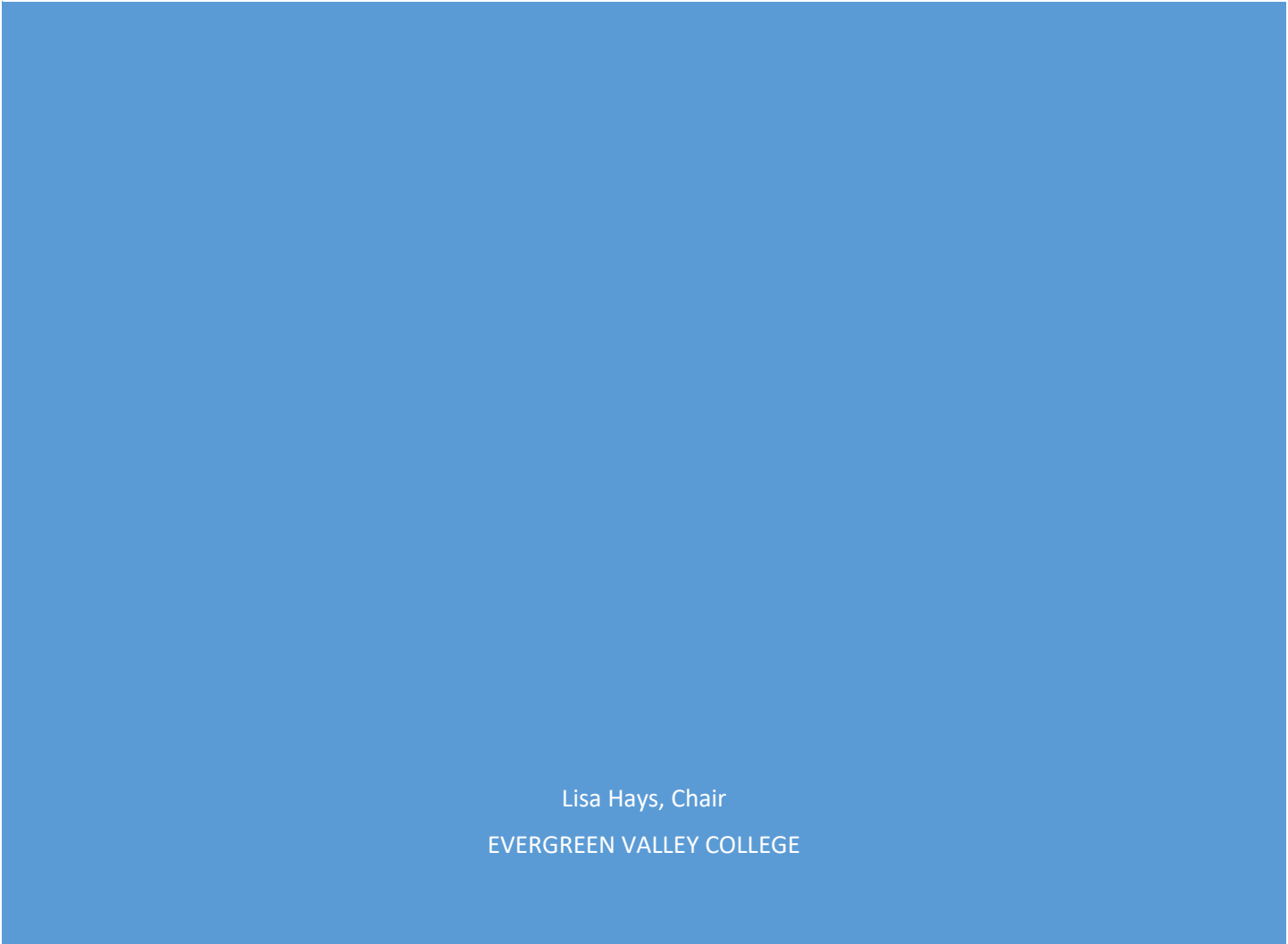




EVERGREEN VALLEY COLLEGE COLLEGE BUDGET COMMITTEE AGENDAS 2023-2024



Lisa Hays, Chair
EVERGREEN VALLEY COLLEGE

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**Evergreen Valley College
College Budget Committee Agenda**

August 30, 2023

3:00 – 4:00 p.m.

