerson stated there are formalized committees that receive reports, etc., but not sure they are they setup for success. Sometimes spending time in discussion and then working through something can be much more regenerative for committee members and for driving institutional change.

Josh Russell feels the most effective committees and non-profit boards he’s been on are those that set aside time for strategic conversation versus just report-out mode. He feels that having this built into College Council could be beneficial. He suggested more time for strategic conversation so everyone is moving toward the goal, working collaboratively, versus a passive goal.

Garry Johnson noted that Academic Senate receives a lot of good information as they have a number of people at the start of each meeting report back on committee happenings. He’s very much in favor of updating the committees.

Josh Russell suggested that instead of carving out that time to receive a verbal report, a written report be shared in advance so that everyone can review and be prepared to discuss.

Garry Johnson suggested that tasks be assigned to specific individuals to ensure there is follow-through and ultimately are completed.
G.  Action

1. **Institutional Self-Evaluation Report (ISER)**
   VP Pouncil noted that the document is available on the college’s website and has been reviewed by college constituent groups. It will be presented to the Board of Trustees as first-read October 25 and then for Action at the November 15 meeting.

   Garry Johnson asked about whether there would be some sort of card or a meeting to share with the campus as to potential questions that may come up with the accreditation team. VP Pouncil stated there will be a full campaign to assist the college with what to expect when the time draws closer to the accreditation visit.

   **M/S/P (Johnson/Brewster)**

H. **Reports**

1. President’s Report – President Gilkerson
   a) **Updates**
   - Cybersecurity challenge is taking place this week. There are daily drawings for a $50 gift card for those that sign up for multi-factor authentication. Everyone is encouraged to sign up.
   - Tomorrow’s Board of Trustees meeting will include a presentation on the ISER, as well as a presentation on the All African Diaspora Education Summit.

I.  **Meeting adjourned at 3:15 p.m.**
COLLEGE COUNCIL MEETING MINUTES
November 14, 2022

Present: Andrea Alexander, Ebonnie Berry, Vicki Brewster, Ayan Dalmar, Tammeil Gilkerson, Tina Iniguez, Garry Johnson, Arshmeet Kaur, Juan Manriquez, Steven Mentor, Jemima Olufade, Matais Pouncil, Howard Willis

Also Present: Henry Estrada, Penny Garibay (minutes), Antoinette Herrera, Raniyah Johnson, Bryana Perez

Absent: Sarai Minjares, Josh Russell

A. Meeting called to order at 2:00 p.m.

B. Adoption of Agenda – M/S/P (Brewster/Cornish)

C. Approval of Minutes – October 24, 2022 – M/S/P (Cornish/Kaur)

D. Public Comments

Henry Estrada noted that Amazon was initiating major lay-offs, and other large companies have suggested there will be layoffs; an indicator that a recession is coming. He asked College Council to think bigger as to where the college is headed and influence the committee that does the faculty prioritization that the rubric consider other factors. He noticed that counseling positions were way down on the Faculty Prioritization list. If the college goes forward with the plan from the Chancellor, additional counselors will be needed. His understanding is that EVC has lost some counselors through the years and they have not been replaced. He noted that typically after a recession begins in the private sector, the public sector is impacted the following year.

E. Recognitions/Announcements

Vicki Brewster thanked President Gilkerson and the other administrators for the Classified Professionals appreciation event. The Classified Professionals had a great time and appreciated the efforts by the administrators.

Tina Iniguez noted that the men’s soccer team had an exciting game Friday. They tied, so are in second place in the conference and are moving on. EVC has three soccer players up for All-American athletes. It is GPA-based, which has been difficult to maintain due to a lot of away games.

Tina Iniguez announced that the Nursing department will have a pinning ceremony December 15 for the graduating class. There was a hiccup with their preceptorship assignments and the faculty stepped in to make sure that Valley Med stepped up and got the students their preceptorship so they could graduate. The students saw the extra steps the faculty took to make sure that happened and they saw that students at other schools didn’t receive that same kind of support.

F. Information/Discussion

1. Student Equity Plan

Raniyah Johnson shared a presentation. The plan was shared with College Council via email.
• Raniyah noted that it’s being called Equity Plan 2.0 due to nationwide happenings.
• The Equity Plan work ties directly to the Educational Master Plan.
• They are looking to have policies be intentional.
• Very race conscious; no longer afraid to talk about it.
• Looking at how EVC is using the funding to support the equity happenings on campus.
• Important to talk about that some groups may not be mentioned, but they are also being taken care of.
• Tied directly to Guided Pathways.
• There are five metrics.
  o Successful Enrollment
  o Completed Transfer Level Math and English
  o Persisted from First Primary Term to Subsequent Primary Term
  o Transfer
  o Completion
• Looked at institutional data.
• The needle has not been moving.
• Decided to have a goal of 3% increase across the board.
• At Enrollment Summit, it was encouraged to post the numbers.
• They are talking about a lot of tools and how to embed the Equity Plan in them.
• Looking at how to align the Educational Master Plan with this work.
• They are looking at how to integrate services to meet the goals.
• They are talking about extended outreach.
• Need to ensure students feel welcomed.
• Amazing work has been done with the early alert team.
• Transfer events and workshops have been successful.

