

From: [Backtosuccess](#)
To: [Garcia, Sarah R.](#)
Subject: Early Alert Notification - TEST
Date: Tuesday, October 3, 2023 8:46:47 AM
Attachments: [ATT00001.bin](#)



Dear JOHN SMITH,

Student Name

We want you to know that the Early Alert Program is here to help you succeed at Evergreen Valley College (EVC). When you get an Early Alert, it's your instructor's way of being proactive and showing they care about how you're doing in their class! Early Alerts won't affect your financial aid, GPA, and does not show on your transcript.

We are reaching out to notify you that your instructor, **James Matthews** has submitted an Early Alert for based on your performance in their **Math 100** class.

Instructor Name and Class

Here's your instructor's feedback:

Your current course grade: **A**
Attendance (Absences or Tardy)
Your current course grade: **B**
Your current course grade: **C**
Your current course grade: **D**
Disruptive Behavior
Enthusiastic Classroom Participation
Excellent Teamwork / Collaboration
Exemplary Writing Skills
Your current course grade: **F**
Get Help Navigating Canvas
Great Improvement
Great Problem Solving Skills

Based on Faculty Selection

Highly Motivated
Homework Help
Low Test Scores
Missing/Late Assignments
Needs Help with Assignments
Your current course grade: **Fail**
Your current course grade: **Pass**
Please Meet With an Academic Counselor
Poor grades
Strong Communication Skills
Strong Work Ethic
Talk to Instructor
Unprepared

Based on Faculty
Selection

Please review chapters 20-24 in your tutoring sessions.

Based on Faculty's
"Message to Student"

Based on your instructor's feedback, we would like to connect you with the following service(s):

Counseling Department (SC-250 | 408-270-6475)

We recommend meeting with an academic counselor to develop or update your educational plan. Counseling services are offered in person or online via Zoom. To schedule an appointment, please call (408)-270-6475 or [make an appointment online](#).

If you are in a special program, such as Umoja-AFFIRM, Enlace, ASPIRE, EOPS, CalWORKs, Veterans, International, OASISS, DSP, etc. please contact their department to meet with your program's counselor.

First Stop Center (Admissions & Records | 408-780-0420)

We recommend checking out the services that the [First Stop Center](#) offers EVC students. They can assist students navigate the college system. They also provide assistance and support with Canvas, onboarding, educational pathways, special programs, and other campus resources.

Talk to The Instructor

We recommend reaching out to your instructor by attending their office hours,

Based on
Faculty's
Selection.
See
Concern/
Service
Relationship
Pgs. 4-5

Based on
Faculty's
Selection.
See
Concern/
Service
Relationship
Pgs. 4-5

sending them an email or message on Canvas, or seeing if they're available before or after class for a quick discussion.

Campus Tutoring Center (LE-237 | 408-274-7900 Ext. 6802)

We recommend accessing FREE tutoring through the [Campus Tutoring Center](#). Tutoring is available on a drop-in, open-lab basis and appointments are not necessary.

In addition, 24/7 online tutoring is available in Canvas. When EVC tutoring is closed, or a tutor is unavailable for a subject, EVC students can access NetTutor by logging into the Canvas course you need tutoring for.

For a full list of helpful services at Evergreen Valley College, please view the [Early Alert Resource Guide](#). Please do not hesitate to reach out, we are here to help you do your best!

Sincerely,

Early Alert TEAM (*Together Everyone Achieves More*)

backtosuccess@evc.edu

SC-207

Every Student Receives
a Link to our
Comprehensive
Resource Guide

Concern/Service Relationships

Concern	Service
A	
	Current Grade
Attendance (Absences or Tardy)	
	Talk To The Instructor
B	
	Current Grade
C	
	Current Grade
D	
	Current Grade
	Tutoring
Disruptive Behavior	
	Talk To The Instructor
Enthusiastic Classroom Participation	
	Kudos
Excellent Teamwork / Collaboration	
	Kudos
Exemplary Writing Skills	
	Kudos
F	
	Current Grade
	Tutoring
Get Help Navigating Canvas	
	First Stop Center
Great Improvement	
	Kudos
Great Problem Solving Skills	
	Kudos
Highly Motivated	
	Kudos
Homework Help	
	Tutoring
Low Test Score(s)	
	Tutoring

Concern/Service Relationships

Concern	Service
Missing/Late Assignments	
	Talk To The Instructor
Needs Help with Assignments	
	Tutoring
No Pass	
	Current Grade
	Tutoring
Pass	
	Current Grade
Please Meet With an Academic Counselor	
	Counseling
Poor grades	
	Tutoring
Strong Communication Skills	
	Kudos
Strong Work Ethic	
	Kudos
Talk to Instructor	
	Talk To The Instructor
Unprepared	
	Counseling
	Tutoring