Zoom

Membership

Classified (4)	José Denton, Van Duong, Mayra Garcia, Bianca Lopez
Students (3)	AS VP of Finance, AS Student President
Faculty (8)	Arthur College, Judith Girardi, Lisa Hays, Elizabeth Kramer (Emily Banh), Teck Ky, Lorraine Levy, Poonam Khare, need counseling
Management (4)	Robbie Kunkel, Sam Morgan, Tina Nguyen, Michael Osorio
Ex Officio	Andrea Alexander, Saloshni Chand, Kathy Tran

Meeting on Zoom: cameras on if you can, raise zoom hand to speak, all questions are good, share your opinion, make safe space for others to speak, recording for minutes, request live transcript at start, follow Robert’s rules of order for meeting

Call to Order

- I. Agenda
 - A. Addition/Deletion
 - B. Approval of Agenda
- II. Minutes
 - A. Approval of May 24 minutes
- III. Public Comments--Limited to 3 minutes; there is no action or extended discussion of any item not on the agenda.
- IV. Recognitions and Announcements
- V. Reports
- VI. Information/Discussion Items
 - A. Late Summer Update on Budget Process - Andrea Alexander
- VII. Action Items
- VIII. Adjourn



Evergreen Valley College
College Budget Committee **Agenda**
September 13, 2023
3:00 – 5:00 p.m.
Zoom

Membership

Classified (4)	José Denton, Van Duong, Mayra Garcia, Bianca Lopez
Students (3)	AS VP of Finance, AS Student President
Faculty (8)	Emily Bahn, Arthur College, Judith Girardi, Lisa Hays, Poonam Khare, Teck Ky, Lorraine Levy, need counseling division
Management (4)	Robbie Kunkel, Sam Morgan, Tina Nguyen, Michael Osorio
Ex Officio	Andrea Alexander, Saloshni Chand, Kathy Tran

Meeting on Zoom: cameras on if you can, raise zoom hand to speak, all questions are good, share your opinion, make safe space for others to speak, recording for minutes, request live transcript at start, follow Robert’s rules of order for meeting

Call to Order

- I. Agenda
 - A. Addition/Deletion
 - B. Approval of Agenda
- II. Minutes
 - B. Approval of Aug 30 minutes
- III. Public Comments--Limited to 3 minutes; there is no action or extended discussion of any item not on the agenda.
- IV. Recognitions and Announcements
- V. Reports
- VI. Information/Discussion Items
 - A. President’s Resource Allocation decisions – Andrea Alexander
 - B. 3:30-3:45PM Curriquet – Fahmida Fakhruddin
 - C. Adopted College Budget – Andrea Alexander
 - D. District Budget Committee Highlights – Lisa Hays
- VII. Action Items
- VIII. Adjourn



**Evergreen Valley College
College Budget Committee Agenda**

September 27, 2023

3:00 – 5:00 p.m.

Zoom

Membership

Classified (4)	José Denton, Van Duong, Mayra Garcia, Bianca Lopez
Students (3)	AS VP of Finance, AS Student President
Faculty (8)	Emily Bahn, Arthur College, Judith Girardi, Lisa Hays, Poonam Khare, Teck Ky, Lorraine Levy, need counseling division
Management (4)	Robbie Kunkel, Sam Morgan, Tina Nguyen, Michael Osorio
Ex Officio	Andrea Alexander, Saloshni Chand, Kathy Tran

Meeting on Zoom: cameras on if you can, raise zoom hand to speak, all questions are good, share your opinion, make safe space for others to speak, recording for minutes, request live transcript at start, follow Robert’s rules of order for meeting

Call to Order

- I. Agenda
 - A. Addition/Deletion
 - B. Approval of Agenda
- II. Minutes
 - C. Approval of Sep 13 minutes
- III. Public Comments--Limited to 3 minutes; there is no action or extended discussion of any item not on the agenda.
- IV. Recognitions and Announcements
- V. Reports
- VI. Information/Discussion Items
 - A. College Budget Committee Calendar – Lisa Hays
 - B. Payroll Budgets for Faculty FY23-24 – Tina Nguyen
- VII. Action Items
 - A. Member Required Duties – Lisa Hays
- VIII. Adjourn



**Evergreen Valley College
College Budget Committee Agenda
October 11, 3:00 – 5:00 p.m.
Zoom**

Membership

Classified (4)	José Denton, Van Duong, Mayra Garcia, Bianca Lopez
Students (3)	AS VP of Finance, AS Student President
Faculty (8)	Emily Bahn, Arthur College, Judith Girardi, Lisa Hays, Poonam Khare, Teck Ky, Lorraine Levy, need counseling division
Management (4)	Robbie Kunkel, Sam Morgan, Tina Nguyen, Michael Osorio
Ex Officio	Andrea Alexander, Saloshni Chand, Kathy Tran