It was asked that College Council report back to their constituency for feedback; comments are welcomed.

Vicki Brewster asked when they need the feedback by. Raniyah Johnson responded that it would preferably be by November 28 so they have time to incorporate it into the document before submitting to the state November 30.

Tina Iniguez asked what the source of the funding was and Ebonnie Berry responded that it’s from Student Equity funding.

President Gilkerson stated they are trying to put the money in the hands of the programs sooner. There are groups that are already serving many of the disproportionately impacted students, so the question is why make them go through the proposal process each time as it’s important to support their good planning. The hope is that through the budget committee they look at what is coming out of program reviews and asking how it ties to the Educational Master Plan, Student Equity Plan, and disproportionately impacted students. They can look at whether a group is using Equity funding, then asking for general funds, and see if there is an opportunity to braid those dollars together to be more intentional about the use of funds. President Gilkerson noted that she has had conversations with different groups that are siloed in the way they think about the dollars and what they are doing versus expansively thinking that the work they do crosses many opportunities, so there is a lot more opportunity to work together across the areas. With the adoption of a resource allocation process, everything becomes more transparent and integrated. It’s starting to happen with the Educational Master Plan, the Student Equity Plan, and with some of the committees restructuring to support the work.
2. **Faculty Prioritization**

Dr. Pouncil and Dr. Johnson co-chaired the committee and shared the information with College Council.

- Copies of the list were provided to College Council.
- Outcome was the result of a multi-month process.
- Started the process early September.
- Committee included three Deans, two VPs, and six faculty representing various divisions.
- College Council-approved rubric was used.
- Faculty and their respective divisions were provided three weeks to review the data, the program review, and have conversations locally about the needs of their areas.
- Applications were submitted and presentations provided.
- Thanked Hazel De Ausen as a lot of data was needed during the process.
- Committee ranked each from 1 to 28; lowest score determined ranking as it was a reverse ranking.
- They plan to make changes for future, such as adding additional time for discussion.
- There is a timing issue in that they need to move forward so that the positions can be posted to interview in the spring.

Tina Iniguez noted that it’s an emotional and sometimes frustrating process. If someone leaves a position, the position isn’t automatically filled; they have to compete with one another to figure out how to leverage their position over others. It was a disappointment to see the counseling positions ranked so low, but was encouraged to see Computer Science on the list. She feels they need to continue to make changes to the rubric.

There were questions about the criteria and how the positions were ranked. The committee’s co-chairs responded, noting that there is a rubric that includes the criteria that the committee follows when scoring. The rubric was approved by College Council and includes information such as FTES, courses, section count, presentations, vacancies, retirements, program review, and accreditation requirements. Accreditation requirements, SLO completion, and effectiveness of the course in the program are also considered. It was noted that Guided Pathways is in there, but they could call that out more. The specific reasons an individual ranked a position a certain way were not included in the process, but it is something they will look at closer for the next cycle. They plan to add additional time for discussion among the committee members to better understand how each individual arrived at their ranking.

**M/S/P (Johnson/Kaur) – Move Faculty Prioritization from Information to Action.**

President Gilkerson noted that this is an in-between stage. The Educational Master Plan is much more intentional and tied to Guided Pathways and completion, eliminating equity gaps. Ideally program reviews that are happening now, comprehensive reviews and annual reviews that will happen will also inform what is being written so committee members can see a stronger alignment. This will all tie in better moving forward to make the faculty prioritization process clearer. President Gilkerson also noted that 50% law also comes into play when making sure the college meets the faculty obligation number, while also ensuring the positions that are not what the state considers direct instruction, such as counselors, librarians, and technology, are also prioritized.

Ayan Dalmar asked if College Council wanted to learn why committee members voted the way they did, if that would be part of the current process or in the next process. President Gilkerson responded that it would be their right to have it considered in this process. She stated that she has heard the co-chairs commit that the committee will include more of that
in the next cycle. She stated that any changes to the process/rubric would come back to College Council for approval.

Action: Faculty Prioritization
M/S/P (Johnson/Brewster)

3. Student Housing Update
President Gilkerson shared a presentation that is to be provided to the Board of Trustees at the November 15 meeting.

- SB 169 is designed to provide one-time grants for the construction of student housing.
- Directed at single students as currently SB169 does not allow for family housing; will be advocating this year to change that.
- Based upon analysis, the site identified as best for this purpose is where the child development center currently resides.
- The shared suite configuration is very different, setting EVC apart from the housing options others are submitting.
- The facility will have three-levels.

M/S/P (Johnson/Brewster) – Table Information items F.4. and F.5. due to time constraints.

