

Evergreen Valley College, Institutional Effectiveness Committee

Minutes of Meeting, Feb. 7, 2011, 2:30 p.m., Room P104B

Joint Meeting with College Council

Attendees: Abdie Tabrizi (IEC), Eric Narveson (IEC), David Micetich (CC), John Thompson (CC), Jan Tomisaka (CC), Wei Zhou (IEC), Lynette Apen (IEC), Felicia Mesa (IEC), Adrienne Burns (CC), Octavio Cruz (IEC), Henry Gee (IEC, CC), Chris Ratto (IEC), Lorena Mata (IEC), Maggie Suvalao (CC, Associated Students), David Nguyen (CC, Associated Students), Nav Phangureh (CC, Associated Students), Victor Garza (CC), Irma Archuleta (IEC), Marilyn Brock (Interim President), Kuni Hay (IEC), R.J. Ruppenthal (IEC).

Welcome and Introductions: RJ opened meeting and welcomed Interim President Dr. Marilyn Brock and members of College Council to attend the first part of the IEC meeting.

Accreditation Update: Dr. Brock was asked to provide an update on EVC's accreditation status. Dr. Brock referred to ACCJC's letter, which she had already e-mailed out to the college community (also posted online). EVC has been placed on "Warning" status by ACCJC, meaning that the commission requests EVC to respond to several recommendations in a follow-up report by October 2011. Dr. Brock also spoke by telephone with ACCJC President Barbara Beno, who suggested that the board and other district problems weighed heavily on this decision. ACCJC was pleased with EVC's progress since the last midterm report, but wanted to see completion of several recommended items (SLO completion and assessment, resource allocation, integration of various plans—educational, technology, facilities).

Dr. Brock added that ACCJC has become increasingly strict in recent years and probably 50% of California's community colleges have been on "warning" status or worse in the last five years. She believes that EVC can complete these ACCJC recommendations by October. Many recommendations relate to district and the chancellor has her team working diligently on those. Committees on campus need to be assigned relevant recommendations and we can parcel out what's college-based vs. what we need from district. We can take district needs to Dr. Brock and she will press the district for them. She invited Kuni and RJ to share additional comments, as Accreditation co-chairs.

Kuni: Thanks to everyone for hard work. We are seeking clarification from ACCJC on what happened to commendations from visiting team. (Note: Per subsequent conversation with Jack Pond from ACCJC, ACCJC's letter is to be taken together with the visiting team's commendations/recommendations, so officially, those still stand and can be celebrated.)

RJ: There are two sets of recommendations, the 2004 ones which need to be handled this year and the 2010 ones which can be handled next year. There is some overlap, but we need to focus this semester on fulfilling the 2004 recommendations and preparing our report by October. Most of these involve the district as partner or lead entity, and the district did not help us much when we asked for their help during the Self Study, so we will need strong advocacy now.

Additional comments from Henry, Jonathan, Lorena, Lynette, and Eric discussed their disappointment with the accreditation result and the necessity of renewing our accreditation steering committee and writing process to address these recommendations and move forward. Kuni mentioned the need for a project editor once again; Lisa Kalenda did wonderful work on the Self Study.

Summer School Update: Dr. Brock took the opportunity to explain that the chancellor has indicated the need for a 5% FTES reduction. 375 FTE, or 107 sections, need to be reduced in line with the expected smaller contribution from the state during this budget crisis. How we choose to make this reduction is up to college: eliminate summer, take some from summer and some from fall, etc. Proposed fee increase would take effect by fall, and proposed numbers are \$26 per unit to \$60 per unit (now \$66 has been mentioned as the highest number). VPAA and Deans will take info on reduction target and college will help decide. Fees will have some impact on student enrollment; we must attempt to predict this. Students, constituency groups should consult members and take the pulse on preferences for how to reduce.

Kuni: 107 sections = 13% of schedule. One way or another, we'll probably lose a lot of students permanently. Possibility of offering late-start 8-week courses (mostly transfer subjects) in the fall as mechanism to add last minute classes if we need to make up FTE.

The joint portion of the meeting was ended. College Council members were dismissed.

Program Review Updates: Status updates were provided on several programs. English, Transfer, Guidance, History, Reading were discussed. Appointment of reviewers for each program: it was agreed that two people per program could review and prepare feedback forms.

Strategic Planning: Areas of Focus, March 11. Present attendees with Accreditation and Educational Master Plan Recommendations to review at the next planning event. Discussion of using Division Meetings to refine Areas of Focus and then move to CTAs. Due to time crunch, IEC Strategic Planning Subcommittee will need to meet separately to prepare for the March 11 event.