Meeting on Zoom: cameras on if you can, raise zoom hand to speak, all questions are good, share your opinion, make safe space for others to speak, recording for minutes, request live transcript at start, follow Robert’s rules of order for meeting

Call to Order

- I. Agenda
 - A. Addition/Deletion
 - B. Approval of Agenda
- II. Minutes
 - D. Approval of Sep 27 minutes
- III. Public Comments--Limited to 3 minutes; there is no action or extended discussion of any item not on the agenda.
- IV. Recognitions and Announcements
- V. Reports
- VI. Information/Discussion Items
 - A. Rubric feedback to programs and section F – Lisa Hays
 - B. Goals for 2023-24 – Lisa Hays
 - C. College Budget Committee Calendar – Lisa Hays
 - D. Course scheduling in regards to Budget – VP Pouncil
 - E. Member required Duties part II – Lisa Hays
- VII. Action Items
- VIII. Adjourn



Evergreen Valley College
College Budget Committee Agenda
October 25, 3:00 – 5:00 p.m.
Zoom

Membership

Classified (4)	José Denton, Van Duong, Mayra Garcia, Bianca Lopez
Students (3)	AS VP of Finance, AS Student President
Faculty (8)	Emily Banh, Arthur College, Judith Girardi, Lisa Hays, Poonam Khare, Teck Ky, Lorraine Levy, need counseling division
Management (4)	Robbie Kunkel, Sam Morgan, Tina Nguyen, Michael Osorio
Ex Officio	Andrea Alexander, Saloshni Chand, Kathy Tran

Meeting on Zoom: cameras on if you can, raise zoom hand to speak, all questions are good, share your opinion, make safe space for others to speak, recording for minutes, request live transcript at start, follow Robert’s rules of order for meeting

Call to Order

- I. Agenda
 - A. Addition/Deletion
 - B. Approval of Agenda
- II. Minutes
 - E. Approval of Oct 11 minutes
- III. Public Comments--Limited to 3 minutes; there is no action or extended discussion of any item not on the agenda.
- IV. Recognitions and Announcements
- V. Reports
- VI. Information/Discussion Items
 - A. Conclusions from Oct 11 regarding rubric – Lisa Hays
 - B. Member required Duties part II – Lisa Hays
 - C. Tour of Microsoft Teams – Lisa Hays
 - D. Edit Handbook – Lisa Hays
- VII. Action Items
- VIII. Adjourn



**Evergreen Valley College
College Budget Committee Agenda**

November 8, 2023

3:00 – 5:00 p.m. Zoom

Membership

Classified (4)	José Denton, Van Duong, Mayra Garcia, Bianca Lopez
Students (3)	AS VP of Finance, AS Student President
Faculty (8)	Emily Banh, Arthur College, Judith Girardi, Lisa Hays, Poonam Khare, Teck Ky, Eric Narveson, need counseling division
Management (4)	Robbie Kunkel, Sam Morgan, Tina Nguyen, Michael Osorio
Ex Officio	Andrea Alexander, Saloshni Chand, Kathy Tran

Meeting on Zoom: cameras on if you can, raise zoom hand to speak, all questions are good, share your opinion, make safe space for others to speak, recording for minutes, request live transcript at start, follow Robert’s rules of order for meeting

Call to Order

- I. Agenda
 - A. Addition/Deletion
 - B. Approval of Agenda
- II. Minutes
 - F. Approval of Oct 25 minutes
- III. Public Comments--Limited to 3 minutes; there is no action or extended discussion of any item not on the agenda.
- IV. Recognitions and Announcements
- V. Reports
- VI. Action Items
 - A. Member required duties – Lisa Hays
- VII. Information/Discussion Items
 - A. Subgroup to meet President Gilkerson regarding our goals – Lisa Hays
 - B. Curriquet changes to Annual Update/Resource Request –Fahmida Fakhruddin and Andrea Alexander
 - C. Quarter 1 update: Andrea Alexander
 - D. Breakout session to update CBC Member Handbook – Lisa Hays
- VIII. Adjourn



**Evergreen Valley College
College Budget Committee Agenda
December 13, 2023 3:00 – 5:00 p.m.
Zoom**

Membership

Classified (4)	José Denton, Van Duong, Mayra Garcia, Bianca Lopez
Students (3)	AS VP of Finance, AS Student President
Faculty (8)	Emily Banh, Arthur College, Judith Girardi, Lisa Hays, Poonam Khare, Teck Ky, Eric Narveson, need counseling division
Management (4)	Robbie Kunkel, Sam Morgan, Tina Nguyen, Michael Osorio
Ex Officio	Andrea Alexander, Kathy Tran