G. Meeting adjourned at 3:30 p.m.
A. Meeting was called to order at 2:00 p.m.

B. Adoption of Agenda – M/S/P (Brewster/Cornish)

C. Approval of Minutes – November 14, 2022 – M/S/P (Brewster/Cornish)

D. Public Comments – None.

E. Recognitions/Announcements – None.

F. College Committee Chair Reports (5 minutes each)

1. College Budget Committee
   Lisa Hays provided a verbal report.
   - Goals for Committee:
     - Create a rubric for reviewing program allocation requests for funding.
     - Training for committee members on how to use rubric.
     - Q&A sessions for departments about our process using rubric.
     - Use rubric at end of year to fairly distribute funding.
     - Continue to learn about budget process and how Funds are used.
     - Update the CBC handbook for new members.
   - As the Chair, Lisa Hays continues to devote time to learn budget processes. She attends the District Budget Committee meeting each month and sends out a review each month; sharing information with Academic Senate and the College Budget Committee.
   - Noted the Chair of the College Budget Committee receives 30% release time, when other Chairs receive 40%; would like to be considered for 40%.

2. College Safety & Facilities Committee
   Vince Cabada provided a verbal report.
   - Goals for Committee:
     - Engage in discussions with Key Personal (i.e., Chief of Police, VP Administrative Services and District AVC) for updates on campus development/upgrade.
     - Evaluate and provide feedback on Facilities and Safety.
     - Communicate Safety and Facilities Initiatives to EVC campus.
     - Develop a system to receive safety and facility concerns.
     - Update SFC webpage and documents to communicate initiatives and other information to the College, including highlights of current projects.
3. **College Technology Committee**  
   Steven Mentor provided a verbal report.  
   - Committee now has student representation.  
   - Printing seems to be an issue; District is looking at new vendors.  
   - Have discussed a potential recommendation to move to Google docs.  
   - **CTC Goals:**  
     - Have a full time Distance Education coordinator position.  
     - Fund Peer Online Course Review (POCR) for peer observation.  
     - Negotiate a better peer observation form for faculty/Deans.  
     - Maintain progress as an Online Education Initiative (OEI) campus.  
   - **Updating the EVC Technology plan**  
     - Considering coordinating changes in the plan with SJCC.  
     - Create appendix with EVC technology accomplishments in the last few years.  
     - Cybersecurity is a big issue.  
       - Cybersecurity mesh architecture (CSMA).  
       - Working with District Technology Committee on multi-factor authentication.  
   - **Looking to the future technology needs.**  
     - Work/life balance and technology.  
     - Telecommuting technology.  
     - Email creep and possible limits on email as work.  
     - Technology as part of the answer to enrollment crisis.  
   - **Evaluating the EVC Website**

4. **Institutional Effectiveness Committee**  
   Fahmida Fakhruddin provided a verbal report.  
   - **Institutional Self Evaluation Report (ISER)**  
     - ISER draft was approved by the Board at the November 15 meeting.  
     - Deadline for sending feedback is November 30.  
     - Final ISER will be uploaded to ACCJC December 15.  
   - **Educational Master Plan (EMP)**  
     - President Gilkerson held a campus-wide EMP Implementation Plan forum October 31 to focus the collective efforts on shortening students’ time to educational goal completion and eliminating equity gaps in goal completion.  
     - Departments/programs were requested to complete the EMP implementation sheet to record their goals and key actions; to be sent to President’s office by December 2.  
   - **Program Review**  
     - 22 Comprehensive Program Reviews are due this year. Seven late program reviews deferred from last year. Total of 29 program reviews due for 2022/2023 cycle.  
     - Assigned mentors and second readers to the program review authors in September.  
     - Program Review Training Sessions held in September and October to help the program review authors with their program reviews.

5. **Professional Development Committee**  
   John Kaufmann provided a verbal report.  
   - **Professional Development Conference/Travel Funding**
• Updated form; kept it to two pages, but provided links within document to provide additional references.
• Goals for 2022/2023:
  o Update to Concur System.
  o Website updates/added video tutorial.
  o Increase funding caps.
  o PDD sessions and open houses for application support.
  o Share out board meeting dates/deadlines to address requests for international travel.
  o Work with Kathy Tran to address ways to support requests coming in during summer.
  o Increase Overall Applications and Funding Awards.
• Professional Development Days
  • Improvements:
    o Involved academic programs in student panel.
    o Web-based agenda.
    o Attendance via QR code (aided basic needs opportunity).
    o Post-event feedback form.
  • Areas of growth:
    o Transition to onsite food service.
    o Make feedback form part of initial experience.
• January 2023 Professional Development Day
  • January theme: Vital Connections/Vibrant Campus.
  • Informative and Interactive opening session in the theater.
  • Working to include many breakout sessions.
  • Lunch organized by food sub-committee; there will be an activity during lunch.
  • Division meetings in the afternoon.
  • IT drop-in support will be available in afternoon.

6. **Student Equity Committee**
   No report was provided as the committee Co-Chairs were unable to attend.

