

Evergreen Valley College
Institutional Effectiveness Committee Meeting Summary
March 15, 2010

1. April 16th All College PDDay on Strategic Planning:

- David joined us and went through his tentative plan for the PDDay (see draft of agenda and activities attached)
- Each group (Accreditation, Education/Facilities Master Plan, Achieving the Dream) will come up with 5 recommendations to the college derived from their recent work. 20 minute each
- Kuni is in the process of making an arrangement to invite Jeff Kellogg (MAAS co.) to the IEC meeting so that we can discuss our 5 recommendations with his recent interviews and employee survey (theirs posted now until 3/26 and not from the ACC. Self Study Employee Survey)
- How we will deal with this process after 4/16 is still in a very draft form but David suggested that the follow up on 4/16 will occur by a few small task force groups (perhaps some from IEC, some from College Council?). This work will lead to a draft for the College.
- We may be conducting CTA activities in fall 2010?

2. Program Review 2008-09 and 2009-2010:

- The team reviewed the revised Foreign Language Program Review that did not get approved in 2008-09 academic year.
The team felt that there was a much more cohesive approach to the review across four different languages. The document was concise and well organized.
- Few comments:
 - Did the review/research indicate any new foreign language that we should consider offering in the future such as Chinese?
 - Did the review/research indicate why French is in strong demand? What are some recommendations?
- The team approved the 2008-09 Foreign Language Program Review to be forwarded to the College Council with a few comments made. Once CC approves, it will go to the President, and to the board.
Congratulations (from IEC) to the faculty, staff, and Dean Aytch and Dean Apen who worked hard to make this revision happen!

2009-10:

Deadline of submission to IEC is April 5, 2010 !

- Each area Dean and IEC liaisons – please do make sure that the disciplines who are currently under review are on course with their progress.

Automotive – RJ

Surveying and Geomatics – Wei and John (almost completed)

Communications Studies – Mark (he has checked in with them recently) IEC asks for faculty to explore new courses that speak to our diverse student population (Kuni conveyed this to Mark)

Financial Aid – Alma, on course

Outreach – Octavio, on courses

3. Accreditation update and Student Survey results:

- RJ and Kuni reviewed the results of the Accreditation Student Survey with the team.
All in all, the results were very positive even including the ones that indicated higher numbers in “disagree” category.
Summary can be found on our website – team, please review.

- RJ and Kuni presented this result to the AS last week and had a brief discussion. RJ has asked AS a more systematic engagement to the ACCR. Self-study process. There will be a Student Task Force who will work with us directly on the ACCR. Related issues.

- The team discussed a desire to be able to follow up on some of the responses through focus group. Irma will check with Tammeil relative to whether folks who attended the ATD focus group training in fall 2009 are ready to conduct such follow-up focus group with the students. More to come.

4. Next meeting (4/5) we will skip one Monday – faculty on spring break

- Tentative agenda item

- Review Employee Survey (ACCR. And Ed. And Facilities Master Plan), start to get ready for our 5 recommendations for 4/16

- Review of ACCR. Ed. Facilities Master plan and ATD timeline and major activities

- Review 2009-2010 Program Review documents (in sub groups)

Agenda item will be further cleaned up as we know more about the Jeff Kellogg availability, etc.

Please feel free to add or correct!