Meeting on Zoom: cameras on if you can, raise zoom hand to speak, all questions are good, share your opinion, make safe space for others to speak, recording for minutes, request live transcript at start, follow Robert’s rules of order for meeting

Call to Order

- I. Agenda
 - A. Addition/Deletion
 - B. Approval of Agenda
- II. Minutes
 - G. Approval of Nov 8 minutes
- III. Public Comments--Limited to 3 minutes; there is no action or extended discussion of any item not on the agenda.
- IV. Recognitions and Announcements
- V. Reports
- VI. Action Items
 - A. Vote for At Large member – Lisa Hays
- VII. Information/Discussion Items
 - A. Report from subcommittee meeting with President Gilkerson – Lisa Hays
 - B. Report from Academic Senate regarding Article 8 Bylaws –Eric Narveson
 - C. Training on Rubric Scoring – Andrea Alexander and Lisa Hays
 - D. Revisit Committee Chair – Bianca Lopez
- VIII. Adjourn



Evergreen Valley College
College Budget Committee Agenda
January 31, 2024 3:00 – 5:00 p.m.
Zoom

Membership

Table with 2 columns: Category and Members. Rows include Classified (4), Students (3), Faculty (8), Management (4), and Ex Officio.

Meeting on Zoom: cameras on if you can, raise zoom hand to speak, all questions are good, share your opinion, make safe space for others to speak, recording for minutes, request live transcript at start, follow Robert’s rules of order for meeting

Call to Order

- I. Agenda
A. Addition/Deletion
B. Approval of Agenda
II. Minutes
H. Approval of Dec 13 minutes
III. Public Comments--Limited to 3 minutes; there is no action or extended discussion of any item not on the agenda.
IV. Recognitions and Announcements
V. Reports
VI. Information/Discussion Items
A. Member Attendance – Lisa Hays
B. Revisit Committee Chair and Note Taker – Lisa Hays
C. Process for AURR – Andrea Alexander
D. Fund 17 reporting for AURR Requests – Andrea Alexander
E. District Budget Committee highlights – Lisa Hays
VII. Action Items
VIII. Adjourn



Evergreen Valley College
College Budget Committee Agenda
February 14, 2024 3:00 – 5:00 p.m.
Gullo I Conference Room

Membership

Classified (4)	José Denton, Van Duong, Mayra Garcia, Bianca Lopez
Students (3)	AS VP of Finance, AS Student President
Faculty (8)	Emily Banh, Arthur College, Henry Estrada, Lisa Hays, Poonam Khare, Teck Ky, Eric Narveson, Heather Ott
Management (4)	Robbie Kunkel, Sam Morgan, Tina Nguyen, Mike Osorio
Ex Officio	Andrea Alexander, Kathy Tran

Working session for committee members



**Evergreen Valley College
College Budget Committee Agenda
February 28, 2024 3:00 – 5:00 p.m.
Gullo I Conference Room**

Membership

Classified (4)	José Denton, Van Duong, Mayra Garcia, Bianca Lopez
Students (3)	AS VP of Finance, AS Student President
Faculty (8)	Emily Banh, Arthur College, Henry Estrada, Lisa Hays, Poonam Khare, Teck Ky, Eric Narveson, Heather Ott
Management (4)	Robbie Kunkel, Sam Morgan, Tina Nguyen, Mike Osorio
Ex Officio	Andrea Alexander, Kathy Tran

Call to Order

- I. Agenda
 - A. Addition/Deletion
 - B. Approval of Agenda
- II. Minutes
 - I. Approval of Jan 31 minutes
- III. Public Comments--Limited to 3 minutes; there is no action or extended discussion of any item not on the agenda.
- IV. Recognitions and Announcements
- V. Reports
- VI. Information/Discussion Items
 - A. Rubric totals from AURR – Kathy Tran
 - B. Feedback for authors – Lisa Hays
- VII. Action Items
- VIII. Adjourn



Evergreen Valley College
College Budget Committee **Agenda**
March 13, 2024 3:00 – 5:00 p.m.
Zoom

Membership

Classified (4)	José Denton, Van Duong, Mayra Garcia, Bianca Lopez
Students (3)	AS VP of Finance, AS Student President
Faculty (8)	Emily Banh, Arthur College, Henry Estrada, Lisa Hays, Poonam Khare, Teck Ky, Eric Narveson, Heather Ott
Management (4)	Robbie Kunkel, Sam Morgan, Tina Nguyen, Mike Osorio
Ex Officio	Andrea Alexander, Kathy Tran