G. **Information/Discussion**

1. **Diversity Action Council Charge**
   As members of the Diversity Action Council were unable to attend, President Gilkerson presented the updated charge to College Council.
   • Committee previously focused more on equal employment opportunity; has been updated to reflect a broader focus, as shown in the revised charge.
   • Being more thoughtful about aligning with College mission and vision.
   • New charge raises awareness with action and prevention with regard to sexism, racism, ageism, classism, heterosexism, ableism, and other forms of categorical prejudice and discrimination.
   • Previously reported to the President, but now will report into College Council.
   • Will plan and coordinate diversity calendar of events.
   • Highlighted the changes in membership, including the representatives from divisions can be a classified professional or faculty member.
   • Director of Student Development & Activities and President will co-chair.
Garry Johnson expressed his appreciation for the work they’ve done in updating the charge and committee members. He suggested that it be mandatory that each division have a representative in attendance as there is a history of lack of attendance.

VP Alexander requested there be nine representatives from divisions so that there is a representative from Administrative Services.

2. **College Resource Allocation Request Ranking Rubric**

   VP Alexander presented with Lisa Hays, College Budget Committee (CBC) Chair.
   - Handout of the rubric was shared.
   - CBC has been working on the rubric and presented the final document for College Council approval.
   - Presenters explained the various sections of the rubric.
   - The needs will be based on the Educational Master Plan.
   - This will integrate with program review to determine who/where funds go.
   - Review will take place yearly.
   - Funding requests need to be program-based.
   - A portion of the rubric includes funding the program received the prior year.
   - Requests need to be itemized as most times there won’t be enough money to fund every request, but it’s possible to fund portions of requests.
   - Manager assessment is part of the process as they will be involved in prioritizing for their area.
   - The CBC will assess where applicable.
   - All of the information needs to be part of the program review.
   - Assistance will be provided to individuals completing the rubric as the process is new.
   - Program review can be done annually, if needed, which can assist in addressing new fiscal needs.
   - Will tie into Institutional Effectiveness, creating even more transparency.

3. **Institutional Definitions Discussion: Opportunity, Equity, Social Justice, Anti-Racism, Racial Equity**

   - This is a continuation of the discussion from the two prior College Council meetings.
   - Handouts were shared.
     - Ayan Dalmar shared a document that included input from Associated Student Government
     - Steven Mentor shared an article entitled, “What is Educational Equity and Why Does It Matter?”

VP Pouncil noted that Academic Senate has established a sub-committee to review a list they have related to institutional definitions.

President Gilkerson suggested this be part of a session at PDD. She also suggested that College Council identify a workgroup. Volunteers for the workgroup were: Vicki Brewster, Ayan Dalmar, Teneka Cornish, Josh Russell, Sarai Minjares, and Matais Pouncil.

Garry Johnson inquired whether Emily Bahn could be part of the group. President Gilkerson responded that Emily Bahn could be part of the workgroup should Garry Johnson decide to appoint her as his proxy.
H. Action

1. **Student Equity Plan**
   Presented as Information/Discussion at November 14, 2022 meeting.
   M/S/P (Johnson/Brewster)

I. Reports

1. **President’s Report – President Gilkerson**
   a) **Report Back on November 14, 2022 College Council Recommendation to Approve:**
      o **Faculty Prioritization**
        President Gilkerson thanked the Faculty Prioritization Committee and the College Council for their work.
        President Gilkerson noted that she received recommendations for 28 positions. The decision has been made to move the following seven positions forward.
        1. Administration of Justice
        2. Computer Science
        3. Counselor (General)
        4. Engineering
        5. Kinesiology & Athletics (Men's Soccer)
        6. Mental Health Counselor
        7. Psychology (Biological Psychology)

        • Distance Education Coordinator was not moved forward. High-quality distance education is essential and the role of a faculty coordinator important; however, after considering multiple factors, determined the position does not support tenure-track. Most of the submission cited duties that should be evaluated to determine if they are best-supported long-term by a faculty member or a different employee classification. As the distance education will strengthen over time, the position in the currently imagined configuration may not be needed in the coming years. Instead, President Gilkerson is committing to hiring a temporary, full-time distance education coordinator for the next two years, with an evaluation of the College’s needs after that time. Grant funds could always be considered for long-term.

        • The Nursing, Medical Surgical, position was not moved forward. Two of the five Nursing positions were recently filled, but EVC is still hiring for the remaining three positions. It did not seem to be the right time to add another position, but instead to focus on filling the three positions. This can be added back in during next year’s prioritization process.

J. Meeting adjourned at 3:33 p.m.


**Present:** Ebonnie Berry, Vicki Brewster, Tammeil Gilkerson, Tina Iniguez, Garry Johnson, Juan Manriquez, Sarai Minjares, Jemima Olufade, Matais Pouncil, Howard Willis

**Absent:** Andrea Alexander, Teneka Cornish, Ayan Dalmar, Arshmeet Kaur, Steven Mentor, Josh Russell

**Also Present:** Penny Garibay (minutes), Raniyah Johnson, Bryana Perez

A. Meeting was called to order at 2:08 p.m.

B. Adoption of Agenda – M/S/P (Johnson/Berry)

C. Approval of Minutes – November 28, 2022 – M/S/P (Minjares/Johnson)

D. Public Comments – None.

E. Recognitions/Announcements

   • VP Willis acknowledged the phenomenal work of the faculty and staff involved in the Resource Fair.

   • Vicki Brewster announced that Classified Senate and Associated Student Government have organized a toy drive. An email has been sent to the college with the details. They will be sponsoring KinderCare to support low-income, pre-school aged children in the community. The toy drive ends December 14 and the toys distributed December 16.

F. Information/Discussion

1. **Accreditation: EVC Institutional Set Standards & Aspirational Goals Standard for Student Success.**
   Hazel De Ausen provided a presentation.
   - Course Success Rates: Institution Set Standard 72.0%; stretch goal 75%.
   - Certificates: Institution Set Standard 100; aspirational goal 125.
   - Associate Degrees: Institution Set Standard 700; stretch goal 758.
   - Transfers (to four-year institution): Institution Set Standard 700; stretch goal 1,062.

   Dr. Johnson inquired whether the transfer number includes students that have only transferred or if they completed enrollment in the four-year institution. Dr. De Ausen responded that the numbers reflect students that completed the enrollment process with a four-year institution.

   Dr. Gilkerson asked about the course success rate, and why they would set the standard at 72.0% when the college is already achieving 75.0%. Dr. De Ausen responded that the IEC approved the minimum because the college is penalized if it falls below the stated number.
They are keeping it stable as the numbers before COVID, 2019/2020, were at 75.3%. The stretch goal can be higher, but if it’s not met, the college isn’t required to provide an explanation to ACCJC why it occurred. It’s a conservative percentage.

Dr. Gilkerson noted that the numbers don’t feel aspirational when numbers have been well over 700; it feels safe and she would like to understand the rationale. Dr. De Ausen responded that there is a formula for aspirational goals, which includes IEC looking at the data trends; it’s up to the group if they want to note a higher number. Dr. Gilkerson noted the Educational Master Plan (EMP) is about increasing degree completion and questioned whether these numbers align with the EMP.

Dr. Johnson stated he understands the conservative approach as they tend to do the same in Nursing; if they don’t meet it, the nursing accreditors come back and say they didn’t meet it. He stated since EVC enrollment has been down a lot lately, it’s reasonable to be conservative and wait another year to increase those numbers. Vicki Brewster questioned how many years it needs to be consecutive in order to justify changing the number. Dr. De Ausen responded that IEC looks at five-years’ worth of data.

Ebonnie Berry noted that she would also like to see performance-based true vocational certificates. Dr. De Ausen stated she would add the information to the graph.

Dr. Gilkerson inquired whether the information always comes mid-year. Dr. De Ausen responded that it needs to be that way due to the data they include in their reports. Dr. Gilkerson inquired whether it could be set for multiple years. Dr. De Ausen said it could include multiple years. VP Pouncil stated that he has not seen it be set for multiple years. He feels that most colleges want to be conservative, but understands the request for the rationale behind the information.

Dr. Gilkerson stated she is not as concerned about the set standard, but it’s more about the aspirational goal and questions whether anyone is actively doing anything after the goal is set. When you set it mid-year, half the year is already over. It’s important to determine how it could be made actionable versus just what the college needs to do for accreditation. We could scaffold it to make it more effective. An example could be how students are doing with online courses versus in-person or hybrid. Then there is more information to go deeper and determine where additional support may be needed. Dr. Johnson noted that with nursing, if they fall below a certain level, there is an audit; maybe make these areas something actionable in-house in the event something falls below a certain level. Dr. Gilkerson agrees that would be a good area to start; if areas fall below the 72%, make it an institutional actionable item.

Dr. De Ausen will be moving the information forward for Action at the next College Council meeting, but if she receives the number for transfers by then, she’ll update the information.

Dr. Gilkerson stated she would like to know the rationale/methodology behind the numbers proposed for her to approve it once it passes College Council.

G. Action

1. Diversity Action Council Charge
   Garry Johnson stated he had two issues to note with regard to the third bullet point. One is that JEDI is not consistent with other documents on campus and two that in order to
implement on-going training, although he supports this, it would not fall under the purview of the Diversity Action Council as it falls under Academic Senate. There is policy that faculty must follow, and this cannot be included as it wouldn’t be compliant with Ed Code. President Gilkerson asked for clarification, whether the suggestion was to change JEDI to DEIA to be consistent with other documents, and this was confirmed. With regard to the reference to training, it was determined to change “professional development” to “training” and change “faculty and staff” to “employee”.

M/S/P (Brewster/Berry)

2. College Resource Allocation Request Ranking Rubric
   • Garry Johnson asked whether a due date should be noted. President Gilkerson stated that all comprehensive program reviews are due at the end of November.
   • President Gilkerson went through the steps of the timeline.
   • Garry Johnson inquired about the various funds that would be considered as part of this process. President Gilkerson clarified that it would be general fund dollars, but that as part of the process, programs would be asked about whether they are receiving other funds, such as grants.