Meeting on Zoom: cameras on if you can, raise zoom hand to speak, all questions are good, share your opinion, make safe space for others to speak, recording for minutes, request live transcript at start, follow Robert’s rules of order for meeting

Call to Order

- I. Agenda
 - A. Addition/Deletion
 - B. Approval of Agenda
- II. Minutes
 - J. Approval of Feb 28 minutes
- III. Public Comments--Limited to 3 minutes; there is no action or extended discussion of any item not on the agenda.
- IV. Recognitions and Announcements
- V. Reports
- VI. Information/Discussion Items
 - A. Review four remaining AURR Requests – Lisa Hays
 - B. “Mission Critical” items in requests – Andrea Alexander
 - C. Calendar – Lisa Hays
 - D. Re-visit rubric – Lisa Hays
- VII. Action Items
 - A. Voting for chair 2024-25 – Lisa Hays
- VIII. Adjourn



Evergreen Valley College
College Budget Committee Agenda
April 10, 2024 3:00 – 5:00 p.m.
Gullo I Conference Room

Membership

Classified (4)	José Denton, Van Duong, Mayra Garcia, Bianca Lopez
Students (3)	AS VP of Finance, AS Student President
Faculty (8)	Emily Banh, Arthur College, Henry Estrada, Lisa Hays, Poonam Khare, Teck Ky, Eric Narveson, Heather Ott
Management (4)	Robbie Kunkel, Sam Morgan, Tina Nguyen, Mike Osorio
Ex Officio	Andrea Alexander, Kathy Tran

Call to Order

- IX. Agenda
 - A. Addition/Deletion
 - B. Approval of Agenda
- X. Minutes
 - K. Approval of Mar 13 minutes
- XI. Public Comments--Limited to 3 minutes; there is no action or extended discussion of any item not on the agenda.
- XII. Recognitions and Announcements
- XIII. Reports
- XIV. Information/Discussion Items
 - A. Review 9 Program Review requests – Lisa Hays
 - B. Identify critical items for all requests – Lisa Hays
- XV. Action Items
 - A. Voting for chair 2024-25 – Lisa Hays
- XVI. Adjourn



Evergreen Valley College
College Budget Committee Agenda
April 17, 2024 3:00 – 5:00 p.m.
Gullo I Conference Room

Membership

Classified (4)	José Denton, Van Duong, Mayra Garcia, Bianca Lopez
Students (3)	AS VP of Finance, AS Student President
Faculty (8)	Emily Banh, Arthur College, Henry Estrada, Lisa Hays, Poonam Khare, Teck Ky, Eric Narveson, Heather Ott
Management (4)	Robbie Kunkel, Sam Morgan, Tina Nguyen, Mike Osorio
Ex Officio	Andrea Alexander, Kathy Tran

Call to Order

- I. Agenda
 - A. Addition/Deletion
 - B. Approval of Agenda

- II. Minutes
 - L. Approval of Apr 10 minutes

- III. Public Comments--Limited to 3 minutes; there is no action or extended discussion of any item not on the agenda.

- IV. Recognitions and Announcements

- V. Reports

- VI. Information/Discussion Items
 - A. Review of rubric scores for all requests – Andrea Alexander
 - B. Identify critical items for all requests – Lisa Hays

- VII. Action Items
 - A. Voting for chair 2024-25 – Lisa Hays

- VIII. Adjourn



Evergreen Valley College
College Budget Committee Agenda
May 8, 2024 3:30 – 4:30 p.m.
Zoom

Membership

Classified (4)	José Denton, Van Duong, Mayra Garcia, Bianca Lopez
Students (3)	AS VP of Finance, AS Student President
Faculty (8)	Emily Banh, Arthur College, Henry Estrada, Lisa Hays, Poonam Khare, Teck Ky, Eric Narveson, Heather Ott
Management (4)	Robbie Kunkel, Sam Morgan, Tina Nguyen, Mike Osorio
Ex Officio	Andrea Alexander, Kathy Tran

Call to Order

- I. Agenda
 - A. Addition/Deletion
 - B. Approval of Agenda
- II. Minutes
 - M. Approval of Apr 17 minutes
- III. Public Comments--Limited to 3 minutes; there is no action or extended discussion of any item not on the agenda.
- IV. Recognitions and Announcements
- V. Reports
- VI. Information/Discussion Items
 - A. Survey results from CBC members – Andrea Alexander
- VII. Action Items
- VIII. Adjourn