M/S/P (Johnson/Minjares)

H. Reports

1. President’s Report – President Gilkerson
   a) Report Back on November 28, 2022 College Council Recommendation to Approve Student Equity Plan.
      President Gilkerson accepted the Student Equity Plan.

I. Meeting adjourned at 3:05 p.m.
A. Meeting was called to order at 2:00 p.m.

B. Adoption of Agenda – M/S/P (Minjares/Cornish)
   Item F.3., Institutional Definitions Discussion, was removed as it was placed on the agenda in error.

C. Approval of Minutes – December 12, 2022 – M/S/P (Brewster/Russell)

D. Public Comments
   Tina Iniguez noted that the District is proposing an increase to non-resident tuition. She is saddened that the District is considering this, but is impressed by the students’ leadership and activism as they’ve mobilized to address the matter.

E. Recognitions/Announcements
   - Garry Johnson recognized student Fabian Ortiz, who is a graduate from EVC’s Nursing program. Fabian has an incredible backstory and is currently working in a pediatric care unit at Valley Medical Center (VMC). Fabian received the Daisy Award, which is an award where patients and their families submit the nominations. There is a large picture of Fabian in the lobby at VMC, and Garry hopes EVC will also recognize Fabian’s accomplishments.

   - Vicki Brewster provided a reminder that it is Black History Month. The theme is “Telling Our Story”. The next event, Telling Our Story Through Art, is February 14 and will feature a discussion with and art exhibit by artist Charles Rogers inside the VPA Art Gallery. February 28 will be Telling Our Story Through Radical Advocacy, featuring a discussion with author and activist Charlene Carruthers on “Building on the Dream: Continuing a Black Radical Tradition in the Movement for Black Lives”. There will also be several workshops during the month for students.

   - Tina Iniguez noted that Student Services will be providing Time Management Workshops. Time management and trying to figure out the work and school balance is on the list of things students have shared they struggle with to complete their degree.

   - President Gilkerson noted that Ebonnie Berry did a great job with the video highlighting Financial Aid Awareness Month and Black History Month. Ebonnie articulated the intersection and importance of both recognition months in a beautiful way.
F. Information/Discussion

1. Annual Update and Resource Request
   • Fahmida Fakhruddin shared the steps on how to submit a proposal for resource requests using CurriQunet.
   • Those that are due for program review do not need to submit the form as it will be part of the program review process.
   • Only those that are not due to submit program reviews, but would like to request funds, need to submit the Resource Request Form via CurriQunet.

2. College Resource Update and Budget Updates
   VP Alexander provided a presentation.
   • Every department that is requesting any type of discretionary funds must submit using the Resource Request Form.
   • The form is used for all funding requests, including funding requests for faculty and classified professionals.
   • The requests for faculty positions will go through the faculty prioritization process and classified position requests will go through the classified prioritization process.
   • Economies of scale will be considered in the event multiple areas have funding requests for the same item(s).
   • The Resource Request Ranking Rubric approved by College Council will be utilized.
   • The rubric indicates how many points each area is worth. The more complete the information provided, the better to assist the committee when scoring each request.
   • A lot of collaboration has occurred to reach this point.
   • It’s a transparent process so that people know why they were or were not funded.
   • Budget workshops have been scheduled. More will be added as needed.
   • They are preparing a FAQ page, which will also be shared.

G. Action

1. Accreditation: EVC Institutional Set Standards & Aspirational Goals Standard for Student Success
   VP Pouncil noted the item was provided to College Council as information/discussion at the December 12 meeting and is being brought back for action. It will be submitted for action at the next Academic Senate meeting.

   Hazel De Ausen noted that the only change since it was provided as information is the number of students that transferred out of state and to in-state private institutions.

   Garry Johnson motioned to approve; Vicki Brewster seconded.

   President Gilkerson inquired as to why it was being submitted for action to College Council before Academic Senate has acted on it. Hazel De Ausen responded that previously it was submitted at two meetings for Academic Senate; one as Information and one as Action, but they now had it go through three meetings; first as Information, then as Discussion, and then for Action.

   Following a brief discussion, Garry Johnson submitted a motion to table the item until it has been approved by Academic Senate. M/S/P (Johnson/Brewster)
H. Reports

1. President’s Report – President Gilkerson
   a) Report Back on December 12, 2022 College Council Recommendation to Approve:
      - Diversity Action Council Charge
        President Gilkerson accepted the Diversity Action Council Charge.
      - College Resource Allocation Request Ranking Rubric
        President Gilkerson accepted the College Resource Allocation Request Ranking Rubric.
   b) Other Updates
      - EVC has submitted the request to the state for a student housing project.
        - Will not receive word back until June/July.
        - Co-authored a brief that went to the state regarding the need to expand the student housing program, considering other items such as access to food. It’s important that anyone in advocacy positions prioritize this as the state is looking at a deficit. The Governor is looking at holding back funds, but in the meanwhile, construction costs increase.
      - EVC enrollment is doing well, but have held back on reporting due to the substantial increase in fraudulent enrollment.
        - Fraudulent enrollment involves rings of people; it’s not just individuals and is not a small number.
        - Kudos to Sam Morgan and Ebonnie Berry for their efforts as 500+ students have been determined fraudulent. Thank you to everyone for the collective efforts.
        - FTES is 2,234. Same time spring 2020 was 2,777; a difference of 543.
          - This shows the numbers have improved in terms of more students taking more units, which ties into EVC’s goal of shortening students’ time to completion.
          - Number of students taking 15 or more units has increased. In spring of 2020 there were 537 students; spring 2023 there are 650 students. When considering the number of students where some of the units are at SJCC, the number increases to 1,046.
            - Looking into the patterns; i.e., courses students are taking at SJCC that they weren’t able to take at EVC.
        - Conversations with the students have helped to understand that it’s the ancillaries and other items that are more costly for them.
          - Looking at things such as open educational resources, ZTC, no-cost degrees, and other ways to decrease the total cost for students to attend EVC.
      - Students by race and ethnicity since 2020.
        - Numbers for Asian and Pacific Islander populations in K-12 have been plummeting across the board in Silicon Valley. There has also been a decline at the college level.
          - In spring 2020, EVC had 3,898 Asian-identified students (not disaggregated); spring 2023 is 3,188.
          - Latinx student population was 3,508 in spring of 2020; spring 2023 is 3,317.
          - African-American student population was 209 in spring 2020; spring 2023 is 252.
          - Students who identify two or more races was 118 in spring 2020; spring 2023 is 200.
- Hawaiian Pacific Islander student population was 36 in spring 2020; spring 2023 is 18.
- White student population was 598 in 2020; spring 2023 is 630.
- First Nation student population was 31 in 2020; spring 2023 is 33.

- Although EVC is not where it was in 2020, the college is on a good trajectory. The areas where EVC is gaining is a good marker of the work being done.
  - Many colleges do not yet have their faculty and staff back to in-person and they see it in their enrollment.
  - The energy and vibrancy on campus does make a difference.
  - There are more late-start courses. Currently 172 versus 34 in 2020.

- Participated in conversation today at SJCC called Voices from the Ivory Tower, which was led by Dr. Khalid White.
  - Addressed questions related to institutional barriers that continue to stand in place.
  - Dr. White’s research has centered on Black faculty and staff and Black students and their belonging.
  - Reminder to push outside of how you usually think, and late start courses is an important piece of that as students want a compressed timeline to finish quicker. It’s important for the institution to have these conversations around accelerated models for completing a degree or certificate.

- The Board of Trustees is not moving forward with the proposed location for the East San Jose Expansion. Will be going back to the drawing board and reevaluating other options.

I. Meeting adjourned at 3:00 p.m.
A. Meeting was called to order at 2:03 p.m.

B. Adoption of Agenda – M/S/P (Minjares/Cornish)
   Item F.3., Institutional Definitions Discussion, was removed as it was placed on the agenda in error.

C. Approval of Minutes – February 13, 2022 – M/S/P (Russell/Cornish)

D. Public Comments

   • Tina Iniguez stated that she loves working at community colleges as they make such a difference in lives. Many students cannot speak out, but she is amazed that Evergreen Valley College is raising leaders for the future and possibly changing the world. EVC has a safe space and students are heard. She has seen that with other groups on campus. She noted one student recently received an engineering job and another recently published a book on happiness. She stated that “we all did this”.

   • Garry Johnson stated that faculty have been discussing the international fee increase. He feels sad and a sense of futility about it. The District went through a resource allocation model (RAM) process that went on for six years and eventually failed as the Board of Trustees did not support it. The discussions among his colleagues is around not supporting students at a time when we’re having conferences about how to increase enrollment. How do we support these students as many are from families with little financial resources? He stated it is not a requirement to increase the fee, but because there is no RAM, the District can do this.

   • Ayan Dalmar addressed the fee increase and shared that what students talked about most, as a result of the Board of Trustees’ meeting, was how concerning the lack of transparency was, especially going through student channels. Whenever it’s been proposed in the past they’ve had someone attend a student government meeting to at least provide the courtesy of an introduction and description. They’re trying to figure out why it was different this time as everything was silent. This is one of the questions they have going into tomorrow’s Board of Trustees’ meeting.

E. Recognitions/Announcements

   • Sarai Minjares noted that the prior Friday they did their Caring Campus reboot and it went really well. They accomplished what they wanted and had a good turnout. She thanked the administration for supporting this endeavor and asked they continue to encourage staff to participate. Their core team is now only five, so they’re really concise and student-focused. They will present the new vision at PDD.
• Tina Iniguez noted they had their grad fair the prior week. There was a line out the door. March 24 is the due date for grad petitions. They had counseling present, doing quick check-ins, which was really helpful. There is a second one planned.

• VP Pouncil acknowledged the Lunar New Year program sponsored by ASPIRE and student life that took place last week. It was an event with a lot of activities, including martial arts, dancing, music, live entertainment, and food. Community partners participated and it was very well attended.

• Tina Iniguez announced that early alert cycle starts next week, March 6-10. It’s a time where they can intervene to provide students the needed services. It’s a great effort between student services and academics. 60 faculty participated. They will be offering drop-in technical support via Zoom. Tina been attending the division meetings to coach people through it. They have a survey that will be going out to see what is and is not working.

• Ebonnie Berry announced that 1,731 Pell-eligible students received emergency grants in their accounts today, totaling $2.8 million. They have about $200,000 remaining and an application is available now, with a deadline of March 1. First come, first served. There is some state funding, as well, so will be working with the OASISS program as Dreamers are eligible for this particular funding.

• Ebonnie Berry announced that scholarships opened for 2023/2024. They need to get eligible students notified and applications read for the fall. They are back on schedule from their 2017 cycle where they closed April 9. They got off schedule a bit as there were a lot of working parts.

• Garry Johnson recognized William Nguyen. William attended the Academic Senate meeting last week, providing a tutoring presentation. It started off a series of presentations to Academic Senate for the spring regarding the services available on campus so the senators can take the information back to their areas.

• President Gilkerson provided kudos to Ebonnie Berry and Raniyah Johnson. They both participated in the statewide Basic Needs webinar. She heard it was fantastic. EVC is a statewide leader of having students enrolled in CE programs. EVC is on the statewide list and is a model college. Students enrolled in CE programs are automatically enrolled in the CalFresh program.

• VP Alexander provided a reminder of the budget workshops taking place. They have provided one via Zoom and one in-person, with another taking place later today at 3:30. March 10 is the deadline to submit the annual resource request.

F. Information/Discussion

1. Strategic Enrollment Management (SEM) Plan
VP Pouncil shared that the college will be involved in the Strategic Enrollment Management plan over the next year.
• Credited Brandon Yanari and Dean Morgan for organizing the conversation and the team to complete and submit the application, due Friday, March 3 to the state Chancellor’s Office.
• State Chancellor’s Office is hosting an Academy to help colleges develop a strategic enrollment management plan.
• EVC’s plan is “Implementing Timely, Intentional, and Culturally Responsive Retention Strategies at EVC.”
• Focusing on retention and doing a deeper dive on the early alert work.
• Looking at the data, workshops, and strategies to determine what interventions are effective.
• It’s a one-year Academy and includes faculty, classified professionals, and administrators on the team.
• There will be a mandatory in-person meeting and a virtual meeting starting in June.
• It’s an application, so it’s not yet accepted.

2. Classified Prioritization Timeline
VP Willis and Sarai Minjares provided a handout and shared information from the handout.
• Committee makeup and members were noted.
• 2022-2023 timeline.
  o Will be doing a call-out today to ask individuals to support the timeline to ensure deadlines are met.
  o It is part of the Resource Allocation Request.
  o Requests will be provided by VP Alexander to the Classified Prioritization Committee, which will then trigger the prioritization committee meetings to begin.
  o Will be following the rubric, previously approved by College Council.
  o First time going through the prioritization process with the new model.
  o Classified Prioritization process went well the prior year.

President Gilkerson noted the more information and the clearer the request included in the Resource Allocation Request, the better for the committees reviewing those requests. She noted the importance of the committees getting together to norm and have discussions about the norming as they vote and finalize their lists so that it’s not done in isolation as they will be asked about it when the recommendations are submitted for final approval.

There were a few general budget inquiries regarding whether everyone starts from zero each year. It was clarified that the departments do not start from zero, but instead start with a base budget. Requests for additional funding are in excess of that yearly base.

President Gilkerson noted that analysis has shown budgets are mostly being spent mid-spring. By analyzing this information over the years, the college will begin to assess whether the funds could be better utilized in other areas. There will be exceptions with regards to budgeting, as well, such as someone retiring at the last minute. They are working to create a level of transparency.

G. Action

1. Accreditation: EVC Institutional Set Standards & Aspirational Goals Standard for Student Success
   M/S/P (Johnson/Minjares)

H. Reports

1. President’s Report – President Gilkerson
   a) Other Updates
• A committee was formed and met today to discuss possibly hosting the first annual pickleball fundraiser.
  o Opportunity to utilize the new facility.
  o Considering doing a pickleball fun-run, 5k, similar to a past on-going event at EVC, which had been organized by Minerva Duke.
  o Looking at it taking place at the beginning of June.
  o Vince Cabada noted at the committee meeting that there is a need to bring life to the campus, and this is one way to do that.
• March 21 will be an accreditation team visit; a small meet and greet with college leaders and constituent groups. An invitation will be going out.
• Reminder that EVC has a women’s badminton team; information about their competitions should be going out soon.
• Non-resident tuition.
  o Board of Trustees is trying to decide based on what they are required to do versus liability of what they can do outside what is legally mandated.
  o Board of Trustees meeting is tomorrow.

I. Meeting adjourned at 3:05 p.m.